

**Hernando County School Board  
Florida**

FLSA: Non-Exempt, Union

<b>TEEN PARENT NURSERY ASSISTANT</b>
--------------------------------------

**Required Qualifications:**

- High school diploma or General Education Diploma (GED)
- Completion of thirty (30) hours of child care training course or certification from an approved educational institute
- Completion of eight (8) clock hours of in-service training on an annual basis ▪ Current basic first aid and CPR certificate

**Desired Qualifications:**

- Ability to work effectively with infants, adolescents and adults

**Performance Responsibilities:**

- Assist the TAPP (Teenage parenting program) Head of Nursery in order to maintain compliance with child care standards covered in sections 402.301-319 of FL Statutes and Hernando County child care codes.
- Responsible for the reporting of suspected abuse, neglect, endangerment, abandonment as indicated in Chapter 39 of FL Statute; mandated reporting.
- Serve as mentor to TAPP (Teenage parenting program) students and coach teenage mothers and/or fathers on how to implement effective parenting skills while recognizing the challenges of being a teenage parent.
- Maintain an orderly, safe and clean day care environment
- Provide for daily care activities including changing, feeding, and developmentally appropriate play to all children in the facility.
- Maintain confidentiality at all times; any breech will be grounds for immediate disciplinary action.
- Directly supervise TAPP (Teenage parenting program) parents with children under their care in the child care facility during experiential learning activities to promote healthy parenting skills and strategies.
- Examine all infants who are placed in the nursery each day to ensure they are free of any communicable disease
- Maintain DCF child care credentials
- Provide coverage at any of the TAPP (Teenage parenting program) child care locations, upon request.
- Perform other duties as assigned by the Director of Student Services, the Teenage Parenting Social Worker, the TAPP (Teenage parenting program) Head of Nursery and/or designee

**Physical Demands:**

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

**Reports to:**

Reports directly to the Director of Student Services, and/or designee

**Evaluation:**

Annual evaluation by the Director of Student Services and/or designee

**Terms of Employment:**

10-month employment –185 days

**Salary:**

Salary based upon approved salary schedule - Noninstructional Level D

**Job Code:**

51114

Board Approved: 08/18/98

Revised: 01/20/09, 05/17/11, 02/23/22