



Hernando School District

School Board Regular Meeting

Agenda - Final

Tuesday, April 22, 2025

6:00 PM

**District Office-Board Room
919 N. Broad Street
Brooksville, FL**

CALL TO ORDER

REFLECTION

by Mark Johnson, Vice Chair

PLEDGE OF ALLEGIANCE by D.S. Parrott Middle School

ADOPTION OF AGENDA

1. [25-2969](#) Approval to adopt the agenda dated 4/22/2025.

ELECTED OFFICIALS

STUDENT REPRESENTATIVE TO THE BOARD, Santiago Pinkney

2. [25-2970](#) Student Representative, Santiago Pinkney of F.W. Springstead High School, to Share an Update of School Related Activities and Events with the Board

PRESENTATIONS

3. [25-2904](#) Recognition of the April HCSD Veteran
Attachments: [Budget Sheet - NO Financial Impact](#)
4. [25-2950](#) Recognition of the Hernando County School District Transportation Staff.
Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
5. [25-2959](#) Recognition of Hernando High School as an accredited institution for 75 years
Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

PROCLAMATIONS/RESOLUTIONS

6. [25-2954](#) Approve Proclamation No P25-007, Bus Driver Appreciation Day April 22, 2025

Attachments: [Bus Driver Appreciation Day 2025](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

APPROVAL OF THE MINUTES

7. [25-2971](#) Approval of the Minutes from the Informal and Regular School Board Meeting of 4/8/2025.

Attachments: [04-08-25 Informal Minutes DRAFT](#)
[04-08-25 Meeting Minutes DRAFT with links](#)

EXPULSION RECOMMENDATIONS

8. [25-2947](#) Enter a Final Order Expelling the Student in Case No. E2025-04-01 for one (1) academic year.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

9. [25-2972](#) Citizen Input on agenda items (Green Form)

Attachments: [Citizen Input Speaker Green Form 031424 ACC](#)

ADOPTION OF CONSENT AGENDA (Item #10-22)**Personnel Recommendations**

10. [25-2945](#) Approval of the Personnel Recommendations

Attachments: [24-25 BOARD AGENDA APRIL 22 2025](#)
[4-22-25 BOARD AGENDA - CORE OOF](#)
[4-22-25 BOARD AGENDA - ESOL OOF](#)
[2025 Inst. Supplements & Differentiated Pay for 4-22-25](#)
[2025 Noninst., PTS & Adm. Supplements for 4-22-25](#)

All Other Teaching & Learning Agenda Items

11. [25-2941](#) Approve an overnight field trip for the Nature Coast Technical High School Yearbook Team to attend Yearbook Camp, PressPass and Gatorland, in Lake Buena Vista, FL from 6/17/25 - 6/19/25.

Attachments: [ERTLE YRBK BDGT STRIP](#)

12. [25-2943](#) Approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and the School Board of Hernando County for the 2025-2026 School Year.

Attachments: [FL DOH HCHD & School Board of HC MOA](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

13. [25-2949](#) Approve the Overnight Field Trip for Leah Huston and Taylor Rowley, F.W. Springstead High School to Sunny Isle Beach, Florida to attend the Symphonic Band and Chorus Spanish Monastery from May 3, 2025 through May 4, 2025.

Attachments: [SHS Leave of Absence Forms - Symphonic Band & Spanish Monastery Trip](#)
[Budget Sheet - Symphonic Band & Chorus Spanish Monastery](#)

14. [25-2977](#) Approval to amend the revised 2024-25 graduation dates that were approved at the April 8, 2025, Regular School Board Meeting (item #25-2931).

Attachments: [Proposed 2024-25 Graduation Dates Strikethrough](#)
[2024-25 Graduation Dates Clean](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

All Other Purchase Order/Bid Agenda Items

15. [25-2897](#) Approve the renewal and amendment of RFQ #9009-234-2301, Construction Manager Consulting Services Continuing Contract for Various Projects Less Than \$4,000,000.00, to The AD Morgan Corporation, JE Dunn Construction, Skanska USA Building, Inc., Walbridge Aldinger, LLC, and Wharton-Smith, Inc., for construction manager consulting services to be awarded on an ongoing basis.

Attachments: [25-2897 2023 FINAL RFQ Continuing CM Consult Svcs](#)
[25-2897 RFQ 9009-234-2301 All Renewal Letters Signed](#)
[25-2897 RFQ 9009-234-2301 All Amendment Letters Signed](#)
[25-2897 Budget Sheet NO Financial Impact](#)

16. [25-2921](#) Approve the piggyback of the Sourcewell Cooperative RFP No. 121223, for Vehicle Lifts with Garage and Fleet Maintenance Equipment, awarded to multiple vendors and authorize the purchase of goods and services for an estimated annual spending of \$88,157.00

Attachments: [25-075-21 PB Vehicle Lifts with Garage Maintenance Equipment \(04-08-25\)](#)
[Lifts Budgeted Transportation](#)
[Budget Sheet Snap-On CTE -Auto Program](#)

17. [25-2936](#) Award Bid No.25-920-34, Tire Recapping Services, to Advanced Tire Service, LLC and Alert Tire Service, Inc., for the recapping of radial tires and authorize the purchase of services for an estimated annual amount of \$58,266.07.

Attachments: [25-920-34 Tire Recapping \(4-22-2025\)](#)
[5600 Budget Sheet Tires Mar 2025](#)

18. [25-2940](#) Approve the renewal of Bid No. 22-968-38 RN: Tree Trimming Services, awarded to Hernando Tree Pros, and authorize the purchase of services for an estimated annual spending of \$75,000.00.

Attachments: [22-968-38 RN Tree Trimming Services \(4-22-2025\)](#)
[Tree Trimming Services 04-2025](#)

19. [25-2946](#) Approve the amendment to the contract for Bid # 34-285-35: Electrical Parts, Supplies, Equipment & Related Products, to City Electric Supply, for electrical parts, supplies, equipment, and related products, and authorize expenditures for an estimated annual spending of \$500,000.00.

Attachments: [25-2946 AMEND Electrical Parts Supplies Equipment 24-285-35](#)
[25-2946 Budget Sheet Amend City Electirc](#)

20. [25-2953](#) Approve the purchase of support staff desktop and laptop devices at the schools and district office, including an extended accidental damage warranty and associated equipment from United Data Technology for an estimated cost of \$341,289.00.

Attachments: [UDT Bid](#)
[Budget Sheet](#)

21. [25-2956](#) Approve the Purchase of VR Headsets from Transfr, Inc. and Authorize the Issuance of Purchase Orders up to an Estimated Amount of \$100,000.00

Attachments: [Transfr Original Quote](#)
[Standard Addendum to Agreements](#)
[Federal Terms and Conditions](#)
[State of Florida Affidavit](#)
[PUR 1355](#)
[Budget Sheet Transfr](#)

All Other School Board Agenda Items

22. [25-2960](#) Approval Requested for out of county travel for School Board Member(s) to attend the FSBA Annual Summer Conference 2025, June 11-13, 2025, in Tampa, FL that may exceed \$500 per Board Member.

Attachments: [2025 FSBA Annual Summer Conference Agenda](#)
[FSBA Annual Summer 2025 - Cost Breakdown](#)
[Budget Sheet FSBA Summer 2025](#)

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

ADDENDUM ITEMS

CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

23. [25-2973](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 031424 ACC](#)

INFORMATIONAL AGENDA ITEMS

GENERAL COUNSEL

SCHOOL BOARD COMMENTS

ADJOURNMENT

The next School Board Meetings are scheduled for May 6, 2025:

1:00 PM - Informal Meeting

2:00 PM - Workshop

6:00 PM - Regular Meeting

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Agenda Item # 1. 25-2969

4/22/2025

Title and Board Action Requested

Approval to adopt the agenda dated 4/22/2025.

Executive Summary

The Superintendent of Schools, hereby requests the Board adopt the agenda dated 4/22/2025.

My Contact

Ray Pinder
Superintendent of Schools

2023-28 Strategic Focus Area

Other

Financial Impact

No Financial Impact

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



Hernando School District

School Board Regular Meeting

Agenda Item # 2. 25-2970

4/22/2025

Title and Board Action Requested

Student Representative, Santiago Pinkney of F.W. Springstead High School, to Share an Update of School Related Activities and Events with the Board

Executive Summary

Student Representative, Santiago Pinkney of F.W. Springstead High School, to Share an Update of School Related Activities and Events with the Board

My Contact

Santiago Pinkney
Student Representative to the School Board

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

No Financial Impact



Hernando School District

School Board Regular Meeting

Agenda Item # 3. 25-2904

4/22/2025

Title and Board Action Requested

Recognition of the April HCSD Veteran

Executive Summary

The Director of Communications, on behalf of the Superintendent of Schools, hereby wishes to recognize the April HCSD Veteran.

My Contact

Aaron Ellerman
Director of Communications
(352) 797-7009 ext. 70129

2023-28 Strategic Focus Area

Priority 4: Community Connection

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 4. 25-2950

4/22/2025

Title and Board Action Requested

Recognition of the Hernando County School District Transportation Staff.

Executive Summary

The Director of Transportation, on behalf of the Superintendent of Schools, hereby wishes to recognize the Hernando County School District Transportation Staff

My contact

Ralph Leath

Director of Transportation

(352) 797-7003

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

There is no cost associated with this Agenda Item. See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

B. Item Currently Not Budgeted -**						
Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☐

New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

11



Hernando School District

School Board Regular Meeting

Agenda Item # 5. 25-2959

4/22/2025

Title and Board Action Requested

Recognition of Hernando High School as an accredited institution for 75 years

Executive Summary

The Assistant Superintendent of Teaching and Learning, on behalf of the Superintendent of Schools, hereby requests the Board to recognize Hernando High School as an accredited institution for 75 years. Hernando High School first received accreditation in 1949. The Hernando County School District achieved system-wide accreditation in 2010 and successfully completed its most recent engagement review during the 2022-2023 school year. Cognia is pleased to present Hernando High School with a plaque and banner to celebrate the significant milestone of 75 years as an accredited institution.

My Contact

Gina Michalicka
Assistant Superintendent of Teaching and Learning
352-797-7000 ext. 70404

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

No Financial Impact.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>								
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 6. 25-2954

4/22/2025

Title and Board Action Requested

Approve Proclamation No P25-007, Bus Driver Appreciation Day April 22, 2025

Executive Summary

The Director of Transportation, on behalf of the Superintendent of Schools, hereby requests the Board approve Proclamation No P25-007, acknowledging April 22, 2025 as “Bus Driver Appreciation Day”.

My Contact

Ralph Leath

Director of Transportation

(352) 797-7003

2023-28 Strategic Focus Area

Priority 4: Community Connection

Financial Impact

There is no cost associated with this agenda item. See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site’s approved annual budget.



Proclamation No. P25-007
Bus Driver Appreciation Day
April 22, 2025

WHEREAS, every day in Hernando County, more than ninety-four school buses transport more than 10,500 students to and from school; and

WHEREAS, Hernando County school bus drivers provide an incredible service to our students and are responsible for the safety of each one and support the success of our students and their families; and

WHEREAS, our bus drivers are often the very first and last school employee contact, providing a positive impact to students as they begin and end each day, and

WHEREAS, thanks to rigorous safety standards for bus drivers and their vehicles, students are much safer riding to and from school in a school bus than in cars; and

WHEREAS, Hernando County Schools salutes and appreciates school bus drivers and recognizes the invaluable contributions they make to public education and student safety and well-being;

THEREFORE, BE IT RESOLVED that the Hernando County School Board is pleased to commemorate School Bus Driver Appreciation Day 2025.

Adopted at the regular session of the School Board meeting held on this 22nd day of April 2025.

Shannon Rodriguez
Board Chair

Ray Pinder
Superintendent

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>								
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 7. 25-2971

4/22/2025

Title and Board Action Requested

Approval of the Minutes from the Informal and Regular School Board Meeting of 4/8/2025.

Executive Summary

The Superintendent of Schools, hereby requests the Board approve the minutes.

My Contact

Kelly A. Pogue

Executive Office Manager to the School Board and General Counsel

Pogue_k@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Other

Financial Impact

No Financial Impact



Hernando School District

School Board Informal Meeting

Minutes - Draft

Tuesday, April 8, 2025

4:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

PLEASE NOTE NEW TIME

CALL TO ORDER

Present Board Chair Shannon Rodriguez
Board Member Michelle Bonczek
Board Member Susan Duval
Board Member Kayce Hawkins

Remote Vice Chair Mark Johnson

The Informal Meeting was called to order at 4:08 P.M. Also present were Kristin Ottinger, School Board Attorney and Ray Pinder, Superintendent. Mr. Johnson participated via telephone.

GENERAL DISCUSSION

An informal meeting of the School Board has been scheduled for general discussion among Board Members on Educational Matters

Topics of Discussion:

Johnson - Participated via telephone due to an illness

Bonczek - Autism Awareness Month

Duval - Field trip packet update and the possibility of a new field trip bus driver position; she would like to have it completed by May so that it is ready for next year

Rodriguez - Bus stops on major roads; school zone handbook from the county

Kristin Ottinger - Tomorrow on the Senate's agenda is to add current public officials to the sunshine record exemption as it relates to personal identifying information.

Hawkins - HB 5101 legislative updates which will cut funding significantly

ADJOURNMENT

The meeting adjourned at 4:32 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Minutes - Draft

Tuesday, April 8, 2025

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present: Board Chair Shannon Rodriguez
Board Member Michelle Bonczek
Board Member Susan Duval
Board Member Kayce Hawkins

Remote: Vice Chair Mark Johnson

The Meeting was called to order at 6:01 P.M. Also present were Kristin Ottinger, School Board Attorney, and Ray Pinder, Superintendent. Mr. Johnson participated telephonically.

REFLECTION

by Mark Johnson, Vice Chair

PLEDGE OF ALLEGIANCE by Deltona Elementary School

Julie Sweeney, Principal, came forward to spotlight Deltona Elementary School. Mr. Pinder recognized Deltona employees who have 30 years or more with the district.

ADOPTION OF AGENDA

1. [25-2926](#) Approval to adopt the agenda dated 4/8/2025.

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Kayce Hawkins

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

Mr. Pinder honored the memory of Linda Prescott, former School Board Member.

ELECTED OFFICIALS

No one came forward to speak on this item.

STUDENT REPRESENTATIVE TO THE BOARD, Santiago Pinkney

2. [25-2927](#) Student Representative, Santiago Pinkney of F.W. Springstead High School, to Share an Update of School Related Activities and Events with the Board

PRESENTATIONS

3. [25-2861](#) Hernando Schools Fall and Winter Athletic Highlights

Attachments: [Fall Winter Athletic Highlights 2025-ACC.pdf](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC.pdf](#)

Dustin Kupcik, District Athletic Director, came forward to present this item.

4. [25-2916](#) Recognition of the Nature Coast Technical High School Students Who Competed in the 2025 University of Alabama Capture the Flag Competition

Attachments: [The University of Alabama Capture the Flag Competition](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC 1](#)

Beth Lastra, Supervisor of College & Career Programs came forward to introduce this item. Tina Vieira, Teacher at NCTHS came forward to present this item.

PRESENTATION - HCTA 50th Anniversary Recognition

Lisa Masserio, HCTA President came forward to speak on this item.

PROCLAMATIONS/RESOLUTIONS

5. [25-2902](#) Approve Proclamation No. P25-006 Hernando County Schools Child Abuse Prevention Month, April 2025.

Attachments: [Child Abuse Proclamation HERNANDO SCHOOLS 2025](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: ADOPTED

MOVER: Michelle Bonczek

SECONDER: Susan Duval

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

APPROVAL OF THE MINUTES

6. [25-2928](#) Approval of the Minutes from the Informal, Workshop and Regular School Board Meeting of 3/11/2025.

Attachments: [03-11-25 Informal Minutes DRAFT](#)
[03-11-25 Workshop Minutes DRAFT with links](#)
[03-11-25 Meeting Minutes DRAFT with links](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Kayce Hawkins

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

EXPULSION RECOMMENDATIONS (#7-9)**RESULT:** **APPROVED THE CONSENT AGENDA****MOVER:** Susan Duval**SECONDER:** Michelle Bonczek**AYES:** Rodriguez, Johnson, Bonczek, Duval, Hawkins

7. [25-2882](#) Enter a Final Order Expelling the Student in Case No. E2025-02-03 for one (1) year with services.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

8. [25-2885](#) Enter a Final Order Expelling the Student in Case No. E2025-02-04 for one (1) year.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

9. [25-2913](#) Enter a Final Order Expelling the Student in Case No. E2025-03-01 for one (1) academic year.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

10. [25-2914](#) Enter a Final Order Expelling the Student in Case No. E2025-03-02 for one (1) academic year.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

11. [25-2929](#) Citizen Input on agenda items (Green Form)

Attachments: [Citizen Input Speaker Green Form 031424 ACC](#)

No one came forward to speak on this item.

ADOPTION OF CONSENT AGENDA

The following agenda items were pulled from the consent agenda for discussion:

Mrs. Rodriguez stated that #15. 25-2907 has been revised to include fundraising. Revised packet was distributed to the members before the meeting.

#21. 25-2881: Approve the amendment to the contract to increase for the rates of Kelly Service Substitutes. This item was pulled by Mrs. Rodriguez.

#22. 25-2901: Approve the Second Amendment to the Agreement with Williams Company Tampa, for construction goods and services for New Classroom & Cafeteria Buildings for Eastside Elementary School and authorize the purchase of construction goods and services for \$26,805,614.00. This item was pulled by Mrs. Hawkins.

#26. 25-2910: Approve the Purchase of Advanced Placement Exams from College Board and Authorize the Issuance of Purchase Orders for an Estimated Amount of \$254,343.00. This item was pulled by Mrs.

Hawkins.

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Susan Duval

SECONDER: Kayce Hawkins

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

Personnel Recommendations

12. [25-2925](#) Approval of the Personnel Recommendations

Attachments: [24-25 BOARD AGENDA APRIL 8 2025](#)
[4-8-25 BOARD AGENDA - CORE OOF](#)
[4-8-25 BOARD AGENDA - ESOL OOF](#)
[2025 Inst. Supplements & Differentiated Pay for 4-8-25](#)
[2025 Noninst., PTS & Adm. Supplements for 4-8-25](#)

All Other Teaching & Learning Agenda Items

13. [25-2873](#) Approve the Hernando County School District 2025-2028 ELL Plan.

Attachments: [2025-2028 District ELL Plan with Revisions](#)
[2025-2028 District ELL Plan CLEAN Copy_signed](#)
[ELL Plan Presentation](#)
[ELL Plan Budget Sheet](#)

14. [25-2900](#) Approve Field Trip for Hernando County School District Students to Attend the 2025 Florida History Day at the Tallahassee State College in Tallahassee, Florida, May 4-6, 2025

Attachments: [2025 History Day Agenda](#)
[Budget Sheet History Day Fair](#)

15. [25-2907](#) Approve Field Trip for Nature Coast Technical and Weeki Wachee High School Students to Attend the 2025 SkillsUSA Florida State Leadership and Skills Conference (SLSC25) in Jacksonville, Florida on April 28 - May 1, 2025

Attachments: [2025 SkillsUSA Florida Agenda](#)
[Budget Sheet SkillsUSA](#)
[04-08-25 Handout - Revised item #25-2907](#)

16. [25-2911](#) Approve out of state travel and registration for one teacher from Reach Academy to the Ron Clark Academy in Atlanta, Georgia - June 5th through 7th - using the school's Title I allocation.

Attachments: [25-2911 Agenda](#)
[25-2911 Budget Sheet](#)

17. [25-2922](#) Approve overnight field trip for Joe Harrin, Hernando High School's Band Director to attend the Band's annual end of the year trip to Universal Studios Resort Orlando in Orlando, Florida on April 30, 2025 through May 2, 2025.

Attachments: [2025 Band Fltrip to Orlando Budget Sheet](#)

18. [25-2923](#) Approve Out-of-State Travel for Corey Waterman, HVAC Teacher at Central High School, to Allen, Texas from April 29 - May 1, 2025, as part of the HVAC Technical School Grant Program

Attachments: [2025 Train th Trainer HVAC and Pumber Technical Training Agenda](#)
[LOA Forms](#)
[Budget Sheet HAVAC Training](#)

19. [25-2931](#) Approval to amend the 2024-25 graduation dates that were approved at the May 28, 2024, Regular School Board Meeting (item #24-2295).

Attachments: [Proposed 2024-25 Graduation Dates Strikethrough](#)
[Proposed 2024-25 Graduation Dates Clean](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

All Other Business Services Agenda Items

20. [25-2860](#) Approve Fiscal Year 2024-2025 Budget Amendment No.2 for the Quarter Ending December 31, 2024

Attachments: [25 GF BA 2](#)
[25 DSF BA 2](#)
[25 CPF BA 2](#)
[25 FSF BA 2](#)
[25 SRF BA 2](#)
[25 ESSER III BA 2](#)
[25 ARP-HCY BA 2](#)

All Other Purchase Order/Bid Agenda Items

23. [25-2903](#) Approve the Renewal of the Piggyback of the Department of Management Services, State of Florida Contract #84111600-20-1, Financial and Performance Audits, awarded to multiple vendors and authorize expenditures for an estimated annual spending of \$100,000.00.

Attachments: [25-2903 Financial & Performance Audits 23-946-11 PB RN](#)
[25-2903 CM Auditors Budget Sheet](#)

24. [25-2908](#) Approve the amendment to the piggyback of the Sourcwell Cooperative RFP # 070121-CAR, HVAC Systems and Related Services, awarded to Carrier Corporation and authorize the purchase of goods and services for an estimated annual spending of \$4,000,000.00.

Attachments: [25-2908 AMEND 24-910-19 PB HVAC Carrier](#)
[25-2908 Budget Sheet Carrier](#)

25. [25-2909](#) Approve the amendment to the piggyback of OMNIA Partners, Region 4 Education Service Center, RFP #20-04, HVAC Equipment, Installation, Service & Related Products, awarded to Daikin Applied America, and authorize the purchase of goods and services for an estimated annual spending of \$4,000,000.00.

Attachments: [25-2909 AMEND 21-910-63 PB RN HVAC Daikin](#)
[25-2909 Budget Sheet Daikin](#)

27. [25-2912](#) Approve the Purchase of Dual Enrollment Textbooks from Follett and Authorize Purchase Orders in an Estimated Annual Amount of \$125,000.00
Attachments: [Follett Spring 2025 DE Access Invoice](#)
[Budget Sheet Follett](#)
28. [25-2915](#) Approve the renewal of the piggyback of Polk State College, RFP #2018-01, Banking Services, awarded to Truist Bank for banking services.
Attachments: [21-946-14 PB RN Banking Services \(04-08-2025\)](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC \(6\)](#)
29. [25-2917](#) Approve the piggyback of Sourcewell RFP/Contract No: 070924: Office Supply and Workplace Solutions, awarded to Staples Contract & Commercial, LLC. and authorize the purchase of goods for an estimated annual spending of \$120,000.00.
Attachments: [25-615-36 PB Office Supply & Workplace Solutions \(04-08-25\)](#)
[Budget Sheet](#)
30. [25-2920](#) Approve the purchase of International Baccalaureate Examinations from International Baccalaureate Organization (IBO) and authorize expenditures for an estimated amount of \$42,949.00
Attachments: [IB Sole Source Provider Letter](#)
[Agenda Item 25-2920 - Budget Sheet](#)
31. [25-2924](#) Approve the renewal of the piggyback of Lake County, Florida RFP/Contract #22-908B: Pre-Cast Concrete Structures awarded to Leesburg Concrete Company, Inc., and authorize the purchase of these products using allocated budgets.
Attachments: [25-2924 Pre Cast Concrete Structures 22-155-55 PB RN](#)
[25-2924 Budget Sheet](#)

All Other School Board Agenda Items

32. [25-2899](#) Approval Requested for out of county travel for School Board Member(s) to attend the FSBA School Finance Forum 2.0, April 24-25, 2025, in Gainesville, FL that may exceed \$500 per Board Member.
Attachments: [FSBA Finance Forum 2.0 2025 - Agenda](#)
[FSBA Finance Forum 2.0 2025 - Cost Breakdown](#)
[Budget Sheet FSBA Finance Forum 2.0 2025](#)

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

21. [25-2881](#) Approve the amendment to the contract to increase for the rates of Kelly Service Substitutes

Attachments: [Hernando Annual ABR 2023-2024](#)
[Suggested Change-straight to \\$15](#)
[Rate Analysis](#)
[Standard Addendum \(1\)](#)
[Affadavit Regarding Coercion](#)
[Foreign Country Attestation](#)
[Substitutes Budget Sheet \(2\)](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

This item was pulled by Mrs. Rodriguez. Matt Goldrick, Director of Labor Relations and Professional Standards came forward to answer questions addressed by the board.

22. [25-2901](#) Approve the Second Amendment to the Agreement with Williams Company Tampa, for construction goods and services for New Classroom & Cafeteria Buildings for Eastside Elementary School and authorize the purchase of construction goods and services for \$26,805,614.00.

Attachments: [25-2901 A133 EES GMP 2 Signed with Attachemnts](#)
[25-2901 Budget Sheet GMP 2 EES New Classroom & Cafeteria](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

This item was pulled by Mrs. Hawkins. Dr. Mike Lastra, Principal of Eastside Elementary School came forward to speak on this item.

26. [25-2910](#) Approve the Purchase of Advanced Placement Exams from College Board and Authorize the Issuance of Purchase Orders for an Estimated Amount of \$254,343.00

Attachments: [2025 AP Exam Orders](#)
[Budget Sheet Sept AP Exams](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Duval, Hawkins

This item was pulled by Mrs. Hawkins. John Morris, Director of Secondary Programs came forward to speak on this item.

ADDENDUM ITEMS**CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)**

33. [25-2930](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 031424 ACC](#)
[04-08-25 Handout by J. Martin \(pink\)](#)

Kristin Ottinger, School Board Attorney read the instructions for this item. The following citizens came forward to speak: Jack Martin, Susan Pribil, Kathleen Robinson Harrison, and Kimberly Mulrooney.

INFORMATIONAL AGENDA ITEMS**GENERAL COUNSEL****SCHOOL BOARD COMMENTS**

The Board and Superintendent made various closing comments.

ADJOURNMENT

The Meeting adjourned at 7:40 P.M.

Superintendent

Board Chair**Mission Statement**

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Agenda Item # 8. 25-2947

4/22/2025

Title and Board Action Requested

Enter a Final Order Expelling the Student in Case No. E2025-04-01 for one (1) academic year.

Executive Summary

The Director of Student Services, on behalf of the Superintendent of Schools, hereby requests the Board expel one student from Endeavor and Discovery Academy for one (1) academic year for committing Level III violations of the Student Code of Conduct.

My Contact

Jill Kolasa, Director
Student Services
(352) 797-7008

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

The cost of this agenda item is \$ 0. See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 9. 25-2972

4/22/2025

Title and Board Action Requested

Citizen Input on agenda items (Green Form)

Executive Summary

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to an item for this meeting.

My Contact

Ray Pinder
Superintendent of Schools

2023-28 Strategic Focus Area

Priority 3: Community Connection

Financial Impact

There is no financial impact

AGENDA ITEM COMMENT FORM FOR SPEAKERS

Failure to complete this form or to sign below will prevent the Citizen Input form
from being presented to the Board Chair.

LEGAL NAME/PRINTED: _____

LEGAL ADDRESS: _____

PHONE: (____) _____

Identify agenda item to be addressed:

Ex.) Agenda item #: 10. 24-2100

Agenda item #: _____

Agenda item #: _____

Guidelines:

Limited agenda time and the need to conduct meetings in an orderly fashion require that you adhere to the following Citizen's Input guidelines:

- The speaker will adhere to a three (3) minute time limit per speaker.
- Time may not be yielded to other speakers.
- The Chairperson has the authority to limit discussion if the subject is outside of the authority of the School Board Members regarding an issue that is repetitive or is addressing a legally confidential issue.
- Materials or documents you wish to share with the School Board must be attached to this form.
- The Chairperson may deny all forms submitted after the School Board Meeting is called to order.
- The HCSD Code of Civility will be in effect at all times (see other side).
- The Board typically does not respond to remarks or questions made during Citizen Comments.

My signature is confirmation that I have read, understand, and agree to abide by all guidelines and HCSD Code of Civility:

Signature of speaker: _____

Chairperson's Approval of form: _____

FOR OFFICE USE ONLY:

Date Received: _____

Time Received: _____

Hernando County School Board

CODE OF CIVILITY

The education of our children depends on the ability of the community, parents and staff to share responsibilities, meaningful communication and welcomed participation. Civility reflects the ability of each person to affirm the collective worth of being respectful.

With that, all persons attending or speaking at a school board meeting shall:

- Listen carefully and respectfully
- Not use any offensive gestures, language or profanity
- Not use any threatening words or actions
- Not display any disruptive behaviors, temper or insulting/demeaning words
- Treat others as they would like to be treated
- Never bully, harass or abuse others

*Any lack of civility by any person will result in that person being directed by the Superintendent, or Chairperson, to leave the premises. Failure to follow a directive will result in law enforcement assistance.

Note: The Board typically does not respond to remarks or questions made during citizen input. While no immediate action will be taken by the Board, the Superintendent may follow up the inquiries/comments by directing staff to intervene.



Hernando School District

School Board Regular Meeting

Agenda Item # 10. 25-2945

4/22/2025

Title and Board Action Requested

Approval of the Personnel Recommendations

Executive Summary

The Director of Human Resources, on behalf of the Superintendent of Schools, hereby requests the Board approve the Personnel Recommendations as attached.

My Contact

Alexis Brown

Director of Human Resources

352-797-7070 Ext. 70445

brown_a1@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 2: Talent Management

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

I. CONSENT AGENDA

A. Approval of Personnel Recommendation

1. Instructional Leaves

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>From</u>	<u>Through</u>
Dawn	Childers	Teacher	SHES	03/26/25	05/01/25
Amanda	Goodell	Teacher	PGES	03/24/25	04/07/25

Extension of Previously Approved Leave

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>From</u>	<u>Through</u>
Shalae	Baldwin	Teacher	SHES	03/25/25	06/03/25
Mary	LeDoux Weiler	Speech/Language Pathologist	Exceptional Student Support	03/31/25	05/30/25
Serena	Young	Teacher	PMS	03/12/25	03/28/25

Intermittent Leave

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>From</u>	<u>Through</u>
Laura	Bartow	Teacher	JDFES	03/12/25	06/03/25
Michelle	Mayhill	Certified School Counselor	CHS	03/26/25	06/03/25

Return from Leave Early

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Return Date</u>
Nicholas	Rodriguez	Teacher	HHS	03/31/25

2. Instructional Appointments and Approval of Probationary Contract

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Date</u>
Wyndell	Alexander	Teacher	HHS	04/07/25
Desiree	Bittner	Teacher	DES	03/24/25
Fred	Crum	Teacher	DES	03/24/25
Dawn	Staub	Teacher	HHS	03/31/25

3. Approve Out-of-Field Teachers: (Core Subject) See Attached**4. Approve Out-of-Field Teachers: (ESOL) See Attached****5. Instructional Transfers**

<u>First Name</u>	<u>Last Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>
Shea	McAuley	Teacher, DES	Teacher, PGES	03/24/25

6. Instructional Separations

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Date</u>	<u>Type</u>
Carol	Albanese	Teacher	FCMS	06/03/25	Resignation
Desiree	Bittner	Teacher	DES	03/24/25	Resignation
Haley	Box	Teacher	EK8	03/10/25	Resignation
Silvina	Doherty	Teacher	CES	06/03/25	Retirement
Lisa	Oakley	Teacher	EK8	03/12/25	Probationary Release
Kimberly	Jones	Program/Staffing Specialist	Exceptional Student Support	06/03/25	Retirement
Lindsay	Ryan	Teacher	EK8	06/03/25	Resignation
Teresa	Skinner	Teacher	WHMS	06/03/25	Retirement
Kenneth	Supple	Teacher	WHMS	06/03/25	Resignation
Melody	Whitaker	Certified School Counselor	HHS	06/03/25	Retirement
Gary	Wondrash	Teacher	WHMS	06/03/25	Retirement

7. Administrative Appointments

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Date</u>
Aaron	Ellerman	Director of Communications	HITV	04/01/25

8. Administrative Transfers

<u>First Name</u>	<u>Last Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>
Jodi	Slone	Assistant Principal, WWHS	Assistant Director of Safe Schools, Office of Safe Schools	03/24/25

9. Administrative Separations

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Date</u>	<u>Type</u>
Pamela	Loder	Assistant Principal	NCTHS	03/27/25	Retirement

10. Non-instructional and Professional/Technical/Supervisory Leaves

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>From</u>	<u>Through</u>
Jamie	Harris	Environmental Services Tech 3	HHS	02/24/25	06/30/25
George	Lynch	Environmental Services Tech II	PGES	01/06/25	03/25/25
Georgette	Polichak-Sanchez	Secretary II	PGES	03/24/25	05/20/25
Robyn	Torres	Secretary II Conf - Mental Health	Student Services	03/12/25	04/25/25

11. Non-instructional and Professional/Technical/Supervisory Appointments

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Date</u>
Kevin	Balogh	Environmental Services Tech I	WWK8	03/24/25
Ashleigh	Billick	Paraprofessional I	PMS	03/25/25
Nancy	Garcia	Environmental Services Tech I	PGES	03/24/25
Melissa	Kestory	Paraprofessional II	EK8	03/26/25
Kerri	Lehmann	Secretary II	CES	03/24/25
Noah	Marion	Paraprofessional Media	DES	03/25/25
Andrew	McConnell	Environmental Services Tech II	WWK8	03/24/25
Kristina	Pierce	Paraprofessional II	DES	03/25/25
Chad	Pittroff	Bus Operator	Transportation Dept	03/25/25
Nicholas	Scarangella	Environmental Services Tech I	EK8	03/26/25
Mark	Schreiber	Interpreter/Transliterater III	Exceptional Student Support	03/26/25
Jennifer	Styles	Paraprofessional ESE 1 on 1	DES	03/25/25

12. Non-instructional and Professional/Technical/Supervisory Transfers

<u>First Name</u>	<u>Last Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>
Amanda	Andres	Food & Nutrition Assistant I Rover, Food & Nutrition Dept	Food & Nutrition Assistant Specialist, CHS	03/10/25
Carlette	Bingham	Food & Nutrition Assistant Specialist, CHS	Food & Nutrition Specialist Elem/Ms, EES	03/03/25
Tiffany	Brown	Food & Nutrition Assistant Rover, Food & Nutrition Dept	Food & Nutrition Assistant Specialist, SES	03/10/25
Ryan	Mello	Help Desk Trainer, TIS Dept	District Tech Support Specialist, TIS Dept	03/03/25
Noelle	Pappas	Secretary II, WES	Data Entry Operator, WES	03/24/25
Elizabeth	Ward Hunt	Food & Nutrition Assistant I, BES	Food & Nutrition Assistant I Rover, Food & Nutrition Dept	03/03/25

13. Non-instructional and Professional/Technical/Supervisory Separations

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Site</u>	<u>Date</u>	<u>Type</u>
Deyci Carolina	Alarcon Chavez	Bus Attendant	Transportation Dept	03/14/25	Resignation
Stacey	Doscher	Secretary II	MES	06/30/25	Retirement
Brynna	Gobin	Paraprofessional ESE	MES	04/08/25	Resignation
Howard	Jackson	Air Conditioning Mechanic III	Maintenance Dept	04/10/25	Retirement
Maria del Carmen	McNeil	Computer Lab Manager	Academic Services	04/04/25	Retirement
Lisette	Ocasio-Perez	Paraprofessional II ESOL	FCMS	03/28/25	Resignation
Brittni	Page	Paraprofessional ESE	EK8	03/28/25	Resignation
Shirley	Price	Bus Operator	Transportation Dept	05/01/25	Retirement
Patricia	Roscillo	Food & Nutrition Assistant	HHS	03/10/25	Resignation

14. Other**Additional Duty, and/or Additional Days/Hours**

<u>Name</u>	<u>Position - Site</u>	<u>Activity</u>	<u>Date</u>	<u>Total Hrs</u>	<u>Funding</u>
Jessica Brooks	Teacher, PGES	Extended Day	1/21/2025	16 Total	Title I
Larry Fiebig	Teacher, DSPMS	DPMS Summer Algebra Bootcamp 2025	5/10/2025	17.5 Total	Title I

Approve Teacher(s), JDFES Extended Day/Tutoring (JDFES) - 03/25/2025 - 42 Max Total Hrs. (Title I)

<u>First Name</u>	<u>Last Name</u>
Dana	Blazsek
Mallory	Boreland
Evelyn	Colon
Stacey	Donohue
Melissa	Goodwin
Dawn	Hurst
Renee	Kellett
Wendi	Rode
Jessica	Touati
Joann	Yarin

15. Supplements - see attached list(s)

Running Total (Per Attached List) 2024-2025 School Year

\$	2,740,229.03	Instructional
\$	130,708.47	Noninstructional
\$	2,870,937.50	Sub-Total
\$	645,960.94	Benefits (22.50%)
\$	3,516,898.44	Total

BOARD APPROVED				
24-25 CORE OUT OF FIELD				
SCHOOL	EMPLOYEE NAME	OUT OF FIELD AREA	ASSIGNMENT DATE	BOARD APPROVAL DATE
DES	Fred Crum	ESE	3/24/2025	4/22/2025

2024 - 2025 ESOL: Out-of-Field Teachers

Agenda April 22, 2025

Site	Name		Assignment	Total Points Needed	Required Points This Year	Total Points Completed as of 4/01/225	Class Taken	Category
EES	Willis	Leslie	Elem Ed	300	60	0	0	1



Hernando School District

School Board Regular Meeting

Agenda Item # 11. 25-2941

4/22/2025

Title and Board Action Requested

Approve an overnight field trip for the Nature Coast Technical High School Yearbook Team to attend Yearbook Camp, PressPass and Gatorland, in Lake Buena Vista, FL from 6/17/25 - 6/19/25.

Executive Summary

The Principal of NCTHS, on behalf of the Superintendent of Schools, hereby requests the Board approve the overnight field trip for Nature Coast Technical High School Yearbook Team to attend Yearbook Camp, PressPass and Gatorland, in Lake Buena Vista, FL from 6/17/25 - 6/19/25.

My Contact

Toni-Ann Noyes, NCTHS - 352-797-7088 ext. 405

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.
(For Donations, use Section B)

A. Item Currently Budgeted -										
Account Name _____										
Account Number _____										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____

Account Name _____										
Account Number _____										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____

B. Item Currently Not Budgeted -**							
Funding Source	Yearbook Overages due to Sponsorships						
Account Name	Yearbook						
Account Number	802	9800	330	0351	922	2350	
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount \$	_____						

Funding Source	_____						
Account Name	_____						
Account Number	_____	_____	_____	_____	_____	_____	_____
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount \$	_____						

C. History	
Check one:	<input type="checkbox"/>
Prior Year Budget:	<input type="checkbox"/>
New for Current Year:	<input type="checkbox"/>
Prior Year Approved Budget:	\$ _____
Prior Year Actual Spent:	\$ _____

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 12. 25-2943

4/22/2025

Title and Board Action Requested

Approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and the School Board of Hernando County for the 2025-2026 School Year.

Executive Summary

The Director of Student Services, on behalf of the Superintendent of Schools, hereby requests the Board approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and The School Board of Hernando County from July 1, 2025, through June 30, 2026. The purpose of the Agreement is to establish the terms and conditions under which the Health Department and the School Board shall deliver or perform health services for the 2025-2026 School Year.

My Contact

Jill Kolasa, Director
Student Services
(352) 797-7008

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

The cost of this agenda item is \$ 0, see attached budget sheet. The cost of the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

**Memorandum of Agreement
Between
The Florida Department of Health, Hernando County Health Department
And
The School Board of Hernando County**

This AGREEMENT is between THE FLORIDA DEPARTMENT OF HEALTH, HERNANDO COUNTY HEALTH DEPARTMENT, 7551 Forest Oaks Blvd. Spring Hill, Florida, hereinafter referred to as "HEALTH DEPARTMENT," and THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA, 919 North Broad Street, Brooksville, Florida, and hereinafter referred to as "SCHOOL BOARD," the governmental agency with jurisdiction over all Hernando County District Schools.

The purpose of this Agreement is to establish the terms and conditions under which the HEALTH DEPARTMENT and the SCHOOL BOARD shall deliver or perform the following school health services for the 2025-2026 school year. The term of this Agreement shall begin on the 1st day of July, 2025 and shall end on the 30th day of June,-2026.

The HEALTH DEPARTMENT shall deliver the following services under this Agreement:

- a) As funding permits, provide a professional Registered Nurse (RN), referred to as the School Health Coordinator, as defined in Florida Statutes 464.003(21), to conduct school health services oversight. Oversight shall be defined as monitoring the compliance with the School Health Services Plan as defined in Florida Statutes 381.0056(2)(e). Duties also include performing annual program reviews of all Hernando County Public schools and Hernando County Charter Schools and sharing the results with the principal of each school. Also, as funding permits, a second RN will be provided by the DOH. A minimum of 1 RN shall be provided.
- b) Provide consultative and support services to qualified health room personnel.
- c) Provide protocols for health room services under the medical direction of a licensed Florida physician functioning under the Administrator of the Hernando County Health Department.
- d) The RN will provide training for SCHOOL BOARD RN's, and both will create individual health care plans and emergency action health care plans for their assigned schools and will staff school health rooms as determined by SCHOOL BOARD. The HEALTH DEPARTMENT RN's, will assess and write health care plans for students in those schools without School Board Registered Nurses assigned to them. Currently, based on current RN staffing levels of both parties, HEALTH DEPARTMENT RNs and SCHOOL BOARD RNs are each assigned to write care plans for approximately half of the District schools. Significant staffing changes may require a collaborative adjustment of care plan responsibility for assigned schools, which is not intended to require a written amendment to this agreement.

HEALTH DEPARTMENT RNs write the care plans for the following schools:

DELTONA ELEMENTARY	SUNCOAST ELEM
J.D. FLOYD ELEMENTARY	NATURE COAST
CHOCACHATTI ELEM	POWELL MIDDLE
F.W. SPRINGSTEAD	FOX CHAPEL MIDDLE
GULF COAST ELEM	

SCHOOL BOARD RNs write the care plans for the following schools:

BROOKSVILLE ELEMENTARY	EASTSIDE ELEM	
MOTON ELEMENTARY	WINDING WATERS	CHALLENGER K8
EXPLORER K8	DS PARROTT	WEST HERNANDO
ENDEAVOR	CENTRAL	HERNANDO
BEST	SPRING HILL EL	WESTSIDE EL
PINEGROVE EL	WEEKI WACHEE	GCMS

The care plans will be written for students with Type 1 Diabetes, Cystic Fibrosis, Anaphylaxis, severe Asthma and active Seizure disorders. The plans will also be written for students with acute or chronic health disorders as deemed appropriate by the Registered Nurse.

- e) Provide a minimum of four (4) hours of orientation and training to school health room staff and provide training for clinic substitutes.
- f) Assure that nurses employed by the HEALTH DEPARTMENT and assigned to work in schools, if any, work within the scope of their practice and according to the Florida Nurse Practice Act and be licensed as an RN or LPN in accordance with Florida Statute 464.
- g) Assure that the nurses employed by the HEALTH DEPARTMENT and assigned responsibilities under this agreement have documented pediatric experience and growth and developmental training.
- h) Provide for scheduling and school assignments, if any, of nurses employed by the HEALTH DEPARTMENT.
- i) Assure that its nurses assigned to oversee health room functions, if any, under this agreement follow all School District policies and procedures, including adherence to all applicable confidentiality laws, both federal and state, governing school and health records.
- j) Assure that its staff meets Level 2 background screening as required by s.1012.465, Florida Statute (F.S.). and pursuant to chapter 435, F.S.
- k) The HEALTH DEPARTMENT shall be responsible for the supervision of all of its personnel and/or agents assigned to provide services under this Agreement.

The HEALTH DEPARTMENT and the SCHOOL BOARD shall jointly deliver the following services under this Agreement:

- a) Complete student health screenings as per current Florida law and administrative code, section 381.0056 F.S. and rule 64F-6.003 F.A.C. The HEALTH DEPARTMENT will make

available additional screening equipment/supplies and oversight nurse(s) and volunteer information and availability, as funding permits, for screening events. The SCHOOL BOARD will provide the school health personnel and volunteers to complete the screenings and, with the assistance of the HEALTH DEPARTMENT, will work to ensure the health screenings are completed in a timely manner and meets the requirements set forth in the School Health Services Plan according to section 381.0056(4)(a)F.S. The SCHOOL BOARD Health Professional will conduct health screenings for each mandated grade with assistance from the Health Department RN's and the School Board RN's and LPN's. The HEALTH DEPARTMENT will oversee the collection and calculation of health screening data to include using the Centers for Disease Control (CDC) website for Body Mass Index references. HEALTH DEPARTMENT will return all information to each individual school for School to distribute to provide parent notification. A summary report will be made available to each school principal. A goal of 95% of Health screenings will be completed by June 30, 2026 for Hearing and Vision and for Growth and development and Scoliosis.

- b) The HEALTH DEPARTMENT will assist the SCHOOL BOARD with the August School Health Services Meeting. In that meeting, the HEALTH DEPARTMENT will provide back-to-school training to school health room staff and substitutes.
- c) The HEALTH DEPARTMENT and the SCHOOL BOARD will update the School Health Plan and complete the Florida School Health Services Annual Report, assuring review and signature of appropriate parties.
- d) All employees of the SCHOOL BOARD who provide school health services to students will submit the required documentation to HEALTH DEPARTMENT within seven days of rendered services. The HEALTH DEPARTMENT will input the required data in the state's health management reporting system (HMS).
- e) The HEALTH DEPARTMENT and the SCHOOL BOARD will jointly coordinate, plan and conduct School Health Advisory Committee Meetings.
- f) All SCHOOL BOARD and HEALTH DEPARTMENT staff assigned responsibilities under this agreement must follow all protocols and procedures outlined in the Hernando County School Health Services Manual jointly developed by the parties.
- g) Early Release trainings will be shared between The School Board (Student Services) and the HEALTH DEPARTMENT'S RN's. There are 5 trainings this school year 2025-26 and these trainings will be divided so the Department of Health will provide 3 trainings and the School Board (Student Services) will provide 2. Dates and topics of trainings to be determined by each responsible party. This may change as need arises.
- h) The HEALTH DEPARTMENT and SCHOOL BOARD RNs will perform child specific training for school district Licensed Practical Nurses (LPN) and or unlicensed assistive personnel (UAP) as needed/ required by Florida Statutes. For schools without a SCHOOL BOARD assigned RN, child specific training for unlicensed assistive personnel or LPN's will be provided by the HEALTH DEPARTMENT RN or RN from the School Board assigned to that school.
- i) Attend Individualized Education Plan (IEP) and 504 plan meetings. If an IEP or 504 is requested for a student with a medical diagnosis with potential for interference with the

educational process, the school district will make arrangements for the RN from the SCHOOL BOARD or HEALTH DEPARTMENT to be present for the meeting..

- j) The HEALTH DEPARTMENT and/or SCHOOL BOARD RN'S will provide all other school health trainings as needed including blood borne pathogens, other health services meetings, bus driver trainings, etc.
- k) The HEALTH DEPARTMENT and/or SCHOOL BOARD RN'S will assess registration paperwork for health needs and immunizations compliance for new students. Registrars and health room staff will register with Florida Shots for electronic 680 access.

THE SCHOOL BOARD shall deliver the following services under this Agreement:

- a) Ensure that each school within the district has a minimum of one qualified health room personnel (i.e. RN, LPN, Health Aide) to provide school health services, including first aid to injured students and staff, everyday care of acutely ill children and chronically ill children, and to manage health care for children with communicable diseases.
- b) Ensure that at least two school additional staff members, excluding health room staff, are currently certified by a nationally recognized certifying agency to provide first aid and cardiopulmonary resuscitation, to include AED (automated external defibrillator).
- c) Ensure that at least two additional school staff members, excluding health room staff, are trained in the administration of medication and provision of medical services as required by 1006.062 F.S.
- d) Annually update each student's emergency contact information.
- e) Assure that each child who is entitled to admittance to a school is in compliance with 1003.22 F.S. It is the responsibility of the school principal to assure that all students produce evidence of immunization and such physicals and other health records which are required for admittance to Florida public schools.
- f) Notify parents or guardians in writing at the beginning of each school year that their children who are students will receive specified health services as provided for in the local school health services plan.
- g) Assure available and adequate physical facilities, office supplies, and equipment for school health services at each school as defined in State Requirements for Educational Facilities.
- h) Understand that all staff designated for health care of students must attend periodic trainings and meetings. School staff must also attend required "child specific" training when indicated for certain health conditions and disease management during the school day and school based activities.
- i) The SCHOOL BOARD may exercise control over the administrative aspects of the School Health Services Program to ensure that the delivery of health services is coordinated with and supportive of the primary role of the school system – the education of the child. Both parties shall cooperate in the development and implementation of mutually acceptable

policies and guidelines which will govern both the School District and the Health Department personnel in the delivery of appropriate and effective services.

- j) Provide for proper disposal of biomedical waste.

The HEALTH DEPARTMENT and the SCHOOL BOARD further jointly agree:

- a) Confidentiality. The HEALTH DEPARTMENT and SCHOOL BOARD shall comply with all applicable federal and state confidentiality laws, rules, regulations and policies. The HEALTH DEPARTMENT shall only be entitled to receive records and information from the SCHOOL BOARD which can be lawfully made available to HEALTH DEPARTMENT, and the HEALTH DEPARTMENT shall be held strictly accountable for the protection of such records and information consistent with both state and federal laws protecting the confidentiality of student records and other information which may be available through the SCHOOL BOARD and which is necessary for the HEALTH DEPARTMENT to deliver the services required hereunder. For this Agreement, the HEALTH DEPARTMENT staff must have access to paper and electronic records pertaining to or supporting the delivery of school health services to include but not necessarily be limited to the Cumulative Health Record of each student, rolls of students involved in Free and Reduced Lunch Program, and students enrolled in Medicaid.
- b) Independent Agents. That no relationship of employer/employee, principal/agent, or other association shall be created by this agreement between the parties or their directors, officers, agents or employees. The parties agree that they will never act or represent that they are acting as an agent of the other or incur any obligations on the part of the other party.
- c) Insurance/Indemnification. That each party shall be responsible for the liabilities of their respective agents, servants and employees. The Parties are self-insured through the State of Florida, and its agents, servants and employees are protected against tort claims as described in section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity, nor shall anything herein be construed as consent by a state agency or political subdivision of the State of Florida to suit by third parties.
- d) Modification. This Agreement may be modified from time to time in writing and by mutual consent of the parties hereto.
- e) Disputes. In the event a dispute should arise between the parties as to the delivery of services under this Agreement, The SCHOOL BOARD hereby authorizes its Superintendent of Schools or designee to work with the Administrator of the HEALTH DEPARTMENT to resolve any such disputes. In the event that the Superintendent of Schools or designee and the Administrator are unable to resolve the dispute, the matter shall be referred to the SCHOOL BOARD who may elect to terminate the agreement with appropriate notice to the HEALTH DEPARTMENT as provided below.
- f) Termination. This Agreement may be terminated by either party with or without cause upon thirty (30) days written notice to the other.
- g) In the event funds to finance this agreement become unavailable, either party may terminate the contract upon no less than twenty-four hours notice in writing to the other party. Said notice shall be delivered by certified mail, return receipt requested, or in person

with proof of delivery. The Board, as to School Board, and the Hernando County Health Department Administrator, as to Department, shall be the final authority as to the availability of funds. In the event of terminations of this Agreement, the Department will be compensated for any work satisfactorily completed prior to notification of termination.

h) Mandatory Public Records Language for All District/School Service Contracts
Public Records Compliance

Each party is an agency or subdivision of the State of Florida and as such are bound by Florida's public records laws, as are the contractors of each party. In addition to other contract requirements provided by School Board Policy or State law, the Contractor: must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

(1) Keep and maintain public records required by the Hernando County School Board (HCSB) and the Florida Department of Health, Hernando County Health Department, in order to perform the services under this agreement;

(2) Upon request from the HCSB's or the Department's custodian of public records, provide the HCSB or the Department as applicable with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law;

(3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the HCSB or to the Department, as applicable; and

(4) Upon completion of the contract, transfer, at no cost, to the HCSB or the Department, as applicable, all public records in possession of the contractor or keep and maintain public records required by the HCSB or Department to perform the service. If the contractor transfers all public records to the HCSB or Department upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the HCSB or the Department, as applicable, upon request from the HCSB's custodian of public records or the Department's custodian of public, as applicable, in a format that is compatible with the information technology systems of the HCSB or the Department respectively.

5) Failure of the Contractor to abide by the terms of this provision shall be deemed a material breach of this agreement and the HCSB or the Department, as applicable may enforce the terms of this provision in the form of a court proceeding and this provision shall survive any termination or expiration of the contract.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS (FOR HCSB) AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, jordan_k@hcsb.k12.fl.us or (352) 797-7009, OR FOR THE HEALTH DEPARTMENT AT 7551 FOREST OAKS BLVD, SPRING HILL , FL. 34606, Juli.Freda@flhealth.gov or 352-540-8214

The contact persons for each party are as follows:

Florida Department of Health,
Hernando County Health Department
Danielle Taylor, Administrator
7551 Forest Oaks Blvd.
Spring Hill, FL 34606

School Board of Hernando County
John Stratton, Superintendent
919 North Broad Street
Brooksville, FL 34601

Board Chair, Shannon Rodriguez

As executed below:

Florida Department of Health,
Hernando County Health Department

School Board of Hernando County



Danielle Taylor, Administrator

Ray Pinder, Superintendent

Date: 3/25/2025

Date: _____

Caroline
Mockler,
Esq.

Digitally signed by
Caroline Mockler, Esq.
Reason: I am approving
this document
Date: 2025.03.28
14:47:42 -04'00'

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 13. 25-2949

4/22/2025

Title and Board Action Requested

Approve the Overnight Field Trip for Leah Huston and Taylor Rowley, F.W. Springstead High School to Sunny Isle Beach, Florida to attend the Symphonic Band and Chorus Spanish Monastery from May 3, 2025 through May 4, 2025.

Executive Summary

The Principal, Dana Pearce of F.W. Springstead High School, on behalf of the Superintendent of Schools, hereby requests the Board to approve the overnight field trip to Sunny Isle Beach, Florida for the Symphonic Band and Chorus Monastery.

My Contact

Dana Pearce, Principal of F.W. Springstead High School
352-797-7010 ext. 406
pearce_d@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

3226
3227

HERNANDO COUNTY SCHOOL DISTRICT
Leave of Absence Form

Each Leave of Absence request must be approved by Site Administrator/Supervisor and submitted with the regular payroll.

LAST NAME (Print or Type) HUSTON	FIRST LEAH	INITIAL M	EMPLOYEE I.D. NUMBER 18242
POSITION DIRECTOR OF BANDS			SCHOOL/COST CENTER SPRINGSTEAD

Except in the case of an emergency, all leave, other than sick leave, must be approved in advance. If the request for sick leave is pre-planned (i.e. doctor's appointment), it must be pre-approved. For sick leave absences that are not pre-planned, this form must be completed upon return within five (5) working days.

TO BE COMPLETED BY APPLICANT:

I hereby apply for:

This leave is requested: ☐ With Pay ☒ Without Pay ☐ Substitute Needed

- ☐ Sick Leave
☐ Personal Leave (charged to Sick Lv.)
☐ Personal Leave (Without Pay)
☐ Professional Leave
☐ Other _____
☐ Worker's Comp
☐ Military Leave
☐ Vacation Leave
☒ Temporary Duty (Attach documentation)
☐ Compensatory Time (non-exempt employees only)

*Note: This leave does not constitute any salary in addition to that which the individual would normally receive for the dates indicated herein.

- ☐ Per Diem
☐ Mileage
☐ Meals
☐ Registration
☐ Hotel Expense (Single Room Rate)

Number of Hours Requested 48

Purpose/Benefit (DO NOT use acronyms) Symphonic Band and Chorus Field Trip

Destination Ramanda Resort 19201 Collins Ave, Sunny Isles Beach, FL 33160

BEGINNING		ENDING	
Time <u>6:00</u> AM _____ PM	Time _____ AM <u>7:30</u> PM	Day of Week <u>Saturday</u>	Day of Week <u>Sunday</u>
Date <u>05/03/2025</u>	Date <u>05/04/2025</u>		

SOURCE OF FUNDS

SUBSTITUTE CHARGED TO:

FUND	FUNCTION	OBJECT	CENTER	PROJECT

TRAVEL EXPENSE CHARGED TO:

FUND	FUNCTION	OBJECT	CENTER	PROJECT

X Signature of Applicant *Leah M. Huston* Date 03/13/2025

FOR OFFICE USE ONLY:	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> NOT APPROVED
Site Administrator/Supervisor <u><i>Dana Plance</i></u>	Date <u>3/13/25</u>	
Project Director (if applicable) _____	Date _____	

TO BE COMPLETED BY PRINCIPAL OR SUPERVISOR AND SUBMITTED WITH THE REGULAR PAYROLL.	
This leave constitutes _____ hour(s) for the regular employee listed above.	Amount of Time substituting:
Name of substitute(s) (if any): _____	_____ hours: _____ days.
_____	_____ hours: _____ days.

3226
3227

HERNANDO COUNTY SCHOOL DISTRICT
Leave of Absence Form

Each Leave of Absence request must be approved by Site Administrator/Supervisor and submitted with the regular payroll.

LAST NAME (Print or Type) ROWLEY	FIRST TAYLOR	INITIAL	EMPLOYEE I.D. NUMBER
POSITION CHORUS DIRECTOR			SCHOOL/COST CENTER SPRINGSTEAD

Except in the case of an emergency, all leave, other than sick leave, must be approved in advance. If the request for sick leave is pre-planned (i.e. doctor's appointment), it must be pre-approved. For sick leave absences that are not pre-planned, this form must be completed upon return within five (5) working days.

TO BE COMPLETED BY APPLICANT:

I hereby apply for:

This leave is requested: ☐ With Pay ☒ Without Pay ☐ Substitute Needed

- ☐ Sick Leave
☐ Personal Leave (charged to Sick Lv.)
☐ Personal Leave (Without Pay)
☐ Professional Leave
☐ Other _____

- ☐ Worker's Comp
☐ Military Leave
☐ Vacation Leave
☒ Temporary Duty (Attach documentation)
☐ Compensatory Time (non-exempt employees only)

*Note: This leave does not constitute any salary in addition to that which the individual would normally receive for the dates indicated herein.

- ☐ Per Diem
☐ Mileage
☐ Meals
☐ Registration
☐ Hotel Expense (Single Room Rate)

Number of Hours Requested 48

Purpose/Benefit (DO NOT use acronyms) SYMPHONIC BAND AND CHORUS FIELD TRIP

Destination Ramanda Resort 19201 Collins Ave, Sunny Isles Beach, FL 33160

BEGINNING		ENDING	
Time <u>6:00</u> AM _____ PM	Time _____ AM <u>7:30</u> PM	Day of Week <u>SATURDAY</u>	Day of Week <u>SUNDAY</u>
Date <u>05/03/2025</u>	Date <u>05/04/2025</u>		

SOURCE OF FUNDS

SUBSTITUTE CHARGED TO:

FUND	FUNCTION	OBJECT	CENTER	PROJECT

TRAVEL EXPENSE CHARGED TO:

FUND	FUNCTION	OBJECT	CENTER	PROJECT

X Signature of Applicant [Signature] Date 3/26/2025

FOR OFFICE USE ONLY:

☒ APPROVED ☐ NOT APPROVED
 Site Administrator/Supervisor [Signature] Date 3/31/25
 Project Director (if applicable) _____ Date _____

TO BE COMPLETED BY PRINCIPAL OR SUPERVISOR AND SUBMITTED WITH THE REGULAR PAYROLL.

This leave constitutes _____ hour(s) for the regular employee listed above.

Name of substitute(s) (if any): _____ Amount of Time substituting: _____

_____ hours: _____ days.

_____ hours: _____ days.

DISTRIBUTION:

- White : Payroll
 Yellow : Applicant (Attach to Travel Reimbursement form)
 Pink : Applicant
 Gold : Site Administrator

HERNANDO COUNTY SCHOOL DISTRICT
 Leave of Absence Form
 Each Leave of Absence request must be approved by Site Administrator/Supervisor and submitted with the regular payroll.

LAST NAME (PRINT)	FIRST	INITIAL	EMPLOYEE I.D. NUMBER
Patino	Kathleen		18470
POSITION			SCHOOL/COST CENTER
Elementary Teacher			SHS/0181

Leave of Absence requests, other than sick leave, must be approved in advance. If the request for sick leave is submitted after the regular payroll cycle, it must be pre-approved. For sick leave absences that are not pre-planned, this form must be completed by the employee on the day of absence.

THIS IS COMPLETED BY APPLICANT

I hereby apply for:

This leave is requested: ☐ With Pay ☒ Without Pay ☐ Substitute Needed

☐ Sick Leave ☐ Workers Comp ☐ Military Leave ☐ Vacation Leave

☐ Personal Leave ☐ Temporary Duty (Attach documentation) ☐ Per Diem ☐ Mileage ☐ Meals

☐ Other ☐ Compensatory Time (non-exempt employees only) ☐ Registration ☐ Hotel Expense (Single Room Rate)

*Note: This leave does not constitute any salary in addition to that which the individual would normally receive for the dates indicated herein.

Number of Days: 48

Reason for absence: Symphonic Band and Chorus Field Trip

Destination: Ritz Carlton Resort 19201 Collins Ave, Sunny Isles, FL 33160

STARTING		ENDING	
Day	Time	Day	Time
Sunday	5:30 PM	Sunday	7:30 PM
Week	3/13/25	Week	3/14/25

SOURCE OF FUNDS				TRAVEL EXPENSE CHARGED TO:			
FUND	FUNCTION	OBJECT	PROJECT	FUND	FUNCTION	OBJECT	PROJECT

Supervisor's Signature: [Signature] Date: 3-31-25

FOR OFFICE USE ONLY

Site Administrator/Supervisor: [Signature] Date: 3/31/25

Project Director (if applicable): _____ Date: _____

TO BE COMPLETED BY PRINCIPAL OR SUPERVISOR AND SUBMITTED WITH THE REGULAR PAYROLL

This leave constitutes _____ hour(s) for the regular employee listed above.

Name of substitute(s) (if any): _____

Amount of Time substituting: _____ hours: _____ days.

_____ hours: _____ days.

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.
(For Donations, use Section B)

A. Item Currently Budgeted -										
Account Name										
Account Number		Type text her								
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**							
Funding Source	Fundraising						
Account Name	Band Internal Account						
Account Number	8020	9800	3330	0181	92100	11200	
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount	\$ 15,500						

Funding Source							
Account Name							
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount	\$						

C. History	
Check one:	
Prior Year Budget:	<input type="radio"/>
New for Current Year:	<input type="radio"/>
Prior Year Approved Budget:	\$
Prior Year Actual Spent:	\$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 14. 25-2977

4/22/2025

Title and Board Action Requested

Approval to amend the revised 2024-25 graduation dates that were approved at the April 8, 2025, Regular School Board Meeting (item #25-2931).

Executive Summary

The Assistant Superintendent of Teaching and Learning, on behalf of the Superintendent of Schools, hereby requests the Board approve the amended 2024-25 graduation dates. The graduation dates for Hernando e-School and Wilton Simpson Technical College changed from Tuesday, May 20, 2025, to Wednesday, May 21, 2025.

My Contact

Gina Michalicka
Assistant Superintendent of Teaching and Learning
352-797-7000 ext. 70404
Michalicka_g@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

The cost of this agenda item is \$0, see attached budget sheet. The cost of the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



HERNANDO SCHOOL DISTRICT

Proposed 2024-25 GRADUATION DATES ~~4.8.25~~ 04.22.25

SCHOOL		GRADUATION DATE	LOCATION	RAIN DATE
Hernando e-School		Tuesday Wednesday, May 20 21 , 2025	HHS Performing Arts Center @ 4:30 PM	
Wilton Simpson Technical College		Tuesday Wednesday, May 20 21 , 2025	HHS Performing Arts Center @ 6:00 PM	
Nature Coast Technical High School		Friday, May 23, 2025	NCTHS Gym @ 7:30 PM	
Central High School		Friday, May 30, 2025	Grace World Outreach Church @ 4:30 PM	
Springstead High School		Friday, May 30, 2025	SHS Stadium @ 7:30 PM	Saturday, May 31, 2025 @ 7:00PM
Weeki Wachee High School		Saturday, May 31, 2025	Grace World Outreach Church @ 10:00 AM	
Hernando High School		Saturday, May 31, 2025	Grace World Outreach Church @ 3:00 PM	
Wilton Simpson Technical College		Wednesday, June 18, 2025	Central High School @ 6:00 PM Law Enforcement (Class 6)	
Wilton Simpson Technical College		Tuesday, July 8, 2025	Central High School @ 6:00 PM Law Enforcement (Class 7)	



HERNANDO SCHOOL DISTRICT

Proposed 2024-25 GRADUATION DATES

04.22.25

SCHOOL	GRADUATION DATE	LOCATION	RAIN DATE
Hernando e-School	Wednesday, May 21, 2025	HHS Performing Arts Center @ 4:30 PM	
Wilton Simpson Technical College	Wednesday, May 21, 2025	HHS Performing Arts Center @ 6:00 PM	
Nature Coast Technical High School	Friday, May 23, 2025	NCTHS Gym @ 7:30 PM	
Central High School	Friday, May 30, 2025	Grace World Outreach Church @ 4:30 PM	
Springstead High School	Friday, May 30, 2025	SHS Stadium @ 7:30 PM	Saturday, May 31, 2025 @ 7:00PM
Weeki Wachee High School	Saturday, May 31, 2025	Grace World Outreach Church @ 10:00 AM	
Hernando High School	Saturday, May 31, 2025	Grace World Outreach Church @ 3:00 PM	
Wilton Simpson Technical College	Wednesday, June 18, 2025	Central High School @ 6:00 PM Law Enforcement (Class 6)	
Wilton Simpson Technical College	Tuesday, July 8, 2025	Central High School @ 6:00 PM Law Enforcement (Class 7)	

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		

B. Item Currently Not Budgeted -**

Funding Source	_____											
Account Name	_____											
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$	_____										

Funding Source	_____											
Account Name	_____											
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$	_____										

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 15. 25-2897

4/22/2025

Title and Board Action Requested

Approve the renewal and amendment of RFQ #9009-234-2301, Construction Manager Consulting Services Continuing Contract for Various Projects Less Than \$4,000,000.00, to The AD Morgan Corporation, JE Dunn Construction, Skanska USA Building, Inc., Walbridge Aldinger, LLC, and Wharton-Smith, Inc., for construction manager consulting services to be awarded on an ongoing basis.

Executive Summary

The Director of Facilities & Construction, on behalf of the Superintendent of Schools, hereby requests the Board approve the renewal and amendment of RFQ #9009-234-2301, Construction Manager Consulting Services Continuing Contract for Various Projects Less Than \$4,000,000.00, and approve the amendment to increase the minimum project amount to less than \$7,500,000.00 per the new revision to FS287.055, to The AD Morgan Corporation, JE Dunn Construction, Skanska USA Building, Inc., Walbridge Aldinger, LLC, and Wharton-Smith, Inc., for construction manager consulting services to be awarded on an ongoing basis.

Anticipated projects will be funded from already approved budgets. Individual projects in excess of \$300,000.00 will be brought to the Board for approval in accordance with Board Policy PO6340.

My Contact

Brian Ragan
Director of Facilities & Construction
ragan_b@hcsb.k12.fl.us
352-797-7050

2023-28 Strategic Focus Area

Priority 5: Fiscal Transparency and Capital Planning

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

**HERNANDO COUNTY SCHOOL BOARD
FACILITIES AND CONSTRUCTION DEPARTMENT**



RFQ #9009-234-2301

REQUEST FOR QUALIFICATIONS

**FOR CONSTRUCTION MANAGER CONSULTING SERVICES CONTINUING CONTRACT
FOR VARIOUS PROJECTS LESS THAN \$4,000,000**

**REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION MANAGER CONSULTING SERVICES
CONTINUING CONTRACT FOR VARIOUS PROJECTS LESS THAN \$4,000,000**

TABLE OF CONTENTS

ANNOUNCEMENT

I. GENERAL INFORMATION

- A. Description**
- B. Schedule for the RFQ Process**
- C. Minimum Qualifications**
- D. Scope of Services**
- E. Selection Process**

II. PREQUALIFICATION SUBMITTAL REQUIREMENTS

- A. Information**
- B. Submittal Format**
- C. Prequalification Submittal Evaluation Criteria**
 - 1. Cover Letter**
 - 2. Firm's Resume**
 - 3. Firm's Current Workload Capacity**
 - 4. MBWE Workforce Participation/Local Workforce**
 - 5. Educational Facilities Track Record**
 - 6. Project Implementation**
- D. Financials**

IV. CONSTRUCTION MANAGER AGREEMENT

APPENDICES:

- Appendix A1: Public Entity Crimes Acknowledgement**
(To be completed by Respondent and included in submittal package)
- Appendix A2: Evaluation Score Sheet**
(To be completed by Jury Panel)
- Appendix A3: Final Ranking Matrix**
(To be completed by Jury Panel)
- Appendix B: Standard Form of Agreement between Owner, Construction Manager as Constructor
(Sample), General Conditions of the Agreement and Standard Addendum to Agreements**
- Appendix C: Insurance Requirements**

REQUEST FOR QUALIFICATIONS

**NAME: Request for Qualifications for Construction Manager Consulting Services
Continuing Contract for Various Projects Less than \$4,000,000**

NUMBER: 9009-234-2301

HERNANDO COUNTY SCHOOL BOARD
Facilities & Construction Department
8016 Mobley Road
Brooksville, Florida 34601

MAXIMUM CONSTRUCTION COST: \$4,000,000

The Hernando County School Board ("HCSB"), Brooksville, Florida, hereby invites qualified firms to submit a letter of interest and supporting documentation for **CONSTRUCTION MANAGER CONSULTING SERVICES FOR A CONTINUING CONTRACT FOR VARIOUS PROJECTS LESS THAN \$4,000,000.**

Submittals must be received before **10:00 AM on Wednesday, March 29th, 2023** at the Facilities Operations Department, Hernando County School Board, 8016 Mobley Road, Brooksville, Florida 34601 (352-797-7050).

Submittal Requirements and information related to this RFQ is available on the Public Purchase website, including the Sample Construction Manager Agreement and the associated General Conditions. Interested respondents are **required** to register, free of charge, by visiting: www.publicpurchase.com.

Submittals that do not contain DOCUMENTED proof of the minimum qualifications will be REJECTED.

REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION MANAGER CONSULTING SERVICES CONTINUING CONTRACT FOR VARIOUS PROJECTS LESS THAN \$4,000,000.

I. GENERAL INFORMATION

A. DESCRIPTION

Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$4,000,000. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants.

The project shall comply with all rules and regulations established by the State of Florida including but not limited to the Florida Building Code, State Requirements for Educational Facilities, the Jessica Lunsford Act and Hernando County School Board Policy.

The Hernando County School Board intends to select qualified Construction Management entities who will manage and construct projects as described in this RFQ and as governed by AIA Document A133-2019. Terms of each AIA A133-2019 will be negotiated specific to each project that the successful proposer(s) is assigned. The process for the selection of the firm(s) is described herein.

Selection and award of this project will be based on qualifications as described in this RFQ document. The HCSB intends to identify a ranked list of no fewer than three (3) firms as part of the competitive selection process. At the direction of the selection committee, the highest ranked firms **may** be asked to participate in a round of face to face interviews to further refine the list of firms who may qualify for a contract. **No minimum amount of work is guaranteed as a result of this solicitation.** The term of this award shall be two (2) years with the option to renew for one (1) additional two (2) year period. The District's Professional Services Advisory Committee (PSAC) may elect to increase the number of selected firms to more than three (3) firms.

Vendors, contractors, consultants or their representatives shall not communicate with School Board members, the Superintendent of Schools, or School District staff, other than the designated contact for this RFQ, about this solicitation. Such communication is prohibited until the School Board has awarded the Contract. Any such communication shall eliminate the vendor, contractor or consultant from consideration for award.

B. SCHEDULE FOR THE RFQ PROCESS

Advertisement	02/21/23-03/14/23
Final Date for Respondent Questions	03/20/23
Due Date for HCSB Response to Questions	03/22/23
Prequalification Submittals Due (Step 1)	03/29/23, 10:00 AM
Rankings Announced	04/04/23
Interviews (If required)	04/05/23 – 04/06/23
Selection Announced	04/07/23
Award of Agreement	04/25/23 (Pending)

The above schedule is tentative. Information related to this RFQ, including revisions, will be distributed via Hernando County School District's Public Purchase website.

Respondents are required to register on www.PublicPurchase.com to receive information related to this RFQ.

Submittals that do not contain DOCUMENTED proof of the minimum qualifications will be REJECTED.

C. MINIMUM QUALIFICATIONS

**SUMBITTALS THAT DO NOT CONTAIN DOCUMENTED PROOF OF THE
REQUIRED MINIMUM QUALIFICATIONS WILL BE REJECTED**

1. Qualified respondents shall have provided **Construction-Management-at-Risk** Contracting services within the last five (5) years for **at least three (3) K-12 educational projects each exceeding \$300,000** (construction costs), utilizing the expertise present in the Office where the work of this project will be performed. In lieu of three (3) K-12 educational projects as CM at Risk, respondent shall be deemed to have met this requirement if they have provided Construction Management at Risk services with a K-12 School District within the State of Florida, as substantiated by a current Certificate of Pre-Qualification, award letter, or other official document issued by said District. *****ATTENTION*** A Contractor's Qualification Statement (either on AIA Form A305, SF330, or a substantially similar form) MUST be included in submittal package. Failure to include a Contractor's Qualification Statement showing the above three (3) projects, as described, will result in disqualification of the proposer.**
2. Qualified respondents shall have a **bonding capacity of no less than the Guaranteed Maximum Price** for each individual project assigned coincidentally with current and anticipated workloads. This capacity shall not be less than \$4,000,000 for a single project. *****ATTENTION*** A letter from a surety affirming the respondent's bonding capacity MUST be included in submittal package.** Construction Manager must have the capacity to bond individual projects as assigned. Should a Construction Manager fail to provide bonding for a specific project assigned under this contract, the District will proceed to negotiate with the next most qualified Construction Manager.
3. Qualified respondents shall not have been placed on the convicted vendor list or otherwise disqualified from the public contracting and purchasing process for a public entity crime. *****ATTENTION*** A Public Entity Crimes Acknowledgement form (Appendix A1 of this solicitation) MUST be completed and included in the submittal package.**
4. Financials shall be submitted in accordance with II (D). The Director of Facilities and Construction or his designee will review this confidential material and determine eligibility in accordance with Section II (D).

D. SCOPE OF SERVICES

The scope of services will include (including but not limited to): pre-construction services, preliminary estimates of cost, guaranteed maximum price, contract administration, construction and other services indicated to be performed by the Construction Manager in AIA Document A133-2019, this RFQ and any other addendums. Construction Manager may also be required to participate in the District's Owner Direct Purchase (ODP) process.

The final scope of any projects assigned to successful proposer(s) will be jointly determined during the Pre-Construction phase by the Owner, Architect and CM, per AIA Document A133-2019. Projects may be new construction, remodeling, renovation or other construction services deemed necessary by the District.

It is the intent of the HCSB to maintain its current General Construction Services-Small Contract agreement. Although this RFQ is intended for projects over \$300,000 and less than \$4,000,000,

HCSB reserves the right to assign projects under \$300,000 to any CM's selected by this RFQ, if it is determined to be in the best interest of the District.

E. SELECTION PROCESS

1. The selection of the Construction Management firm will be conducted in accordance with the Florida Statutes, 287.055, as follows:
 - a. Prequalification Submittal: Submittals will be distributed to a Jury Panel for review and evaluation, and will be scored in accordance with the evaluation criteria provided herein. Submittals will be screened for minimum qualifications and scored. The scores from the review shall be used to identify a ranked list of no fewer than three (3) firms. At the direction of the Selection Committee, the highest ranked firms may be asked to participate in a round of face-to-face interviews to further refine the list of firms who may qualify for award. Firms will be ranked and no fewer than the three (3) highest ranked qualified firms will be recommended to the Board for approval to negotiate contracts as projects arise. The PSAC may elect to recommend more than three (3) firms to the Board however the list will be ranked according to score.
 - b. At such time as an awarded firm is being considered for an individual Project Assignment, firms will be invited to discuss their qualifications either in person or by telephone.
2. Results of the selection process will be posted to www.PublicPurchase.com. Failure to file a protest within the time prescribed in Section 120.57(3) F.S. will constitute a waiver of the proceedings under Chapter 120, F.S.
3. The recommendation of the Jury Panel is advisory only and shall be submitted to the Superintendent of Schools for review and recommendation for action to the School Board of Hernando County, Florida.

II. PREQUALIFICATION SUBMITTAL REQUIREMENTS

A. INFORMATION

1. Delivery of Submittals:

Due Date & Time: **Wednesday, March 29th, 10:00 AM.** Note: It is the Respondent's responsibility to allow sufficient time for submittals to transit through the US Postal Service and the HCSB distribution system to guarantee delivery prior to the deadline.

Copies: **Three (3) bound hard copies and one (1) .pdf copy on portable media**

Mark Package: **RFQ 9009-234-2301
DO NOT OPEN - SEALED SUBMITTAL**

Construction Manager Consulting Services Continuing Contract for Various Projects Less Than \$4,000,000

**Deliver to: Facilities & Construction Department
School District of Hernando County
8016 Mobley Rd, Brooksville, FL 34601
Attention: Brian Ragan**

Contact: **Brian Ragan, Director of Facilities and Construction**
Hernando County School District
Ragan_b@hcsb.k12.fl.us
(352) 797-7050

2. Changes and Clarifications:

Changes to this RFQ will be issued by addenda. Addenda will be distributed via www.PublicPurchase.com.

It is the Respondent's responsibility to log in and check for updated information.

3. Conditions associated with the Prequalification Submittal:

- a. All submittals shall become the property of HCSB and will not be returned. HCSB reserves the right to use any or all ideas presented in any response to this RFQ. Selection or rejection of a Respondent's proposal does not affect this right.
- b. **Late submittals will not be evaluated.**
- c. HCSB is governed by the Public Records Law, Chapter 119, Florida Statutes (F.S.). Only trade secrets as defined by 812.081(1) (c) and financial statements are exempt from disclosure as described in 119.071(1) (c) F.S. Any such confidential materials shall be segregated and clearly marked as Confidential. Blanket requests will not be honored.
- d. HCSB reserves the right to reject any or all submittals if deemed unresponsive to this RFQ or for failure to disclose requested information.
- e. HCSB shall not be liable for costs incurred by Respondents in the preparation of submittals or for costs related to any element of the selection and contract negotiation process.
- f. By responding to this RFQ, the Respondents acknowledge that they have carefully reviewed the entire RFQ, including all appendices and addenda, **and furthermore specifically agree that the AIA Standard Form of Agreement between Owner and Construction Manager as Constructor (Document A133-2019) and the associated General Conditions are expressly acceptable without reservation.** Respondent agrees that a condition of award is to provide insurance as required in Appendix C. Respondent will provide proof of said insurance to be submitted to the Board with each assigned project's GMP package.
- g. HCSB reserves the right, without invalidating the Respondent's submittal, to request clarification of the information provided.

B. SUBMITTAL FORMAT

Submittals must comply with the following requirements. HCSB retains the right to waive any minor irregularity or requirement should it be judged to be in the best interest of the District.

1. Three (3) hard copies and one (1) .pdf version on portable media. The .pdf version is to be submitted as a single bound document, including the cover letter.
2. Each submittal is to be accompanied by a Letter of Interest addressed to the Facilities & Construction Department. The Letter of Interest is to include the **legal name of the proposing firm, mailing address, contact name, email address and phone number.**

3. Submittals shall be prepared simply and economically, providing a straightforward, **concise** description of the Respondent's capabilities to satisfy the requirements of this RFQ. Respondents are asked to concentrate on accuracy, completeness, and clarity of content.
4. Submittals are to be 8 ½" x 11", permanently bound, with minimum font size 11 point. Fold out pages may be included for charts, graphs and diagrams, but not for text. Fold out pages may be no larger than 11" x 17" and must fold entirely within the section.
5. Submittals are to be formatted and tabbed in the exact format and numeric sequence stated herein. Each section shall be written on a stand-alone basis so that its contents may be evaluated with a minimum of cross-referencing to other sections of the package. Information which is not readily found in its designated section may be assumed to have been omitted.
6. Specific information upon which the submittal will be judged as follows. Response to all items shall be complete.

C. PRE-QUALIFICATION SUBMITTAL EVALUATION CRITERIA

It is the intent of HCSB to select firms with prior experience with educational projects. Respondents will be judged not only on prior experience but also on their ability to address issues critical to the success of a project, as outlined in this RFQ. The following must be submitted, in order by Tab, and are elements that will be used to evaluate each Respondent's qualifications. **The primary focus of the Prequalification Submittal evaluation will be the Construction Management Firm's capabilities to perform the type of projects being considered under this RFQ.**

1. COVER LETTER AND DOCUMENTED PROOF OF MINIMUM QUALIFICATIONS (see Section I, part C above.)

2. FIRMS RESUME

Describe the composition and management structure of the Construction Management Firm. Provide a description and graphic organizational chart complete with working titles identifying the lines of authority and responsibility.

Describe the qualifications and relevant experience of the lead Construction Project Manager, and Construction Superintendent including demonstrated experience working on K-12 Educational projects of similar scope, complexity, and delivery method.

Identify the following team members:

- Principal in Charge of the Project
- Project Manager(s)
- Site Superintendent(s)
- Estimator
- Other Key Personnel

Provide a summary for each proposed team member, to include the following information:

- Location of the Office where the individual will perform duties related to this project.
- Length of employment by this firm.
- Years of experience at the **same level of responsibility** as proposed for this type project.
- Unique abilities and expertise that the individual brings to the team.
- Length of experience with the other members of the project team.

The Firm's direct project experience is to be differentiated from individual staff experience gained while in the employ of other firms. Clearly denote which projects were completed by the Firm and which were not.

Describe specific construction tasks that the Team has the ability and qualifications to self-perform using in-house staff and labor force (Craft Labor Capabilities).

3. FIRM'S CURRENT WORKLOAD & CAPACITY

Explain or illustrate current and projected workload. Provide a list of active projects, anticipated completion dates, project size and type.

Indicate any past or planned future significant changes to staffing levels

Indicate trades that are sub-contracted and those that are self-performed. List the approximate percentage of work performed "in-house". Describe the process by which your Firm selects qualified sub-Construction Managers and manages them effectively on complex multi-phased projects.

4. MBWE PARTICIPATION & LOCAL WORKFORCE

Provide copies of Certifications as a minority business enterprise by any local governmental jurisdiction or organization, as described in Chapter 287.0943 F.S., if applicable.

Describe how your Firm will maximize the Florida construction work force on this project.

Describe your Firm's efforts to retain and support employees. Indicate any key personnel or team members who are residents of Hernando County. If the business is based out of Hernando County or has physical offices in the county, indicate the addresses of such establishments.

5. EDUCATIONAL FACILITIES TRACK RECORD

List three (3) K-12 Educational Facilities projects for which your firm has provided or is currently providing services for projects no less than \$300,000. In no case shall fewer than three (3) K-12 Educational Facilities projects be submitted. **Firms submitting fewer than three (3) K-12 Educational Facilities projects will be deemed nonresponsive and their submittal will be rejected.** In determining which projects are most closely related, consider: related size and complexity; how many members of the proposed team worked on the listed project; and how recently the project was completed. List the projects in priority order, with the most closely related project listed first (*i.e. Continuing CM Services*). Projects for which the Respondent worked in the capacity of a subcontractor are not relevant and are not to be listed.

For each of the listed projects, provide the following information:

1. Name and location of the project.
2. Project's Owner's Representative name, address and phone number. Include any letters of reference or commendations.
3. The name, address and telephone number of the project architect.
4. Size of project - gross area of construction, number of facilities, etc.
5. Owners Construction Budget.
6. Negotiated Fee.
7. Final construction value and cost per square foot.
8. Indicate the number of change orders on the project and include the following detail;
 - a. Change order increase/decrease amount
 - b. Reason for change order (owner driven / error or omission, or other)

9. Contracted substantial and final completion dates.
10. Actual substantial completion and final completion dates. (if the project is not complete, indicate the percent complete and whether or not it is on schedule)
11. Project type - new construction, addition, remodeling, renovation, re-use.
12. Work those respondents staff was responsible for.
13. Present project status - percentage of completion.
14. Listing of Project Manager and other key professionals and personnel assigned to this project.

6. PROJECT IMPLEMENTATION

Describe the processes and/or methods you employ for the following tasks:

Pre-Construction Services
 Design Review and Preliminary Cost Estimate
 Project Scheduling
 Managing Construction Cost within the budget
 Construction Contract Management and Accounting
 Quality Control during construction
 Contract Closeout

Describe your ability to offer the following services, on a proactive and ongoing basis throughout design:

Conceptual estimating
 Value analysis
 Alternative solutions
 Scope reduction that maintains quality and function
 Cost/benefit analysis

Demonstrate and provide examples of ways that you minimized disruption at existing facilities through creative sequencing, phasing, provision of temporary services, etc..

Claims and Litigation History of the Team

Provide details of all litigation, arbitration or other claims, whether pending or resolved in the last five years, except for claims with a final value or potential value of less than \$25,000. Notwithstanding the foregoing, Respondents shall disclose all litigation, arbitration or other claims, of any amount, asserted by a public entity. Indicate for each such case the year, name of parties, case of litigation, matter in dispute, disputed amount, and whether the award for or against the Respondent.

Describe in detail any projects within the last five (5) years where liquidated damages, penalties, liens, defaults, cancellations of contract or termination of contract were imposed, sought to be imposed, or filed against your organization.

Provide your Firm's safety record over the last three years. Include any lost time accidents or major insurance claims. Explain your Firm's plan for accident prevention and safety awareness, especially as it relates to construction on an occupied K-12 Public Education facility.

Respondents may include firm promotional literature, testimonials, awards, corporate memberships in professional organizations or sponsorships, additional project/contract histories, etc., to demonstrate why this management team is *uniquely* qualified for this project

D. FINANCIALS:

To be delivered under separate cover and marked "Confidential" one financial statement which includes balance sheet, income statement, cash flow statement and notes to financial statements. Financials should be as of the end of calendar year 2020, or the most current fiscal year available, for the firm which signs the RFQ document. Compiled or reviewed financial statements that are prepared by an independent CPA firm will be an acceptable alternative for the smaller Construction Management firms that do not regularly have audited statements prepared (IF compiled or reviewed financial statements are submitted, please include a letter from the independent accounting firm confirming that they have provided appropriate compilation and/or review). The District will evaluate financial measures such as current position, equity position, operating results, etc., to determine eligibility in the RFQ process. Determination will be made on a "qualified/not qualified" basis at the sole opinion of the Director of Facilities and Construction. Points will not be awarded. Those proposers who are determined to be not qualified will be eliminated from further consideration. The District reserves the right to request further clarification regarding a proposer's ability to perform the work before a final determination is made. **In order to be considered to move forward all Financials MUST be received in the Department of Facilities and Construction, 8016 Mobley Rd., Brooksville, FL 34601 no later than the submission date for the Pre-Qualification Submittal.** The District will in no way be liable for any financials not received in time.

IV. CONSTRUCTION MANAGER AGREEMENT

- A. Form of the Construction Manager Agreement: Carefully review the Sample Agreement and General Conditions of the Agreement (Appendix B) before submitting a response to this RFQ. Any questions regarding the Agreement and associated General Conditions must be communicated via www.PublicPurchase.com prior to the due date for questions as noted in Section I.B.
- B. The Construction Manager Agreement will be a bonded Guaranteed Maximum Price Contract to encompass all management and construction work. Some allowances may be included as line items.
- C. HCSB reserves the right to make non-material changes to the appended Sample Agreement, including additions and /or modifications that may be necessary to more completely describe the services defined or implied herein.
- D. Any products, systems, methods, and procedures developed as a result of this Agreement shall remain the exclusive property of the Hernando County School Board.

END OF SECTION

APPENDIX A1

HERNANDO COUNTY SCHOOL BOARD – CONSTRUCTION MANAGER AT RISK SERVICES PUBLIC ENTITY CRIMES ACKNOWLEDGEMENT

The PROPOSER hereby acknowledges the provisions of Florida Statute 287.133 pertaining to public entity crimes, which states as follows:

“A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. [287.017](#) for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.”

FOR _____
(Legal Name of Business)

BY: _____
(Typed/Printed Name and Title of Officer or Authorized Agent)

Signed: _____

APPENDIX A2

EVALUATION SCORESHEET

RFP# 9009-234-2301

PROJECT NAME: CM Continuing Services Contracts Less Than \$4,000,000.

APPLICANT NAME: _____

TOPIC	DESCRIPTION	WEIGHT	Excellent (1.0)	Above Avg. (0.8)	Average (0.6)	Below Avg. (0.4)	Poor (0.2)	None (0.0)
Firm's Resume	<p>Demonstrated capabilities of the applicant, with consideration also given to organizational structure, credentials of senior/professional staff and experience of the organization/staff.</p> <ul style="list-style-type: none"> The submitted materials should establish the staffs' range of capabilities, areas of expertise, etc. The applicant's organizational structure, management methods, distinguishing characteristics, financial condition, etc., could be indicated. The staffs' familiarity with K-12 Educational projects should be indicated. <p>Example Consideration: "To what extent does the applicant possess the organizational wherewithal to execute continuing service type projects?"</p>	25 points	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Firm's Current Workload & Capacity	<p>An evaluation of the applicant's capacity to undertake additional work, in light of its current workload.</p> <ul style="list-style-type: none"> The submitted materials should indicate the applicant's historical workload, the current workload, and the workload projected during the time period of the contract. Past or future changes in staffing levels should be indicated. Allocation of duties among staff and subcontractors should be indicated. <p>Example Consideration: "To what extent does the applicant possess the financial and personnel resources to execute continuing service type projects?"</p>	20 points	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
M/WBE & Local Workforce Participation	<p>Whether the applicant is a certified minority/woman owned business enterprise. Whether the applicant has demonstrated a commitment to increasing the successful participation of certified minority and women owned businesses. Whether the applicant is a local business or employees are residents of Hernando County. Does the applicant encourage the use of Florida construction workforce?</p> <ul style="list-style-type: none"> A clear demonstration of a commitment to diversity by prospective consultants seeking business with the District is expected. The District seeks to encourage participation by local vendors and Florida based construction workforce. The District seeks to encourage employment of Hernando County residents <p>Example Consideration: "To what extent will the applicant further the Board's commitment to increasing opportunities for small, disadvantaged, minority, and women owned businesses, as well as local vendors?"</p>	10 points	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

TOPIC	DESCRIPTION	WEIGHT	Excellent (1.0)	Above Avg. (0.8)	Average (0.6)	Below Avg. (0.4)	Poor (0.2)	None (0.0)
Educational Facilities Track Record	<p>Applicant and staff's prior performance on educational facilities projects, including ability to meet project schedule and budget. Consideration will be given to more recent projects and projects of similar dollar volume and scope in establishing the applicant's record of successfully completing continuing service projects.</p> <ul style="list-style-type: none"> The District is obliged to insure that the work is distributed equitably among qualified applicants using the evaluation criteria found herein, provided such distribution does not violate the principle of selecting the most highly qualified firm. The submitted materials should establish the applicant's record of successfully completing projects of similar scope and complexity. Experience with public educational facilities should be indicated. <p>Example Consideration: "To what extent does the applicant have verifiable, successful, recent experience on comparable continuing services type projects?"</p>	25 points	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Project Implementation	<p>Applicant's resources and ability to properly manage the project, in the best interest of HCSD, from pre-construction thru warranty phases</p> <ul style="list-style-type: none"> The submitted materials should establish the applicant has resources and understands the expectations of pre-construction services and project design phases Establish the applicants ability to manage and schedule the project, control quality and provide proper closeout by highlighting resources and talent unique to the organization Experience with managing continuing services projects <p>Example Consideration: "To what extent does the applicant possess unique resources and skills to manage K-12 Public Education projects, on an occupied campus on a smaller scale (<\$4million). Does the applicant have resources and training to provide a safe and organized construction site on an occupied campus?"</p>	20 points	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

APPENDIX A3
HERNANDO COUNTY SCHOOL BOARD – CONSTRUCTION MANAGER AT RISK SERVICES
FINAL RANKING MATRIX

FIRM	QUALIFICATIONS ¹						AVERAGE QUALS ²	QUALS SCORE ³	RANK ⁶
	EVAL #1	EVAL #2	EVAL #3	EVAL #4	EVAL #5	EVAL #6			

APPENDIX B

CONSTRUCTION MANAGER AS CONSTRUCTOR AGREEMENT (INCORPORATED BY REFERENCE)

AIA DOCUMENT A133-2019 “Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus Fee with a Guaranteed Maximum Price”

THE GENERAL CONDITIONS OF THE CONSTRUCTION MANAGER AS CONSTRUCTOR AGREEMENT (INCORPORATED BY REFERENCE)

AIA DOCUMENT 201 CURRENT EDITION PER ARTICLE 1.3 OF AIA DOCUMENT A133

HERNANDO COUNTY SCHOOL DISTRICT STANDARD ADDENDUM TO AGREEMENTS (ATTACHED)

**STANDARD ADDENDUM TO AGREEMENTS WITH
THE HERNANDO COUNTY SCHOOL BOARD**

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.

2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.

4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.

6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.

7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.

8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.

9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.

10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.

11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.

12. Notwithstanding any provision to the contrary in the agreement, all payments due from the School Board for non-construction services hereunder shall be governed by the provisions

of Chapter 218, Florida Statutes.

13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.

14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.

15. E-Verify. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.

16. Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section 119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

- a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
- b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
- d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan_k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This

provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

19. Contractor acknowledges that it will comply with all applicable Florida and Federal laws, ordinances, rules and regulations.

Signed and dated by authorized representatives as provided below:

Contractor:

Printed Name: _____

Title: _____

Date: _____

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB

A. GENERAL

1. The Contractor shall procure and maintain all insurance requirements and limits, as set forth below, at his or her own expense, until completion of the project or as specified herein. The Contractor shall continue to provide evidence of such coverage to Hernando County School Board on an annual basis during the aforementioned period including all of the terms of the insurance and indemnification requirements of this agreement. All below insurance policies shall include a provision preventing cancellation without thirty (30) days' prior notice by certified mail. A completed Certificate of Insurance shall be filed with the Facilities & Construction Representative within ten (10) days after the date of the Notice of Award, said Certificate to specifically Owner the inclusion of the coverages and provisions set forth herein and shall Owner whether the coverage is "claims made" or "per occurrence".

B. COMMERCIAL GENERAL LIABILITY INSURANCE (CGL)

1. This insurance must protect the Contractor from all claims for bodily injury, including death and all claims for destruction of or damage to property (other than the Work itself), arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor or by any Subcontractor under him or anyone directly or indirectly employed by the Contractor or by a Subcontractor. All such insurance shall be written with limits and coverages as specified below and shall be written on an occurrence form.
 - a. General Aggregate
\$2,000,000
 - b. Products – Completed Operations Aggregate
\$2,000,000
 - c. Each Occurrence
\$1,000,000
 - d. Personal Injury
\$1,000,000
2. The following coverages shall be included in the CGL:
 - a. Per project general aggregate (CG 25 03 or similar)
 - b. Additional Insured status in favor of the Hernando County School Board and any other parties as outlined in The Contract and must include both ONGOING Operations AND COMPLETED Operations per CG 20 10 10/01 and CG 20 37 10/01 or equivalent as permitted by law.
 - c. The policy shall be endorsed to be primary and non-contributory with any insurance maintained by Additional Insureds.
 - d. A waiver of Subrogation in favor of all Additional Insured parties.
 - e. Personal Injury Liability
 - f. Contractual Liability coverage to support indemnification obligation per Article 53.I
 - g. Explosion, collapse and underground (xcu)
3. The following exclusionary endorsements are prohibited in the CGL policy:
 - a. Damage to Work performed by Subcontract/Vendor (CG 22-94 or similar)
 - b. Contractual Liability Coverage Exclusion modifying or deleting the definition of an "insured contract" from the unaltered SO CG 0001 1001 policy from (CG 24 26 or similar)
 - c. If applicable to the Work to be performed: Residential or multi-family
 - d. If applicable to the Work to be performed: Exterior insulation finish systems
 - e. If applicable to the Work to be performed: Subsidence or Earth Movement

4. The Contractor shall maintain general liability coverage including Products and Completed Operations insurance, and the Additional Insured with primary and non-contributory coverage as specified in this Contract for three (3) years after completion of the project.

C. AUTOMOBILE LIABILITY INSURANCE – Includes business auto liability covering liability arising out of any auto (including owned, hired and non-owned autos).

1. Combined Bodily Injury and Property Damage Liability
 - a. Combined Single Limit (each accident): \$1,000,000
 - b. Coverages: Specific waiver of subrogation

D. WORKERS' COMPENSATION INSURANCE

1. The Contractor shall procure and maintain Workers' Compensation Insurance at his or her own expense during the life of this Contract, including occupational disease provisions for all employees per statutory requirements. Policy shall contain a waiver of subrogation in favor of the Hernando County School Board.
2. The Contractor shall also require each Subcontractor to furnish Workers' Compensation Insurance, including occupational disease provisions for all of the latter's employees, and to the extent not furnished, the Contractor accepts full liability and responsibility for Subcontractor's employees.
3. In cases where any class of employees engaged in hazardous work under this Contract at the site of the Project is not protected under the Workers' Compensation statute, the Contractor shall provide, and shall cause each Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise protected.

E. UMBRELLA LIABILITY INSURANCE – For construction projects exceeding \$10,000,000, provide the following coverage:

1. The Contractor shall maintain umbrella/excess liability insurance on an occurrence basis in excess of the underlying insurance described in Section B-D above. Coverage shall follow the terms of the underlying insurance, included the additional insured and waiver of subrogation provisions. The amounts of insurance required in Sections above may be satisfied by the Contractor purchasing coverage for the limits specified or by any combination of underlying and umbrella limits, so long as the total amount of insurance is not less than the limits specified in each section previously mentioned.
 - a. Each occurrence \$5,000,000
 - b. Aggregate \$5,000,000

F. BUILDER'S RISK INSURANCE – For any construction project, provide the following coverage:

1. Unless waived in writing by the Facilities & Construction Representative, the Contractor shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final

payment has been made and no person or entity other than the Owner has an insurable interest in the property, or the date of substantial completion specified on the fully signed and executed Certificate of Substantial Completion (AIA G704).

- a. This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub- subcontractors in the Project as named insureds.
 - b. All associated deductibles shall be the responsibility of the Contractor. Such policy may have a deductible clause but not to exceed ten thousand dollars (\$10,000.00).
 - c. Property insurance shall be on an "all risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, false work, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.
2. Contractor shall maintain Builders Risk coverage including partial use by Owner.
 3. The Contractor shall waive all rights of subrogation as regards the Hernando County School Board and the Owner, its officials, its officers, its agents and its employees, all while acting within the scope and course of their employment For damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section or other property insurance applicable to the Work. The Contractor shall require all Subcontractors at any tier to similarly waive all such rights of subrogation and shall expressly include such a waiver in all subcontracts.
 4. Upon request, the amount of such insurance shall be increased to include the cost of any additional work to be done on the Project, or materials or equipment to be incorporated in the Project, under other independent contracts let or to be let. In such event, the Contractor shall be reimbursed for this cost as his or her share of the insurance in the same ratio as the ratio of the insurance represented by such independent contracts let or to be let to the total insurance carried.
 5. The Owner, shall have the power to adjust and settle any loss. Unless it is agreed otherwise, all monies received shall be applied first on rebuilding or repairing the destroyed or injured work.

G. POLLUTION LIABILITY INSURANCE

1. If Contractor is providing directly or indirectly work with pollution/environmental hazards, the Contractor must provide or cause those conducting the work to provide Pollution Liability Insurance coverage.
 - a. Pollution Liability policy must include contractual liability coverage.
 - b. Hernando County School Board must be included as additional insureds on the policy.
 - c. The policy limits shall be in the amount of \$1,000,000 with maximum deductible of \$25,000 to be paid by the Subcontractor/Vendor.

H. ADDITIONAL MISCELLANEOUS INSURANCE PROVISIONS – Certificates of Insurance and/or insurance policies required under this Contract shall be subject to the following stipulations and additional requirements:

1. Any and all deductibles or self-insured retentions contained in any Insurance policy shall be assumed by and at the sole risk of the Contractor;
2. If any of the said policies shall fail at any time to meet the requirements of the Contract Documents as to form or substance, or if a company issuing any such policy shall be or at any time cease to be approved by the Division of Insurance of the Hernando County School Board, or be or cease to be in compliance with any stricter requirements of the Contract Documents, the Contractor shall promptly obtain a new policy, submit the same to the Owner and Owner Building Programs for approval if requested, and submit a Certificate of Insurance as hereinbefore provided. Upon failure of the Contractor to furnish, deliver and maintain such insurance as provided herein, this Contract, in the sole discretion of the Hernando County School Board, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under the Contract, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification;
3. All requisite insurance shall be obtained from financially responsible insurance companies, authorized to do business in the State of Florida and acceptable to the Owner;
4. Receipt, review or acceptance by the Facilities & Construction Representative of any insurance policies or certificates of insurance required by this Contract shall neither be construed as a waiver nor relieve the Contractor from its obligation to meet the insurance requirements contained herein.

I. PAYMENT AND PERFORMANCE BOND

1. The Contractor shall procure surety bonds, from a company or companies lawfully authorized to issue surety bonds in the state of Florida and listed in the Federal Register of the U.S. Department of Treasury for Surety Companies Acceptable on Federal Bonds, as follows:
 - a. Before commencing the Work on any individual project having a Contract Sum of \$200,000 or more, the Contractor shall execute and record in the public records of Hernando County, Florida, a payment and performance bond. The bond must state on its front page:
 - i. The names, principal business addresses, and phone numbers of the Contractor, the surety, and the Owner
 - ii. The project number assigned by the Owner
 - iii. The bond number assigned by the surety
 - iv. A description of the project sufficient to identify it, such as a legal description or the street address of the property being improved, and a general description of the improvement
 - b. The amount of the bond shall equal the full amount of the Contract Sum.
 - c. The bond shall be conditioned upon the contractor's performance of the Work in the time and manner prescribed in the contract and promptly making payments to all persons who furnish labor, services, or materials for the Work provided for in the contract.
 - d. A copy of the recorded bond shall be filed with the Facilities & Construction Representative prior to issuance of any payment.

e. If, prior to completion of the Work, the Contractor receives a notice that the company or companies that issued the bond has lost or had revoked its license or authority to do business in Florida as a surety insurer, the Contractor shall, within ten (10) calendar days following receipt of such notice, execute and record in the public records a replacement payment and performance bond from a duly authorized surety. The amount of the replacement bond shall equal the full amount of the Contract Sum less the value of the Work in place and accepted at the time such bond is issued.



HERNANDO
SCHOOL DISTRICT

Learn it. Love it. Live it.

Superintendent: Ray Pinder
Board Chairperson: Shannon Rodriguez
Vice Chairperson: Mark Johnson
Board Members:
Michelle Bonczek
Susan Duval
Kayce Hawkins

January 24, 2025

REF: Renewal of RFQ # 9009-234-2301: Construction Manager Consulting Services Continuing Contract for Various Projects Less Than \$4,000,000

On April 25th, 2025, the above referenced RFQ/contract will expire. The Hernando County School District wishes to exercise its option to renew this contract for one (1) additional two (2) year term with your mutual consent. Please respond no later than March 19th, 2025, indicating whether or not you wish to renew this contract by checking the appropriate box below, sign and date.

After signing, please email to gutierrez_e@hcsb.k12.fl.us

OPTION 1: ☒ Renew the current contract under the original terms, conditions, pricing and/or percentages.

OPTION 2: ☐ DO NOT renew the current contract.

In addition, we require the following documentation:

☒ Completed Certificate of Insurance

Please note: The original contract term may require this contract to be extended up to ninety (90) days beyond the original contract expiration date if needed for District approval. Prices and discounts shall remain firm for the entire extension period.

By renewing and signing below, vendor acknowledges compliance with the "Jessica Lunsford Act".

AD MORGAN CORP
Company Name

JOHN KACAF VP OPS
Authorizing Name & Title

1/27/25
Date

[Signature]
Authorizing Signature

The School District of Hernando County, Florida

FACILITIES & CONSTRUCTION DEPARTMENT

919 N. Broad Street

Brooksville, FL 34601

Phone: (352) 797-7050

Fax: (352) 797-7150



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By renewing and signing below, vendor acknowledges compliance with the "Jessica Lunsford Act".

JE Dunn Construction Company
Company Name

Curtis DeLaquil, Vice President
Authorizing Name & Title

January 27, 2025
Date

[Signature]
Authorizing Signature

The School District of Hernando County, Florida

FACILITIES & CONSTRUCTION DEPARTMENT

919 N. Broad Street
Brooksville, FL 34601
Phone: (352) 797-7050
Fax: (352) 797-7150



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By renewing and signing below, vendor acknowledges compliance with the "Jessica Lunsford Act".

Skanska USA
Company Name

Daniel Abou-Jaoudé, Vice President
Authorizing Name & Title

3/14/2025
Date

[Signature]
Authorizing Signature

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.

The School District of Hernando County, Florida

FACILITIES & CONSTRUCTION DEPARTMENT

919 N. Broad Street

Brooksville, FL 34601

Phone: (352) 797-7050

Fax: (352) 797-7150



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In addition, we require the following documentation:

☒ Completed Certificate of Insurance

Please note: The original contract term may require this contract to be extended up to ninety (90) days beyond the original contract expiration date if needed for District approval. Prices and discounts shall remain firm for the entire extension period.

By renewing and signing below, vendor acknowledges compliance with the "Jessica Lunsford Act".

Walbridge Aldinger LLC
Company Name

Craig D. Viviani vp operations
Authorizing Name & Title

1/24/2025
Date

[Signature]
Authorizing Signature

The School District of Hernando County, Florida

FACILITIES & CONSTRUCTION DEPARTMENT

919 N. Broad Street

Brooksville, FL 34601

Phone: (352) 797-7050

Fax: (352) 797-7150

**HERNANDO
SCHOOL DISTRICT**

Learn it. Love it. Live it.

Superintendent: Ray Pinder
 Board Chairperson: Shannon Rodriguez
 Vice Chairperson: Mark Johnson
 Board Members:
 Michelle Bonczek
 Susan Duval
 Kayce Hawkins

January 24, 2025

REF: Renewal of RFQ # 9009-234-2301: Construction Manager Consulting Services Continuing Contract for Various Projects Less Than \$4,000,000

On April 25th, 2025, the above referenced RFQ/contract will expire. The Hernando County School District wishes to exercise its option to renew this contract for **one (1) additional two (2) year term** with your mutual consent. Please respond no later than March 19th, 2025, indicating whether or not you wish to renew this contract by checking the appropriate box below, sign and date.

After signing, please email to gutierrez_e@hcsb.k12.fl.us

OPTION 1: ☒ Renew the current contract under the original terms, conditions, pricing and/or percentages.

OPTION 2: ☐ DO NOT renew the current contract.

In addition, we require the following documentation:

☒ Completed Certificate of Insurance

Please note: The original contract term may require this contract to be extended up to ninety (90) days beyond the original contract expiration date if needed for District approval. Prices and discounts shall remain firm for the entire extension period.

By renewing and signing below, vendor acknowledges compliance with the "Jessica Lunsford Act".

Wharton-Smith, Inc.

 Company Name

Darin A. Crafton
 Chief Operating Officer- Commercial

 Authorizing Name & Title

1/27/2025

 Date

 Authorizing Signature

The School District of Hernando County, Florida

FACILITIES & CONSTRUCTION DEPARTMENT

8016 Mobley Road

Brooksville, FL 34601

Phone: (352) 797-7050

Fax: (352) 797-7150

**HERNANDO
SCHOOL DISTRICT**

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Superintendent: Ray Pinder
 Board Chairperson: Shannon Rodriguez
 Vice Chairperson: Mark Johnson
 Board Members: Michelle Bonczek
 Susan Duval
 Kayce Hawkins

3/28/2025

AMENDMENT ONE

RFQ #9009-234-2301

The Hernando County School District has determined that it is in the best interest of the District to amend RFQ #9009-234-2301 "Request for Qualifications for Construction Manager Services Continuing Contract for Various Projects less than \$4,000,000" as follows:

- 1) **Existing RFQ language** – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$4,000,000. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."
Amended RFQ language – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$7,500,000 (adjusted annually per FS 287.055; 2; (g); 1. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."
- 2) Change all instances of the number "\$4,000,000" to read "\$7,500,000 and adjusted annually per FS 287.055"

THIS AMENDMENT IS PENDING APPROVAL OF THE HERNANDO COUNTY SCHOOL BOARD AT A FORTHCOMING MEETING

The A.D. Morgan Corporation agrees to these modifications to the RFQ and
 (Firm Name)
 their proposal pending approval by the Hernando County School Board.

John Kalaf, Vice President of Operations
 (Printed Name & Title)

John Kalaf
 (Signature)

Digitally signed by John Kalaf
 DN: C=US, E=jkalaf@admorgan.com, O="The A.D. Morgan Corporation",
 OU=Operations, CN="John Kalaf"
 Date: 2025.03.28 08:17:00-0400



**HERNANDO
SCHOOL DISTRICT**

Learn it. Love it. Live it.

Superintendent: Ray Pindi
Board Chairperson: Shannon Rodriguez
Vice Chairperson: Mark Johnson
Board Members: Michelle Bonczek
Susan Duval
Kayce Hawkins

3/28/2025

AMENDMENT ONE

RFQ #9009-234-2301

The Hernando County School District has determined that it is in the best interest of the District to amend RFQ #9009-234-2301 "Request for Qualifications for Construction Manager Services Continuing Contract for Various Projects less than \$4,000,000" as follows:

1) **Existing RFQ language** – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$4,000,000. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."

Amended RFQ language – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$7,500,000 (adjusted annually per FS 287.055; 2; (g); 1. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."

2) Change all instances of the number "\$4,000,000" to read "\$7,500,000 and adjusted annually per FS 287.055"

THIS AMENDMENT IS PENDING APPROVAL OF THE HERNANDO COUNTY SCHOOL BOARD AT A FORTHCOMING MEETING

JE Dunn Construction Company

(Firm Name)

agrees to these modifications to the RFQ and

their proposal pending approval by the Hernando County School Board.

Curtis DeLaquil - Vice President

(Printed Name & Title)

(Signature)

The School District of Hernando County, Florida

FACILITIES & CONSTRUCTION DEPARTMENT

8016 Mobley Road
Brooksville, FL 34601
Phone: (352) 797-7050
Fax: (352) 797-7150



Learn it. Love it. Live it.

Superintendent: Ray Pinder
Board Chairperson: Shannon Rodriguez
Vice Chairperson: Mark Johnson
Board Members: Michelle Bonczek
Susan Duval
Kayce Hawkins

3/28/2025
AMENDMENT ONE

RFQ #9009-234-2301

The Hernando County School District has determined that it is in the best interest of the District to amend RFQ #9009-234-2301 "Request for Qualifications for Construction Manager Services Continuing Contract for Various Projects less than \$4,000,000" as follows:

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Amended RFQ language – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$7,500,000 (adjusted annually per FS 287.055; 2; (g); 1. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."
- 2) Change all instances of the number "\$4,000,000" to read "\$7,500,000 and adjusted annually per FS 287.055"

THIS AMENDMENT IS PENDING APPROVAL OF THE HERNANDO COUNTY SCHOOL BOARD AT A FORTHCOMING MEETING

Skanska USA Building, Inc _____ agrees to these modifications to the RFQ and
(Firm Name)
their proposal pending approval by the Hernando County School Board.
Daniel Abou-Jaoude FGBC CGP, GGP, LFA

Vice President – Account Manager
(Printed Name & Title)

(Signature)

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.



HERNANDO
SCHOOL DISTRICT

Superintendent: Ray Pinder

Board Chairperson: Shannon Rodriguez

Vice Chairperson: Mark Johnson

Board Members: Michelle Bonczek

Susan Duval

Kayce Hawkins

Learn it. Love it. Live it.

3/28/2025

AMENDMENT ONE

RFQ #9009-234-2301

The Hernando County School District has determined that it is in the best interest of the District to amend RFQ #9009-234-2301 "Request for Qualifications for Construction Manager Services Continuing Contract for Various Projects less than \$4,000,000" as follows:

- 1) **Existing RFQ language** – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$4,000,000. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."

Amended RFQ language – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$7,500,000 (adjusted annually per FS 287.055; 2; (g); 1. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."

- 2) Change all instances of the number "\$4,000,000" to read "\$7,500,000 and adjusted annually per FS 287.055"

THIS AMENDMENT IS PENDING APPROVAL OF THE HERNANDO COUNTY SCHOOL BOARD AT A FORTHCOMING MEETING

Walbridge Aldinger LLC agrees to these modifications to the RFQ and
(Firm Name)
their proposal pending approval by the Hernando County School Board.

Craig D. Vincent VP-operations
(Printed Name & Title)

[Signature]
(Signature)



Learn it. Love it. Live it.

3/28/2025
AMENDMENT ONE

RFQ #9009-234-2301


The Hernando County School District has determined that it is in the best interest of the District to amend RFQ #9009-234-2301 "Request for Qualifications for Construction Manager Services Continuing Contract for Various Projects less than \$4,000,000" as follows:

- 1) **Existing RFQ language** – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$4,000,000. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."
Amended RFQ language – "Hernando County School Board (HCSB) seeks proposals for Construction Manager Services for various projects ranging from \$300,000 to \$7,500,000 (adjusted annually per FS 287.055; 2; (g); 1. Florida Statute 287.055, (the "Consultant's Competitive Negotiations Act" (CCNA)) prescribes methods by which professional services of architects, engineers, land surveyors, and construction managers must be procured. Described herein is a process whereby the public interest is advanced by the identification and selection of the best-qualified professional consultants."
- 2) Change all instances of the number "\$4,000,000" to read "\$7,500,000 and adjusted annually per FS 287.055"

THIS AMENDMENT IS PENDING APPROVAL OF THE HERNANDO COUNTY SCHOOL BOARD AT A FORTHCOMING MEETING

Wharton-Smith, Inc. agrees to these modifications to the RFQ and
(Firm Name)
their proposal pending approval by the Hernando County School Board

Darin A. Crafton, Chief Operating Officer- Commercial
(Printed Name & Title)


(Signature)



A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 16. 25-2921

4/22/2025

Title and Board Action Requested

Approve the piggyback of the Sourcewell Cooperative RFP No. 121223, for Vehicle Lifts with Garage and Fleet Maintenance Equipment, awarded to multiple vendors and authorize the purchase of goods and services for an estimated annual spending of \$88,157.00

Executive Summary

The Director of Transportation, on behalf of the Superintendent of Schools, hereby requests the Board approve the piggyback of the Sourcewell Cooperative RFP No. 121223, for Vehicle Lifts with Garage and Fleet Maintenance Equipment, awarded to Mohawk Lifts, LiftNow, LLC and Snap-on Industrial and authorize the purchase of goods and services for an estimated annual spending of \$88,157.00. This contract will be utilized by the Support Operations Division and Academic Services CTE Programs, as needed, utilizing sites approved annual budgets.

HCSB Bid No. 25-075-21 PB has been assigned for internal tracking purposes.

My Contact

Ralph Leath
Director of Transportation
352-797-7003

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

The cost for this agenda item is \$88,157.00 see attached budget sheet. The cost for the previous fiscal year was \$2,760.74

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

April 22, 2025

Bid No. 25-075-21 PB

**Bid Title: Vehicle Lifts with Garage and
Fleet Maintenance Equipment**

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input checked="" type="checkbox"/> Piggyback - Sourcewell | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period:

04/22/2025 through 02/12/2028

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☐ Firm, Fixed
Unit Prices

☒ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
3

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
1

☐ None

Rationale/Reason: Piggyback Sourcewell Cooperative Contract RFP No. 121223: Vehicle Lifts with Garage and Fleet Maintenance Equipment. This contract will be utilized by Support Operations and Academic Services' CTE Program, utilizing approved annual budgets. HCSB Bid No. 25-075-21 PB has been assigned for internal tracking purposes.

Bidders Electronically
Downloaded From
Bidnet Direct Website:

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☒ N/A – Bids Not
Required: Piggyback

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Ralph Leath
Director of Transportation

Department(s): Support Operations

Recommended award: (See attached)

T/C CODE: 2521

(25-075-21 PB (04-08-25))

Mohawk Lifts LLC (Contract #121223-MRL)

Steve Perlstein, Owner/CEO

Email: sperlstein@mohawklifts.com

The following types of the goods and services are available under this contract:

- Two-post lifts
- Four-post lifts
- Parallelogram lifts
- Mobile column lifts
- Fork truck service lifts
- Hunter tire changers
- Hunter wheel balancers
- Hunter alignment systems
- Hunter brake lathes
- Mark VII vehicle washes
- Gray service jacks
- Westmatic large vehicle washes

Pricing:

- 8.74% - 21.91% discount off list pricing, depending on the product purchased
- In addition, volume discounts may be offered on a case-by-case basis.

LiftNow Automotive Equipment, Corp. (Contract No. 121223-LFT)

Paul Stern

psstern@liftnow.com

Pricing:

- Up to 66.1% discount off MSRP on vehicle lifts and garage equipment, depending on product and brand.
- 15.6%-33.4% discount off MSRP for utilizing the Inspection Protection Program.
- Volume discounts may be offered depending on brand and quantity.

Snap-On Industrial (Contract No. 121223-SNP)

Jeff Gaskill

Jeffrey.s.gaskill@snapon.com

The following garage products are available under this contract:

- Hand Tools
- Power Tools
- Equipment
- Tool Storage

Pricing:

- 15.56% to 63.06% discounts on garage equipment and tools depending on product.
- Contact Purchasing Department for a complete list of products available.

A. Item Currently Budgeted -

Account Name	General Fund/Transportation									
Account Number	1100	7800	3500	9602	40100					
	Fund	Function	Object	Cost Center	Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 55,000.00	\$.00	\$ 1,843.00	\$ 53,157.00	\$ 53,157.00	\$.00					

Account Name									
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project		
Original Approved Budget	+ -	Budget Amendments	- Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$	\$	\$	\$	\$	\$	\$			

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$ 3,000.00

Prior Year Actual Spent: \$ 2,760.74

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****

A. Item Currently Budgeted -

Account Name		CTE - Auto Program											
Account Number		1100E		5300		Various		9410		13300		87000	
		Fund		Function		Object		Cost Center		Project		Sub Project	
Original Approved Budget		+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ \$35,000			\$ 0.00		\$ 0.00		\$ \$35,000		\$ 35,000		\$ 35,000		

Account Name									
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project		
Original Approved Budget	+ -	Budget Amendments	- Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$	\$	\$	\$	\$			

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 17. 25-2936

4/22/2025

Title and Board Action Requested

Award Bid No.25-920-34, Tire Recapping Services, to Advanced Tire Service, LLC and Alert Tire Service, Inc., for the recapping of radial tires and authorize the purchase of services for an estimated annual amount of \$58,266.07.

Executive Summary

The Director of Transportation, on behalf of the Superintendent of Schools, hereby requests the Board Award Bid No.25-920-34 Tire Recapping Service, to Advanced Tire Service, LLC (Primary Vendor) and Alert Tire Service, Inc. (Secondary Vendor), for the recapping of radial tires and authorize the purchase of services for estimated annual amount of \$58,266.07.

My Contact

Ralph Leath
Director of Transportation
Leath_rhcsb.k12.fl.us
(352) 797-7050

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

The cost for this agenda is \$58,266.07 see attached budget sheet. The cost for the previous fiscal year was \$91,342.34

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

April 22, 2025

Bid No. 25-920-34

Bid Title: Tire Recapping Services

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input checked="" type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input type="checkbox"/> Piggyback | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period:

04/22/2025 through 04/21/2028

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☒ Firm, Fixed
Unit Prices

☐ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
1

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
3

☐ None

Rationale/Reason:

Bidders Electronically
Downloaded From
Bidnet Direct Website: 9

Bids Received:
- 2 -

No Bids:
- 0 -

Late Bids:
- 0 -

Rejected Bids:
- 0 -

☐ N/A – Bids Not
Required:

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Ralph Leath
Director of Transportation

Department(s): Transportation Department

Recommended award: (See attached)

T/C CODE: 2534

This tabulation established a contract with qualified vendor(s) for Tire Recapping Services. Pricing includes all labor, supervision, materials, supplies, parts, tools, transportation, fuel, and any incidentals necessary to provide tire recapping services for District owned/leased school buses and light and heavy-duty trucks as required. No other charges shall be applied. Vendors must supply a unit that either meets or exceeds all the requirements as described in the solicitation/contract document specifications.

Primary Vendor:

Advanced Tire Service, LLC

Description	Price
Recap Radial Tires – 11R22.5	\$145.00

Contact:

David Guinn

(352) 239-3408

atsoffice@advancedtireservicefl.com

Secondary Vendor:

Alert Tire Service, Inc.

Description	Price
Recap Radial Tires – 11R22.5	\$169.93

Contact:

Matt Carter

Work (813) 754-3554

Cell (813) 433-4227

matt@alerttireservice.com

mattcarter7@gmail.com

A. Item Currently Budgeted -

Account Name		General Fund/Transportation									
Account Number	1100		7800		5600		9602		40100		
	Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$ 115,000.00	-	\$ 50,000.00		\$ 106,733.93		\$ 58,266.07		\$ 58,266.07		\$.00	

Account Name																
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project				
Original Approved Budget		+	Budget Amendments		-	Expenditures / Encumbrances To Date		=	Current Available Budget		-	Present Request		=	Remaining Balance Available	
\$		\$		\$		\$		\$		\$						

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$115,000.00

Prior Year Actual Spent: \$91,342.34

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 18. 25-2940

4/22/2025

Title and Board Action Requested

Approve the renewal of Bid No. 22-968-38 RN: Tree Trimming Services, awarded to Hernando Tree Pros, and authorize the purchase of services for an estimated annual spending of \$75,000.00.

Executive Summary

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board approve the renewal of Bid No. 22-968-38 RN: Tree Trimming Services, awarded to Hernando Tree Pros, and authorize the purchase of services, as needed for an estimated annual spending of \$75,000.00

My Contact

Joseph Rychcik
Director of Maintenance
8008 Mobley Road
Brooksville, FL 34601

2023-28 Strategic Focus Area

Priority 5: Fiscal Transparency and Capital Planning

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

APPROVED

AGENDA #: 24-2155

School Board Approval Meeting:

April 22, 2025

Bid No. 22-968-38 RN

Bid Title: Tree Trimming Services

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination | <input type="checkbox"/> Revisions/Amendments to Bid | <input type="checkbox"/> Bid Extension | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input type="checkbox"/> Piggyback Cooperative | | |

Bid Contract Period:

04/26/2025 through 04/25/2026

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☐ Firm, Fixed
Unit Prices

☒ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
1

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
1

☐ None

Rationale/Reason: Renewal of Contract.

Bidders Electronically
Downloaded From Bidnet
Direct Website:

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☒ N/A – Bids Not
Required: Renewal

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Joseph Rychcik
Director of Maintenance

Division(s): Support Operations

Recommended award, description of items and prices: (See attached)

T/C CODE: 2238

This award establishes a contract with vendor(s) to provide all personnel, labor, supervision, materials, equipment and clean-up services including, but not limited to, trim, hedge or remove and grind stumps of shade and ornamental trees, including brush and hedge trimming and removal at various locations, on an as needed basis, county wide, for the specified contract period. The successful vendors will be used on a rotating basis, as jobs become available throughout the district.

- Bid pricing for felling, trimming and debris removal shall be based upon a **per crew hour rate**. A crew shall consist of a minimum of three (3) persons, one of which must be a qualified supervisor. The vendor is responsible for providing **all** the equipment necessary to complete the required jobs. All fees, charges and expenses of any kind (travel time, gas, etc.) shall be included in the rates. The bid unit pricing (below) shall apply, regardless of the equipment required or the size of the tree to be removed and shall remain firm throughout the initial term of the contract.
- Stump grinding and backfill should be priced based on a rate of **per inch of tree diameter**.

Hernando Tree Pros

Description	Per Crew Hourly Rate (Minimum of three (3) person crew)
Work performed during normal or regular business hours, Monday-Friday 7:00 am to 4:00 pm	
Tree Felling, Trimming and Removal of Debris – 3 person crew	\$ 400.00 / Hour
Additional person crew required on certain larger, more complicated projects (per additional person)	\$ 50.00 / Hour
Stump Grinding – 6" below grade	\$ 1.50 / per Inch
Work performed during Nights, Weekends & Holidays	
Tree Felling, Trimming and Removal of Debris – 3 person crew	\$ 600.00 / Hour
Additional person crew required on certain larger, more complicated projects (per additional person)	\$ 100.00 / Hour
Stump Grinding – 6" below grade	\$ 2.50 / per Inch
Additional Requested Pricing	
Subcontractor – Percentage Mark-Up Mark-up to be added to vendor cost and included in requests for payment to the District. Copy of the subcontractor's invoice may be requested at any time for verification purposes. (Subcontractors(s) shall not be used for the work or services requested, unless prior authorization from the Maintenance and/or Facilities Operations Department(s) is obtained. All such authorization shall be directed in writing. (Indicate N/A if not applicable)	N/A
Supplies – Percentage Mark-Up for supplies/material (if applicable) regardless of manufacturer	N/A
Rental Equipment – Percentage Mark-Up for Special Equipment (if applicable) The vendor is responsible for providing all equipment necessary to complete the required jobs. In the event "specialty" type equipment may be needed to provide the service, the rental of equipment may be necessary. All rental equipment needed to complete the service(s) requires prior authorization from the Maintenance and/or Facilities Department(s). All such authorizations shall be directed in writing. (Indicate N/A if not applicable)	N/A

Contact Information:

Name: Jeremy Suarez
Phone: 352-279-7688
Email: info@hernandotreepros.com

A. Item Currently Budgeted -

Account Name		2024-2025 Maintenance General Fund Other Purchased Services									
Account Number	1100 E		8100		3900		9500		49500		Sub Project
	Fund		Function		Object		Cost Center		Project		
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$ 30,500.00	\$		\$	29,069.76	\$	1,430.24	\$	1,000.00 as needed	\$	430.24	

Account Name		2024-2025 Maintenance Capital 1/2 Cent Account								
Account Number		3983 E	7400	6700	9500	M200				
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+ -	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 1,000,000.00		\$		\$ 992,099.60		\$ 7,900.40		\$ 5,000.00 as needed		\$ 2,900.40

B. Item Currently Not Budgeted -**

Funding Source	2025-2026 Maintenance General Fund Other Purchased Services					
Account Name	2025-2026 Maintenance General Fund Other Purchased Services					
Account Number	1100 E	8100	3900	9500	49500	Sub Project
	Fund	Function	Object	Cost Center	Project	
Amount	\$ 15,000.00					

Funding Source	2025-2026 Maintenance Capital and General Fund Accounts as needed TBD					
Account Name	2025-2026 Maintenance Capital and General Fund Accounts as needed TBD					
Account Number	TBD	8100	390/670	9500	TBD	Sub Project
	Fund	Function	Object	Cost Center	Project	
Amount	\$ 54,000.00					

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$ 18,007.50

Prior Year Actual Spent: \$ 18,007.50

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 19. 25-2946

4/22/2025

Title and Board Action Requested

Approve the amendment to the contract for Bid # 34-285-35: Electrical Parts, Supplies, Equipment & Related Products, to City Electric Supply, for electrical parts, supplies, equipment, and related products, and authorize expenditures for an estimated annual spending of \$500,000.00.

Executive Summary

The Director of Facilities & Construction, on behalf of the Superintendent of Schools, hereby requests the Board approve the amendment to the contract for Bid # 34-285-35: Electrical Parts, Supplies, Equipment & Related Products, to City Electric Supply, for electrical parts, supplies, equipment, and related products, and authorize expenditures for an estimated annual spending of \$500,000.00.

This agenda is requesting approval to amend the contract to increase total estimated annual spending. Purchases will be made utilizing sites approved budgets.

This vendor is utilized by various Cost Centers and Departments throughout the District.

My Contact

Brian Ragan
Director of Facilities & Construction
ragan_b@hcsb.k12.fl.us
352-797-7050

2023-28 Strategic Focus Area

Priority 5: Fiscal Transparency and Capital Planning

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

April 22, 2025

Bid No. 24-285-35 (amended)

**Bid Title: Electrical Parts, Supplies,
Equipment & Related Products**

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input checked="" type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input type="checkbox"/> Piggyback Cooperative | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period: 05/28/2024 through 05/27/2026

☐ N/A – One Time Purchase

Amended: 04/22/2025 through 05/27/2026

Contract Type:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Estimated
Dollar Amount | <input type="checkbox"/> Firm, Fixed
Dollar Amount | <input type="checkbox"/> Firm, Fixed
Unit Prices | <input checked="" type="checkbox"/> Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages |
|---|---|---|--|

Renewal Options:

- | | | | |
|---------------------------------------|--|---|-------------------------------|
| No. of Terms
<u>Remaining</u>
3 | <input type="checkbox"/> Length of
<u>Each Term (month)</u> | <input checked="" type="checkbox"/> Length of
<u>Each Term (year)</u>
1 | <input type="checkbox"/> None |
|---------------------------------------|--|---|-------------------------------|

Rationale/Reason: 4/22/25: Contract amended to increase estimated spending.

**Bidders Electronically
Downloaded From**

Bids Received:
- 1 -

No Bids:
- 2 -

Late Bids:
- 0 -

Rejected Bids:
- 0 -

☐ N/A – Bids Not
Required:

Bidnet Direct Website: 26

Submitted By: Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By: Joseph Rychcik
Director of Maintenance

Department(s): Support Operations

Brian Ragan
Director of Facilities & Construction

Department(s): Facilities & Construction

Recommended award, description of items and prices: (See attached)

T/C CODE: 2435

City Electric Supply
300 W. Jefferson Street
Brooksville, FL 34601
(352) 799-0038

darren.knott@cityelectricsupply.com
brooksville0160@cityelectricsupply.com

Fixed Percentage Discount – 10%

www.cityelectricsupply.com

A. Item Currently Budgeted -

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source	General Funds- Various Maintenance Accounts					
Account Name	General Funds- Various Maintenance Accounts					
Account Number	1100E	8100	XXXX	XXXX	XXXX	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 100,000.00					

Funding Source	District Wide Various Capital Accounts					
Account Name	Various Capital Accounts					
Account Number	3XXXE	7400	6XXX	XXXX	MXXXX	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 400,000.00					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget:

Prior Year Actual Spent:

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 20. 25-2953

4/22/2025

Title and Board Action Requested

Approve the purchase of support staff desktop and laptop devices at the schools and district office, including an extended accidental damage warranty and associated equipment from United Data Technology for an estimated cost of \$341,289.00.

Executive Summary

The Director of Technology and Information Services, on behalf of the Superintendent of Schools, hereby requests the Board approve the proposed refresh of support staff desktop and laptop devices at the schools and district office, including an extended accidental damage warranty and associated equipment from United Data Technology for an estimated cost of \$341,289.00

Support Staff laptops and desktops were last refreshed in 2018, and these units are now obsolete and becoming increasingly costly to maintain. Additionally, Microsoft is requiring all devices to update to Windows 11 by October 2025, and there are minimum system requirements for this upgrade that the current obsolete support staff devices do not meet, therefore they cannot migrate to Windows 11. All support and security patches will be discontinued for Windows 10 in October 2025 which will create an unacceptable risk to continue to use any device not capable of migrating to Windows 11. Further, the current devices are becoming incompatible with current software and systems needed to administer the schools and district office and needed to instruct our students. This purchase will include laptop and/or desktop devices for all support staff as well as docks and an extended accidental damage warranty to cover damages to devices thereby minimizing the financial burden to the district for repairs and replacement devices.

My Contact

Joseph Amato
Director of Technology and Information Services
(352)797-7006 ext. 102

2023-28 Strategic Focus Area

Other

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



United Data Technologies Inc
2900 Monarch Lakes Blvd, Suite 300
Miramar, Florida 33027
United States
(P) 954-308-5100

Quotation (Open)

Date Mar 06, 2025 09:55 AM EST	Expiration Date 04/29/2025
Modified Date Apr 02, 2025 07:38 AM EDT	
Quote # COQO-70902 - rev 1 of 1	
Description HP Desktops & Laptops	
SalesRep Mottter, Jason (P) 678-793-2060	
Customer Contact	

Customer

HERNANDO COUNTY SCHOOL
BOARD (2607)
919 N Broad St
Brooksville, FL 346012397
United States
(P) 3527977000 ext. 432
(F) 3527977106

Bill To

HERNANDO COUNTY SCHOOL
BOARD
919 N Broad St
Brooksville, FL 346012397
United States
(P) 3527977006

Ship To

HERNANDO COUNTY SCHOOL
BOARD
919 N Broad St
Brooksville, FL 346012397
United States
(P) 3527977000 ext. 432
(F) 3527977106
accounts.receivables@udtonline.com

Customer PO:	Terms: ACH / EFT Payment	Ship Via: Other None
Special Instructions:	Carrier Account #:	

#	Description	Part #	Qty	Unit Price	Total
1	HP Pro Mini 400 G9 P -Base Unit RCTO	8X4W2AV	241	\$774.00	\$186,534.00

Note: Not Made in China
Electronic TCO Certified labeling
ENERGY STAR Certified
Windows 11 Pro 64 StF MSNA Standard
OS Localization
Intel Core i5-14500T 4.80G 24 MB 14 cores 35W CPU
16GB (2x8GB) DDR5 4800 SODIMM Memory
512GB 2280 PCIe NVMe Value Solid State Drive
DM No SATA HDD Bracket G6
HP 125 BLK Wired Keyboard
HP Black 125 Wired Mouse
Intel AX211 Wi-Fi 6E +Bluetooth 5.3 WW WLAN
90 Watt Smart PFC Straight AC Adapter
Intel vPro Essentials
No Rear Flex I/O Port
HP Pro 400 Desktop Mini Country Kit
C5 Conventional 1.8m Sticker Power Cord
1/1/1 (material/labor/onsite) DM Warranty
Single Unit (Desktop Mini) Packaging
No Flex Port 2
1/1/1 DM Label US
Intel Core i5 vPro Essentials Raptor Lake Label
Includes UDT Services: Imaging, Etching & Asset Tagging

2	Electronic HP Care Pack Next Business Day Hardware Support	U10N3E	241	\$27.00	\$6,507.00
Extended service agreement - parts and labor (for 1/1/1 warranty) - 3 years - on-site - 9x5 - response time: NBD - for HP 20X G8, 295 G8, 34; Pro 240 G9, 260 G9, 400 G9; ProOne 240 G9, 245 G10, 440 G9					
3	HP IDS UMA U5-125U RT USBC 460 G11 Base NB PC	8Z677AV	142	\$822.00	\$116,724.00

Note: No Country of Origin Restriction
Electronic Energy Star labeling (EStar)
Windows 11 Pro 64 StF MSNA Standard
OS Localization
Dual AryMic 5MP USB2 IR WFOV Integrated Camera
16.0 inch AG WUXGA (1920x1200) LED UWVA 300 f5MP IR bnt LCD Panel
16GB (2x8GB) DDR5 5600 SODIMM Memory
512GB PCIe NVMe Value Solid State Drive
Pike Silver Aluminum for WLAN ID
Intel AX211 Wi-Fi 6E +Bluetooth 5.3 WW WLAN
No WWAN

No Fingerprint Sensor
 RX Long Life 56Whr Fast Charge 3 cell Battery
 45 Watt nPFC USB-C Straight AC Adapter
 Clickpad Backlit with numeric keypad spill-resistant
 Country Localization
 C5 1.0m Sticker Conventional Power Cord
 1/1/0 Warranty
 Pre-Boot UEFI Wi-Fi support
 HP Tamper Lock
 Standard Packaging
 Electronic TCO Certified labeling
 Core Ultra 5 sz3 G14 Label
 Includes UDT Services: Imaging, Etching & Asset Tagging

4	Electronic HP Care Pack Pick-Up and Return Service	UK707E	142	\$49.00	\$6,958.00
	Extended service agreement - parts and labor - 3 years - pick-up and return - 9x5 - for HP 470 G10; Pro x360; ProBook 445 G11, 44X G10, 45X G10, 465 G11, 470 G10				
5	HP USB-C Dock G5	5TW10AA#ABA	142	\$173.00	\$24,566.00
	Docking station - USB-C - 1GbE - 100 Watt - United States				

Customer may purchase the Products listed herein by Customer's Purchase Order (PO) or by signing and returning this Quote to UDT.	Subtotal:	\$341,289.00
	Tax (.0000%):	\$0.00
	Shipping:	\$0.00
	Misc:	\$0.00
	Total:	\$341,289.00

By accepting and signing this Quote, issuing a PO for the Product(s), or otherwise accepting the Product(s), Customer agrees that Customer's purchase and use of the Product(s) is governed by the UDT Terms and Conditions for Product Purchases (which can be found at https://udtonline.com/product_terms/) and, if applicable, any Manufacturer's terms (collectively, the T&Cs). Notwithstanding the foregoing, if a separate agreement is expressly written on this Quote, that agreement shall apply in addition to the T&Cs and shall have precedence over the T&Cs. Any additional or different terms in any PO or other documents from Customer are material alterations to the T&C's, are rejected, and will not be binding on UDT. Customer's purchase of any of UDT's services requires a separate written Service Agreement and these T&Cs shall be superseded by the terms in any such Services Agreement.

CUSTOMER HEREBY ACCEPTS TO PURCHASE THE PRODUCTS LISTED IN THIS QUOTE AND AGREES TO BE BOUND TO THE T&Cs.

Client
 Name: _____
 Title: _____
 Signature: _____
 Date: _____

A. Item Currently Budgeted -

Account Name	Cap.Millage	Fac.Acq/Const.	Tech nonCap	TIS Div.	Public School Tech	
Account Number	3720E	7400	6490	9220	45700	
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget
\$ 0.00	\$ 450,000.00	\$ 0.00	\$ 450,000.00	\$ 341,289.00	=	Remaining Balance Available
						\$ 108,711.00

Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget
\$	\$	\$	\$	\$	\$	\$

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$ 0.00

Prior Year Actual Spent: \$ 0.00

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 21. 25-2956

4/22/2025

Title and Board Action Requested

Approve the Purchase of VR Headsets from Transfr, Inc. and Authorize the Issuance of Purchase Orders up to an Estimated Amount of \$100,000.00

Executive Summary

The Supervisor of College and Career Programs, on behalf of the Superintendent of Schools, hereby requests the Board to approve the purchase of VR headsets from Transfr, Inc. The VR headsets will be used within grades 6 - 12 for simulated experiences related to career exploration as well as interactive VR simulations in many areas that align with secondary programs we currently offer. Applications include Aviation, Architecture and Construction, Health Sciences, Manufacturing, Transportation, and many more. Transfr, Inc. is the supplier and publisher of this proprietary and copyrighted material (DOE 6A 1.012).

All funds used to purchase this equipment will come from the Workforce Development Capitalization Incentive Grant.

My Contact

Beth Lastra
Supervisor of College and Career Programs
352-797-7000 ext. 474
lastra_b@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



TRANSFR INC.
2196 Third Ave., PMB 20026
New York, NY 10035
Attn: Accounts Receivable
accountsreceivable@transfrvr.com
201-503-4789

SERVICE ORDER

Quote #: Q-25717-1
Offer Valid Through: 1/31/2025
Transfr Rep: David Wilkinson
Transfr Rep Email: david@transfrvr.com

Customer: Hernando County School District
Primary Contact:
Beth Lastra
919 North Broad Street
Brooksville, FL 34601
US
Phone: (352) 797-7000 x474
Email: lastra_b@hcsb.k12.fl.us

Dashboard Administrator
Contact: Beth Lastra
Email: lastra_b@hcsb.k12.fl.us

Bill To:
Hernando County School District
919 N Broad St
Brooksville, FL 34601
United States
Billing Email: lastra_b@hcsb.k12.fl.us

Ship To:
Hernando County School District
919 North Broad Street
Brooksville, FL 34601
United States
Shipping Contact: Beth Lastra
Shipping Email: lastra_b@hcsb.k12.fl.us

Please review or complete the following information:

State Sales Tax Exempt (SSTE)?* Yes

Purchase Order (PO) required by
Bill To organization to finalize purchase?*** Yes

SSTE Number if applicable:

P.O. Number if applicable:

*If applicable, Transfr must receive your State Sales Tax Exemption Certification prior to generating an invoice.
NOTE: State Sales Tax Exemption does not include federal or IRS Non-Profit status, 501c3, etc.

**If applicable, Transfr must receive required Purchase Orders prior to generating an invoice

TRANSFR INC. 2196 Third Ave., PMB 20026 New York, NY 10035
201-503-4789
Quote #:
Q-25717-1
Page 1 of 3

NOTE: Required Purchase Orders (POs) often have additional terms that must be agreed to prior to finalizing the contract, and contain instructions on how the Bill To organization is to be invoiced.

Total Headsets Provided by Transfr: 10
 Total Headsets Already With Customer:
 Additional Headsets Provided With This Order: 10

Order Details

Order Start Date: 4/14/2025
 Order End Date: 4/13/2026

Payment Terms: Net 30
 Billing Frequency: Full Amount
 Currency: USD

Service Offering	Annual List Price	Quantity	Term (Years)	Net Total
Transfr Provided Headset Lease	\$200.00	10	1	\$2,000.00
All Access	\$5,000.00	9	1	\$45,000.00
Career Exploration	\$2,000.00	1	1	\$2,000.00

Billing Schedule:
 Year 1 Invoice: \$49,000.00

CONTRACT LIST TOTAL: \$49,000.00
 TOTAL DISCOUNT: \$0.00
 SUB TOTAL: \$49,000.00
 ESTIMATED TAXES TOTAL: \$0.00
TOTAL: \$49,000.00

This Service Order constitutes an agreement by Customer to purchase certain products and services from Transfr in accordance with the terms and conditions set forth herein, and in Transfr's Terms of Use found at <https://transfrinc.com/terms/>, and does not constitute an invitation to negotiate. Capitalized terms used herein but not defined, shall have the meanings outlined in the Terms of Use.

TRANSFR INC, 2196 Third Ave., PMB 20026 New York, NY 10035
 201-503-4789
 Quote #:
Q-25717-1
 Page 2 of 3

AGREED:


Hernando
County School
District

Authorized
Signature:

Name:

Title:

Dated:


Ray Pinder
Superintendent
1/24/25

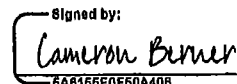
TRANSFR
INC.

Authorized
Signature:

Name:

Title:

Dated:

Signed by:

6A8165E0F50A408...
Cameron Berner
Deaf Desk Manager
2/3/2025

THANK YOU FOR YOUR BUSINESS!

TRANSFR INC. 2196 Third Ave., PMB 20026 New York, NY 10035

201-503-4789

Quote #:

Q-25717-1

Page 3 of 3

Caroline
Mockler,
Esq.

Digitally signed by
Caroline Mockler, Esq.
Reason: I am approving
this document
Date: 2025.03.26
10:26:15 -04'00'

**STANDARD ADDENDUM TO AGREEMENTS WITH
THE HERNANDO COUNTY SCHOOL BOARD**

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages brought by a third-party of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.

2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in section 768.28(5), Florida Statutes, and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by section 768.28 (9), Florida Statutes. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of section 768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to section 768.28, Florida Statutes, if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.

4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.

6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.

7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.

8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.

9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by section 212.08(6), Florida Statutes.

10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.

11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.

12. Notwithstanding any provision to the contrary in the agreement, all payments due from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in section 112.061, Florida Statutes.

14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.

15. E-Verify. Pursuant to section 448.095, Florida Statutes, Contractor shall use the U.S. Department of Homeland Security's E-Verify system <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with section 448.095, Florida Statutes, and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.

16. Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section 119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and

Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

- a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
- b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
- d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized

redisclosure of such information. Contractor agrees to comply with the Student Online Personal Information Protection Act, section 1006.1494, Florida Statutes. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

19. Contractor agrees to execute an Affidavit Regarding the Use of Coercion for Labor and Services as required by section 787.06(13), Florida Statutes.

20. If the Contractor receives access to an individual's personal identifying information as a result of this agreement, Contractor agrees to provide the School Board with an affidavit signed by an officer or representative of the Contractor under penalty of perjury attesting that the Contractor does not meet any of the criteria in section 287.138(2)(a) to (c), Florida Statutes.

21. Contractor acknowledges that it will comply with all applicable Florida and Federal laws, ordinances, rules and regulations.

Signed and dated by authorized representatives as provided below:

Contractor:

Signed by: Jenn Ballard
6737974E9C00477...

Printed Name: Jenn Ballard

Title: Associate General Counsel

Date: 2/26/2025

Approved as to form &
content for HCSD:
Kevin M. Sullivan
Attorney, BGR&H
3:28 pm, Aug 12, 2024

Caroline
Mockler
, Esq.

Digitally signed by
Caroline Mockler,
Esq.
Reason: I am
approving this
document
Date: 2025.03.26
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Standard Addendum to Agreements

Revised July 2024

Page 5 of 5



Federal Terms & Conditions

Provisions for Non-Federal Entity Contracts Under Federal Awards (Appendix II to 2 CFR Part 200)

All purchases made by a non-Federal entity under a Federal award must contain provisions covering the following, as applicable. These provisions are required and apply under certain conditions when federal funds are expended to make purchases by the Hernando County School District.

1. EQUAL EMPLOYMENT OPPORTUNITY:

Except as otherwise provided under 41 CFR, Part 60, this section applies to federally assisted construction contracts. If applicable, the Contractor agrees to comply with the provisions of 41 CFR, Part 60-1.4(b) during the performance of this contract. The provisions may be found in Attachment A to these Federal Terms and Conditions.

2. DAVIS-BACON ACT:

(34 CFR 80.36(l)(5)): All vendors, contractors and subcontractors must comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts in excess of \$2,000 awarded by grantees and subgrantees when required by Federal grant program legislation). (Applies to construction contracts in excess of \$2,000 awarded by the district and subgrantees when required by Federal grant program legislation).

3. COPELAND "ANTI-KICKBACK" ACT:

(34 CFR 80.36(l)(4)): All vendors, contractors and subcontractors must comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to all contracts and subgrants for construction or repair).

4. CONTRACT WORK HOURS & SAFETY STANDARDS ACT:

(34 CFR 80.36(l)(6)): All vendors, contractors and subcontractors must comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5). (Applies to all construction contracts awarded by the district and subgrantees in excess of \$2000, and in excess of \$2500 for other contracts, which involve the employment of mechanics or laborers).

5. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT:

If the Federal award meets the definition of "funding agreement", the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401 "Right to Inventions Made by Nonprofit Organization and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements", and any implementing regulations issued by awarding agency.

6. CLEAN AIR ACT

(34 CFR 80.36(l)(12)): All vendors, contractors and subcontractors must comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 7401-7671q.), section 508 of the Clean Water Act (33 U.S.C. 1251-1387), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Applies to contracts, subcontracts, and subgrants of amounts in excess of \$100,000).

7. BYRD ANTI-LOBBYING AMENDMENT:

Contractors that apply or solicitation for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.



8. RECOVERED MATERIALS:

Section 6002 (EPA) 40 CFR Part 247: For contracts using Federal funding, Contractor and subcontractor agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR, Part 247. In the performance of this contract and to the extent practicable, the Contractor and subcontractors are to procure items containing the highest percentage of recovered materials as designated by the Environmental Protection Agency (EPA) under 40 CFR, Part 247 whenever the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000.

9. FEDERAL DEBARMENT CERTIFICATION:

Certification regarding debarment, suspension, ineligibility and voluntary exclusion, as required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR, 85, defined at 34 CFR Part 85, Section 85.105 and 85.110-(ED80-0013).

A. *The prospective lower tier (\$25,000) participant certifies, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.*

B. *Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall provide an explanation.*

10. ADMINISTRATIVE, CONTRACTUAL OR LEGAL REMEDIES:

If the vendor/contractor fails to perform to the district's satisfaction any material requirement of the contract or is in violation of a material provision of the contract, the district shall provide written notice to the contractor requesting that the breach or noncompliance be remedied within a set time frame outlined. Nonperformance by a vendor/contractor is any failure to follow the terms, conditions, and/or specifications as outlined in the contract.

11. HATCH ACT:

(5U.S.C. 1501-1508 AND 7324-7328: The vendor/contractor will comply with the provisions of the Hatch Act, which limits the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

12. CONTRACT TERMINATION FOR CONVENIENCE:

The Superintendent (or designee) reserves the right to terminate a vendor's contract in whole or in part when it is determined in its sole discretion that it is in the district's best interest to do so. The Superintendent (or designee) will notify the vendor of the intent to terminate, in writing, at least (30) days prior to the effective date of the termination, and the contract will officially terminate at the end of the (30) day grace period. The vendor shall not be entitled to recover any cancellation charges or lost profits.

13. CONTRACT TERMINATION FOR CAUSE:

The Superintendent (or designee) reserves the right to terminate a vendor's contract for just cause, without penalty. The Superintendent (or designee) will notify the vendor of the intent to terminate, in writing, at least (30) days prior to the effective date of the termination, and the contract will officially terminate at the end of the (30) day grace period. The vendor may request reconsideration of this decision in writing at any time during the 30 day grace period. The request must be addressed to the Director of Finance & Purchasing who will initiate an internal review of the matter. If the vendor's input is required as part of the reconsideration process, the vendor will be notified when and where to appear. Requests for reconsideration received after the (30) day grace period will be denied. Upon termination of a contract, the Board reserves the right to rescind and re-award a contract to the next low bidder, if determined to be in the best interest of the district to do so.



Provisions for Non-Federal Entity Contracts Under Federal Awards (Federal Program Requirements - USDA)

In addition to the contract provisions required under Appendix II to 2 CFR, Part 200, these provisions are required by the United States Department of Agriculture ("USDA"), as applicable, when federal funds are expended to make purchases by the Hernando County School District.

14. RECORDS RETENTION:

(34 CFR 80.36(l)(11)): All vendors, contractors and subcontractors must retain all records pertaining to this contract for three years after the District makes final payments and all other pending matters are closed.

15. CIVIL RIGHTS:

The Vendor shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; 7 C.F.R. Parts 15, 15a, and 15b; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement—Nutrition Programs and Activities, and any additions or amendments.

16. BUY AMERICAN:

(7 CFR PART 210.21 (D)) - Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336) added a provision, Section 12(n) to the NSLA (42 USC 1760(n)), the District is required to purchase, to the maximum extent practicable, domestic commodity or product. Section 12(n) of the NSLA defines "domestic commodity or product" as an agricultural commodity that is produced in the United States and a food product that is processed in the United States using substantial agricultural commodities that are produced in the United States. "Substantial" means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States. The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards the District must comply with when purchasing commercial food products served in the school meals programs.

17. ENERGY POLICY AND CONSERVATION ACT:

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

18. DISCOUNTS, REBATES, AND CREDITS:

The vendor shall disclose all discounts, rebates, allowances, and incentives received by the company from its suppliers. All goods, services, or monies received as the result of any equipment or USDA Food rebates shall be credited to the District's nonprofit food service account.



**Provisions for Non-Federal Entity Contracts Under Federal Awards
(Federal Program Requirements - FEMA)**

In addition to the contract provisions required under Appendix II to 2 CFR, Part 200, these provisions are required by the Federal Emergency Management Agency ("FEMA"), as applicable, when federal funds are expended to make purchases by the Hernando County School District.

19. ACCESS TO RECORDS:

The following access to records requirements apply to this contract:

- a. The Contractor agrees to provide the District, the State of Florida, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- b. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- c. The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

20. DHS SEAL, LOGO, AND FLAGS:

The Contractor shall not use the Department of Homeland Security ("DHS") seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA preapproval.

21. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS:

This is an acknowledgment that FEMA financial assistance will be used to fund the contract only. The Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

22. NO OBLIGATION BY FEDERAL GOVERNMENT:

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

23. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS:

The Contractor acknowledges the 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

By signing of this document, the vendor/contractor understands and certifies that they are in compliance with and/or will comply with, all the terms and conditions as specifically stated, where applicable. The vendor/contractor understands that Federal Funding Provisions apply to all contracts where Federal funds are used as a source for the purchase of goods and services. The contract/vendor awarded must not take exception to any part of these regulations.

Company Name (Print): Transfr Inc.

Date: 2/11/2025

Authorized Signature: _____

Kenn Ballard

Kenn Ballard

Printed Name: _____

Title: _____

Associate General Counsel

**Caroline
Mockler,
Esq.**

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Caroline Mockler, Esq.
Reason: I am approving
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Date: 2025.03.26
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Page 4 of 4

9/12/24

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Respondent Vendor Name: <u>Transfr Inc.</u>		
Vendor FEIN: <u>82-3079864</u>		
Vendor's Authorized Representative Name and Title: <u>Jenn Ballard</u>		<u>Associate General Counsel</u>
Address: <u>124 East 14th Street</u>		
City: <u>New York</u>	State: <u>NY</u>	ZIP: <u>10003</u>
Phone Number: <u>201-503-4789</u>		
Email Address: <u>transfrvendor@transfrvr.com</u>		

Section 787.06(13), Florida Statutes requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute.

The Hernando County School District, Florida is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of Respondent, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.	
By: _____	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Signed by: <u>Jenn Ballard</u> 67879745100047</div>
AUTHORIZED SIGNATURE	
Print Name and Title: <u>Jenn Ballard</u> <u>Associate General Counsel</u>	
Date: <u>2/11/2025</u>	

Approved as to form &
content for HCSD:
Kevin M. Sullivan
Attorney, BGR&H
12:27 pm, Aug 13, 2024

Caroline
Mockler
Esq.
Digitally signed by
Caroline Mockler,
Esq.
Reason: I am
approving this
document
Date: 2025.03.26
10:29:05 -04'00'

FOREIGN COUNTRY OF CONCERN ATTESTATION (PUR 1355)

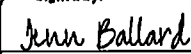
This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in Rule 60A-1.020, F.A.C.

Name of entity is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name: Jenn Ballard

Title: Associate General Counsel

Signature: 
Signed by:
6737974E9C90477...

Date: 2/11/2025

Approved as to form &
content for HCSD:
Kevin M. Sullivan
Attorney, BGR&H
12:28 pm, Aug 13, 2024

Caroline Mockler
, Esq.
Digitally signed by
Caroline Mockler, Esq.
Reason: I am
approving this
document
Date: 2025.03.26
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A. Item Currently Budgeted -

Account Name	Voc Tech Education Technology-Capital FF & Equipment Academic Svcs Workforce Development Cap									
Account Number	1100E	5300	6480	9410	88700					
	Fund	Function	Object	Cost Center	Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 105,000.00	\$ 0.00	\$ 0.00	\$ 105,000.00	\$ 100,000.00	\$ 5,000.00					

Account Name																
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project				
Original Approved Budget		+	Budget Amendments		-	Expenditures / Encumbrances To Date		=	Current Available Budget		-	Present Request		=	Remaining Balance Available	
\$		\$		\$		\$		\$		\$						

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 22. 25-2960

4/22/2025

Title and Board Action Requested

Approval Requested for out of county travel for School Board Member(s) to attend the FSBA Annual Summer Conference 2025, June 11-13, 2025, in Tampa, FL that may exceed \$500 per Board Member.

Executive Summary

The Board Chair hereby requests the Board approve out of county travel for School Board Member(s) to attend the FSBA Annual Summer Conference 2025, June 11-13, 2025, in Tampa, FL that may exceed \$500 per Board Member.

My Contact

Kelly Pogue

Executive Office Manager to the School Board and General Counsel

Pogue_k@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Other



Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.







2025 FSBA/FADSS Annual Summer Conference Tentative Agenda





WEDNESDAY | JUNE 11, 2025










8:00 a.m. - 10:00 a.m.	FSBA Executive Officers Breakfast and Meeting	
9:00 a.m. - 5:00 p.m.	Conference Registration	
10:00 a.m. - 10:45 a.m.	FSBA Finance Committee Meeting	
10:45 a.m. - 11:30 a.m.	FSBA Equity Committee Meeting	
11:30 a.m. - 12:30 p.m.	Lunch on your own	
12:45 p.m. - 1:30 p.m.	FSBA Advocacy Committee Meeting	
1:00 p.m. - 3:00 p.m.	FL PALM Board Meeting	
1:45 p.m. - 3:15 p.m.	PRE-CONFERENCE SESSION COMMUNICATIONS WORKSHOP Presenter: Thom Fladung, Managing Partner, Hennes Communications Winning the Q&A: Putting Crisis Communications in Play Today's governance leaders often face challenging questions – about discipline, funding, safety and security, school performance, district policies, and more. Are you prepared to tell the truth – before falsehoods fill up Facebook? Will you know how to protect your district's reputation? This seminar blends communication best practices with an interactive, hands-on experience, including mock interviews, led by Thom Fladung of Hennes Communications, a 33-year veteran of newspapers.  Thom Fladung is managing partner of Hennes Communications, one of the few firms in the United States focused exclusively on crisis communications and crisis management. Thom spent 33 years in newspaper newsrooms and held lead editing positions at the Detroit Free Press, St. Paul Pioneer Press, Akron Beacon Journal and, most recently, served as managing editor of The Plain Dealer.	
3:30 p.m. - 5:00 p.m.	FSBA Board of Directors Meeting <div style="float: right; text-align: right;"> Sponsored by:  </div>	
8:00 p.m. - 9:30 p.m.	Entertainment TBD	

THURSDAY | JUNE 12, 2025

7:30 a.m. - 5:00 p.m.	Conference Registration	
7:30 a.m. - 8:30 a.m.	Continental Breakfast & Coffee Break <div style="float: right;">Sponsored by:</div>	
	Breakfast Meetings: Florida School Labor Relations Service (FSLRS)	
	FSBA Small District Council	
	Central Florida Public School Boards Coalition	
8:45 a.m. - 10:15 a.m.	OPENING GENERAL SESSION President's Welcome Tim Bryant, FSBA President, Okaloosa County School Board Member Presentation of Colors and Pledge of Allegiance USS Tampa Post 5, American Legion FSBA President's Award Tim Bryant, FSBA President, Okaloosa County School Board Member Thought for the Week Milton Brown, Washington County School Board Member Introduction of the Keynote Speaker Dr. Robin Dehlinger, Seminole County School Board Member Keynote Speaker Matt Lehrman, Managing Director, Social Prosperity Partners From Conflict to Conversation Too often, school board meetings and community discussions turn into battlegrounds, with disagreements escalating into division. But what if those moments of conflict could become opportunities for connection and progress? Disagreement isn't just natural—it's necessary. The challenge isn't avoiding conflict but learning how to engage it productively. In this session, civic facilitator and mediator Matt Lehrman explores practical ways for school board members and administrators to navigate disagreement, foster understanding, and work through tensions constructively.	1 CBM pt.

	<p>Better decisions begin with better conversations. This session provides tools to engage opposing viewpoints with purpose and understanding—focusing on how to gather agreement around meaningful outcomes that serve students, schools, and the broader community.</p> <div>  <p>Matt Lehrman is a civic facilitator and co-founder of Social Prosperity Partners, a national practice in strategic planning, mediation, and public dialogue for governing councils and boards. He also hosts Community Catalysts, a podcast exploring the many paths of community leadership, where guests share real-world lessons on building trust, fostering collaboration, and strengthening governance.</p> </div> <p style="text-align: right;"><i>1 CBM pt.</i></p> <p style="text-align: right;">Sponsored by:  </p>	
10:15 a.m. - 10:30 a.m.	<p>Coffee Break Sponsored by:    </p>	
10:30 a.m. - 12:15 p.m.	<p>FSBA General Membership Meeting Presiding Tim Bryant, FSBA President, Okaloosa County School Board Member Time Certain 10:45 a.m. - Board of Directors Elections (even numbered districts) Time Certain 11:30 a.m. - Election and Swearing in of FSBA Executive Officers for 2025-2026</p>	
10:30 a.m. - 3:30 p.m.	<p>FADSS Superintendent Leadership Development Training Program (Superintendents Only)</p>	
12:15 p.m. - 1:15 p.m.	<p>Networking Luncheon</p> <p style="text-align: right;">Sponsored by:   </p>	
1:30 p.m. - 2:30 p.m.	<p>BREAKOUT SESSIONS I</p>	
	<p>Let's Talk: From Conflict to Conversation How are you moving your community From Conflict to Conversation? What challenges are you facing and what do you specifically hope to achieve? Keynote presenter Matt Lehrman facilitates a follow-up discussion that invites attendees to share challenges and seek practical advice from each other. Come prepared to “wear your heart on your sleeve” about how to engage more people and gather agreement around whatever you hope to accomplish in your community. <i>Presenters: Matt Lehrman, Keynote Speaker</i></p>	<i>1 CBM pt.</i>
	<p>Pathways to Success: Best Practices in College & Career Readiness Discover innovative district strategies for empowering students on their journey beyond high school. In this session, School Board Members from Leon County School District and Sarasota County School District will share two distinct approaches to helping students explore, plan, and prepare for life after graduation. Gain insights into proven programs that equip every student with the tools, guidance, and opportunities to build a strong foundation for their future—no matter their circumstances or aspirations. Whether your district is enhancing existing initiatives or building new career readiness programs, this session will provide valuable takeaways to support all learners in achieving their goals. <i>Presenters: Alva Smith, School Board Member, Leon County School District</i> <i>Thomas Edwards, School Board Member, Sarasota County School District</i></p>	<i>1 CBM pt.</i>
	<p>Data-Driven Leadership: Leveraging Florida Chamber Foundation Tools to Strengthen Early Learning & Literacy Outcomes As education leaders, school board members play a key role in shaping policies and strategies that improve student success from early learning through third grade and beyond. This session will equip attendees with powerful tools, resources, and data analysis from the Florida Chamber Foundation to drive informed decision-making and implement targeted interventions that improve kindergarten readiness and third-grade reading proficiency. Participants will explore key insights from The Florida Scorecard, Florida Gap Map, and Early Learning Data Hub, learning how to use this data to identify gaps, allocate resources effectively, and advocate for high-impact early learning initiatives. Join us to gain actionable strategies that empower school boards to champion data-driven policies, collaborate with business and community partners, and ensure Florida’s children are on the path to academic and economic success. <i>Presenter: Makayla Buchanan, M.P.P., Director, Early Learning and Literacy, Florida Chamber Foundation</i></p>	<i>1 CBM pt.</i>
	<p>Running the Show: Effective School Board Meetings Lights, camera, action! School board meetings are where leadership takes center stage, and efficiency is key to delivering a great performance. This session will provide essential strategies to make the most of your meeting time while ensuring smooth operations through Parliamentary Procedure. Learn how to set the stage for productive discussions, keep meetings focused and efficient, and navigate common challenges with confidence. Whether you're a seasoned board member or new to the role, this session</p>	<i>1 CBM pt.</i>

	<p>will equip you with the tools to run effective meetings. <i>Presenters: April Griffin, FSBA Leadership Consultant, Florida School Boards Association</i> <i>Carol Cook, FSBA Leadership Consultant, Florida School Boards Association</i></p>	
	<p>Re-Engagement Options to Ensure Equitable Access to Graduation As we continue to battle chronic absenteeism and dropouts, we can use proven engagement tools to inform today's decisions. While in-person education is the goal, we must ensure all students are accounted for and on track to graduate. Discover how the School District of Osceola County re-engages students and removes barriers through a proactive dropout retrieval program. In partnership with Graduation Alliance, the School District of Osceola County shares their experience running programs that offer equitable pathways back to traditional school and to situationally accommodating alternatives. <i>Presenters: Dr. Gabriel Berrio, Assistant Superintendent of Student Services, Osceola County School District</i> <i>Dr. Rhonda McMahon, Director of Student Services, Osceola County School District</i></p>	1 CBM pt.
2:30 p.m. - 2:45 p.m.	<p>Coffee Break Sponsored by:    </p>	
2:45 p.m. - 3:45 p.m.	<p>BREAKOUT SESSIONS II</p> <p>Pathways to Success: Best Practices in College & Career Readiness Discover innovative district strategies for empowering students on their journey beyond high school. In this session, School Board Members from Leon County School District and Sarasota County School District will share two distinct approaches to helping students explore, plan, and prepare for life after graduation. Gain insights into proven programs that equip every student with the tools, guidance, and opportunities to build a strong foundation for their future—no matter their circumstances or aspirations. Whether your district is enhancing existing initiatives or building new career readiness programs, this session will provide valuable takeaways to support all learners in achieving their goals. <i>Presenters: Alva Smith, School Board Member, Leon County School District</i> <i>Thomas Edwards, School Board Member, Sarasota County School District</i></p>	1 CBM pt.
	<p>Re-Engagement Options to Ensure Equitable Access to Graduation As we continue to battle chronic absenteeism and dropouts, we can use proven engagement tools to inform today's decisions. While in-person education is the goal, we must ensure all students are accounted for and on track to graduate. Discover how the School District of Osceola County re-engages students and removes barriers through a proactive dropout retrieval program. In partnership with Graduation Alliance, the School District of Osceola County shares their experience running programs that offer equitable pathways back to traditional school and to situationally accommodating alternatives. <i>Presenters: Dr. Gabriel Berrio, Assistant Superintendent of Student Services, Osceola County School District</i> <i>Dr. Rhonda McMahon, Director of Student Services, Osceola County School District</i></p>	1 CBM pt.
	<p>AI Magic in Education: The Customer Service Revolution Immerse yourself in the future of customer service with generative AI - streamlining communication, automating workflows, and powering an always-on chatbot to enhance engagement. Pasco County Schools has transformed its approach using AI-driven approvals, a district-wide scorecard for CX benchmarking, and real-time response tracking to improve service. Their data-driven insights help school board members measure ROI and optimize customer service investments. Hear firsthand from Melissa Musselwhite, Director of Student Support Programs and Services, on how AI is improving their school district communications. <i>Presenter: Melissa Musselwhite, Director, Student Support Programs and Svcs, Pasco County School District</i></p>	1 CBM pt.
	<p>U.S. Department of Education Changes and the 119th Congress Learn about recent changes at the U.S. Department of Education. The 119th Congress is in Session during 2025 and 2026 and is working on spending and policy legislation that affects school districts and the current administration is remaking parts of the federal government. Hear how these changes may affect our students and schools. <i>Presenter: TC Wolfe, President, New Century Government Affairs</i></p>	1 CBM pt.
	<p>Career Academy Development: Successful Pathways for Future-ready Students Join this breakout session to explore the development of successful career academies from both small and large school district perspectives in Florida. Presenters will share strategies for implementing career pathways that align with workforce demands and student interests. Learn how tailored programs in diverse settings can foster academic success, community partnerships, and post-graduation opportunities. Gain insights into best practices and challenges faced by districts of different sizes, with actionable takeaways to enhance your district's career academy model. <i>Presenters: Lupe Ferran Diaz, Ph.D., Administrative Director – Dept. of Career & Technical Education, Miami-Dade County School District</i> <i>Rick Surrency, Ed.D., District School Superintendent, Putnam County School District</i> <i>Renee Hough, Director, Career and Technical Education, Putnam County School District</i></p>	1 CBM pt.

8:00 a.m. - 10:30 a.m.	Conference Registration	
8:00 a.m. - 10:00 a.m. Breakfast from 8:00 a.m. - 8:30 a.m.	<p>GENERAL SESSION II AND PLATED BREAKFAST</p> <p>Presiding - Welcome Angie Gallo, FSBA President, Orange County School Board Member</p> <p>Introduction of the Keynote Speaker MJ Jackson, Jackson County School Board Member</p> <p>Keynote Speaker Tim Weisheyer, CEO, Strategic Advantage Consulting</p> <p>Strategic Planning: Shaping the Future with Purpose and Vision In today's rapidly evolving educational landscape, effective strategic planning is not just a best practice—it's a necessity. Join Tim Weisheyer as he explores the significance of a well-structured strategic plan and how it serves as a roadmap for long-term success. This session will provide a high-level overview of the planning process, key milestones, and opportunities for engagement, ensuring that every voice is heard. Attendees will gain insights into the power of strategic alignment, the impact of their input, and the steps needed to move from vision to action.</p> <div>  <p>Tim Weisheyer With nearly 30 years of business, leadership, and consulting experience, Tim Weisheyer brings a unique level of expertise to assist companies of various sizes and industries in achieving their goals. He specializes in strategic planning, leadership development, governance, and operational effectiveness, and has a track record of delivering measurable results for his clients. As a skilled communicator and sought-after problem solver, Tim focuses on delivering exceptional value to his clients while understanding and adapting to their unique needs and challenges. His keen eye for detail and passion for continuous improvement makes Tim a trusted advisor to political and community leaders and businesses and organizations of all sizes looking to grow and thrive in today's competitive marketplace. Tim currently serves on the leadership team of both Florida REALTORS® and the Greater Orlando Aviation Authority. Prior to these roles, Tim served in various other leadership capacities, including eight years as a School Board Member for the Osceola School District and President of the Florida School Boards Association.</p> </div> <p style="text-align: right;">Sponsored by:  </p>	1 CBM pt.
10:00 a.m. - 10:30 a.m.	<p>Coffee Break Check out and bring your luggage to your next session.</p> <p style="text-align: right;">Sponsored by:   </p>	
10:30 a.m. - Noon	<p>General Session III Legislator Panel Discussion and Q&A This panel conversation will focus on the biggest education topics coming out of the 2025 Legislative Session.</p> <p>Panelists:</p> <ul style="list-style-type: none"> • TBD • TBD • TBD <p>Moderator: Dr. Danielle Thomas, Director of Advocacy & Legislative Services, Florida School Boards Association</p> <p>If you would like to submit a question for the Legislator Q & A, scan the QR code.</p>	<p>1 CBM pt.</p> 
<div>  <p>SUNSHINE LAW NOTICE</p> <p>While FSBA meetings and trainings are not official meetings generally subject to Florida's Sunshine Law, the Law nonetheless applies to any gathering—formal or informal—in which two or more members of the same body deal with some matter likely to become that board. Thus, to avoid any appearance of impropriety, we recommend trying to avoid sitting with your fellow board members during any session where you believe the topic of conversation may be one which your board could foreseeably act upon in the future.</p> </div> <div>  <p>WARNING!</p> </div>		
<p>Paperless agenda available at the FSBA BoardDocs site.</p> <p>Earn your CBM points by attending sessions (points listed in the expanded agenda) and completing the <i>Conference CBM and Evaluation form</i>. This form will be emailed to you after the conference and can also be found at fsba.org. For more information on the CBM program, please visit our website, fsba.org.</p> <p><i>If you are an FSBA member, you can view your CBM points by logging into your eMbr profile.</i> For details or questions, contact Carolyn Sanders: Sanders@fsba.org</p>		

Approval requested for out of county travel for School Board Member(s) to attend the upcoming events. Travel is for official school district business and complies with the rules of the State Board of Education.

Please note: board members **may or may not** attend the following conferences:

Details	Registration Fee	Hotel	Miscellaneous (Mileage, Meals, etc.)	Total
06/11/2025 – 06/13/2025 FSBA Annual Summer Conference	\$275/per board member	Grand Hyatt Tampa Bay \$204/night per board member	Mileage round trip approx. \$75/per board member Per diem expenses if applicable	Approx. \$992.00/per board member

1001.39 District school board members; travel expenses.—

¹(1)In addition to the salary provided in s. 1001.395, each member of a district school board shall be allowed, from the district school fund, reimbursement of travel expenses as authorized in s. 112.061, except as provided in subsection (2). Any travel outside the district shall also be governed by the rules of the State Board of Education.

(2)Each district school board may reimburse a district school board member for travel expenses for travel from the member's residence incurred in the performance of a public purpose authorized by law to be performed by the district school board, including, but not limited to, attendance at regular and special board meetings. Mileage allowance in the amount provided by law for reimbursement of travel expenses, when authorized, shall be computed from the member's place of residence to the place of the meeting or function and return.

History.—s. 51, ch. 2002-387; s. 5, ch. 2018-5.

¹**Note.**—Section 5, ch. 2018-5, amended subsection (1), effective July 1, 2019, to read:

(1) In addition to the salary provided in s. 1001.395, each member of a district school board shall be allowed, from the district school fund, reimbursement of travel expenses as authorized in s. 112.061, provided that any travel outside the district that exceeds \$500 requires prior approval by the district school board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education. Any request for travel outside the state must include an itemized list detailing all anticipated travel expenses, including, but not limited to, the anticipated costs of all means of travel, lodging, and subsistence. Immediately preceding a request, the public must have an opportunity to speak on the specific travel agenda item.

A. Item Currently Budgeted -

Account Name		FSBA Summer Conference 2025								
Account Number		1100E	7100	7300	9100	40100				
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 41026.00		\$ 0		\$ 24336.00		\$ 14405.00		\$ 1375.00		\$ 13030.00

Account Name		FSBA Summer Conference 2025								
Account Number		1100E	7100	3330	9100	40100				
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 15128.00		\$ 0		\$ 3591.68		\$ 8303.18		\$ 3585.00		\$ 4718.18

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget:

☒

New for Current Year:

☐

Prior Year Approved Budget:

\$ 61,195.00

Prior Year Actual Spent:

\$ 23,850.13

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 23. 25-2973

4/22/2025

Title and Board Action Requested

Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Executive Summary

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to other Hernando County School issues on which the School Board customarily takes actions.

My Contact

Ray Pinder
Superintendent of Schools

2023-28 Strategic Focus Area

Other

Financial Impact

There is no financial impact.

NON-AGENDA ITEM COMMENT FORM FOR SPEAKERS

Failure to complete this form or to sign below will prevent the Citizen Input form
from being presented to the Board Chair.

LEGAL NAME/PRINTED: _____

LEGAL ADDRESS: _____

PHONE: (____) _____

Identify topics **not** included on the agenda. Topics need to address educational concerns.

TOPIC: _____

Guidelines:

Limited agenda time and the need to conduct meetings in an orderly fashion require that you adhere to the following Citizen's Input guidelines:

- The speaker will adhere to a three (3) minute time limit per speaker.
- Time may not be yielded to other speakers.
- The Chairperson has the authority to limit discussion if the subject is outside of the authority of the School Board Members regarding an issue that is repetitive or is addressing a legally confidential issue.
- Materials or documents you wish to share with the School Board must be attached to this form.
- The Chairperson may deny all forms submitted after the Board Meeting is called to order.
- The HCSD Code of Civility is in effect at all times (see other side).
- The Board typically does not respond to remarks or questions made during Citizen Comments.

My signature is confirmation that I have read, understand, and agree to abide by all guidelines and HCSD Code of Civility:

Signature of speaker: _____

Chairperson's Approval of form: _____

FOR OFFICE USE ONLY:

Date Received: _____

Time Received: _____

Hernando County School Board

CODE OF CIVILITY

The education of our children depends on the ability of the community, parents and staff to share responsibilities, meaningful communication and welcomed participation. Civility reflects the ability of each person to affirm the collective worth of being respectful.

With that, all persons attending or speaking at a school board meeting shall:

- Listen carefully and respectfully
- Not use any offensive gestures, language or profanity
- Not use any threatening words or actions
- Not display any disruptive behaviors, temper or insulting/demeaning words
- Treat others as they would like to be treated
- Never bully, harass or abuse others

*Any lack of civility by any person will result in that person being directed by the Superintendent, or Chairperson, to leave the premises. Failure to follow a directive will result in law enforcement assistance.

Note: The Board typically does not respond to remarks or questions made during citizen input. While no immediate action will be taken by the Board, the Superintendent may follow up the inquiries/comments by directing staff to intervene.