

Hernando County School Board Florida

FLSA: Non-Exempt, Union

LEAD FOOD AND NUTRITION ASSISTANT III SERVICES LEAD ASSISTANT ASSOCIATE

Required Qualifications:

- High school diploma or General Education Diploma (GED).
- Three (3) years of experience in Hernando County Food and Nutrition Services Department *(with satisfactory evaluations during those years and no disciplinary action pending)*.
- ~~Current Level I certification from the National School Nutrition Association~~
- ~~Current membership in Hernando County School Nutrition Association and Florida School Nutrition Association and the National School Nutrition Association~~
- ~~Current Sanitation and Safety (ServSafe) Food Safety Certificate.~~
- ~~Meets proficiencies demonstrating Demonstrate knowledge and proficiency of Point-of-Sale system. (Proficiency Worksheet signed and dated)~~
- ~~Meets proficiencies demonstrating knowledge in use of WinSnap system (Proficiency Worksheet signed and dated)~~
- ~~Meets proficiencies demonstrating proper use and knowledge of production records (Proficiency Worksheet signed and dated) Demonstrate knowledge and proficiency of current software system as it relates to production records: pre-planning, data, and bulk entry.~~
- ~~Meets proficiencies demonstrating Demonstrate knowledge and proficiency of all workstations positions within Food Service Department at site (Proficiency Worksheet signed and dated) assigned cafeteria/kitchen.~~
- ~~Meets proficiencies demonstrating knowledge Demonstrate knowledge and proficiency of inventory, ordering and receiving (Proficiency Worksheet signed and dated) standard operating procedures.~~
- ~~Must be able to lift as required by this position~~
- Customer service oriented.
- ~~Management and organization skills.~~
- ~~Have the ability to p Experience in produce producing~~ satisfactory meals in accordance with pre-planned menus.
- ~~Have the ability to Wwork~~ in harmony with students, teachers, and co-workers.
- ~~Must eExhibit~~ quickness of motion.
- ~~Ability to Wwork~~ at an appropriate pace and in a sustained manner.
- ~~Ability to Rrelate~~ to students.
- ~~Must Ppossess~~ a valid Florida driver's license.
- ~~Ability to assume responsibility of operations in the absence of the FNS Specialist and the FNS Assistant Specialist.~~
- Recommendation from current Food and Nutrition Services Specialist (if applicable).

Performance Responsibilities:

- Prepare food according to standardized recipes, manufacturer instruction and production records.
- Serve customers in a friendly and helpful manner as school related activities require.
- Observe all safety/HACCP requirements and policies.

Lead Food and Nutrition Services LEAD Associate Assistant

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- Perform cleaning related kitchen duties as required, which may include such as care for and clean equipment, kitchen facilities, bathrooms, storerooms, laundry rooms, vans, dock area, freezers and coolers.
- Assist the Assistant Specialist as assigned.
- Attend training as required.
- Perform other duties as assigned by the assigned Food and Nutrition Services ~~manager~~ Food and Nutrition Specialist and/or designee.

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Physical Demands:

- * Exerting up to 100- pounds of force occasionally and/or up to 50-pounds of force frequently, and/or up to 20-pounds of force regularly or as needed to move objects.

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Reports to:

Reports directly to the assigned Food and Nutrition Services ~~manager~~ Specialist and/or designee.

Evaluation:

Annual evaluation done by the assigned Food and Nutrition Services Operations Manager, ~~manager~~ Specialist and/or administrative designee.

Terms of Employment:

10-month employment

Salary:

Salary based upon approved salary schedule - Noninstructional Level ~~N~~ K

Job Code:

76023

Board Approved: 07/25/06

Revised: 01/20/09, 05/17/11, 09/06/11, 06/28/22, 10/10/23, 11/14/23

~~Lead Food and Nutrition Services LEAD Associate Assistant~~

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~~Food and Nutrition Assistant III~~

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