

# PURCHASING AGENDA ITEM

Hernando County School District

**School Board Approval Meeting:**

**May 26, 2026**

**Bid No. 26-015-05 PB (amended)**

**Bid Title: Print Goods & Services**

*Recommend approval of this agenda item under the specific category below:*

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Lowest Bid(s)        | <input type="checkbox"/> Request for Proposal(s)           | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation   |
| <input type="checkbox"/> Revised Award        | <input type="checkbox"/> Renewal of Contract               | <input type="checkbox"/> Sole/Single Source               | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input checked="" type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract            | <input type="checkbox"/> Emergency                |
| <input type="checkbox"/> Reversed Auction     | <input checked="" type="checkbox"/> Piggyback: Cooperative | <input type="checkbox"/> Responsive/Responsible Bidders   |   |

**Bid Contract Period:** 12/01/2025 through 11/30/2030

N/A – One Time Purchase

**Amended:** 05/26/2026 through 11/30/2030

**Contract Type:**  Estimated Dollar Amount     Firm, Fixed Dollar Amount     Firm, Fixed Unit Prices     Firm, Fixed Unit Prices, Hourly Rates, Fees and/or Percentages

**Renewal Options:**  No. of Terms Remaining     Length of Each Term (month)     Length of Each Term (year)     None

**Rationale/Reason:** Piggyback U.S. Communities, National IPA & NCPA, wholly owned subsidiaries of OMNIA Partners Public Sector, Contract No. 2021002788, RFP No. 001811, Print Goods & Services, awarded to Ricoh USA, Inc. HCSB Bid No. 26-015-05 PB has been assigned for internal tracking purposes.  
5/26/2026: Amended to add one (1) unit to Facilities & Construction Division co-terminus (53 months) to begin July 1, 2026.

**Bidders Electronically Downloaded From Bidnet Direct Website:**    **Bids Received:**    **No Bids:**    **Late Bids:**    **Rejected Bids:**     **N/A – Bids Not Required:** Piggyback

**Submitted By:** Christopher Reckner  
Director of Purchasing & Warehousing

**School(s) Department(s):** District Wide

Recommended award: Ricoh USA, INC.

**T/C CODE: 2605**

**Awarded Vendor:**

**Ricoh USA, INC.**

[www.ricoh-usa.com](http://www.ricoh-usa.com)

Aaron Coward, Account Manager

RICOH Digital Services

Phone: (813) 261-2017

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[aaron.coward@Ricoh-USA.com](mailto:aaron.coward@Ricoh-USA.com)

Fabian Barbosa, District Manager

RICOH Digital Services

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The 60-month lease agreement expenditure is as follows:

District Fleet Lease: \$16,966.80 monthly (10.44% savings from previous contract)

District Fleet Usage: \$10,000.00 monthly (estimated)

CPC: \$.0034 B&W/\$.040 Color

Print Shop Lease: \$7,766.26 monthly (19.83% savings from previous contract)

Print Shop Usage: \$6,000.00 monthly (estimated)

CPC: \$.0032 B&W/\$.040 Color

Food & Nutrition: \$907.20 monthly (10% savings from previous contract)

Food & Nutrition Usage: \$250.00 monthly (estimated)

CPC: \$.0034 B&W/\$.040 Color

\*The cost per copy (CPC) includes toner cartridges, staples, service, maintenance, parts and labor.

5/26/2026 Amendment:

Additional Unit (Facilities Division) Ricoh MPW6700 Wide Format:  
\$382.07 monthly (Co-Terminus: 53 months) to begin July 1, 2026.