

**Hernando County School Board  
Florida**

FLSA: Non-Exempt, Union

<b>VEHICLE TECHNICIAN ASSISTANT</b>
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**Required Qualifications:**

- ~~High School Diploma or General Education Diploma (GED)~~
- ~~Must possess a valid Class E Driver's License~~
- ~~Desire to learn additional tasks through supervised performance of task~~
- Ability to understand and follow oral and written orders
- Demonstrate a record of safe driving
- Must have one (1) year of experience in automotive maintenance or automotive vocational school
- Must Possess a valid Class A or B Commercial Driver's License with Passenger and School Bus endorsements/or obtain within sixty (60) business days for employment.
- Medical Examination Report for Commercial Driver Fitness Determination

**Performance Responsibilities:**

- Repair seat backs, bottoms and foam for damage and defects
- Bus tire mounting on rims, deflating returns identifying damage areas
- Clean school bus interiors
- Clean air conditioner filters
- Maintain clean tools and shop area
- Assist Parts Clerk as needed
- Assist Video Clerk as needed
- Desire to learn additional tasks through supervised performance of task
- Assist Vehicle Technicians as needed with repairs
- Perform other duties as assigned by the Shop Foreman and/or designee

Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the District

**Physical Demands:**

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently and/or up to 20 pounds of force regularly or as needed to move objects

**Reports to:**

Reports directly to the Shop Foreman and/or designee

**Evaluation:**

Annual evaluation and Mid-Year Progress Report done by the Shop Foreman and/or designee

**Terms of Employment:**

12-month employment

**Salary:**

Salary based upon approved salary schedule – Non-instructional Level C

**Job Code:**

78025

Board Approved: ~~00~~10/~~00~~25/~~0000~~22, 03/28/23