



Hernando School District

Legislation Details

File #: 22-0153
Type: Job Descriptions **Status:** Passed
File created: 9/15/2021 **In control:** School Board Regular Meeting
On agenda: 10/12/2021 **Final action:** 10/12/2021
Title: Approve Job Description Update for: Data Entry Operator Title I and Title X, Data Entry Operator, Data Entry Technician ESE, Secretary I, Secretary II, Secretary III, Secretary to the Director of Human Resources, Secretary to the Director of Student Services, Secretary of the Director of Technology, Finance and Procurement Specialist, and Grant Compliance Specialist.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Data Entry Operator Title I and Title X Strikethrough ACC, 2. Secretary II Strikethrough ACC, 3. DataEntryOperatorTitleIandTitleXCLEANACC, 4. Data Entry Operator Strikethrough ACC, 5. Finance and Procurement Specialist ACC, 6. DataEntryOperatorCLEANACC, 7. Data Entry Technician ESE Strikethrough ACC, 8. DataEntryTechnicianESECLEANACC, 9. Secretary I Strikethrough ACC, 10. SecretaryICLEANACC, 11. SecretaryIICLEANACC, 12. Secretary III Strikethrough ACC, 13. SecretaryIIICLEANACC, 14. Secretary to the Director of Human Resources Strikethrough ACC, 15. SecretarytotheDirectorofHumanResourcesCLEANACC, 16. Secretary to the Director of Student Services Strikethrough ACC, 17. Secretary to the Directorof Student Services CLEAN ACC, 18. Secretary to the Director of Technology Strikethrough ACC, 19. SecretarytotheDirectorofTechnologyCLEAN ACC, 20. Finance and Procurement Specialist Strikethrough ACC, 21. Grant Accounting Compliance Specialist Strikethrough ACC, 22. Grant Accounting Compliance Specialist ACC, 23. Budget Sheet Sept 2021 Revised NO Financial Impact ACC

Date	Ver.	Action By	Action	Result
10/12/2021	1	School Board Regular Meeting	Adopted	Pass