



Hernando School District

School Board Regular Meeting

Minutes - Draft

Tuesday, July 29, 2025

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL 34601

CALL TO ORDER

Present: Board Chair Shannon Rodriguez
Vice Chair Mark Johnson
Board Member Michelle Bonczek
Board Member Kayce Hawkins

Absent: Board Member Susan Duval

The Regular Meeting was called to order at 6:03 P.M. Also present were Kristin Ottinger, School Board Attorney; and Ray Pinder, Superintendent.

REFLECTION

by Mark Johnson, Vice Chair

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

1. [26-3143](#) Approval to adopt the agenda dated 7/29/2025.

RESULT: **ADOPTED**

MOVER: Kayce Hawkins

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Hawkins

The board chair stated that she finds good cause to permit the revision to the attachment for item #12. 26-3169.

ELECTED OFFICIALS

No one came forward to speak on this item.

APPROVAL OF THE MINUTES

2. [26-3144](#) Approval of the Minutes from the Workshop and Regular School Board Meeting of 6/24/2025.

Attachments: [06-24-25 Workshop Minutes DRAFT with links](#)
[06-24-25 Meeting Minutes DRAFT with links](#)

RESULT: **ADOPTED**

MOVER: Kayce Hawkins

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Hawkins

PUBLIC HEARING ITEMS (WHITE FORMS)

3. [26-3142](#) Public hearing and final approval of the revised 2025-2026 Safe Driver Plan that received tentative approval at the June 24, 2025 workshop.

Attachments: [2025 2026 Safe Driver Plan Strikethrough](#)
[2025 2026 Safe Driver Plan Clean](#)
[Budget Sheet NO Financial Impact](#)

RESULT: **ADOPTED**

MOVER: Mark Johnson

SECONDER: Kayce Hawkins

AYES: Rodriguez, Johnson, Bonczek, Hawkins

No one came forward to speak on this item.

4. [26-3150](#) Public Hearing and Final approval of the 2025-26 Wilton Simpson Technical College Handbook that received tentative approval at the workshop on June 24, 2025

Attachments: [Final STC Handbook 2025 - 2026 strikethrough - Copy](#)
[Final STC Handbook 2025-2026 clean](#)
[Budget Sheet \\$0](#)

RESULT: **ADOPTED**

MOVER: Michelle Bonczek

SECONDER: Kayce Hawkins

AYES: Rodriguez, Johnson, Bonczek, Hawkins

No one came forward to speak on this item.

5. [26-3151](#) Public Hearing and Final Approval of the 2025-2026 Student Progression Plan and School Procedures Handbook that Received Tentative Approval at the June 3, 2025 Workshop

Attachments: [2025 2026 List of Changes to SPP and Page Numbers](#)
[2025 2026 SPP Strikethrough](#)
[2025 2026 SPP Clean Copy](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC 1](#)

RESULT: ADOPTED

MOVER: Mark Johnson

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Hawkins

No one came forward to speak on this item. During this item, Mrs. Hawkins stated that there was a grammatical error on page 419. She then mentioned the Lice Policy on pages 422 and 425. After much discussion, the Board agreed to return to a 'no live lice and no nit policy with parental notification'. John Morris, Director of Secondary Programs; and Jill Kolasa, Director of Student Services came forward to explain that this handbook will come back to the board for an amendment in a few weeks. Mr. Johnson made a motion to approve subject to the discussion as it relates to the particular policy addressed, as suggest by Mrs. Ottinger. This policy will be approved as originally presented by staff, and come back in two (2) weeks, to change the procedure and policy on lice.

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

6. [26-3145](#) Citizen Input on agenda items (Green Form)

Attachments: [Citizen Input Speaker Green Form 031424 ACC](#)

No one came forward to speak on this item.

ADOPTION OF CONSENT AGENDA

Mr. Johnson asked to pull item #23 from the consent agenda for discussion.

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Kayce Hawkins

SECONDER: Michelle Bonczek

AYES: Rodriguez, Johnson, Bonczek, Hawkins

Personnel Recommendations

- *7. [26-3180](#) Approval of the Personnel Recommendations

Attachments: [25-26 BOARD AGENDA JULY 29 2025](#)
[2026 Inst. Supplements & Differentiated Pay for 7-29-25](#)
[2026 Noninst., PTS & Adm. Supplements for 7-29-25](#)

All Other Teaching & Learning Agenda Items

8. [26-3124](#) Approval of the Amendment to the Agreement Between Hernando County School Board and the Early Learning Coalition for Voluntary Pre-Kindergarten (VPK) Program Services

Attachments: [Original 2025 2026 VPK Contract](#)
[2025 2026 VPK Amendment WWK8](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

9. [26-3147](#) Approve the 2025-2026 Comprehensive Evidence-Based Reading Plan (CERP)

Attachments: [CERP 2025 2026 HCSB](#)
[CERP Hernando 2526](#)
[Budget Sheet No Financial Impact](#)

10. [26-3152](#) Approve out of state field trip for WWHS Color Guard to Dayton, Ohio to attend the WGI Color Guard World Championships on April 7 - 12, 2026.

Attachments: [SB Letter Color Guard](#)
[Color Guard TDLs](#)
[Color Guard Budget](#)

11. [26-3160](#) Approve the Hernando County school District Mental Health Plan for the 2025-2026 School Year

Attachments: [Mental Health Plan 2025-26 \(1\)](#)
[Appendix A. Decision Chart ACC](#)
[Appendix B. School Social Work Referral ACC](#)
[Appendix C. Mental Health Screening ACC](#)
[Appendix D. Coordinator of Student Support Programs Job Descrip ACC](#)
[Budget Sheet ACC](#)

12. [26-3169](#) Approval of the Consent of the Assignment of Charter Agreement from B.E.S.T. Academy, Inc., to Mid Florida Community Service, Inc, to DBA You Thrive Florida.

Attachments: [F.S. 1002.33 Paginated](#)
[Plan of Merger of B.E.S.T. Academy, INC., Into Mid Florida](#)
[Community Services, Inc., dba You Thrive Florida](#)
[Articles of Merger](#)
[Consent to Assignment of Charter Agreement from B.E.S.T., Inc.,](#)
[to Mid Florida Community Services, Inc., dba You Thrive Florida](#)
[You Thrive Florida Organizational Chart](#)
[Mid Florida Community Services, Inc. dba You Thrive Florida](#)
[Amended and Restated By-Laws](#)
[Amendment to Articles of Incorporation for Mid Florida](#)
[Community Service, Inc.](#)
[2025 Sunbiz Listing](#)
[Budget Sheet](#)
[REVISED - BEST-You Thrive Amendment 072925](#)

13. [26-3175](#) Approve the Memorandum of Understanding (MOU) between the University of Florida Board of Trustees and the Hernando County School Board through the EQUIPD Grant Summer Programs

Attachments: [UF MOU EQUIPD GRANT](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

14. [26-3182](#) Approve the Overnight Field Trip for Andrea Gracey, F.W. Springstead High School to Lake Buena Vista, Florida to Attend the KSA Volleyball Tournament from August 27, 2025 through August 30, 2025.

Attachments: [SHS Leave of Absence Forms - SHS Volleyball KSA Tournament](#)
[Budget Sheet - SHS Volleyball KSA Tournament](#)

All Other Support Operations Agenda Items

15. [26-3126](#) Approve the agreement to vend meals to For Each 1 Reach 1 and PACE Girls Center for the 2025-2026 school year.

Attachments: [E1R1 Contract SY 25-26](#)
[PACE contract SY 2025-26](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC \(17\)](#)

16. [26-3154](#) Approve an Amendment to the 2023 Educational Plant Five-Year Survey.

Attachments: [26-3154 Spot Survey 6.2 Recommendation \(WWK8\).pdf](#)
[26-3154 Budget Sheet NO Financial Impact ACC](#)
[07-29-25 16. 26-3154 Spot Survey Revision](#)

All Other Purchase Order/Bid Agenda Items

17. [26-3129](#) Approve the extension to RFP/Contract # 9009-310-2001, Real Estate Appraisal Services, awarded to Integra Realty Resources - Tampa Bay, Lee Pallardy, Inc., & Tolle Appraisal Services, Inc., and authorize the purchase of services for an estimated spending of \$55,000.00.

Attachments: [26-3129 Real Estate Appraisal Service RFP 9009-310-2001](#)
[26-3129 Signed Contract Extensions](#)
[26-3129 Budget Sheet](#)

18. [26-3130](#) Approve the renewal of the Piggyback with OMNIA Partners, Region 4 Education Service Center (ESC), RFP #21-05, Contract #210501 and #21053: Modular Buildings, Portable Storage and Relocatable Walkways, awarded to Hunter Kneppshield Company, Inc. and Williams Scotsman, Inc., and authorize the purchase for an estimated annual amount of \$1,000,000.00.

Attachments: [26-3130 Modular Buildings 22-155-50 PB RN](#)
[26-3130 Budget Sheet for Modular Buildings](#)

19. [26-3131](#) Approve the extension to the piggyback of the State of Florida Department of Management Services, State Purchasing Contract No. 15100000-19-1 for Bulk Fuel, Gasoline and Diesel, awarded to Mansfield Oil Company, Petroleum Traders Corporation and Pro Energy Fleet Fueling, LLC, and approve purchases for an estimated amount of \$1,206,000.00.

Attachments: [25-405-15 PB EXT Fuel \(07-29-25\)](#)
[4500 4600 Budget Sheet July 2025](#)

20. [26-3133](#) Approve renewing the piggyback of Pasco County Schools, Bid No. 22-050-SD: Electro-Mech Scoreboards, to Larson Enterprises, Inc., and authorize the purchase of goods and services associated with our Scoreboards on an as-needed basis for an estimated annual spending amount of \$75,000.00.

Attachments: [23-287-25 PB RN Electro-Mech Boards \(07-29-25\)](#)
[Scoreboard Budget Sheet 07-2025 2](#)

21. [26-3134](#) Approve the renewal of Bid No. 23-968-02 RN: Electrical Repairs & Services, awarded to multiple vendors and authorize the purchase of goods and services associated with Electrical Repairs on an as-needed basis for an estimated annual spending amount of \$200,000.00.

Attachments: [23-968-02 RN Electrical Repairs \(07-29-2025\)](#)
[Electric Repairs Budget Sheet 07-2025](#)

22. [26-3148](#) Approve the agreement and authorize the purchase of Virtual Curriculum from Florida Virtual School (FLVS) and authorize the issuance of Purchase Orders on an as needed basis for an estimated annual amount of \$95,320.00.

Attachments: [Hernando_7004_2025-2026_Franchise Agreement FLVS 5.21.25](#)
[Final \(1\)](#)
[Budget Sheet-FLVS 25-26](#)

24. [26-3156](#) Approve the 2025-2026 Dual Enrollment (DE) Articulation Agreement Between the University of South Florida (USF) and the Hernando County School District and Issuance of Purchase Orders in an Estimated Annual Amount of \$12,000.00
- Attachments:** [2025 2026 USF DEAA](#)
[Budget Sheet USF DEAA](#)
25. [26-3158](#) Approve the First Amendment to the 2023-2025 Dual Enrollment (DE) Articulation Agreement Between the University of Florida (UF) and the Hernando County School Board and Issuance of Purchase Orders in an Estimated Annual Amount of \$12,000.00
- Attachments:** [2025 2027 Hernando County UF DEAA Amendment](#)
[Budget Sheet UF DEAA](#)
26. [26-3163](#) Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from FACTS Education Solutions, LLC, for an estimated annual spending amount of \$108,324.50.
- Attachments:** [Facts Professional Services Agreement](#)
[Facts Program Evaluation](#)
[Facts EOY Report](#)
[Facts Affidavit Human Trafficking](#)
[Facts Federal Terms and Conditions](#)
[Facts Standard Addendum to Agreements](#)
[Facts Budget Sheet](#)
27. [26-3164](#) Approve the third Amendment to the Agreement with J. E. Dunn Construction Co., for construction goods and services for the 30 Classroom Addition for Winding Waters K-8 School/Weeki Wachee High School and authorize the purchase of construction goods and services for \$6,025,587.00.
- Attachments:** [26-3164 AIA A133 Exhibit A WWK8 WWHS GMP 3 Signed](#)
[26-3164 WWHS WWK8 CEP GMP 3 List of Documents Stamped](#)
[26-3164 Budget Sheet WWK8 WWHS GMP 3](#)

28. [26-3165](#) Approve piggybacking U.S. Communities, National IPA & NCPA, wholly owned subsidiaries of OMNIA Partners Public Sector, Contract No. 2021002788, RFP No. 001811, Print Goods & Services, and approve the master agreement with Ricoh USA, Inc. for the 60-month leasing of multi-function copier devices district-wide and authorize spending for an estimated \$522,683.57 annually.

Attachments: [\(1\) Omnia - Ricoh Master Lease Document - Attorney Stamped \(R\)](#)
[\(2\) Omnia - Ricoh Florida Rider - Attorney Stamped \(R\)](#)
[\(3\) Omnia - Ricoh Fleet Product Schedule - Attorney Stamped \(R\)](#)
[\(4\) Omnia - Ricoh FNS Product Schedule - Attorney Stamped \(R\)](#)
[\(5\) Omnia - Ricoh Print Shop Product Schedule - Attorney Stamped \(R\)](#)
[\(6\) Omnia - Ricoh Project Management Statement of Work - Attorney Stamped \(R\)](#)
[\(7\) Ricoh - Dollar Out Letter - Attorney Stamped](#)
[\(8\) Hard Drive Security Protocol - Attorney Stamped \(R\)](#)
[\(9\) Print Shop Proposal](#)
[\(10\) Fleet & FNS Proposal](#)
[\(11\) Affidavit \(R\)](#)
[\(12\) PUR 1355 \(CM\) \(R\)](#)
[\(13\) Standard Addendum to Agreements \(CM\)\(R\)](#)
[\(14\) Federal Terms and Conditions for Contracts \(CM\)\(R\)](#)
[26-015-06 PB Print Good & Services \(07-29-25\)](#)
[Budget Sheet](#)

29. [26-3166](#) Approve the piggybacking of Pinellas County Schools, Bid #21-380-238: Milk, Dairy & Juice Products awarded to M&B Products and authorize the purchase of an estimated \$1,000,000.00.

Attachments: [22-380-13 PB RN Milk Dairy \(07-29-2025\)](#)
[Budget Sheet 26-3166](#)

30. [26-3167](#) Approve the extension of Bid Contract # 22-961-04 RN EXT: Building Official Services, awarded to M. T. Causley, LLC, and authorize the purchase of services for an estimated spending of \$55,000.00.

Attachments: [26-3167 Building Official Services 22-961-04 RN EXT](#)
[26-3167 Budget Sheet Building Official Services](#)

31. [26-3172](#) Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from Catapult Learning, LLC, for an estimated amount of \$294,675.07

Attachments: [Catapult Amendment](#)
[Catapult Program Evaluation](#)
[Catapult End of Year Summary](#)
[Catapult Affidavit Regarding the Use of Coercion](#)
[Catapult Federal Terms and Conditions](#)
[Catapult Foreign Country of Concern Attestation](#)
[Catapult Standard Addendum](#)
[Catapult Budget Sheet](#)

32. [26-3174](#) Approve the agreement with Renaissance and authorize the purchase of eight thousand six hundred and fifteen (8,615) Accelerated Reading and four hundred-and-fifty (450) STAR Reading licenses for an estimated annual spending amount of \$71,986.00.

Attachments: [Renaissance quote- T1](#)
[Renaissance quote- CES](#)
[Renaissance AR Data](#)
[Renaissance Program Evaluation](#)
[Renaissance PUR](#)
[Renaissance Affidavit Regarding the Use of Coercion](#)
[Renaissance Standard Addendum](#)
[Renaissance Federal TC](#)
[Renaissance Budget Sheet](#)

33. [26-3177](#) Approve the renewal of the piggyback of Charlotte County Public Schools, ITB No. 2425-637AJ, Catalog Discount Bid, awarded to multiple vendors, for the purchase of classroom instructional material and related items, and authorize purchases for an estimated annual spending of \$75,000.00

Attachments: [25-785-11 PB RN Catalog Discount \(07-29-2025\)](#)
[Budget Sheet](#)

34. [26-3181](#) Approve the 2025-2026 Dual Enrollment (DE) Articulation Agreement Between Pasco-Hernando State College (PHSC) and the Hernando County School Board and Issuance of a Purchase Order for an Estimated Annual Amount of \$595,303.00

Attachments: [PHSC DEAA](#)
[Budget Sheet PHSC DEAA](#)

All Other School Board Agenda Items

35. [26-3173](#) Approval Requested for out of county travel for School Board Member(s) to attend the FSBA Policy Governance and Bargaining 101 forums, September 18-19, 2025, in Gainesville, FL that may exceed \$500 per Board Member.

Attachments: [FSBA Policy & Bargaining Agendas](#)
[FSBA Policy & Bargaining Forums-Cost Breakdown Item](#)
[Budget Sheet FSBA Policy&Bargaining Forums](#)

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

23. [26-3153](#) Approve to Reject All Bids for Bid # 26-910-01: Building Official Services.

Attachments: [26-3153 Budget Sheet NO Financial Impact ACC](#)

RESULT: ADOPTED

MOVER: Mark Johnson

SECONDER: Kayce Hawkins

AYES: Rodriguez, Johnson, Bonczek, Hawkins

This item was pulled from the consent agenda for discussion by Mr. Johnson. Brian Ragan, Director of Facilities and Construction came forward to explain this item.

ADDENDUM ITEMS**CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)**

36. [26-3146](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 031424 ACC](#)

Mrs. Ottinger read the instructions for this item. The following citizen came forward to speak: Beverly Coe.

INFORMATIONAL AGENDA ITEMS**GENERAL COUNSEL****SCHOOL BOARD COMMENTS****ADJOURNMENT**

This meeting adjourned at 6:46 P.M.

Superintendent

Board Chair**Mission Statement**

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.
