



# Hernando School District

## School Board Regular Meeting

### Minutes - Final

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Tuesday, September 5, 2023

6:00 PM

District Office-Board Room  
919 N. Broad Street  
Brooksville, FL

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#### CALL TO ORDER

**Present:** Board Chair Gus Guadagnino  
Vice Chair Susan Duval  
Board Member Mark Johnson  
Board Member Linda Prescott  
Board Member Shannon Rodriguez

*The Meeting was called to order at 6:02 P.M. Also present were Nancy Alfonso, School Board Attorney and John Stratton, Superintendent.*

#### REFLECTION

by Mark Johnson, Board Member

#### PLEDGE OF ALLEGIANCE by Central High School Students

#### ADOPTION OF AGENDA

1. [24-1670](#) Approval to adopt the agenda dated September 5, 2023.

**RESULT:** ADOPTED

**MOVER:** Susan Duval

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

#### ELECTED OFFICIALS

*No one came forward to speak on this item.*

#### PRESENTATIONS

2. [24-1675](#) Recognition of the Outstanding Contributions of Barrie Smith, Representing NewLine Interactive

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

*Jesse Diaz, Supervisor of Instructional Technology came forward to present this item.*

**APPROVAL OF THE MINUTES**

3. [24-1671](#) Approval of the Minutes from the Informal, Workshop and Regular School Board Meeting of August 22, 2023.

**Attachments:** [08-22-23 Informal Minutes DRAFT](#)  
[08-22-23 Workshop Minutes DRAFT with links](#)  
[08-22-23 Meeting Minutes DRAFT with links](#)

**RESULT:** ADOPTED

**MOVER:** Mark Johnson

**SECONDER:** Shannon Rodriguez

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

**PUBLIC HEARING ITEMS**

4. [24-1631](#) Public Hearing and Final Approval of the 2023-2024 Student Progression Plan and School Procedures Handbook that Received Tentative Approval at the July 25, 2023 Workshop

**Attachments:** [Discussion Items Submitted List 2023 2024](#)  
[2023 2024 SPP Strikethrough](#)  
[2023 2024 SPP Clean Copy](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**RESULT:** ADOPTED

**MOVER:** Susan Duval

**SECONDER:** Mark Johnson

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

*Mrs. Alfonso read the instructions for this item. No one came forward to speak.*

**CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)**

5. [24-1672](#) Citizen Input on agenda items for this meeting (Green Form)

**Attachments:** [Citizen Input Speaker Green Form 110917 ACC](#)

*No one came forward to speak on this item.*

**ADOPTION OF CONSENT AGENDA**

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Mark Johnson

**SECONDER:** Susan Duval

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

*The following items were pulled from the consent agenda for discussion:*

7. 24-1656: Approve Hernando High School's 2023-2024 Homecoming activities and authorize the

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*purchase of fireworks from Pyro Productions, Inc. for \$6,700.00.*

*8. 24-1662: Approve Out-of-State travel for Stacey Holcomb, teacher of students who are visually impaired, to attend the National Federation of the Blind Teachers of Tomorrow program September 21-23, 2023, January 28-31, 2024, and April 4-7, 2024.*

*9. 24-1665: Approve Out-of-State travel for John Morris to Attend the Equal Opportunity Schools (EOS) Annual Board Retreat in Montgomery, Alabama.*

*12. 24-1667: Approve the Job Description for the Bookkeeper-Teaching Learning Division.*

*14. 24-1676: Approve the contract and authorize the purchase of property, pending satisfactory Phase I Environmental Study and Boundary Survey, located on Wimbleton Ave, Weeki Wachee, Florida from the Shrine Of Fatima & St Cajetan Inc. for \$95,000.00.*

### **Personnel Recommendations**

**\*6. [24-1658](#)** Approval of the Personnel Recommendations

**Attachments:** [23-24 BOARD AGENDA SEPTEMBER 5 2023 Rev](#)  
[2024 Inst. Supplements & Differentiated Pay for 9-5-2023](#)  
[2024 Noninst., PTS & Adm. Supplements for 09-5-2023](#)

### **All Other Teaching & Learning Agenda Items**

### **All Other Business Services Agenda Items**

**10. [24-1635](#)** Approve the Superintendent's Annual Financial Report for the Fiscal Year Ended June 30, 2023 (2022-2023 Fiscal Year).

**Attachments:** [ESE348 All](#)  
[ESE 145 All](#)  
[Budget NO Financial Impact ACC](#)

**11. [24-1669](#)** Approve the Job Description for the Teacher on Special Assignment (TOSA) for Recruitment and Retention

**Attachments:** [TOSA\\_for\\_Recruitment\\_Retention\\_STRIKE](#)  
[TOSA\\_for\\_Recruitment\\_Retention\\_CLEAN](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

### **Job Descriptions**

### **All Other Support Operations Agenda Items**

**13. [24-1655](#)** Approve out of state travel for Lori Drenth, Director of Food and Nutrition Services to attend the HPS Group Purchasing Organization's annual meeting October 24-27,2023 in Grand Rapids, MI.

**Attachments:** [HPS Paperwork](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**All Other Purchase Order/Bid Agenda Items**

15. [24-1638](#) Approve renewal of RFQ No. 9009-3100-2102, Continuing Architectural Services, to Furr, Wegman & Banks Architects, P.A., Wannemacher Jensen Architects, Inc., Harvard Jolly, Inc., Zyscovich, Inc. and Long & Associates, Architects/Engineers, Inc., for Continuing Architectural Services, and Authorize the Purchase of Services for an Estimated Annual Amount Not to Exceed \$500,000.00.

**Attachments:** [2021-05-11 RFQ Architect Cont Service FINAL](#)  
[24-1638 Request to Renew](#)  
[24-1638 Budget Sheet](#)

16. [24-1639](#) Approve renewal of RFQ No. 9009-3100-2103, Roofing Inspection/Consulting Continuing Services, to C. B. Goldsmith & Associates, Inc., REI Engineers, PBA Design Group, Inc., Raymond and A/R/C Associates, Inc., for consulting services for evaluation, design and construction administration of district wide roofing and building envelope projects and authorize the purchase for estimated annual amount of \$500,000.00.

**Attachments:** [2021-07-01 RFQ Roof Consultant Cont Service FINAL](#)  
[24-1639 Request to Renew](#)  
[24-1639 Budget Sheet V2](#)

17. [24-1642](#) Award Bid No. ORL 1011.003, School Roof Coating, HVAC Replacement & Ladder Receivers at Powell Middle School, to Protech Roofing Services, LLC, for construction good and services and authorize the purchase for \$379,900.00.

**Attachments:** [24-1642 Advertisement for Bids](#)  
[24-1642 Bid Tabulation](#)  
[24-1642 Intent to Award](#)  
[24-1642 Agreement](#)  
[24-1642 Budget Sheet](#)

18. [24-1645](#) Approve renewing the piggyback of OMNIA Partners, Region 4 RFP #20-04, Contract #200401: HVAC Equipment, Installation, Service & Related Products, awarded to Daiken Applied Americas, Inc. for HVAC goods and services and authorize the purchase for an estimated annual amount of \$300,000.00.

**Attachments:** [21-910-63 PB RN Daiken Applied \(09-05-2023\)\(3\)](#)  
[Daikin Budget Sheet 2023](#)

19. [24-1663](#) Approve the Closeout/Final Acceptance to the Contract with TeamCraft Roofing, for the District Office Roof Replacement, and Authorize Final Payment in the Amount of \$37,295.25.

**Attachments:** [24-1663 Closeout Documents](#)  
[24-1663 Budget Sheet](#)

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION**

7. [24-1656](#) Approve Hernando High School's 2023-2024 Homecoming activities and authorize the purchase of fireworks from Pyro Productions, Inc. for \$6,700.00.

**Attachments:** [2024 Pyro Productions Inc Fireworks Contract HHS Attorney Approved](#)  
[2024 Pyro Productions Inc COI Preview](#)  
[2024 Pyro Productions ATF License](#)  
[2024 HHS Site Map Pyro Productions Inc](#)  
[2024 District Standard Fireworks Contract Pyro Productions Inc Attorney Approved](#)  
[2024 Standard Addendum to Agreements HCSB Pyro Productions Inc](#)  
[HHS HC Fireworks Budget for 2023 2024 sch yr ACC](#)

**RESULT:** **ADOPTED**

**MOVER:** Mark Johnson

**SECONDER:** Shannon Rodriguez

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

*This item was pulled from the consent agenda by Board Members Johnson and Rodriguez for discussion. Ms. Leechale Booker, Principal of Hernando High School and Danielle Pugh, SGA Sponsor came forward to answer questions addressed by the board.*

8. [24-1662](#) Approve Out-of-State travel for Stacey Holcomb, teacher of students who are visually impaired, to attend the National Federation of the Blind Teachers of Tomorrow program September 21-23, 2023, January 28-31, 2024, and April 4-7, 2024.

**Attachments:** [National Federation of the Blind Teachers of Tomorrow](#)  
[Leave of Absence Forms.Holcomb, Stacey](#)  
[Budget Sheet - No Financial Impact](#)

**RESULT:** **ADOPTED**

**MOVER:** Shannon Rodriguez

**SECONDER:** Susan Duval

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

*This item was pulled from the consent agenda by Board Member Prescott for discussion. Ms. Anna Jensen, Director of ESE came forward to answer questions addressed by the board. Mrs. Prescott congratulated Mrs. Holcomb for completing her Masters degree.*

9. [24-1665](#) Approve Out-of-State travel for John Morris to Attend the Equal Opportunity Schools (EOS) Annual Board Retreat in Montgomery, Alabama

**Attachments:** [EOS Agenda](#)  
[EOS LOA Forms](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**RESULT:** ADOPTED

**MOVER:** Shannon Rodriguez

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Prescott

**NAYS:** Johnson, Rodriguez

*This item was pulled from the consent agenda by Board Members Johnson and Rodriguez for discussion. Mr. John Morris, Director of Secondary Curriculum came forward to answer questions addressed by the board. Mr. Johnson stated that he opposes EOS and will not approve his travel. Mrs. Rodriguez also stated that she does not support this program. After much discussion on the EOS program, Mr. Stratton reminded the Board that this agenda item is for approval of travel.*

- \*12. [24-1667](#) Approve the Job Description for the Bookkeeper-Teaching Learning Division

**Attachments:** [Teaching and Learning Division Bookkeeper Strikethrough](#)  
[Teaching and Learning Division Bookkeeper Clean Copy](#)  
[2022-2023-Confidential-Index-STRIKE](#)  
[2022-2023-Confidential-Index-CLEAN](#)  
[Budget Sheet T & L](#)

**RESULT:** ADOPTED

**MOVER:** Linda Prescott

**SECONDER:** Shannon Rodriguez

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

*This item was pulled from the consent agenda by Board Members Johnson and Rodriguez for discussion. Mr. Matt Goldrick, Director of Human Resources came forward to answer questions addressed by the board. It was determined that Mr. Johnson pulled the incorrect agenda item. Mrs. Rodriguez questioned the cost for this item.*

- \*14. [24-1676](#) Approve the contract and authorize the purchase of property, pending satisfactory Phase 1 Environmental Study and Boundary Survey, located on Wimbledon Ave, Weeki Wachee, Florida from the Shrine Of Fatima & St Cajetan Inc. for \$95,000.00.

**Attachments:** [24-1676 Contract](#)  
[24-1676 Appraisal Report.pdf](#)  
[24-1676 Budget Sheet](#)

**RESULT:** ADOPTED

**MOVER:** Shannon Rodriguez

**SECONDER:** Mark Johnson

**AYES:** Guadagnino, Duval, Johnson, Prescott, Rodriguez

*This item was pulled from the consent agenda by Board Members Johnson and Rodriguez for discussion. Mr. Brian Ragan, Director of Facilities & Construction came forward to answer questions addressed by the board. Discussion took place on the changes to this contract from the last time it was presented to the Board.*

## ADDENDUM ITEMS

### CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

20. [24-1673](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

**Attachments:** [Citizen Input Speaker Pink Form 110917 ACC](#)

*Mrs. Alfonso read the instructions for this item. The following citizens came forward to speak: Bethann Brooks, Nicole Keller-Wiseman, Amanda Mole, Diane Liptak, Dottie Rockwell, Kim Mulrooney, and Diane Limbrecht.*

## INFORMATIONAL AGENDA ITEMS

### GENERAL COUNSEL

### SCHOOL BOARD COMMENTS

*Board Members shared comments on various topics, including the recent hurricane absences, shelter work, and certified media specialists. Ms. Duval apologized for raising her voice earlier. Mrs. Alfonso stated that she wanted the record to reflect that during the Workshop, Board Member Duval and Rodriguez spoke about getting together to discuss volunteer opportunities in the schools and that this topic would not come before a vote. Mr. Stratton provided updates in response to some of the citizen's comments.*

### ADJOURNMENT

*The Meeting adjourned at 7:38 P.M.*

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**Superintendent**

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**Board Chair**

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.

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