## **PURCHASING AGENDA ITEM**

Hernando County School District

Approval Meet	ing: A	April 8, 2025				
<b>Bid No.</b> 25-615-36 PB			<b>Bid Title:</b> Office Supply and Workplace Solutions			
al of this agenda item u	inder the specific ca	tegory below:				
□Renewal of Contract	ntract  Sole/Single Source Contract  Extension of Contract		Re-Award (Partial/Whole)			
<b>d:</b> 04/08/2025	through 02/02/20	29 🗆 N/	A – One Tim	e Purchase		
Estimated Dollar Amount	Firm, Fixed Dollar Amount	Firm, Fixed Unit Prices	Hourly Rates	ed Unit Prices, 5, Fees and/or		
No. of Terms <u>Remaining</u> 3	-	(month) Each T	erm (year)	□ None		
	36 PB al of this agenda item u Request for Proposal(s Renewal of Contract Amendments to Contract No. of Terms <u>Remaining</u>	36 PB       B         36 PB       S         al of this agenda item under the specific car         □Request for Proposal(s)       □Low Bid(         □Renewal of Contract       □Sole/Sin;         □Amendments to Contract       □Extensio         ☑ Piggyback - Cooperative       □Respons         d:       04/08/2025 through 02/02/202         □ Estimated       □ Firm, Fixed         Dollar Amount       Dollar Amount         No. of Terms       □ Length         Remaining       ⊑ach Term	Bid Title: Office S         Solutions         Bid Title: Office S         Solutions         al of this agenda item under the specific category below:         Request for Proposal(s)       Low Bid(s) Meeting Specification         Renewal of Contract       Sole/Single Source         Amendments to Contract       Extension of Contract         Piggyback - Cooperative       Responsive/Responsible Bidders         d:       04/08/2025 through 02/02/2029       N/         Estimated       Firm, Fixed       Firm, Fixed         Dollar Amount       Unit Prices         No. of Terms       Length of       Len         Remaining       Each Term (month)       Each Term (month)	Bid Title: Office Supply and Solutions         Bid Title: Office Supply and Solutions         Bid file: Office Supply and Solutions         Contract       Solutions         Amendments to Contract       Sole/Single Source       Responsive/Responsible Bidders         Chair of Contract       Responsive/Responsible Bidders       N/A – One file         Collar Amount       Dollar Amount       Unit Prices       Hourly Rates Percentages         No. of Terms       Length of       Length of       Length of         Remaining       Each Term (month)       Each Term (year)		

**Rationale/Reason:** Piggyback Sourcewell Cooperative, RFP/Contract No. 070924: Office Supply and Workplace Solutions, awarded to Staples Contract & Commercial, LLC. for the purchase of office supplies and equipment. This contract will be used district-wide utilizing schools and sites approved annual budgets. HCSB Bid No. 25-615-36 PB has been assigned for internal tracking purposes.

Bidders Electronically	Bids Received:	No Bids:	Late Bids:	Rejected Bids:	🔀 N/A – Bids Not
Downloaded From					Required: Piggyback
Bidnet Direct Website: n/a					

Submitted By:	Christopher Reckner	School(s): District Wide
	Director of Purchasing & Warehousing	

**Requested By:** For Use District-wide

Recommended award: (See attached)

T/C CODE: 2536

## Awarded Vendor:

Staples Contract & Commercial, LLC Gilbert Saunders (407) 572-5768 <u>gilbert.saunders@staples.com</u>