

# School Board Regular Meeting Agenda - Final

**Tuesday, May 10, 2022** 

6:00 PM

District Office-Board Room 919 N. Broad Street Brooksville, FL

#### CALL TO ORDER

#### REFLECTION

by Kay Hatch, Board Member

#### PLEDGE OF ALLEGIANCE by Eastside Elementary School Students

## **ADOPTION OF AGENDA**

1. <u>22-0629</u> Approval to adopt the agenda dated May 10, 2022.

#### STUDENT REPRESENTATIVE TO THE BOARD

2. <u>22-0630</u> Student Representative, Brooke Culp of Nature Coast Technical High School, to Share an Update of School Related Activities and Events with the Board

#### APPROVAL OF THE MINUTES

**3.** <u>22-0631</u> Approval of the Minutes from the Workshop and Regular School Board Meeting of April 26, 2022.

#### CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

4. 22-0632 Citizen Input on agenda items for this meeting (Green Form)

#### ADOPTION OF CONSENT AGENDA

#### **Personnel Recommendations**

5. <u>22-0608</u> Approval of the Personnel Recommendations

#### All Other Teaching & Learning Agenda Items

6. 22-0601 Approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and the School Board of Hernando County of the 2022-2023 School Year.

#### **Job Descriptions**

- 7. 22-0600 Approve the Job Description for Supervisor of Instructional Technology
- **8.** <u>22-0603</u> Approve the Job Description Updates for District and Site Base Reading Coaches

#### **All Other Support Operations Agenda Items**

9. 22-0594 Approve out of state travel for James Lipsey (Facilities & Construction Dept.) to Dallas, TX to attend the 19th Annual School Planners Conference on June 15th and 16th, 2022.

#### All Other Purchase Order/Bid Agenda Items

- **10.** <u>22-0506</u> Approve the purchase of Unified Talent Records and Contracts from Power Schools for \$14,454.40.
- 11. 22-0526 Approve the Closeout/Final Acceptance to the Contract with BVB Construction, Inc., for the Hernando High School Theater Renovation, Project No. 0051-213-0419 and Authorize Final Payment in the Amount of \$27,607.66 (Half-Cent Funds).
- 12. 22-0527 Approve the Closeout/Final Acceptance to the Contract with BVB Construction, Inc., for the Springstead High School Theater Renovation, Project No. 0181-213-0719 and Authorize Final Payment in the Amount of \$29,177.80 (Half-Cent Funds).
- 13. 22-0550 Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2022-2023 School Year to provide transition services and the issuance of a purchase order in the estimated amount of \$35,000.00
- 14. <u>22-0560</u> Approve the Memorandum of Agreement between Lighthouse for the Blind and Visually Impaired and Hernando County School Board for the 2022-2023 school year and issuance of a purchase order for the estimated amount of \$2,500.00.

- 15. 22-0562 Approve the Professional Services Agreement between IU LLC, dba ACD (Accessible Communication for the Deaf) to provide sign language interpreting services for the deaf and hard of hearing in the amount of \$5000.00.
- 16. 22-0567 Approve the Service Agreement between Community Rehab Services, Inc., and Hernando County School Board for the 2022-2023 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$12,500.00.
- 17. 22-0568 Approve the Service Agreement between CareerStaff Unlimited, LLC and Hernando County School Board for the 2022-2023 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$20.000.00
- 18. 22-0573 Approval of the Adoption and Purchase of K-12 Mathematics Materials and Issuance of Purchase Orders to Florida School Book Depository and Multiple Vendors on an as Needed Basis for an Estimated Amount of \$3,500,000.00
- 19. 22-0578 Approve the amendment to the agreement with Lego Construction Company, for the Eastside Elementary School Cooler/Freezer Addition Project for construction goods and services for \$527,827.85 (portion using Half-Cent Funds).
- **20.** 22-0580 Approve the amendment to the agreement with Lego Construction Company, for the Westside Elementary School Cooler/Freezer Addition Project for construction goods and services for \$436,392.89 (portion using Half-Cent Funds).
- 21. 22-0598 Approve the sole source purchase of installation services from Rauland Borg a Division of Ametek and authorize the purchase of this service for \$25,053.00 using Impact Fees.
- 22. 22-0599 Approve amending bid no. 21-910-26, HVAC Equipment & Parts, Installation, Repair Services & Related Products awarded to Balanced Mechanical & Plumbing, D-Mar Contracting & Development, Key Mechanical, Mechanical Services of Central Florida, Tampa Bay Trane/Trane US, and The Ware Group/Johnstone Supply to adjust the estimated annual spending amount and authorize purchases for an increased estimated annual amount of \$2,000,000.00.
- 23. 22-0604 Approve the Purchase of Advanced Placement Exams and APSI Training from the College Board and Authorize the Issuance of Purchase Orders for an Estimated Amount of \$229,015.00

- **24.** 22-0605 Award Bid No. 22-968-39, Plumbing Repairs & Services and Parts, to Balanced Mechanical and Charlies Plumbing, for District wide plumbing repairs and services and authorize the purchase for an estimated annual amount of \$100,000.00.
- 25. 22-0606 Award Bid No. 22-968-40, Lift Stations & Sump Pumps: Maintenance Services & Repairs, to EMS of Central Florida and US Water Services Corporation, for lift station and sump pump repairs and authorize the purchase for an estimated annual amount of \$200,000.00
- 26. 22-0607 Approve the Purchase of Pre-Advanced Placement Curriculum from the College Board and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$76,295.00

#### ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

#### **ADDENDUM ITEMS**

### CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

27. <u>22-0633</u> Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

#### INFORMATIONAL AGENDA ITEMS

**GENERAL COUNSEL** 

#### SCHOOL BOARD COMMENTS

#### **ADJOURNMENT**

The next School Board Meetings are scheduled for May 24, 2022: 1:00 PM - Informal 2:30 PM - Workshop 6:00 PM - Regular Meeting

#### Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



## School Board Regular Meeting

**Agenda Item # 22-0629** 

5/10/2022

#### **Title and Board Action Requested**

Approval to adopt the agenda dated May 10, 2022.

#### **Executive Summary**

The Superintendent of Schools, hereby requests the Board adopt the agenda dated May 10, 2022.

#### My Contact

John Stratton Superintendent of Schools

#### 2018-23 Strategic Focus Area

Other

#### **Financial Impact**

The cost for this agenda item is \$ 0, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



## School Board Regular Meeting

**Agenda Item # 22-0630** 

5/10/2022

#### **Title and Board Action Requested**

Student Representative, Brooke Culp of Nature Coast Technical High School, to Share an Update of School Related Activities and Events with the Board

#### **Executive Summary**

Student Representative, Brooke Culp of Nature Coast Technical High School, to share an update of school related activities and events with the Board.

#### My Contact

Brooke Culp Student Representative to the School Board

#### 2018-23 Strategic Focus Area

Pillar 1: Student Achievement

#### **Financial Impact**

The cost for this agenda item is \$ 0, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



## School Board Regular Meeting

Agenda Item # 22-0631

5/10/2022

#### **Title and Board Action Requested**

Approval of the Minutes from the Workshop and Regular School Board Meeting of April 26, 2022.

#### **Executive Summary**

The Superintendent of Schools, hereby requests the Board approve the minutes.

#### My Contact

Kelly A. Pogue Secretary to the School Board and General Counsel 352-797-7253

#### 2018-23 Strategic Focus Area

Other

#### **Financial Impact**

The cost for this agenda item is \$ 0, see attached budget sheet. The cost for the previous fiscal year was \$ 0. If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved.



## **School Board Workshop**

## **Minutes - Draft**

Tuesday, April 26, 2022

12:30 PM

District Office-Board Room 919 N. Broad Street Brooksville, FL

#### **CALL TO ORDER**

**Present:** Susan Duval, Kay Hatch, Jimmy Lodato and Linda Prescott

**Absent:** Gus Guadagnino

The Workshop was called to order at 12:30 P.M. Also present were Dennis Alfonso, School Board Attorney and John Stratton, Superintendent of Schools. Ms. Duval presided over the meeting as Mr. Guadagnino was absent. Ms. Duval stated that they will take items out of order.

#### **PRESENTATIONS**

2. <u>22-0565</u> Presentation by Audio Enhancement

Attachments: Audio Enhancement Concept Flyer ACC

Audio Solutions Brochure ACC

Hernando School Board Audio Presentation 04262022 ACC Budget Sheet Sept 2021 Revised NO Financial Impact ACC

Gina Michalicka, Assistant Superintendent came forward to introduce this item. Spencer Anderson of Audio Enhancements came forward to present this item. Mr. Anderson displayed a video to show the product in use. Mrs. Hatch asked about a call button that was shown in the video. Mr. Anderson stated that option is not part of what we are looking at. Mr. Lodato asked if this product would be in all of our schools. Mrs. Michalicka said that they are looking into putting it in all of our schools. She also explained that this is a one time purchase. Mrs. Prescott questioned battery life. Mr. Anderson explained they have about a 10 hour battery life and should last the entire school day. Discussion took place on teacher resistance and supply issues. The consensus was to move forward with this project.

3. 22-0563 Review and Tentative Approval of the Hernando County School District (HCSD) Media Handbook

Attachments: HCSD Media Handbook Clean ACC

Budget Sheet Sept 2021 Revised NO Financial Impact ACC

Michelle Barash, Supervisor of Elementary Programs, and Media Specialists Debbye Warrell, Stacey Hartwell and Liz Marion came forward to present this item. Mrs. Barash explained that the older version of the media handbook was not able to be located so they could not provide a strike-through version. Mrs. Marion explained what

the current procedures are for when a parent does not want a student to read a particular book. Discussion took place on adding additional Media Specialists. The Board gave consensus to move forward with the handbook changes.

1. 22-0525 Presentation of Legislative Update by Sunrise Consulting Group

Attachments: Budget Sheet NO Financial Impact ACC

04-26-22 Workshop Handout by Sunrise ACC

Karen Jordan, Public Information Officer and Shawn Foster and Andrew Kalel of Sunrise Consulting came forward to present this item.

Mr. Foster shared that Richard Corcoran, Commissioner of Education has resigned and Manny Diaz has been named as his replacement. In speaking on teacher salary comparison of new teachers and veteran teachers, Mr. Foster will get back with the Board on FRS requirements and if the state will fulfill those costs. Mr. Stratton stated that he would like to know if the state will again help with the mandatory \$15/hour increase for next year. Mr. Kalel shared an update on HB 7049 regarding legal notices. This bill gives a governmental agency the option to publish legal notices on a county website (BOCC) instead of in a print newspaper. Ms. Duval asked what happens if the BOCC website is not ADA compliant and we are. Mr. Kalel will follow up on this. He also will follow up with the Board in regard to the county designating the school district to publish on our own website. Mr. Stratton shared that he received confirmation that we did see an increase in FRS, almost \$1,000,000 so that will also come out of the base student allocation increase. Mrs. Prescott questioned the location for the mental health facility. Mr. Foster stated that the commitment will be somewhere in Citrus County, but close to the Hernando line. He shared that there were three (3) possible locations. He will follow up with that information. Members of the Board thanked them for the update.

The Board recessed at 2:24 P.M. and reconvened at 2:36 P.M.

4. <u>22-0566</u> Presentation of the Achievement Gap Committee Goals

Attachments: SWD Task Force Board Presentation 2022 ACC

Agenda Item 22 0566 Handout 1 ACC

Agenda Item 22 0566 Handout 2 ACC

Budget Sheet Sept 2021 Revised NO Financial Impact ACC

04-26-22 Workshop Handout by S. Sanders 22-0566 ACC

Mr. Stratton thanked everyone who has worked on this project. Mrs. Prescott stated that she has received texts and emails asking if the audio devices, that were previously presented, record. It was stated that the devices do not record. Mrs. Prescott

apologized for the interruption.

Mrs. Michalicka, Assistant Superintendent of Teaching & Learning introduced this item.

Tier 1 Task Force presenters came forward to share an update: Sonsee Sanders, John Morris, Michelle Barash, Kristen Tormey, Rosemarie Maiorini, Melinda Reiter and Michelle Ladines.

Inclusion Model Task Force presenters: Troy LaBarbara, Joyce Lewis, Kristina Stratton, Kristen Tormey, Gina Jacobs, Dana Blazsek, Jessica Vitale and Ariel Hoover.

MTSS Task Force presenters: Anna Jensen, Kerri Littlefield and Robin Kidd.

Resource Setting Task Force presenter: Mike Lastra, Darla Croft and John Weaver.

Tier 1 Behavior Task Force presenters: Jill Kolasa, Kelly Downey, Alex Rastatter and Lauren Schumacher.

The Board recessed at 4:14 P.M. and reconvened at 4:24 P.M.

5. <u>22-0547</u> Presentation of Job Description for ESE Specialist

Attachments: ESE Staffing-Specialist MARKUP-ACC

**Budget Sheet - ACC** 

Troy LaBarbara, Director of ESE came forward to present this item. Mr. LaBarbara explained this item. The Board gave consensus to move forward.

**6.** <u>22-0570</u> Presentation of the Multi-Tiered System of Supports (MTSS) Job Description

Attachments: MTSS Teacher Job Description Strikethrough ACC

MTSS Teacher Job Description Clean ACC

MTSS Teacher Budget Sheet ACC

Michelle Barash, Supervisor of Elementary Programs and Kerri Littlefield came forward to present this item. The Board gave consensus to move forward.

7. 22-0534 Review and Tentative Approval of the 2022-23 Staff Handbook Changes that Support the Ongoing Operational needs of the District.

**Attachments:** Summary of Changes to Staff Handbook 22 ACC

2022-2023 Staff Handbook Stike-through-ACC

2022-2023 Staff Handbook Final-ACC

Budget Sheet NEW Nov-2020-ACC REVISED No Impact

Ray Pinder, Director of Human Resources came forward to present this item. Mr. Pinder went through the major changes. The Board gave consensus to move forward for final approval.

**8.** <u>22-0575</u> Presentation of the Renaming of Hernando Adult Education and Suncoast Technical Education Center, by Sophia Watson.

**Attachments:** Renaming presentation-ACC

Budget Sheet Sept 2021 Revised NO Financial Impact ACC

Sophia Watson, Director of Adult & Technical Education came forward to present this item. After Mrs. Watson announced the recommendation of the new name, Mrs. Prescott asked if Senator Simpson has been made aware of the recommendation. Mrs. Watson

stated that he has been informed. The board gave tentative approval.

#### **GENERAL COUNSEL**

#### **ADDENDUM ITEMS**

Mr. Lodato had requested that an item from tonight's regular meeting agenda; #24. 22-0581: One to One Devices Initiative be explained at the workshop. Mr. Joe Amato, Director of TIS came forward to answer questions addressed by the Board. Mr. Stratton explained the funding for this project. Mr. Amato shared information on how they are able to make this happen. Mrs. Prescott asked about teacher laptops and how they compare to the students laptops. Mr. Amato explained that they are two very different types of laptops. He explained that they are planning on teacher and staff replacement. Mrs. Hatch questioned internet access for students. Mr. Amato stated that there are some hotspots that they can lend out.

#### **PRESENTATIONS** (continued)

9. 22-0523 Review and Tentative Approval of Policy 4.41 Non School Related Trips

Attachments: 4 41 Non School Related Trips ACC

Budget Sheet Sept 2021 Revised NO Financial Impact ACC

Gina Michalicka, Assistant Superintendent of Teaching & Learning came forward to discuss this item. Ms. Duval stated that she has been working with Mrs. Michalicka on this item. Mrs. Michalicka explained that there is not a Neola policy on this topic, but if this is something that the Board wants to move forward with, we can create it as a Neola policy. Mr. Stratton explained that some trips are put together by a sponsor (not a school), and may travel over seas or anywhere. These trips are voluntary for the parents, students and sponsor. If the sponsor is an employee, they would not be considered an employee on this type of trip. Ms. Duval shared some examples of trip request in the past. She also shared the history of the policy.

Ms. Duval made the following suggestions:

\* Add "Out of the Country" to the first sentence

Mrs. Prescott questioned why add "Out of the Country" if it is a non-school related trip. After some discussion, they agreed to not add "Out of the Country" to the sentence.

- \* Delete #5
- \* Add #5: Non-school related trips may only be taken when school is not in session.
- \* Add #6: Student absences from school that result from a non-school sponsored trip will be unexcused.
- \* Add #7: Employees who are absent from duty because of a non-school sponsored trip will be subject to the district leave policies.
- \* Add #8: Meetings regarding a non-sponsored trip may not be held on a school campus unless the use of facilities form is completed and approved.

Mrs. Prescott clarified that if the employee got hurt on this trip, they would not be eligible for workers compensation. Ms. Duval stated that they would be covered if it was our trip. Mrs. Prescott stated that she would like to see them all written out before she

School Board Workshop Minutes - Draft April 26, 2022

says yes to the changes. Discussion took place on if these types of trips should even be allowed during the school year. Mrs. Prescott suggested making it very clear that if a students gets hurt on these trips, they would not be covered by school district insurance. Mr. Alfonso mentioned posting what trips are school sponsored and which ones are not, on our websites. Mr. Stratton stated that parents would write a check to the company and not the school if it is a non-school related trip. Ms. Duval said that a discussion should be coming to administration before paperwork is ever filled out. Mrs. Prescott asked that the Board be notified of these trips.

Mrs. Michalicka gave an example of a trip where a teacher is bringing students during the summer to different colleges and asked if it school sponsored. The response was that it is not school sponsored.

The Board granted tentative approval.

#### GOOD OF THE ORDER/BOARD DISCUSSION

#### **School Board Comments**

Mr. Dennis Alfonso, School Board Attorney explained that there was discussion today at the Board of County Commission meeting to proceed with approving the language to be put on the surtax ballot, which was tabled by the Commission. Mr. Alfonso shared that there was an attorney general opinion from 1998 regarding Hernando County for a similar situation. The opinion stated that the decision ultimately belongs to the school board. Mr. Stratton stated that the Commission does not have the legal authority to make us postpone and decide when we are going to put it on the ballot. Mr. Alfonso will send a letter to the BOCC and Mr. Stratton will ask Mr. Jeff Rogers to put the item back on their next agenda for approval again. Mr. Stratton explained why this Board has moved forward now. When you are talking about the number of millions of dollars that our projects cost and if for some reason voters decide that they are not in support of it, we can plan accordingly to the possibility of that money being cut off. Mrs. Prescott shared that she was very disappointed this morning. She stated that when they [school board members] have questions regarding an agenda item, they reach out to staff and/or the attorney to get answers and questioned why the Commissioners did not do that before their meeting this morning.

#### **ADJOURNMENT**

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



# School Board Regular Meeting Minutes - Draft

Tuesday, April 26, 2022 6:00 PM District Office-Board Room 919 N. Broad Street Brooksville, FL

**CALL TO ORDER** 

**Present:** Vice Chair Susan Duval

Board Member Kay Hatch Board Member Jimmy Lodato Board Member Linda Prescott

**Absent:** Board Chair Gus Guadagnino

The Meeting was called to order at 6:00 P.M. Also present were Dennis Alfonso, School Board Attorney and John Stratton, Superintendent of Schools. Ms. Duval presided over the meeting as Mr. Guadagnino was absent.

#### REFLECTION

by Jimmy Lodato, Board Member

#### PLEDGE OF ALLEGIANCE by D.S. Parrott Middle School students

#### ADOPTION OF AGENDA

1. 22-0586 Approval to adopt the agenda dated April 26, 2022.

RESULT: ADOPTED

MOVER: Kay Hatch

SECONDER: Linda Prescott

**AYES:** Duval, Hatch, Lodato, Prescott

#### STUDENT REPRESENTATIVE TO THE BOARD

2. 22-0589 Student Representative, Brooke Culp of Nature Coast Technical High School, to Share an Update of School Related Activities and Events with the Board

#### APPROVAL OF THE MINUTES

3. 22-0584 Approval of the Minutes from the Informal, Workshop, Student Expulsion Appeal Hearing and Regular School Board Meeting of April 12, 2022.

**Attachments:** 04-12-22 Informal Minutes ACC

04-12-22 Workshop Minutes ACC

04-12-22 Student Expulsion Appeal Hearing Minutes ACC

04-12-22 Meeting Minutes ACC

RESULT: ADOPTED
MOVER: Linda Prescott
SECONDER: Jimmy Lodato

**AYES:** Duval, Hatch, Lodato, Prescott

#### CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

4. <u>22-0587</u> Citizen Input on agenda items for this meeting (Green Form)

**Attachments:** Citizen Input Speaker Green Form 110917 ACC

Mrs. Carla Johns and Ms. Aja Moore came forward to speak on agenda item #13. 22-0548: Approve Job Description for ESE Specialist.

#### ADOPTION OF CONSENT AGENDA

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Jimmy Lodato SECONDER: Linda Prescott

**AYES:** Duval, Hatch, Lodato, Prescott

*The following items were pulled from the consent agenda for discussion:* 

13: Approve Job Description for ESE Specialist, by Board Member Prescott.

16: Approve the agreement and authorize the purchase of services with TPG Cultural Exchange for an estimated amount not to exceed \$375,000.00 for the Recruitment of Teachers through J-1 Visa Sponsorship, by Board Member Lodato.

#### **Personnel Recommendations**

5. <u>22-0549</u> Approval of the Personnel Recommendations

Attachments: April 26 2022 ACC

2022 Noninst PTS and Adm Supplements for April 12 2022 ACC 2022 Inst Supplements and Differentiated Pay for April 12 2022

**ACC** 

#### All Other Teaching & Learning Agenda Items

**6.** 22-0553 Approval to write-off NSF Checks in the amount of \$125.00 for F.W. Springstead High School.

**Attachments:** NSF 2022 ACC

Budget Sheet Sept 2021 Revised WITH Financial Impact ACC

7. 22-0556 Approval to write-off NSF Checks in the amount of \$265.00 for Powell Middle School.

**Attachments:** PMS NSF Spreadsheet 2022 ACC

PMSBudget Sheet Sept 2022 Revised WITH Financial Impact 4

**ACC** 

**8.** 22-0557 Approval to write-off NSF Checks in the amount of \$3,890.60 for Nature Coast Technical High School.

Attachments: Uncollected Checks Summary 6 completed ACC

Budget Sheet Sept 2021 Revised completed ACC

9. 22-0558 Approval to write-off NSF Checks in the amount of \$482.00 for Chocachatti Elementary School.

**Attachments:** Uncollected Checks Summary ACC

**Budget Sheet NSF ACC** 

**10.** <u>22-0559</u> Approval to write-off NSF Checks in the amount of \$142.00 for Fox Chapel Middle School.

Attachments: Uncollectible Checks Summary Fox ACC

Budget Sheet NSF FCMS Acc

11. <u>22-0561</u> Approval to write-off NSF Checks in the amount of \$435.00 for Weeki Wachee High School.

**Attachments:** WWHS Uncollected Checks Summary ACC

Budget Sheet Sept 2021 Revised WITH Financial Impact cheer

park ACC

Budget Sheet Sept 2021 Revised WITH Financial Impact footba

ACC

**12.** <u>22-0574</u> Approval to write-off NSF Checks in the amount of \$1,004.07 for Hernando High School.

Attachments: 2022 HHS Uncollectable ACC

2022 HHS NSF Checks Budget Sheet Revised Sept 24

2021.pdf.ACC

#### **Job Descriptions**

14. 22-0571 Approve the Multi-Tiered System of Supports (MTSS) Job Description

**Attachments:** MTSS Teacher Job Description Strikethrough ACC

MTSS Teacher Job Description Clean ACC

MTSS Teacher Budget Sheet ACC

#### All Other Purchase Order/Bid Agenda Items

**15.** <u>22-0533</u> Approve the renewal and authorize the purchase of services from Blackboard Inc. for \$43,620.90

Attachments: Bb Renewal - REV 4-7-22 ACC

Blackboard 2022-23 Standard Addendum siged ACC

Blackboard 2021 - ACC

Blackboard Budget Sheet ACC

17. 22-0536 Approve the 2022-2023 Dual Enrollment (DE) Articulation Agreement Between the University of South Florida (USF) and the Hernando County School District and Issuance of Purchase Orders in an Estimated Annual Amount of \$5,000.00

Attachments: 2022 2023 DEAA USF Agreement ACC

USF DEAA Budget Sheet ACC

**18.** <u>22-0537</u> Approve the Purchase of Curriculum and Certification Exams from Certification Partners, LLC and Issuance of Purchase Orders Not to Exceed \$30,000.00

**Attachments:** Certification Partners Sole Source Letter ACC

CP Quote 12245 ACC

Certification Partners Budget SheetACC

19. 22-0538 Approve Piggybacking of the Charlotte County Public Schools, ITB #220-21-619 GB: Catalog Discount, Awarded to Multiple Vendors and Authorize the Purchase for an Estimated Annual Spending Amount of \$55,000.00

Attachments: 22 785 47 PB Catalog Discount 04 26 22 ACC

Budget Sheet 22 785 47 PB ACC

**20.** 22-0545 Approve piggybacking with OMNIA Partners, Region 4 Education Service Center (ESC) RFP No. 21-05, Contract Nos. 210501, 20502 & 210503: Modular Buildings, Portable Storage and Relocatable Walkways, awarded to multiple vendors and authorize the purchase for estimated annual amount of \$1,000,000.00.

Attachments: 2215550 PB Modular Buildings 042622 ACC

220545 Modular Bldgs Budget Sheet ADA

21. 22-0546 Approve piggybacking with City of Lakeland, Florida, RFQ #1210A: Annual Environmental Risk Services (CCNA), RFQ No. 1210A, for Environmental Consulting Services, awarded to multiple vendors and authorize the purchase for estimated annual amount of \$100,000.00.

Attachments: 5462292549 PB Environmental Risk 042622 ACC

220546 Env Consult Budget Sheet ACC

22. 22-0551 Approve piggybacking State of Florida Management Services ITB #21-25100000-ITB/25100000-21 STC for Motor Vehicles, awarded to Garber Ford, Inc. and authorize the purchase of District White Fleet Vehicles for an estimated annual amount of \$300,000.00.

Attachments: 22-070-30 PB Motor Vehicles 04-26-22 - ACC

Transportation Account Vehicles Budget Sheet ACC

23. 22-0569 Award Bid No. 22-968-38, Tree Trimming Services, to Hernando Tree Pros and Lester J. Eick Tree Service, for District Wide Tree Trimming Services and authorize the purchase for an estimated annual amount of \$75,000.00.

Attachments: 22-968-38 Tree Trimming Services 04-26-22 - ACC

Tree Trimming Budget Sheet ACC

\*24. 22-0581 Approve the Purchase of Student One-to-One Devices, Extended Accidental Damage Warranty and Associated Equipment for an estimated cost of \$13,638,070.00.

**Attachments:** Computers Related Products Equip Software - ACC.pdf

Lockncharge LNC-US-FUYL Tower 5 or 15 data sheet ACC

HP Probook 11EE G5 x360 Data Sheet ACC

Budget Sheet Sept 2021 Revised WITH Financial Impact ACC.pdf

#### ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

13. 22-0548 Approve Job Description for ESE Specialist

**Attachments:** ESE Staffing-Specialist MARKUP-ACC

ESE Staffing-Specialist CLEAN-ACC

Budget Sheet - ACC

This item was pulled from the consent agenda for discussion by Board Member Prescott. Mr. Stratton explained this item.

16. 22-0535 Approve the agreement and authorize the purchase of services with TPG Cultural Exchange for an estimated amount not to exceed \$375,000.00 for the Recruitment of Teachers through J-1 Visa Sponsorship.

Attachments: HernandoTPG RVSigned-ACC

Standard Addendum to Agreements - HCSB- 02-15-22 RVSigned

**ACC** 

Budget Sheet TPG NEW Nov-2020-ACC REVISED

This item was pulled from the consent agenda for discussion by Board Member Lodato. Mr. Stratton explained this item.

#### ADDENDUM ITEMS

#### CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

25. <u>22-0588</u> Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: Citizen Input Speaker Pink Form 110917 ACC

<u>04-26-22 Meeting Handout by J. Cook 22-0588</u> <u>04-26-22 Meeting Handout by J. Milby 22-0588</u>

Mr. Dennis Alfonso, School Board Attorney read the instructions for this item. The following citizens came forward to speak on various topics:

Vince LaBorante, Robert Bandino, Jennifer Cook, Jerry Milby, Diane Limbrecht, Carla Johns, Aja Moore, Kim Mulrooney, Cadence Mulrooney, Pam Everett and Joe Pecora.

#### INFORMATIONAL AGENDA ITEMS

#### **GENERAL COUNSEL**

#### SCHOOL BOARD COMMENTS

Board members and the Superintendent made comments and shared events happening around our district.

ADJOURNMENT		
The meeting adjourned at 6:58 P.M.		
Superintendent	Board Chair	

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



## School Board Regular Meeting

**Agenda Item # 22-0632** 

5/10/2022

#### **Title and Board Action Requested**

Citizen Input on agenda items for this meeting (Green Form)

#### **Executive Summary**

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to an item for this meeting.

#### **My Contact**

Kelly A. Pogue Secretary to the School Board and General Counsel (352) 797-7253

#### 2018-23 Strategic Focus Area

Pillar 4: Communication & Community Engagement

#### **Financial Impact**

There is no financial impact

# Hernando County School Board CITIZEN INPUT GREEN SPEAKER FORM

#### Part 1: The Process

- This is the opportunity for the public to address items on the Board's Agenda. Speakers who wish to address any matter of relevance to the operation of schools <u>not included on the agenda</u>, additional time will be reserved for Citizen Input at the end of the meeting's agenda.
- Each speaker will have three (3) minutes for each section of Citizen Input.
- Speakers must complete this *Citizen Input Speaker* form.
- Submit the completed form with any attachments you wish to share with the Board to the Board Secretary *prior* to speaking. The Board may not accept documents submitted while the speaker is providing input.
- The public is reminded that it may also address the Board with regard to items appearing on the agenda for public hearing at the time of the public hearing.

\*Note: The Board typically does not respond to remarks or questions made during Citizen Input.

- Inquiries or comments made during Citizen Input may be followed up with the citizen and reported back to the Board by the Superintendent or his/her staff as soon as possible.
- Although the Board encourages citizen participation, it must also be understood that <u>no immediate action</u> will be taken on items presented during the public comment portion of the meeting.
- If Board action is needed, the matter may be placed on the agenda of an upcoming meeting for further consideration.

#### Part II: Decorum

- Profanity is strictly prohibited.
- The negative use of any student's name, or references made to other students or families, is strictly discouraged.

Revised: October 2016

## PLEASE PRINT ALL INFORMATION BELOW:

Failure to complete this form or to sign below will prevent the Citizen Input form from being presented to the Board Chair.

LEGAL NAME:	
LEGAL ADDRESS:	
PHONE: ()	
☑Please check if this matter pertains to a School Board age being addressed:	<u> </u>
Reminders:	
Limited agenda time and the need to conduct meetings in an o	
following Citizen's Input guidelines:  The speaker will adhere to a three (3) minute time limit  Time may not be yielded to other speakers.  The Chairperson has the authority to limit discussion if Board Members regarding an issue that is repetitive or in Materials or documents you wish to share with the School.  The Chairperson may deny all forms submitted after the	per speaker.  the subject is outside of the authority of the School is addressing a legally confidential issue.  bol Board should be attached to this form.
My signature is confirmation that I have read, understand and a	agree to abide by the guidelines listed above:
Signature of speaker:	
	FOR OFFICE USE ONLY:
Chairperson's Approval of form:	:
Chairperson's Denial of form based on Guideline No.	Time Received:



## School Board Regular Meeting

**Agenda Item # 22-0608** 

5/10/2022

#### **Title and Board Action Requested**

Approval of the Personnel Recommendations

#### **Executive Summary**

The Director of Human Resources, on behalf of the Superintendent of Schools, hereby requests the Board approve the Personnel Recommendations as attached.

#### My Contact

Ray Pinder Director of Human Resources 352-797-7070 Ext. 445 pinder\_r@hcsb.k12.fl.us

#### 2018-23 Strategic Focus Area

Pillar 2: People

#### **Financial Impact**

See attachments.

#### CONSENT AGENDA

- A. Approval of Personnel Recommendation
  - 1. Instructional Leaves

Mallory Boreland – Teacher, EK8 – From 4/12/2022 through 6/1/2022 Noreen Fiske – Teacher, NCTHS – From 4/5/2022 through 6/1/2022 (Extension) Kirsten Paulsen - Teacher, EES – From 3/21/2022 through 4/8/2022 Carol South – Teacher, PGES – From 4/21/2022 through 6/1/2022

2. Instructional Appointments and Approval of Probationary Contract

Nicole Anderson – Teacher, EK8 – 4/5/2022 Susan Bonnoyer – Teacher, FWSHS – 4/12/2022 Angeline Del Pilar – Teacher, MES – 4/14/2022 Rosette Meadows – Certified Occupational Therapy Assistant, ESE – 3/28/2022 Barbara Sanchez – Teacher, EK8 – 4/11/2022

3. Instructional Transfers

Anthony Cozzitorro – From Teacher, PMS – To Teacher, WWHS – 3/31/2022

Jaqueline Davis – From Teacher, DES – To Teacher, FCMS – 3/21/2022

Kelly Gilbert – From Teacher, CES – To Teacher, PMS – 4/4/2022

Victoria Hernaiz – From Teacher, FWSHS – To Teacher WWHS – 3/21/2022

Tina Kanaris – From Teacher, EK8 – To Teacher, WWHS – 3/28/2022

Jonathan Malandrucco – From Teacher, DSPMS – To Teacher, WWHS – 4/11/2022

4. Instructional Separations

Teresa Almond – Teacher, MES – 6/1/2022 (Resignation) Jacqueline Barker – Teacher, EK8 – 6/1/2022 (Resignation) Cathy Beckwith – Teacher, CK8 – 5/31/2022 (Retirement) Sheue-Huah Bentley – Teacher, DES – 6/1/2022 (Resignation) Yanet Betancourt Almaguer – Teacher, CHS – 6/1/2022 (Resignation) Delany Bird – Teacher, CK8 – 6/1/2022 (Resignation) Phillip Cannon – Teacher, EK8 – 6/1/2022 (Resignation) Karen Federico – Teacher, EK8 – 6/1/2022 (Retirement) Ana Fralick – Teacher, FCMS – 4/18/2022 (Deceased) Sidney Jackson – Certified School Counselor, FES – 6/1/2022 (Retirement) Patricia Kramer – Teacher, PGES – 6/1/2022 (Retirement) Tammy Maggard – Teacher, DES – 6/1/2022 (Retirement) Bethany Mathenia - Teacher, WWK8 – 4/22/2022 (Resignation) Steffanie Mathes – Teacher, PMS – 6/1/2022 (Resignation) Angelina Romano – Teacher, MES – 6/1/2022 (Resignation) Laurie Seltz – Teacher, BES – 6/1/2022 (Retirement) Hannah Smith – Teacher, SHES – 6/1/2022 (Resignation) Melissa Staton – Teacher, SES – 6/1/2022 (Retirement) Janice White – Teacher, EK8 – 6/1/2022 (Resignation)

Non-instructional and Professional/Technical/Supervisory Leaves
 Sara Brenner – FNS Assistant Manager, BES – From 4/18/2022 through 5/31/2022
 Gabrielle Cashman – Data Entry, eSchool – From 4/18/2022 through 6/30/2022
 Stacey Redman – Bus Operator, Transportation – From 3/30/2022 through 5/27/2022 (Personal Illness)
 Paula Shaw – Bus Operator, Transportation – From 3/25/2022 through 5/27/2022 (Personal Illness)
 Monique Steenkamp – Switchboard Operator, HCSD – From 4/11/2022 through 6/30/2022
 Missy Wright – Secretary II, FCMS – From 4/14/2022 through 5/11/2022 (Extension)

 Non-instructional and Professional/Technical/Supervisory Appointments Albert Alvardo – Bus Attendant, Transportation – 4/20/2022 Justin Bland – ISS Monitor, WWHS – 4/7/2022 Lee Burges – School Safety Guard, Office of Safe Schools – 4/12/2022 Eryn Diemer – Environmental Services Technician, FWSHS – 4/12/2022 Tina Grochowski – Paraprofessional, WHMS – 4/4/2022 Jeff Hypers – Environmental Services Technician, WHMS – 4/11/2022 Krysti Kneiss – Secretary, EK8 – 4/4/2022 Sherri PeQueen – Bus Attendant, Transportation – 4/20/2022 Dalia Rivalto Brito – Bus Attendant, Transportation – 4/11/2022 Maria Stinnet – Bus Attendant, Transportation – 4/20/2022 Daniel Walker – Paraprofessional, WWK8 – 4/4/2022

Non-instructional and Professional/Technical/Supervisory Transfers
 Marie Brishke – From Secretary III, Hernando County Adult Education – To Secretary II, CHS – 4/4/2022
 Tanya Cattouse – From Paraprofessional, FCMS – To ISS Monitor, WHMS – 3/28/2022
 Andrew Ercolano – From Semi Skilled Craftsman, Maintenance – To Carpenter, Maintenance – 4/4/2022
 Kristena Gluth – From Data Entry, SES – To ISS Monitor, EK8 – 4/4/2022
 John Hall – From Environmental Services Technician, EK8 – To Paraprofessional, EK8 – 4/8/2022
 Michael Mullen – From ISS Monitor, WWHS – To Paraprofessional, WWK8 – 3/21/2022

Lisa Shores – From Clinic Paraprofessional, SES – To Data Entry, SES – 4/4/2022

Dana Wielk – From Environmental Services Technician III, WHMS – To Environmental Services Technician III, Maintenance – 4/11/2022

8. Non-instructional and Professional/Technical/Supervisory Separations

Connie Anstead – Bus Operator, Transportation – 4/4/2022 (Resignation)

Bryce Ballard – Paraprofessional, DES – 5/27/2022 (Resignation)

Gina Barrera – FNS Assistant, FNS – 5/27/2022 (Retirement)

Maritza Barreto – Secretary II, FWSHS – 6/30/2022 (Retirement)

Khalid Bligen – Carpenter II, Maintenance – 4/22/2022 (Resignation)

Jean Bryce – Paraprofessional, WWHS – 5/27/2022 (Retirement)

Luisa Caceres Gonzalez – Environmental Services Technician, WWHS – 4/15/2022 (Resignation)

Patrick Cook – Bus Attendant, Transportation – 4/14/2022 (Resignation)

Sidney Dill – Paraprofessional, SHES – 5/6/2022 (Resignation)

Sonia Garayua – Paraprofessional, EES – 4/11/2022 (Probationary Release)

Karen Jorgensen – FNS Manager, EK8 – 6/6/2022 (Retirement)

Dawn Magnini – Clinic Paraprofessional, PGES – 5/27/2022 (Resignation)

Sonya O'Banner – ISS Monitor, HHS – 5/27/2022 (Retirement)

Jeanette Roberts – Paraprofessional, CHS – 5/27/2022 (Retirement)

Marianne Selamaj – Paraprofessional, EK8 – 5/27/2022 (Retirement)

Maddison Uncapher – Paraprofessional, WES – 5/27/2022 (Resignation)

Kim Whitaker – Confidential Secretary II, PMS – 6/30/2022 (Resignation)

Other

<u>Approve Teacher(s), CK8 (Volleyball Camp) – 6/1/2022 5 total hrs. (Internal Reimbursement)</u> Catherine Lovette

Joanna Williams

Approve Teacher(s), DSPMS (Extended Learning) – 4/11/2022 51 total hrs. (ESSER II)

Lamon Neal

Caroline Saitta

Chris Seitz

## Approve Teacher(s), EK8 (Extended Learning) – 4/4/2022 6 total hrs. (ESSER)

Tina Edward Megan Infante Laura Kittle Jeannine Rotella

## 10. Supplements - see attached list(s)

### Running Total (Per Attached List) 2021-2022 School Year

\$ 2,098,736.50	Instructional	
\$ 95,811.82	Noninstructional	
\$ 2,194,548.32	Sub-Total	
\$ 431,667.66	Benefits (19.67%)	
\$ 2,626,215.98	Total	

·	-	CHNICAL & ADMINISTRATIVE SUPPLEMENTS 2021, Board Action 5/10/2022		
Harvey, Christine	Maintenance	Crew Chief eff. 4/4/22		264.22
Figueroa-Rodriguez, Shanika	Title I	Translator eff. 4/20/22	\$	208.00
		Total From Previous Agenda 4/26/22	\$	95,339.60
		Total Noninstructional/PTS/Adm. Supplements	\$	95,811.82
			T	00,011.0

		Board Action 5/10/2022	
Berry, Marva	DSPMS	Advanced Degree- Instructional eff. 4/4/22	532.99
Sanchez, Barbara	EK8	Advanced Degree- Instructional eff. 4/11/22	469.54
White, Erick	FCMS	Head Softball Coach- Gender Equity	1,401.00
Bess, Emily	FWSHS	Extra Class Supplement eff. 1/3/22	1,837.03
Bonnoyer, Susan	FWSHS	Advanced Degree- Instructional eff. 4/12/22	456.85
McNerney, Dennis	FWSHS	Extra Class Supplement eff. 1/3/22	1,837.03
Scargle Jr., John	HHS	Head Football Coach- Varsity Spring	684.20
Alise, Jason	PMS	Asst. Track Coach- Gender Equity	830.00
Malandrucco, Jonathan	DSPMS	Cancel- Athletic Director eff. 4/11/22	(210.92
Malandrucco, Jonathan	DSPMS	Cancel- Lunch Duty eff. 4/11/22	(188.89
Cappadonia-Swanker, Jessica	FCMS	Cancel- Head Softball Coach Gender Equity	(1,401.00)
Campbell, Kirsten	HHS	Cancel- Advanced Degree Instructional eff. 5/3/22	(279.19
Beltran, Nancy	WWHS	Cancel- Dept. Head ESE (11) 50% eff. 3/21/22	(275.31
Cavallino, Tina	WWHS	Cancel- Lunch Duty eff. 2/22/22	(344.44
Cook, Christopher	WWHS	Cancel- Head Football Coach Varsity Spring	(684.20)
Cook, Cynthia	WWHS	Cancel- Asst. Football Coach Varsity Spring	(342.00
Mullen, Michael	WWHS	Cancel- Lunch Duty eff. 3/22/22	(266.67)
Pellito, Thomas	WWHS	Cancel- Asst. Football Coach Varsity Spring	(342.00)
		Total From Previous Agenda 4/26/22	\$ 2,095,022.48
		Total Instructional Supplement/Differentiated Pay	\$ 2,095,022.48



## School Board Regular Meeting

**Agenda Item #** 22-0601

5/10/2022

#### **Title and Board Action Requested**

Approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and the School Board of Hernando County of the 2022-2023 School Year.

#### **Executive Summary**

The Director of Student Services, on behalf of the Superintendent of Schools, hereby requests the Board approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and The School Board of Hernando County from July 1, 2022 through Jun 30, 2023. The purpose of the Agreement is to establish the terms and conditions under which the Health Department and the School Board shall deliver or perform health services for the 2022-2023 school year.

#### My Contact

Jill Kolasa Director of Student Services (352) 797-7008

#### 2018-23 Strategic Focus Area

Pillar 1: Student Achievement

#### **Financial Impact**

The cost for this agenda item is \$ 0, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# Memorandum of Agreement Between

# The Florida Department of Health, Hernando County Health Department And

## The School Board of Hernando County

This AGREEMENT is between THE FLORIDA DEPARTMENT OF HEALTH, HERNANDO COUNTY HEALTH DEPARTMENT, 7551 Forest Oaks Blvd. Spring Hill, Florida, hereinafter referred to as "HEALTH DEPARTMENT," and THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA, 919 North Broad Street, Brooksville, Florida, and hereinafter referred to as "SCHOOL BOARD," the governmental agency with jurisdiction over all Hernando County District Schools.

The purpose of this Agreement is to establish the terms and conditions under which the HEALTH DEPARTMENT and the SCHOOL BOARD shall deliver or perform the following school health services for the 2022-2023 school year. The term of this Agreement shall begin on the 1<sup>st</sup> day of July, 2022 and shall end on the 30<sup>th</sup> day of June, 2023.

The HEALTH DEPARTMENT shall deliver the following services under this Agreement:

- a) As funding permits, provide a professional Registered Nurse (RN), referred to as the School Health Coordinator, as defined in Florida Statutes 464.003(20), to conduct school health services oversight. Oversight shall be defined as monitoring the compliance with the School Health Services Plan as defined in Florida Statutes 381.0056(2)(e). Duties also include performing annual program reviews of all Hernando County Public schools and Hernando County Charter Schools and sharing the results with the principal of each school. Also, as funding permits, a second RN will be provided by the DOH. A minimum of 1 RN shall be provided.
- b) Provide consultative and support services to qualified health room personnel.
- c) Provide protocols for health room services under the medical direction of a licensed Florida physician functioning under the Administrator of the Hernando County Health Department.
- d) The RN will provide training for SCHOOL BOARD RN's, who will create individual health care plans and emergency action health care plans for their assigned schools and will staff school health rooms as determined by SCHOOL BOARD. The HEALTH DEPARTMENT RN's, will assess and write health care plans for students in those schools without School Board Registered Nurses assigned to them. Currently, based on current RN staffing levels of both parties, HEALTH DEPARTMENT RNs and SCHOOL BOARD RNs are each assigned to write care plans for approximately half of the District schools. Significant staffing changes may require a collaborative adjustment of care plan responsibility for assigned schools, which is not intended to require a written amendment to this agreement.

HEALTH DEPARTMENT RNs write the care plans for the following schools:

DELTONA ELEMENTARY J.D.FLOYD ELEMENTARY FOX CHAPEL MIDDLE F.W. SPRINGSTEAD SPRING HILL ELEM
WESTSIDE ELEM
POWELL MIDDLE
WEEKIWACHEE HIGH

SUNCOAST ELEM WINDING WATERS NATURE COAST GULF COAST MID

#### **GULF COAST ELEM**

SCHOOL BOARD RNs write the care plans for the following schools:

BROOKSVILLE ELEMENTARY CHOCACHATTI ELEM EASTSIDE ELEM
MOTON ELEMENTARY PINEGROVE ELEM CHALLENGER
EXPLORER DS PARROTT WEST HERNANDO
ENDEAVOR CENTRAL HERNANDO

BEST

The care plans will be written for students with Type 1 Diabetes, Cystic Fibrosis, Anaphylaxis, severe Asthma and active Seizure disorders. The plans will also be written for students with acute or chronic health disorders as deemed appropriate by the Registered Nurse.

- e) Provide a minimum of four (4) hours of orientation and training to school health room staff and provide training for clinic substitutes. In addition, Early Release trainings will be provided by the HEALTH DEPARTMENT'S RN's.
- f) Assure that nurses employed by the HEALTH DEPARTMENT and assigned to work in schools, if any, work within the scope of their practice and according to the Florida Nurse Practice Act and be licensed as an RN or LPN in accordance with Florida Statute 464.
- g) Assure that the nurses employed by the HEALTH DEPARTMENT and assigned responsibilities under this agreement have documented pediatric experience and growth and developmental training.
- h) Provide for scheduling and school assignments, if any, of nurses employed by the HEALTH DEPARTMENT.
- Assure that its nurses assigned to oversee health room functions, if any, under this
  agreement follow all School District policies and procedures, including adherence to all
  applicable confidentiality laws, both federal and state, governing school and health
  records.
- j) Assure that its staff meets Level 2 background screening as required by s.1012.465, F.S. and pursuant to chapter 435, F.S.
- k) The HEALTH DEPARTMENT shall be responsible for the supervision of all of its personnel and/or agents assigned to provide services under this Agreement.

The HEALTH DEPARTMENT and the SCHOOL BOARD shall jointly deliver the following services under this Agreement:

a) Complete student health screenings as per current Florida law and administrative code, section 381.0056 F.S. and rule 64F-6.003 F.A.C. The HEALTH DEPARTMENT will make available additional screening equipment/supplies and oversight nurse(s) and volunteers, as funding permits, for screening events. The SCHOOL BOARD will provide the school health personnel, other staff and volunteers to complete the screenings and, with the assistance of the HEALTH DEPARTMENT, will work to ensure the appropriate number of qualified personnel is available to conduct each screening session. The HEALTH DEPARTMENT and the SCHOOL BOARD NURSES will work together to schedule health screenings for each mandated grade. The HEALTH DEPARTMENT will oversee the

collection and calculation of health screening data to include using the Centers for Disease Control (CDC) website for Body Mass Index references. HEALTH DEPARTMENT will return all information to each individual school for School to distribute to provide parent notification. A summary report will be made available to each school principal. Health screenings will be completed by February 2023.

- b) The HEALTH DEPARTMENT will assist the SCHOOL BOARD with the August School Health Services Meeting. In that meeting, the HEALTH DEPARTMENT will provide back-to-school training to school health room staff and substitutes.
- c) The HEALTH DEPARTMENT and the SCHOOL BOARD will update the School Health Plan and complete the Florida School Health Services Annual Report, assuring review and signature of appropriate parties.
- d) All employees of the SCHOOL BOARD who provide school health services to students will submit the required documentation to HEALTH DEPARTMENT within seven days of rendered services. The HEALTH DEPARTMENT will input the required data in the state's health management reporting system (HMS).
- e) The HEALTH DEPARTMENT and the SCHOOL BOARD will jointly coordinate, plan and conduct School Health Advisory Committee Meetings.
- f) All SCHOOL BOARD and HEALTH DEPARTMENT staff assigned responsibilities under this agreement must follow all protocols and procedures outlined in the Hernando County School Health Services Manual jointly developed by the parties.
- g) The HEALTH DEPARTMENT and SCHOOL BOARD RNs will create care plans and emergency care plans for students in their assigned school with chronic health needs after reviewing the child's health needs as outlined by his physician and in consultation with the parent. Currently, based on current RN staffing levels of both parties, HEALTH DEPARTMENT RNs and SCHOOL BOARD RNs are each assigned to write care plans and emergency care plans for approximately half of the District schools. Significant staffing changes may require a collaborative adjustment of care plan responsibility for assigned schools, which is not intended to require a written amendment to this agreement.

Health Department RNs currently write the care plans for the following schools

DELTONA ELEMENTARY
J.D.FLOYD ELEMENTARY
FOX CHAPEL MIDDLE
F.W. SPRINGSTEAD
GULF COAST ELEMENTARY

SPRING HILL ELEM
WESTSIDE ELEM
POWELL MIDDLE
WEEKIWACHEE HIGH

SUNCOAST ELEM WINDING WATERS NATURE COAST GULF COAST MID

SCHOOL BOARD RNs currently write the care plans for the following schools:

BROOKSVILLE ELEMENTARY MOTON ELEMENTARY EXPLORER

ENDEAVOR BEST CHOCACHATTI ELEM PINEGROVE ELEM DS PARROTT CENTRAL EASTSIDE ELEM CHALLENGER WEST HERNANDO HERNANDO

- h) The HEALTH DEPARTMENT and SCHOOL BOARD RNs will perform child specific training for school district Licensed Practical Nurses (LPN) and or unlicensed assistant personnel (UAP) as needed/ required by Florida Statutes. For schools without a SCHOOL BOARD assigned RN, child specific training for unlicensed assistant personnel or LPN's will be provided by the HEALTH DEPARTMENT RN or RN from the School Board assigned to that school.
- i) Attend Individualized Education Plan (IEP) and 504 plan meetings. If an IEP or 504 is requested for a student with a medical diagnosis with potential for interference with the educational process, the school district will make arrangements for coverage by the SCHOOL BOARD or HEALTH DEPARTMENT RN assigned to that school.
- j) The HEALTH DEPARTMENT and/or SCHOOL BOARD RN'S will provide all other school health trainings as needed including blood borne pathogens, other health services meetings, bus driver trainings, etc.
- k) The HEALTH DEPARTMENT and/or SCHOOL BOARD RN'S will assess registration paperwork for health needs and immunizations compliance for new students. Registrars and health room staff will register with Florida Shots for electronic 680.

#### THE SCHOOL BOARD shall deliver the following services under this Agreement:

- a) Ensure that each school within the district has a minimum of one qualified health room personnel (i.e. RN, LPN, Health Aide) to provide basic school health services, including first aid to injured students and staff, everyday care of acutely ill children and chronically ill children, and to manage health care for children with communicable diseases.
- b) Ensure that at least two school staff members, excluding health room staff, are currently certified by a nationally recognized certifying agency to provide first aid and cardiopulmonary resuscitation, to include AED (automated external defibrillator).
- c) Ensure that at least two school staff members, excluding health room staff, are trained in the administration of medication and provision of medical services as required by 1006.062 F.S.
- d) Annually update each student's emergency contact information.
- e) Assure that each child who is entitled to admittance to a school is in compliance with 1003.22 F.S. It is the responsibility of the school principal to assure that all students produce evidence of immunization and such physicals and other health records which are required for admittance to Florida public schools.
- f) Notify parents or guardians in writing at the beginning of each school year that their children who are students will receive specified health services as provided for in the local school health services plan.
- g) Assure available and adequate physical facilities, office supplies, and equipment for school health services at each school as defined in State Requirements for Educational Facilities.

- h) Understand that all staff designated for health care of students must attend periodic trainings and meetings. School clinic staff must also attend required "child specific" training when indicated for certain health conditions and disease management during the school day and school based activities.
- The SCHOOL BOARD may exercise control over the administrative aspects of the School Health Services Program to ensure that the delivery of health services is coordinated with and supportive of the primary role of the school system the education of the child. Both parties shall cooperate in the development and implementation of mutually acceptable policies and guidelines which will govern both the School District and the Health Department personnel in the delivery of appropriate and effective services.
- j) Provide for proper disposal of biomedical waste.

#### The HEALTH DEPARTMENT and the SCHOOL BOARD further jointly agree:

- a) Confidentiality. The HEALTH DEPARTMENT and SCHOOL BOARD shall comply with all applicable federal and state confidentiality laws, rules, regulations and policies. The HEALTH DEPARTMENT shall only be entitled to receive records and information from the SCHOOL BOARD which can be lawfully made available to HEALTH DEPARTMENT, and the HEALTH DEPARTMENT shall be held strictly accountable for the protection of such records and information consistent with both state and federal laws protecting the confidentiality of student records and other information which may be available through the SCHOOL BOARD and which is necessary for the HEALTH DEPARTMENT to deliver the services required hereunder. For this Agreement, the HEALTH DEPARTMENT staff must have access to paper and electronic records pertaining to or supporting the delivery of school health services to include but not necessarily be limited to the Cumulative Health Record of each student, rolls of students involved in Free and Reduced Lunch Program, and students enrolled in Medicaid.
- b) Independent Agents. That no relationship of employer/employee, principal/agent, or other association shall be created by this agreement between the parties or their directors, officers, agents or employees. The parties agree that they will never act or represent that they are acting as an agent of the other or incur any obligations on the part of the other party.
- c) Insurance/Indemnification. That each party shall be responsible for the liabilities of their respective agents, servants and employees. The Parties are self-insured through the State of Florida, and its agents, servants and employees are protected against tort claims as described in section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity, nor shall anything herein be construed as consent by a state agency or political subdivision of the State of Florida to suit by third parties.
- d) Modification. This Agreement may be modified from time to time in writing and by mutual consent of the parties hereto.
- e) Disputes. In the event a dispute should arise between the parties as to the delivery of services under this Agreement, The SCHOOL BOARD hereby authorizes its Superintendent of Schools or designee to work with the Administrator of the HEALTH DEPARTMENT to resolve any such disputes. In the event that the Superintendent of

Schools or designee and the Administrator are unable to resolve the dispute, the matter shall be referred to the SCHOOL BOARD who may elect to terminate the agreement with appropriate notice to the HEALTH DEPARTMENT as provided below.

- f) Termination. This Agreement may be terminated by either party with or without cause upon thirty (30) days written notice to the other.
- g) In the event funds to finance this agreement become unavailable, either party may terminate the contract upon no less than twenty-four hours notice in writing to the other party. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The Board, as to School Board, and the Hernando County Health Department Administrator, as to Department, shall be the final authority as to the availability of funds. In the event of terminations of this Agreement, the Department will be compensated for any work satisfactorily completed prior to notification of termination.

# h) Mandatory Public Records Language for All District/School Service Contracts Public Records Compliance

Each party is an agency or subdivision of the State of Florida and as such are bound by Florida's public records laws, as are the contractors of each party. In addition to other contract requirements provided by School Board Policy or State law, the Contractor: must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

- (1) Keep and maintain public records required by the Hernando County School Board (HCSB) and the Florida Department of Health, Hernando County Health Department, in order to perform the services under this agreement;
- (2) Upon request from the HCSB's or the Department's custodian of public records, provide the HCSB or the Department as applicable with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law;
- (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the HCSB or to the Department, as applicable; and
- (4) Upon completion of the contract, transfer, at no cost, to the HCSB or the Department, as applicable, all public records in possession of the contractor or keep and maintain public records required by the HCSB or Department to perform the service. If the contractor transfers all public records to the HCSB or Department upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the HCSB or the Department, as applicable, upon request from the HCSB's custodian of public records or the Department's custodian of public, as applicable, in a

format that is compatible with the information technology systems of the HCSB or the Department respectively.

5) Failure of the Contractor to abide by the terms of this provision shall be deemed a material breach of this agreement and the HCSB or the Department, as applicable may enforce the terms of this provision in the form of a court proceeding and this provision shall survive any termination or expiration of the contract.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS (FOR HCSB) AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, jordan\_k@hcsb.k12.fl.us or (352) 797-7009, OR FOR THE HEALTH DEPARTMENT AT 7551 FOREST OAKS BLVD, SPRING HILL, FL. 34606, timothy.miller@flhealth.gov or 352-540-82141.

i) SCHOOL BOARD ADDENDUM. The School Board Addendum, executed contemporaneously with this agreement and attached as Attachment 1 hereto, contains additional language required by the Board and is intended by both parties to be incorporated by reference in this agreement and both parties intend to be bound thereby.

The contact persons for each party are as follows:

Florida Department of Health, Hernando County Health Department Robin Napier, Administrator 7551 Forest Oaks Blvd. Spring Hill, FL 34606

School Board of Hernando County

John Stratton, Superintendent 919 North Broad Street Brooksville, FL 34601

As executed below:		
Florida Department of Health, Hernando County Health Department	School Board of Hernando County	
1 Cot a losier		Approved as to Form
Robin Napier, Administrator	John Stratton, Superintendent	Nancy McClain Alfonso
Date: 4112022	Date:	General Counsel, HCSB

# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

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<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0600** 

5/10/2022

#### **Title and Board Action Requested**

Approve the Job Description for Supervisor of Instructional Technology

#### **Executive Summary**

The Assistant Superintendent of Teaching and Learning, on behalf of the Superintendent of Schools, hereby requests the Board to approve the job description for Supervisor of Instructional Technology.

Hernando County School District intends to purchase 1:1 devices for each student. In an effort to support teachers and students with the most effective use of instructional technology, the Board previously approved three instructional technology specialists to support schools. The Supervisor of Instructional Technology will be responsible for hiring and supervising the instructional technology specialists and assist in supporting schools, teacher, and students with their technology integration needs. The Supervisor will work closely with the curriculum department and the technology department to ensure that all initiatives are aligned with curriculum initiatives and aligned with technology information services security and requirements. This position will be funded by millage dollars.

#### My Contact

Gina Michalicka Assistant Superintendent 352-797-7000 ext. 404 michalicka\_g@hcsb.k12.fl.us

#### **2018-23 Strategic Focus Area**

Pillar 1: Student Achievement

#### **Financial Impact**

The cost for this agenda item is \$106,338.55, see attached budget sheet. The cost for the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# Hernando County School Board Florida

FLSA: Exempt/Non-Union

#### SUPERVISOR OF INSTRUCTIONAL TECHNOLOGY

#### **Required Qualifications:**

- Master's degree or higher, from an accredited or college, in Media, Educational Leadership or Administration/Supervision.
- Minimum of five (5) years of successful technology and/or administrative experience in an education setting including three (3) years of classroom experience.

#### **Desired Qualifications:**

• Certification and/or eligibility in administration and supervision, educational leadership, or other leadership certification.

#### **Performance Responsibilities:**

- Coordinate the planning, implementation, and evaluation of educational technology and adoption and purchasing of educational materials.
- Facilitate the review of educational technology programs in compliance with district state, and federal laws, rules, and guidelines.
- Coordinate program planning to involve District and school personnel, community representatives and students when appropriate.
- Serve as a program consultant to school personnel with assistance in the identification of program needs and the selection of appropriate materials and equipment.
- Assist principals and educational technology specialists in improving school educational technology programs.
- Facilitate the development of school and district plans related to educational technology.
- Serve as a liaison of the Academic Services team.
- Provide services to schools in the area of information processing, including school-related computer applications (monitoring student progress, scheduling, grade reporting, attendance, etc.).
- Facilitate the use of educational technology to enhance curriculum and instruction.
- Work with appropriate personnel to facilitate training and professional development related to educational technology for all stakeholders.
- Facilitate the use of district information and management software systems.
- Align educational technology with the District mission and school improvement plans.
- Assist in the development of educational technology related handbooks, policies, evaluation instruments, and other guidelines.
- Establish and implement organizational and procedural policies in regard to selecting, processing, and evaluating materials and equipment.

- Determine technology related equipment needs and coordinate with TIS and Academic Services staff to prepare bid specifications for their procurement.
- Attend and participate in educational meetings, workshops, and conferences pertinent to educational technology programs and services.
- Prepare all required reports and maintain all appropriate records.
- Supervise and coach assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment action.

#### **Physical Demands:**

Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as needed to move objects.

#### **Reports to:**

Assistant Superintendent of Teaching & Learning

#### **Evaluation:**

Annual evaluation completed by the Assistant Superintendent of Teaching & Learning

#### **Terms of Employment:**

12-month employment

#### Salary:

Salary based upon approved salary schedule - Professional/Technical/Supervisory Category G

#### Job Code:

Board Approved:

					210	220	230	240	191	
					Retirement	Social Security	INSURANCE	Worker's Compensation	Degree	
NAME	Employee ID	Base	Increase	Final Salary	12.00%	7.65%	\$7,000	1.2%		
upevisor of Instructional Technology w/increase		\$78,285.60	3,914.28	\$82,199.88	\$9,863.99	\$6,288.29	\$7,000.00	\$986.40		\$106,338.5
upevisor of Instructional Technology		\$78,285.60	1.00	\$78,285.60	\$8,611.42	\$5,988.85	\$7,000.00	\$939.43		\$100,825.2
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					210	220	230	240	191	
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MA		\$24.56	1.00	\$24.56	\$2.70	\$1.88	\$0.00	\$0.29		\$29.44
SP		\$25.22	1.00	\$25.22	\$2.77	\$1.93	\$0.00	\$0.30		\$30.23
DR		\$25.87	1.00	\$25.87	\$2.85	\$1.98	\$0.00	\$0.31		\$31.01
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Teachers in DROP	Employee ID	Hourly			Retirement	Social Security	INSURANCE	Worker's Compensation		TOTAL
					18.34%	7.65%		1.2%	191	
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			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
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<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0603** 

5/10/2022

#### **Title and Board Action Requested**

Approve the Job Description Updates for District and Site Base Reading Coaches

#### **Executive Summary**

The Supervisor of Elementary Programs, on behalf of the Superintendent of Schools, hereby requests the Board to approve the job description updates for District and Site Base Reading Coaches.

#### **My Contact**

Michelle Barash Supervisor of Elementary Programs 352-797-7000 ext. 433 barash\_m@hcsb.k12.fl.us

#### 2018-23 Strategic Focus Area

Pillar 1: Student Achievement

#### **Financial Impact**

The cost for this agenda item is \$0, see attached budget sheet. The cost for the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# Hernando County School Board Florida

FLSA: Exempt, Union

#### **DISTRICT READING COACH**

# **Required Qualification:**

- Bachelor's Degree from an accredited college or university
- Hold a valid Florida teaching certificate
- Reading Certification or Endorsement
- Minimum of three (3) years of successful teaching experience

#### **Desired Qualifications:**

Master's Degree

## Performance Responsibilities:

- Provide professional development for teachers
- Model lessons
- Lead Study Groups
- Facilitate Reading Leadership Team meetings
- Develop curriculum with colleagues
- Develop and provide materials for and with colleagues
- Co-plan lessons
- Co-teach lessons
- Visit classrooms and provide feedback to teachers
- Analyze student work
- Assist with assessing students
- Interpret assessment data to help teachers use results to drive instruction
- Perform other duties as assigned by the principal and/or designee

#### Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

#### Reports to:

Reports directly to the Supervisor of Elementary Programs and/or designee

# **Evaluation:**

Annual evaluation done by the Supervisor of Elementary Programs and/or designee with input from the principal

# Terms of Employment:

10-month employment

# Salary:

Salary based upon approved salary schedule - Instructional

# Job Code:

Elementary- 64021 Middle- 64022 High 64023

Board Approved: 11/14/06

Revised: 01/20/09, 07/28/09, 05/17/11, 06/10/14

# Hernando County School Board Florida

FLSA: Exempt, Union

#### DISTRICT READING COACH

# **Required Qualification:**

- Bachelor's Degree from an accredited college or university
- Hold a valid Florida teaching certificate
- Reading Certification or Endorsement
- Minimum of three (3) years of successful teaching experience

#### **Desired Qualifications:**

Master's Degree

## Performance Responsibilities:

- Provide professional development for teachers
- Model lessons
- Lead Study Groups
- Facilitate Reading Leadership Team meetings
- Develop curriculum with colleagues
- Develop and provide materials for and with colleagues
- Co-plan lessons
- Co-teach lessons
- Visit classrooms and provide feedback to teachers
- Analyze student work
- Assist with assessing students
- Interpret assessment data to help teachers use results to drive instruction
- Perform other duties as assigned by the principal and/or designee

#### Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

#### Reports to:

Reports directly to the Supervisor of Elementary Programs and/or designee

# **Evaluation:**

Annual evaluation done by the Supervisor of Elementary Programs and/or designee with input from the principal

# Terms of Employment:

10-month employment

# Salary:

Salary based upon approved salary schedule - Instructional

# Job Code:

Elementary- 64021 Middle- 64022 High 64023

Board Approved: 11/14/06

Revised: 01/20/09, 07/28/09, 05/17/11, 06/10/14

# Hernando County School Board Florida

FLSA: Exempt, Union

#### **SITE BASE READING COACH**

# **Required Qualification:**

- Bachelor's Degree from an accredited college or university
- Hold a valid Florida teaching certificate
- Reading Certification or Endorsement
- Minimum of three (3) years of successful teaching experience

#### **Desired Qualifications:**

Master's Degree

## Performance Responsibilities:

- Provide professional development for teachers
- Model lessons
- Lead Study Groups
- Facilitate Reading Leadership Team meetings
- Develop curriculum with colleagues
- Develop and provide materials for and with colleagues
- Co-plan lessons
- Co-teach lessons
- Visit classrooms and provide feedback to teachers
- Analyze student work
- Assist with assessing students
- Interpret assessment data to help teachers use results to drive instruction
- Perform other duties as assigned by the principal and/or designee

#### **Physical Demands:**

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

#### Reports to:

Reports directly to the Supervisor of Elementary Programs and/or designee principal

# **Evaluation:**

Annual evaluation done by the Supervisor of Elementary Programs principal and/or designee with input from the principal

# Terms of Employment:

10-month employment

# Salary:

Salary based upon approved salary schedule - Instructional

# Job Code:

Elementary- 64021 Middle- 64022 High 64023

Board Approved: 11/14/06

Revised: 01/20/09, 07/28/09, 05/17/11, 06/10/14

# Hernando County School Board Florida

FLSA: Exempt, Union

#### SITE BASE READING COACH

# **Required Oualification:**

- Bachelor's Degree from an accredited college or university
- Hold a valid Florida teaching certificate
- Reading Certification or Endorsement
- Minimum of three (3) years of successful teaching experience

#### **Desired Oualifications:**

Master's Degree

## Performance Responsibilities:

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- Interpret assessment data to help teachers use results to drive instruction
- Perform other duties as assigned by the principal and/or designee

# Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

#### Reports to:

Reports directly to the Supervisor of Elementary Programs and/or principal

# **Evaluation:**

Annual evaluation done by the principal and/or designee

# Terms of Employment:

10-month employment

# Salary:

Salary based upon approved salary schedule - Instructional

# Job Code:

Elementary- 64021 Middle- 64022 High 64023

Board Approved: 11/14/06

Revised: 01/20/09, 07/28/09, 05/17/11, 06/10/14

# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

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<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0594** 

5/10/2022

#### **Title and Board Action Requested**

Approve out of state travel for James Lipsey (Facilities & Construction Dept.) to Dallas, TX to attend the 19<sup>th</sup> Annual School Planners Conference on June 15<sup>th</sup> and 16<sup>th</sup>, 2022.

#### **Executive Summary**

The Director of Facilities & Construction, on behalf of the Superintendent of Schools, hereby requests the Board approve out of state travel for James Lipsey (Facilities & Construction Dept.) to Dallas, TX to attend the 19<sup>th</sup> Annual School Planners Conference on June 15<sup>th</sup> and 16<sup>th</sup>, 2022. He will engage with K-12 school planners from across the country and learn best practices for gathering, analyzing and interpreting demographic and enrollment data in order to more effectively manage and plan for growth.

#### My Contact

Brian Ragan Director of Facilities & Construction ragan\_b@hcsb.k12.fl.us (352) 797-7050

Jim Lipsey Manager of Planning, Design and Construction lipsey\_j@hcsb.k12.fl.us (352) 797-7050

#### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is estimated to be \$ 2,136.00. See attached budget sheet. The cost for the previous fiscal year was \$ 0.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



# **School Planners Conference 2022**

HOMI

ABOUT THE EVENTS ~

**REGISTER NOW!** 

**OUR SPEAKERS** 

DALLAS, TX JUNE 15-16 | RIVERSIDE, CA JULY 20-21

# Conference Agenda

The School Planners Conferences in Dallas and Riverside will offer the following sessions. These sessions are prepared to be interactive and collaborative in order to drive discussion.

Day 1	Wednesday, June 15 / Wednesday, July 20
8:00am - 9:00am	Welcome/Plenary
9:15am - 10:30am	Covid Trends and Anomalies in Your Data
10:45am - 11:45am	Housing Trends
11:45am - 1:00pm	Lunch
1:00pm - 2:00pm	Residential Development Research Methods
2:15pm - 3:15pm	Student Yield Factors
3:30om - 4:30pm	Birth Rates

Day 2	Thursday, June 16 / Thursday, July 21
8:00am - 9:30am	Creating Student Forecasts with ArcGIS Pro and SchoolSite
9:45am - 10:45am	Redistricting with ArcGIS Pro and SchoolSite
11:00am - 11:45am	What other data is out there?
11:45am - 1:00pm	Lunch
1:00pm - 2:00pm	Analyzing Spatial Patterns in Student Data
2:15pm - 3:15pm	Getting Data Ready for Public Consumption
3:30om - 4:30pm	Telling Your District's Story with GIS

REGISTER NOW!



Click the logo above to register for the 19th Annual School Planners Conference

# The School District of Hernando County, Florida

FACILITIES AND CONSTRUCTION DEPARTMENT

8016 Mobley Road Brooksville, FL 34601 Phone: (352) 797-7050 Fax: (352) 797-7150



Superintendent: John Stratton
Board Chairperson: Gus Guadagnino
Vice Chairperson: Susan Duval
Board Members:
Kay Hatch
Jimmy Lodato
Linda Prescott

Learn it. Love it. Live it.

# SCHOOL PLANNERS CONFERENCE 2022 DALLAS, TX JUNE 15 – 16

https://schoolplannersconference.com/

#### **ITINERARY**

TUE	6/14/2022	Travel (Tampa, FL to Dallas, TX)
WED	6/15/2022	Conference Day 1
THU	6/16/2022	Conference Day 2
FRI	6/17/2022	Travel (Dallas, TX to Tampa, FL)

#### **COST** (estimated, as of April 9, 2022)

Conference Registration:	\$	650
Airfare (Southwest Airlines, roundtrip):	\$	800
Hotel: (LaQuinta Inn):	\$	550
Per Diem (HCSD rates, excludes 2 lunches):	\$	86
Taxi (Airport to Hotel to Airport):	\$	50
TOTAL ESTIMATED COST	\$2	,136

HERNANDO COUNTY SCHOOL DISTRICT

Leave of Absence Form

Each Leave of Absence request must be approved by Site Administrator/Supervisor and submitted with the regular payroll.

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LAST NAME (Print or Type)  LIPSEY	FIRST JAMES	INITIAL W	EMPLOYEE I.D. NUMBER 15944
POSITION			SCHOOL/COST CENTER
	DESIGN & CONSTRUCTION		9463
pre-planned (i.e. doctor's appoint completed upon return within five	nent), it must be pre-approved. For (5) working days.		proved in advance. If the request for sick leave is absences that are not pre-planned, this form must be
TO BE COMPLETED BY APPLICANT			
I hereby apply for:		s requested:	■ With Pay
☐ Sick Leave ☐ Personal Leave (charged to Sick) ☐ Personal Leave (Without Pay)	☐ Worker's Comp Lv.) ☐ Military Leave ☐ Vacation Leave		Note: This leave does not constitute any salary in addition to that whic he individual would normally receive for the dates indicated herein.
☐ Professional Leave	■ Temporary Duly (Attach document)	tation)	■ Per Diem ■ Mileage ■ Meals
☐ Other	☐ Compensatory Time (non-exempt	employees only)	■ Registration ■ Hotel Expense (Single Room Rate)
Number of Hours Requested3	2		
Purpose/Benefit (DO NOT use acronyn	ns) SCHOOL PLANNER	S CONFE	ERENCE
Destination	DALLAS, TX		
BEGIN	INING		ENDING
Time 8:30 A	M PM		Time 04:30 AM PM PM
Day of Week TUESDAY	Date 06-14-2022	Day of Week	FRIDAY Date 06-17-2022
	SOURCE	OF FUNDS	
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FUND FUNCTION OBJECT		FUN	
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FOR OFFICE USE ONLY: Site Administrator/Supervisor	eather Mad	NOT APPR	Date 4/31/2022
Project Director (if applicable)			Date
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TO BE COMPLETED BY PRINCIPAL	OR SUPERVISOR AND SURMITTE	D WITH THE	E REGULAR PAYROLL
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This leave constitutes Name of substitute(s) (if any):	hour(s) for the regular employee list	ted above.	Amount of Time substituting:
•			hours: days.
			hours: days.
1			

DISTRIBUTION:
White : Payroll
Yellow : Applicant (Attach to Travel Reimbursement form)
Pink : Applicant
Gold : Site Administrator

SO-Per-025 November 2020 Reorder from Printing

# **Agenda 22-0594 Out of County Travel**

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION. (For Donations, use Section B)

Account Number	1100	7710	3340	9463	4010	
7 toodan Trainson	Fund	Function	Object	Cost Center	Project	Sub Projec
Original	Budget	Expenditures /	Current	Present	Remaining	
Approved Budget	+ Amendments	- Encumbrances = To Date	= Available Budget	- Request	= Balance Available	
2,136.00	<b>0.00</b>	<b>0.00</b>	\$ 2,136.00	<b>2,136.00</b>	<b>0.00</b>	
Account Name	_					
Account Number		_				
	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved	Budget + Amendments	Expenditures / - Encumbrances =	Current = Available	Present - Request	Remaining = Balance	
Budget	Amendments			- Request		
	-	To Date	Budget		Available	
Item Currently Not Budg		To Date	Budget \$	\$		
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Funding Source Account Name Account Number  Amount  Funding Source Account Name	Fund	\$ Function	\$		Available  \$	Sub Project

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

Agenda Item # 22-0506

5/10/2022

#### **Title and Board Action Requested**

Approve the purchase of Unified Talent Records and Contracts from Power Schools for \$14,454.40.

#### **Executive Summary**

The Director of Human Resources, on behalf of the Superintendent of Schools, hereby requests the Board approve and authorize the purchase for Unified Talent Records and Contracts. The Human Resources Department uses these two programs to electronically onboard applicants and control and track work flows for efficient processing. The contracts component allows Human Resources to send out contracts and other communication that requires employees to complete and acknowledge the receipt and completion of the task or form/contract and stores it electronically. This amount is being presented to the board because it was left out of the previous submission and to align this renewal with the other products purchased through Power Schools on a July 1 to June 30 renewal.

PowerSchool is a sole source provider.

#### My Contact

Ray Pinder Director of Human Resources 352-797-7000 ext. 445

#### **2018-23 Strategic Focus Area**

Pillar 2: People

#### **Financial Impact**

The cost for this agenda item is \$ 14,454.40, see attached budget sheet. The cost for the previous fiscal year was \$ 28,860.00. The cost is less this year because we are moving all our renewals to July 1 date with this company. The current cost for this agenda item is for a partial year.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



150 Parkshore Dr, Folsom, CA 95630 Remit Email: kathy morash@powerschool.com Quote Date: 24-FEB-2022 Quote #: Q-641831-3

Prepared By: Kathy Morash

Customer Name: Hernando County School District

Contract Term: 4 Months
Start Date: 3-FEB-2022
End Date: 30-JUN-2022

Billing Frequency: Annually

Customer Contact: Maria Cain

Title: Business Services Division

Address: 919 North Broad Street

City: Brooksville

State/Province: Florida

Zip Code: 34601

Phone #: (352) 797-7000 ex 411

Product Description	Quantity	Unit	Extended Price
Initial Term 3-FEB-2022 - 30-JUN-2022 License and Subscription Fees			
Unified Talent (TalentEd) Records	22,069.00	Students	USD 7,724.15
Unified Talent (TalentEd) Records Contracts	22,069.00	Students	USD 2,868.97
UT Records Data Export Custom	1.00	Each	USD 0.00
UT Records Data Import Custom	1.00	Each	USD 0.00
UT Records Integration	1.00	Each	USD 0.00
UT Applicant Tracking Active Directory Integration	1.00	Each	USD 109.64
Unified Talent (TalentEd) Sync	22,069.00	Students	USD 1,765.52
UT SchoolSpring Job Board Unlimited	22,068.00	Students	USD 1,986.12

License and Subscription Totals: USD 14,454.40

Quote Total		
	Initial Term	3-FEB-2022 - 30-JUN-2022
	Payment Total	USD 14,454.40

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at <a href="https://www.powerschool.com/MSA\_Feb2022/">https://www.powerschool.com/MSA\_Feb2022/</a>, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Hernando County School District
Signature:	Signature:
En Manda	
Printed Name: Eric Shander	Printed Name:
Title: Chief Financial Officer	Title:
Date: 16-FEB-2022	Date:
PO Number:	

Vendor's proposed Purchase Order terms rejected to the extent inconsistent with School Board's purchasing instructions. Purchase subject to terms of School Board Standard Addendum. <a href="http://www.hernandoschools.org/departments/purchasing/vendor-information">http://www.hernandoschools.org/departments/purchasing/vendor-information</a>

# STANDARD ADDENDUM TO AGREEMENTS WITH THE HERNANDO COUNTY SCHOOL BOARD

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

- 1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party. Notwithstanding the foregoing, Contractor's potential liability under this section shall not exceed \$50,000.00.
- To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.
- 4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

- 5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.
- 6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.
- 7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.
- 8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.
- 9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.
- 10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.
- Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure **may include** acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.
  - 12. Notwithstanding any provision to the contrary in the agreement, all payments due

from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

- 13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.
  - 14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.
  - 15. <u>E-Verify</u>. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.
  - Public records compliance provisions. Any confidentiality provisions in the 16. Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section,

119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

- 17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Notwithstanding the foregoing, Contractor's potential liability under this section shall not exceed \$50,000.00. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:
  - a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
  - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
  - d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for

retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

Signed and dated by authorized representative of the Contractor/Vendor as provided below:

#### **Contractor/Vendor:**

Approved as to Form
Nancy McClain Alfonso
General Counsel, HCSB



PowerSchool Group LLC 150 Parkshore Drive Folsom, CA 95630 www.powerschool.com

RE: <u>PowerSchool Group LLC Sole Source Affirmation</u>

#### To Whom It May Concern:

The purpose of this letter is to inform you that PowerSchool Group LLC and its affiliate companies (collectively, "PowerSchool") are the sole source from which your school, school district or other educational institution may purchase the PowerSchool software and accompanying support, including fixes and enhancements. PowerSchool software includes PowerSchool SIS/SMS; PowerSchool Analytics; PowerSchool Assessment; PowerSchool Learning; PowerSchool Registration (formerly InfoSnap); PowerSchool Special Education (formerly TIENET); eSchoolPLUS, IEPPLUS, PerformancePLUS, eFinancePLUS, and BusinessPLUS (formerly SunGard); PeopleAdmin solutions, including Performance Matters Analytics and Assessment, and TalentEd solutions; and all other software that PowerSchool may offer as part of PowerSchool's product line in the future. Additionally, any services provided using the PowerSchool software including, without limitation, hosting and implementation services for the PowerSchool product are only available through PowerSchool.

Sincerely,

DocuSigned by:

Mark Oldemeyer

Chief Financial Officer

PowerSchool Group LLC

Mark Oldemeyer

(916) 288-1600

#### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

Account Number		1100E	7730	3690	9300	40100	
Account Number	-	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
35,000.00	\$	-7,539.25	\$ 11,460.75	\$ 16,000.00	\$ 14,454.40	\$ 1,545.60	
Account Name							
Account Number	_						
, 1000 and 11 and 20	-	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
	\$		\$	\$	\$	\$	
			· · ·	<del>*</del>		Ψ	
Item Currently Not Bu		_**				<u>.</u>	
-		_***				<u> </u>	
Funding Source		_*** Fund	Function	Object	Cost Center	Project	Sub Projec
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Funding Source Account Name Account Number	udgeted - -	Fund	Function				Sub Projec
Account Name Account Number Amount	udgeted - -	Fund	Function				Sub Projec

C. History		
Check one: Prior Year Budget: New for Current Year:	© O	
	Prior Year Approved Budget: Prior Year Actual Spent:	\$\frac{28,860.00}{28,860.00}

Amount \$

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0526** 

5/10/2022

#### **Title and Board Action Requested**

Approve the Closeout/Final Acceptance to the Contract with BVB Construction, Inc., for the Hernando High School Theater Renovation, Project No. 0051-213-0419 and Authorize Final Payment in the Amount of \$27,607.66 (Half-Cent Funds).

#### **Executive Summary**

The Director of Facilities and Construction, on behalf of the Superintendent of Schools, hereby requests the Board approve the Closeout/Final Acceptance to the Contract with BVB Construction, Inc., for the Hernando High School Theater Renovation, Project No. 0051-213-0419 and Authorize Final Payment in the Amount of \$27,607.66 (Half-Cent Funds).

The original contract sum was \$977,088.00, of which \$937,271.89 has been paid to date. Change Order 001 returns to the School Board \$12,208.45. The final payment due to the Contractor, therefore, is \$27,607.66.

#### My Contact

Brian Ragan Director of Facilities & Construction ragan\_b@hcsb.k12.fl.us (352) 797-7050

Jim Lipsey Manager of Planning, Design and Construction lipsey\_j@hcsb.k12.fl.us (352) 797-7050

#### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is \$27,607.66, see attached budget sheet. The cost for the previous fiscal year was \$937,271.89.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Design Professional: Return completed form to: Hernando County School District Facilities Operations Department

# CERTIFICATE OF COMPLETION



Li.		<del></del>	
Facility Name:	Hernando High School		(× School Tother Facility)
Project Description	on / Phase: Theater Renovation		Permit No_BEL-131-20
	accordance with Section 111.5 of the Florid ilding Code Official and Fire/Safety Officia		
SECTION A: (ARC	HITECT / ENGINEER)		
	project and, in my considered professional or lance with approved Contract Documents, Flo		
Signature/Seal:	Sout Thomaska		Date: Herry 19; 2022
Firm Name:	EMMET VAN AKEN	the Ministrictification	
Address:	Street DRIMLK TR. S. W.	ST. PETERS? City	State Zip
TYPE OF PROJE     □New Facility □     □Remodeling □     □ Other	ECT:  IAddition 2. COMPLETED FACIL  Renovation  I Yes I No	ITY SPACE CHART I	HAS BEEN FILED WITH THE DISTRICT:
4. COMPLETION D	ATE: 22 Ju	242021	2944 2414
	(enter the date that all c	ontractual work, inclu	ding close out requirements are complete)
SECTION B: □ BU	JILDING OFFICIAL ☐ OTHER (specify Certif	ication:	):
I have inspected the	e project and, in my considered opinion, the w	ork is in compliance	with applicable statutes, rules and codes.
Name (type/print)	CONTROL OF THE PROPERTY OF THE	License #	Expiration Date
	The state of the s		Expiration Date
Signature:	(☐ Building Official ☐ Certified Inspector	Date:	tachanent
SECTION C: □ FIF	RE / SAFETY OFFICIAL		
	project and, in my considered opinion, the w		
Name (type/print)		License #	Expiration Date
Signature:	भागामा विकास स्थापना विकास स्थापना विकास स्थापना	Date:	
:	(Fire / Safety Inspector)		Hachment
SECTION D: OWN	ER ACCEPTANCE	A	
	dation and Certification of the Design Profess enced project is ACCEPTED by the Owner.	sional in Section A ab	ove, and in accordance with Chapter 1013,
Name (type or print):	$O(1 - I) \cap O(1)$	ley	
Signature of Designe	e Kicharel Oc	eklees	Date: 04/20/22
	, , , , ,		· · · · · · · · · · · · · · · · · · ·



Date:

07/19/2021



For each completed project, submit one copy for the project permit file and one copy to the cost center Administrator.

Location: HERNANDO HIGH
HIGH BEL-131-20
Project: THEATER RENOVATION
BUILDING CODE ADMINISTRATOR
In accordance with Section 106.2, Florida Building Code, and upon recommendation of the Building Code Administrator and Safety Inspector as stated below, the project is complete.
Signature: Date: 8/5/21
License # / Expiration Date: 11/30/2023
FIRE / SAFETY INSPECTOR CERTIFICATION
I have inspected the project and, to the best of my knowledge and ability, I have determined that the safety systems are working satisfactorily; the facility is in compliance with statutes, rules and codes affecting the health and safety of its occupants.
Fire / Safety Inspector:  William L. Hall Name (Type or Print)  143319 12/22 License #
Signature: William & Hall Date: 8/16/21

# AIA Document G702<sup>™</sup> – 1992

# Application and Certificate for Payment

PO#

2042100027

School Board of Hernando Hernando HS Theater APPLICATION NO: 12.0 Distribution to: TO OWNER: PROJECT: County Purchasing Dept Renovation PERIOD TO: Feb 15, 2022 □ Owner 919 North Broad St. 111 Ernie Chatman Run **CONTRACT FOR:** □ Architect Brooksville, FL 34601 Oct 27, 2020 Brooksville, FL 34601 **CONTRACT DATE:** □ Contractor PROJECT NO: 20005 □ Field FROM CONTRACTOR: **VIA ARCHITECT:** BVB Construction, Inc. Harvard Jolly Architects □ Other 406 43rd Street W 2714 Dr MLK Jr St N Suite F St Petersburg, FL 33704 Bradenton, FL 34209 CONTRACTOR'S APPLICATION FOR PAYMENT The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been Application is made for payment, as shown below, in connection with the Contract. AIA Document G703<sup>TM</sup> Continuation Sheet is attached

\$963,301.20

AIF	A Document 67031 Continuation Sheet is attached.		
1.	ORIGINAL CONTRACT SUM		\$977,088.00
2.	NET CHANGE BY CHANGE ORDERS		\$ <u>(12,208.45)</u>
3.	CONTRACT SUM TO DATE (Line 1+2)		\$ <u>964,879.55</u>
4.	TOTAL COMPLETED AND STORED TO DATE		\$ <u>964,879.55</u>
5.	RETAINAGE:		
	a. <u>0.16</u> % of Completed work (Columns D + E on G703) b. 0.00 % of Stored Material	\$ <u>0</u>	

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ <u>937,271.8</u>		
8. CURRENT PAYMENT DUE		<u>\$</u> 27,607.66	
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$. 0		
CHANGE OPPER CHAMARY	ADDITIONS	DEDUCTIONS	
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS	
T ( ) 1	40	Φ0	

(Column F on G703) ..... \$ 0

Total Retainage (Line 5a+5b, or Total in Column I of G703) ......

6. TOTAL EARNED LESS RETAINAGE .....

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changed approved in previous months by owner	\$0	\$0
Total approval this month	\$0	\$(12,208.45)
TOTAL	\$0	\$(12,208.45)
NET CHANGES by Change Order	\$(12,208.45)	

completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and/that current payment shown herein is now due.

CONTRACTOR: BVB Construction, Inc.		
By: William You	Date:	02/15/2022

state of: Florida

County of: Pinellas

Subscribed and sworn before methis 15 day of Feb. 2022

Notary Public: My Commission expires: 10/27/24

#### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

\$ 27,607.66 AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Harvard Jolly Ard	chitects		
	ly signed by Philip L Trezza Jr	Data	04/07/2

Philip L. Trezza, Jr., AIA, LEED AP

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

#### AIA® Document G703™ - 1992

#### **Continuation Sheet**

AIA Document G702<sup>Tu-</sup>1992, Application and Certificate for Payment, or G732<sup>Tu-</sup>2009 Application and Certificate for payment, Construction Manager as Adversor Edition, containing Contractor's signed certification is attached. In tabulation below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 12.0

 APPLICATION DATE:
 Sep 18, 2021

 PERIOD TO:
 Feb 15, 2022

 ARCHITECT'S PROJECT NO:
 20005

Α	В	С	D	E	F	G		Н	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COM FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (If Variable rate)
04.00.04	Delitary Distribution	1 1 1 2 2 2	1 1 1 0 0 0		,	4 4 4 0 0 0	100.00		ol
01 00 21	Builders Risk Insurance	4,143.00	4,143.00	0	0	4,143.00	100.00		
01 00 25	Bond	19,542.00	19,542.00	0	0	19,542.00	100.00		
01 21 16	Contingency	30,070.00	22,454.88	7,615.12	0	30,070.00	100.00		
01 30 33	Construction Photographs	550.00	550.00	0	0	550.00	100.00		0
01 50 29	Temporary Fire Protection	200.00	200.00	0	0	200.00	100.00		]
01 56 03	Construction Fence	3,327.00	3,327.00	0	0	0,021.00	100.00		
01 58 01	Project Site Sign, Installed	750.00	750.00	0	0	750.00	100.00		"
01 58 02	Directional Signage	200.00	200.00	0	0	200.00	100.00		"]
01 60 03	Site Office Supplies	5,950.00	5,950.00	0	0	0,000.00	100.00		"
01 70 41	Dumpsters/Waste Disposal	4,800.00	4,800.00	0	0	4,800.00	100.00	0	°
01 70 42	Interim Cleaning	2,520.00	2,520.00	0	0	2,520.00	100.00		°
01 70 43	Final Cleaning	4,889.00	4,889.00	0	0	4,889.00	100.00		°
01 81 00	Vehicles	1,800.00	1,800.00	0	0	1,800.00	100.00	0	°
01 81 09	Superintendent Vehicle Allowance	3,500.00	3,500.00	0	0	3,500.00	100.00	0	•
01 81 12	Mileage / Fuel	1,000.00	1,000.00	0	0	1,000.00	100.00	ا ا	•
01 90 04	Project Manager	30,508.00	30,508.00	0	0		100.00		
01 90 07	Superintendent	47.014.00	47.014.00	0	0	47,014.00	100.00		
01 90 16	Administrative Assistant	4,950.00	4,950.00	0	0	4.950.00	100.00		
01 90 17	Accounting	1,125.00	1,125.00	0	0	,	100.00		
02 41 00	Selective Demolition	3,000.00	2,093.00	907.00	0	3,000.00	100.00		
03 05 00	Concrete Work	500.00	245.86	254.14	0	· ·	100.00		
05 57 00	Miscellaneous Metals	17,186.00	17,186.00	0	0	17,186.00	100.00		
06 10 00	Rough Carpentry	1,500.00	546.18	953.82	0	· ·	100.00	1 1	
08 20 00	Doors, Frames and Hardware	1,200.00	1,199.90	0.10	0	1,200.00	100.00		0
08 71 00	Door Hardware	3,550.00	3,550.00	0.10	0	3,550.00	100.00		
09 51 00	ACT	951.00	479.11	471.89	0		100.00		0
09 64 00	Wood Flooring	1,180.00	165.05	1,014.95	0	1,180.00	100.00		
09 91 00	Painting	6,000.00	2,248.53	3.751.47	0		100.00		0
11 61 00	Broadcast Theater and Stage	359,719.00	359,719.00	0,731.47	0	359,719.00	100.00		0
	Equipment	000,110.00	000,7 10.00	Ŭ		000,710.00	100.00		
26 00 00	Electrical	251,526.00	251,526.00	0	0	251,526.00	100.00	0	0
26 55 00	Special Purpose Lighting	113,000.00	113,000.00	0	0	113,000.00	100.00	0	° (
99 00 00	Fee	50,938.00	50,122.99	815.01	0	50,938.00	100.00	0	0
CO-001	Final Change Order Cost	(12,208.45)	0	(12,208.45)	0	(12,208.45)	100.00	0	0
	Adjustment								
	GRAND TOTAL	964,879.55	961,304.50	3,575.05	0	964,879.55	100.00	0	0

### **Change Order**

Project: Hernando HS Theater Renovation

111 Ernie Chatman Run Brooksville, FL 34601

Owner: School Board of ernando County Purchasing

Dept

919 North Broad St.

Brooksville, FL 34601

Architect: Harvard Jolly Architects

Contractor: BVB Construction, Inc.

Change Order No: CO-001

2714 Dr MLK Jr St N St Petersburg, FL 33704 406 43rd Street W

Date: Feb 1, 2022

Suite E

Bradenton, FL 34209

#### THE CONTRACT IS CHANGED AS FOLLOWS:

The new date of Substantial Completion will be

escription Final Cost Adjustment Returning balance of remaining Contingency Funds	<u>Amount</u> (12,208.45)
	<u>\$977,087.00</u>
The Original (Contract Sum)(Guaranteed Maximum Price) was The net change by previously authorized Change Orders	\$0.00
The (Contract Sum) (Guaranteed Maximum Price) Prior to this Cha ge Order was	\$977,087.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of The new (Contract Sum) (Guaranteed Maximum Price), including this Change Order, will be	\$(12,208.45) \$964,878.55
The Contract Time will be (increased) (decreased) (unchanged) by	(22.00) Days

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract time, that have been authorized by Construction Change Directives until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

#### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER

rvard Jolly Architects

**Architect** 

Philip L Trezza

NAUE ilip L. Trezza, Jr., AIA, LEED AP

Digitally signed by Philip L Trezza Jr Date: 2022.02.09 18:17:52 -05'00'

PRINTED NAME AND TITLE

02/09/2022

ATE

BVB Construction, Inc.

CONTACTOR ( rm name)

NATUR E

William Bocchino

PRINTED NAME AND TITLE

02/01/2022

**ATE** 

School Board of Hernando County

Purchasing Dept OWNER (firm name)

June 30, 2021

N ATURE

James W. Lipsey

-Mgr. Planning, Construction & Design

PRINTED NAME AND TITLE

02-10-2022

ATE

# ACKNOWLEDGMENT OF RECEIPT OF PAYMENT WAIVER OF CLAIM AND CERTIFICATE

# THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA

Partial Waiver of LienX_ Final Waiver of Lien
KNOW ALL MEN BY THESE PRESENCE, That BVB Construction, Inc.
for and in consideration of Twenty Seven Thousand Six Hundred Seven and 66/100 (\$27,607.66) Dollars
and other goods and valuable considerations, lawful money of the United States of America, to me
in hand paid, the receipt whereof is hereby acknowledged does hereby waive, release, remise and
relinquish any and all right to make any claim or demand whatsoever against the School Board of
Hernando County, Florida for work done or material furnished in the project named herein. All
Laborers, and / or material suppliers and others who furnished Labor, Equipment, and / or
materials for the following mentioned property, pursuant to any order of this company, firm,
corporation, or other entity, have been paid on the following described property:
Hernando High School Theater
111 Ernie Chatman Run
Brooksville, Fl 34601
The undersigned certifies to the best of his knowledge, information and belief, the work done covered by this Waiver, or materials supplied, are in accordance with the Contract Documents.
Dated this15thday of <u>February</u> ,2022 at Manatee County
At Manh
By: William Bocchino
Title: President
Sworn to and subscribed to before me this 15 day of Feb. , 2022.
My Commission Expires 10/27/24 ,
Notary Public
Personally Known (X) or Produced Identification ()
Type of Identification Produced: N/A



# HERNANDO COUNTY SCHOOL DISTRICT FACILITIES AND CONSTRUCTION

#### NOTICE OF FINAL ACCEPTANCE

Date of Notice of Acceptance: March 31, 2022

Project No./Name: 0051-213-0419 Hernando High School Theater Renovation

TO: BVB Construction, Inc. 406 43rd Street W Suite E Bradenton, FL 34209

Notice is hereby given that the Hernando County School Board, acting by and through the Facilities Support Operations Division, accepts as complete\* the above numbered project.

Richard Oakley Facilities & Construction Project Manager (Authorized Delegate)

<sup>\*</sup>When completely executed, this form is to be sent by **email** to the Contractor by the Principal Representative or delivered by any other means to which the parties agree.

# The School District of Hernando County, Florida

FACILITIES AND CONSTRUCTION DEPARTMENT

8016 Mobley Road Brooksville, FL 34601 Phone: (352) 797-7050 Fax: (352) 797-7150



Superintendent: John Stratton
Board Chairperson: Gus Guadagnino
Vice Chairperson: Susan Duval
Board Members:
Kay Hatch
Jimmy Lodato
Linda Prescott

Learn it. Love it. Live it.

#### NOTICE OF FINAL SETTLEMENT

Project No. Title: 0051-213-0419 Hernando High School Theater Renovation

Notice is hereby given that on 31<sup>st</sup> March, 2022 at 919 North Broad St. Brooksville, Florida, final settlement will be made pending any outstanding close outs procedures by the Hernando County School Board with BVB Construction, Inc. 406 43<sup>rd</sup> Street W Suite E, Bradenton, FL 34209 hereinafter called the "CONTRACTOR", for and on account of the contract for the construction of a PROJECT as referenced above.

- 1. Any person, co-partnership, association or corporation who has an unpaid claim against the said project, for or on account of the furnishing of labor, materials, team hire, sustenance, provisions, provender, rental machinery, tools or equipment and other supplies used or consumed by such Contractor or any of his subcontractors in or about the performance of said work, may at any time up to and including said time of such final settlement, file a verified statement of the amount due and unpaid account of such claim.
- 2. All such claims shall be filed with the Facilities Support Operations for the district.
- 3. Failure on the part of a creditor to file such statement prior to such final settlement will relieve the Hernando County School Board from any and all liability for such item.

#### **Authorized Facility Manager**

Name: Richard Oakley Approval Date: 03/31/2022

Agency: HCSB Facilities Operations

Phone: (352) 797-7050

Email: oakley r@hcsb.k12.fl.us

# **Agenda 22-0526 HHS Theater Renovation**

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION. (For Donations, use Section B)

Account Name	ted -	Hernando Hig	h School Theater	Renovation HALF-CE	ENT FUNDS		
Account Number	-	3983E	7400	6800	0051	M2130	
	_	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
977,088.00	\$	-12,208.45	<sub>\$</sub> 937,271.89	9 \$ 27,607.66	<sub>\$</sub> 27,607.66	<b>0.00</b>	
Account Name							
	-						
Account Number	-	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
	\$		\$	\$	\$	\$	
Item Currently Not Bu	dgeted	_**					
Item Currently Not Bu	dgeted	,**					

Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						
Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History	
Check one: Prior Year Budget: New for Current Year:	<b>X</b>

 Prior Year Approved Budget:
 \$ 977,088.00

 Prior Year Actual Spent:
 \$ 937,271.89

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

### School Board Regular Meeting

**Agenda Item #** 22-0527

5/10/2022

#### **Title and Board Action Requested**

Approve the Closeout/Final Acceptance to the Contract with BVB Construction, Inc., for the Springstead High School Theater Renovation, Project No. 0181-213-0719 and Authorize Final Payment in the Amount of \$29,177.80 (Half-Cent Funds).

#### **Executive Summary**

The Director of Facilities and Construction, on behalf of the Superintendent of Schools, hereby requests the Board approve the Closeout/Final Acceptance to the Contract with BVB Construction, Inc., for the Springstead High School Theater Renovation, Project No. 0181-213-0719 and Authorize Final Payment in the Amount of \$29,177.80 (Half-Cent Funds).

The original contract sum was \$1,042,086.13, of which \$1,005,755.61 has been paid to date. Change Order 001 returns to the School Board \$7,132.72. The final payment due to the Contractor, therefore, is \$29,177.80.

#### My Contact

Brian Ragan Director of Facilities & Construction ragan\_b@hcsb.k12.fl.us (352) 797-7050

Jim Lipsey Manager of Planning, Design and Construction lipsey\_j@hcsb.k12.fl.us (352) 797-7050

#### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is \$29,177.80, see attached budget sheet. The cost for the previous fiscal year was \$1,005,755.61.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Design Professional: Return completed form to: Hernando County School District Facilities Operations Department

# CERTIFICATE OF COMPLETION



Facility Name:	Springstead High School		(× School : Other Facility)
Project Description	n / Phase: Theater Renovation		Permit No_BEL-130-20
	ccordance with Section 111.5 of the Florida E ding Code Official and Fire/Safety Official, th	_	-
SECTION A: (ARCH	ITECT / ENGINEER)		
I have reviewed the p completed in accorda	roject and, in my considered professional opinion nce with approved Contract Documents, Florida	a Statutes, and the Florida Buil	ding Code.
Signature/Seal:	met best	Date:	April 17, 2022
Firm Name:	2714 DR. MLK JR. S. N. STIF		
Address:	2714 PR. MLK TR. S. W. ST. F	City State	33704 Zip
<b>1</b>	Addition 2. COMPLETED FACILITY Renovation	SPACE CHART HAS BEEN F	FILED WITH THE DISTRICT:
3. OCCUPANCY DA	TE: <i>N</i>	A	
4. COMPLETION DA	TE: 22 July (enter the date that all control	V 7.02	ut requirements are complete)
SECTION B:   BUI	LDING OFFICIAL   OTHER (specify Certificat	Brethen Martin	у этопина при при
I have inspected the	project and, in my considered opinion, the work	is in compliance with applicab	le statutes, rules and codes.
Name (type/print)		License #	Expiration Date
Signature:	(□ Building Official □ Certified Inspector)	Date: See attach	nont
SECTION C:   FIRE	E / SAFETY OFFICIAL   OTHER (specify Cer		
I have inspected the p	project and, in my considered opinion, the work	is in compliance with applicab	le statutes, rules and codes.
Name (type/print)		License #	Expiration Date
Signature	(Fire / Safety Inspector) See a	Date: Frach meu t	
SECTION D: OWNE			
Upon the recommend F.S., the above refere	ation and Certification of the Design Profession nced project is ACCEPTED by the Owner.	al in Section A above, and in a	ccordance with Chapter 1013,
Name (type or print):	hichard Hakley		, ,
Signature of Designee		Con Date:	04/20/22



For each completed project, submit one copy for the project permit file and one copy to the cost center Administrator.

Date:	08/05/2021					
Location:	SPRINGSTEAD HIGH					
HIGH	HIGH BEL-130-20					
Project:	Project: THEATER RENOVATION					
BUILDING CO	DE ADMINISTRATOR					
In accordar Administrat	nce with Section 106.2, Florida Building Code, and upon recommendation of the Building Code or and Safety Inspector as stated below, the project is complete.					
	Signature:					
FIRE / SAFET	Y INSPECTOR CERTIFICATION					
I have inspected the project and, to the best of my knowledge and ability, I have determined that the safety systems are working satisfactorily; the facility is in compliance with statutes, rules and codes affecting the health and safety of its occupants.						
Fire / Safe	Fire / Safety Inspector:  William L Hall  Name (Type or Print)  License #					
Signature	: William I Hall Date: 9/16/21					

# Change Order

Project: Springstead HS Theater Renovation

3050 Landover Drive ring Hill, FL 34609

Owner: School Board of Hernando County Purchasing

Dept

919 North Broad St. Brooksville, FL 34601

Architect: Harvard Jolly Architects

2714 Dr MLK Jr St N t Petersburg, FL 33704 ·

Change Order No: CO-001

Date: Feb 1, 2022

Contractor: BVB Construction, Inc.

406 43rd Street W uite E

Bradenton, FL 34209

THE CONTRACT IS CHANGED AS FOLLOWS:

<u>escription</u>

Final Cost Adjustment Returning balance of remaining Contingency Funds

Amount
(7,132.72)

\$1,042,086.00

The Original (Contract Sum)(Guaranteed Maximum Price) was

The net change by previously authorized Change Orders

The (Contract Sum) (Guaranteed Maximum Price) Prior to this Change Order was

\$1,042,086.00

\$0.00

The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by

this Change Order in the amount of

The new (Contract Sum) (Guaranteed Maximum Price), including this Change Order, will be

The Contract Time will be (increased) (decreased) (unchanged) by

>

The new date of Substantial Completion will be

\$(7,132.72) \$1,034,953.28

(54.00) Days

July 24, 2021

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract time, that have been authorized by Construction Change Directives until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER

Harvard Jolly Architects

Architect

Philip L Trezza Ir Digitally staned by Philip L Trezza Jr Date: 2022.02.09 18:17:26-05'00'

PRINTED NAME AND TITLE

02/09/2022

ATE

BVB Construction, Inc.

CONTACTOR (f.rm-mame)

NATUR E

William Bocchino

PRINTED NAME AND TITLE

02/01/2022

ATE

chool Board of H ernando County

Purchasing Dept

N ATURE

James W. Lipsey

Mgr. Planning, Construction & Design

PRINTED NAME AND TITLE

02-10-2022

ATE

# AIA<sup>®</sup> Document G702<sup>™</sup> – 1992

# Application and Certificate for Payment

PO#

2042100026

School Board of Hernando Springstead HS Theater **APPLICATION NO:** 12.0 Distribution to: TO OWNER: PROJECT: County Purchasing Dept Renovation PERIOD TO: Feb 15, 2022 □ Owner 919 North Broad St. 3050 Landover Drive **CONTRACT FOR:** □ Architect Brooksville, FL 34601 Oct 27, 2020 Spring Hill, FL 34609 **CONTRACT DATE:** □ Contractor **PROJECT NO:** 20006 □ Field FROM CONTRACTOR: **VIA ARCHITECT:** BVB Construction, Inc. Harvard Jolly Architects □ Other 406 43rd Street W 2714 Dr MLK Jr St N Suite F St Petersburg, FL 33704 Bradenton, FL 34209 CONTRACTOR'S APPLICATION FOR PAYMENT The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been Application is made for payment, as shown below, in connection with the Contract. completed in accordance with the Contract Documents, that all amounts have been paid by AIA Document G703™ Continuation Sheet is attached. the Contractor for Work for which previous Certificates for Payment were issued and ow due.

4 ODICINAL CONTRACT CUM	¢4.042.006.42	payments received from the Owner, and that current payment shown herein is now
1. ORIGINAL CONTRACT SUM	\$ <u>1,042,086.13</u>	
2. NET CHANGE BY CHANGE ORDERS	\$ <u>(7,132.72)</u>	CONTRACTOR: BVB Construction, Inc.
3. CONTRACT SUM TO DATE (Line 1+2)	\$ <u>1,034,953.41</u>	By:
4. TOTAL COMPLETED AND STORED TO DATE	. \$ <u>1,034,953.41</u>	state of: Florida
5. RETAINAGE:		
a. 0.00 % of Completed work		County of: Pinellas
(Columns D + E on G703)	. \$ <u>0</u>	Subscribed and sworn before me this 15 day of Feb. 2022
b. <u>0.00</u> % of Stored Material		adjoribed and swell belore in a diagram adjor
(Column F on G703)		Notary Public:
Total Retainage (Line 5a+5b, or Total in Column I of G703)		My Commission expires: 10/27/24
6. TOTAL EARNED LESS RETAINAGE	\$ <u>1,034,953.41</u>	My Commission expires:LU/21/24
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ <u>1,005,775.61</u>	ARCHITECT'S CERTIFICATE FOR PAYMENT
		In accordance with the Contract Deciments based on an eiter characters and the

\$29,177.80

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changed approved in previous months by owner	\$0	\$0
Total approval this month	\$0	\$(7,132.72)
TOTAL	\$0	\$(7,132.72)
NET CHANGES by Change Order	\$(7,132.72)	•

8. CURRENT PAYMENT DUE .....

9. BALANCE TO FINISH, INCLUDING RETAINAGE ......

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**..... \$\_29,177.80

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

<b>ARCHITECT:</b> Harvard Jolly <i>i</i>	Architects		
	oigitally signed by Philip L Trezza Jr	Date:	02/21/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

#### AIA® Document G703™ - 1992

#### **Continuation Sheet**

AIA Document G702<sup>Tu-</sup>1992, Application and Certificate for Payment, or G732<sup>Tu-</sup>2009 Application and Certificate for payment, Construction Manager as Adversor Edition, containing Contractor's signed certification is attached. In tabulation below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 12.0

 APPLICATION DATE:
 Sep 18, 2021

 PERIOD TO:
 Feb 15, 2022

 ARCHITECT'S PROJECT NO:
 20006

A	В	С	D	E	F	G		Н	I
			WORK COM	MPLETED	MATERIALS	TOTAL COMPLETED AND		BALANCE TO	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED	FROM PREVIOUS		PRESENTLY	STORED TO DATE	0/ (C(C)	FINISH	RETAINAGE
ITEM NO.	DESCRIPTION OF WORK	VALUE	APPLICATION (D+E)	THIS PERIOD	STORED (Not in D or E)	(D+E+F)	% (G/C)	(C-G)	(If Variable rate)
					(NOURL DOLE)				
01 00 21	Builders Risk Insurance	5,044.00	5,044.00	0	0	5,044.00	100.00	0	0.00
01 00 25	Bond	20,842.00	20,842.00	0	0	20,842.00	100.00	0	0.00
01 21 16	Contingency	29,890.00	29,327.68	562.32	0	29,890.00	100.00	0	0.00
01 30 33	Construction Photographs	550.00	550.00	0	0	550.00	100.00	0	0.00
01 50 29	Temporary Fire Protection	200.00	200.00	0	0	200.00	100.00	0	0.00
01 56 03	Construction Fence	5,995.13	5,995.13	0	0	5,995.13	100.00	0	0.00
01 58 01	Project Site Sign, Installed	750.00	750.00	0	0	750.00	100.00	0	0.00
01 58 02	Directional Signage	200.00	200.00	0	0	200.00	100.00	0	0.00
01 60 03	Site Office Supplies	5,950.00	5,950.00	0	0	5,950.00	100.00	0	0.00
01 70 41	Dumpsters/Waste Disposal	4,800.00	4,800.00	0	0	4,800.00	100.00	0	0.00
01 70 42	Interim Cleaning	2,383.50	2,383.50	0	0	2,383.50	100.00	0	0.00
01 70 43	Final Cleaning	4,889.00	4,889.00	0	0	4,889.00	100.00	0	0.00
01 81 05	PM Vehicle Allowance	1,800.00	1,800.00	0	0	1,800.00	100.00	0	0.00
01 81 09	Supt Veh. Allowance	3,000.00	3,000.00	0	0	3,000.00	100.00	0	0.00
01 81 12	Mileage / Fuel	1,000.00	1,000.00	0	0	1,000.00	100.00	0	0.00
01 90 04	Project Manager	29,921.50	29,921.50	0	0	29,921.50	100.00	0	0.00
01 90 08	Superintendent	69,520.00	69,520.00	0	0	69,520.00	100.00	0	0.00
01 90 16	Administrative Assistant	4,950.00	4,950.00	0	0	4,950.00	100.00	0	0.00
01 90 17	Accounting	1,125.00	1,125.00	0	0	1,125.00	100.00	0	0.00
02 41 00	Selective Demolition	2,972.00	2,972.00	0	0	2,972.00	100.00	0	0.00
03 05 00	Concrete Work	11,573.00	11,236.43	336.57	0	11,573.00	100.00	0	0.00
05 57 00	Misc. Metals	20,386.00	20,386.00	0	0	20,386.00	100.00	0	0.00
06 10 00	Rough Carpentry	1,500.00	213.60	1,286.40	0	1,500.00	100.00	0	0.00
08 20 00	Doors, Frames and Hardware	2,000.00	1,410.50	589.50	0	2,000.00	100.00	0	0.00
08 71 00	Door Hardware	3,000.00	2,367.50	632.50	0	3,000.00	100.00	0	0.00
09 51 00	ACT	2,000.00	348.95	1,651.05	0	2,000.00	100.00	0	0.00
09 64 00	Wood Flooring	1,180.00	0	1,180.00	0	1,180.00	100.00	0	0.00
09 91 00	Painting	6,000.00	2,245.51	3,754.49	0	6,000.00	100.00	0	0.00
11 61 00	Broadcast Theater & Stage	358,110.00	358,110.00	0	0	358,110.00	100.00	0	0.00
	Equip.								0.00
14 40 00	Lifts	21,900.00	21,900.00	0	0	21,900.00	100.00	0	0.00
26 00 00	Electrical	252,798.00	252,798.00	0	0	252,798.00	100.00	0	0.00
26 55 00	Special Purpose Lighting	113,000.00	113,000.00	0	0	113,000.00	100.00	0	0.00
99 00 00	Fee	52,857.00	52,328.43	528.57	0	52,857.00	100.00	0	0.00
CO-001	Final Change Order Cost	(7,132.72)	0	(7,132.72)	0	(7,132.72)	100.00	0	0.00
	Adjustment								
	GRAND TOTAL	1,034,953.41	1,031,564.73	3,388.68	0	1,034,953.41	100.00	0	0.00

# ACKNOWLEDGMENT OF RECEIPT OF PAYMENT WAIVER OF CLAIM AND CERTIFICATE

# THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA

Partial Waiver of LienX_ Final Waiver of Lien
KNOW ALL MEN BY THESE PRESENCE, That BVB Construction, Inc.
for and in consideration of Twenty Nine Thousand One Hundred Seventy-Seven and 80/100
(\$29,177.80) Dollars and other goods and valuable considerations, lawful money of the United
States of America, to me in hand paid, the receipt whereof is hereby acknowledged does hereby
waive, release, remise and relinquish any and all right to make any claim or demand whatsoever
against the School Board of Hernando County, Florida for work done or material furnished in the
project named herein. All Laborers, and / or material suppliers and others who furnished Labor,
Equipment, and / or materials for the following mentioned property, pursuant to any order of this
company, firm, corporation, or other entity, have been paid on the following described property:
Springstead High School Theater
3050 Landover Blvd
Spring Hill, Fl 34608
The undersigned certifies to the best of his knowledge, information and belief, the work done
covered by this Waiver, or materials supplied, are in accordance with the Contract Documents.
Dated this,,
July Kant
By: William Bocchino
Title: President
Sworn to and subscribed to before me this 15 day of Feb., , (2022).
My Commission Expires 10/27/24 ,
Notary Public
Personally Known (¥or Produced Identification ()

Type of Identification Produced: N/A

#### Facilities & Construction Department

Brian Ragan, Director

8016 Mobley Road Brooksville, FL 34601

Phone: 352-797-7050 Fax: 352-797-7150



Superintendent: John Stratton
Board Chairperson: Gus Guadagnino
Vice Chairperson: Susan Duval
Board Members:
Kay Hatch
Jimmy Lodato
Linda Prescott

Learn it. Love it. Live it.

#### **NOTICE OF FINAL ACCEPTANCE**

PROJECT NO.: 0181-213-0719

PROJECT NAME: SPRINGSTEAD HIGH SCHOOL THEATER RENOVATION

CONTRACTOR: BVD CONSTRUCTION INC.

406 43<sup>RD</sup> STREET W

SUITE E

BRADENTON, FL 34209

ACCEPTANCE DATE: 26<sup>TH</sup> APRIL, 2022

NOTICE IS HEREBY GIVEN TO THE CONTRACTOR THAT THE HERNANDO COUNTY SCHOOL BOARD, ACTING BY AND THROUGH THE DULY AUTHORIZED REPRESENTATIVE IDENTIFIED BELOW, ACCEPTS AS COMPLETE THE PROJECT REFERENCED ABOVE.

#### **Duly Authorized Representative**

Name: Richard Oakley

Agency: Hernando County School District

**Facilities and Construction Department** 

Phone: (352) 797-7050

E-mail: oakley r@hcsb.k12.k12.fl.us

Upon approval by the Hernando County School Board, a copy of this form shall be delivered to the Contractor.

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.

#### Facilities & Construction Department

Brian Ragan, Director

8016 Mobley Road Brooksville, FL 34601

Phone: 352-797-7050 Fax: 352-797-7150



Superintendent: John Stratton Board Chairperson: Gus Guadagnino Vice Chairperson: Susan Duval Board Members: Kay Hatch Jimmy Lodato Linda Prescott

Learn it. Love it. Live it.

#### **NOTICE OF FINAL SETTLEMENT**

PROJECT NO.: 0181-213-0719

PROJECT NAME: SPRINGSTEAD HIGH SCHOOL THEATER RENOVATION

CONTRACTOR: BVB CONSTRUCTION INC.

406 43RD STREET W

**SUITE E** 

BRADENTON, FL 34209

SETTLEMENT DATE: 26<sup>TH</sup> APRIL, 2022

NOTICE IS HEREBY GIVEN THAT AT <u>6:00PM</u> ON THE DATE INDICATED ABOVE, AT <u>919 NORTH BROAD ST.,</u>

<u>BROOKSVILLE, FLORIDA,</u> FINAL SETTLEMENT WILL BE MADE, PENDING ANY OUTSTANDING CLOSEOUT

PROCEDURES, BY THE HERNANDO COUNTY SCHOOL BOARD WITH THE ABOVE-NAMED CONTRACTOR FOR AND

ON ACCOUNT OF THE CONTRACT FOR THE CONSTRUCTION OF THE PROJECT REFERENCED ABOVE.

- Any person, co-partnership, association or corporation who has an unpaid claim against the said project, for or on account of the furnishing of labor, materials, team hire, sustenance, provisions, provender, rental machinery, tools or equipment and other supplies used or consumed by the Contractor or any of his subcontractors in or about the performance of said work, may at any time up to and including said time of such final settlement, file a verified statement of the amount due and unpaid account of such claim.
- 2. All such claims shall be filed with the duly authorized representative identified below.
- 3. Failure on the part of a creditor to file a verified statement prior to final settlement shall relieve the Hernando County School Board from any and all liability for any such claim pertaining to the project referenced above.

#### **Duly Authorized Representative**

Name: Richard Oakley

Agency: Hernando County School District

**Facilities and Construction Department** 

Phone: (352) 797-7050

E-mail: <u>oakley r@hcsb.k12.fl.us</u>

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.

# **Agenda 22-0527 SHS Theater Renovation Closeout**

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.
(For Donations, use Section B)

	man cen	t SHS Theater Renov	ation closeout			
Account Name  Account Number	3983E	7400	6800	0181	M2130	
Account Number	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved	Budget + Amendme	·	Current = Available	Present - Request	Remaining = Balance	
Budget	-	To Date	Budget	·	Available	
1,042,086.13	<sub>\$</sub> -7,132.72	½ <sub>\$</sub> 1,005,755.6	51 <sub>\$</sub> 29,177.80	<sub>\$</sub> 29,177.80	<b>\$ 0.00</b>	
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Proje
			•		,	Sub Floje
Original Approved	Budget + Amendme		Current = Available	Present - Request	Remaining = Balance	
Budget	-	To Date	Budget	rtoquost	Available	
	\$	\$	\$	\$	\$	
				*		
. Item Currently Not Bud	lgeted -**					
Account Name						
Account Name Account Number	Fund	Function	Object	Cost Center	Project	Sub Proje
		Function	Object	Cost Center	Project	Sub Proje
Account Number		Function	Object	Cost Center	Project	Sub Proje
Account Number  Amount		Function	Object	Cost Center	Project	Sub Projec
Account Number  Amount  Funding Source		Function	Object	Cost Center	Project	Sub Projec

C. History	
Check one:	_
Prior Year Budget:	$\circ$
New for Current Year:	òΧ

Amount \$

Prior Year Approved Budget: \$ 1,042,086.13
Prior Year Actual Spent: \$ 1,005,775.61

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

### School Board Regular Meeting

**Agenda Item # 22-0550** 

5/10/2022

#### **Title and Board Action Requested**

Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2022-2023 School Year to provide transition services and the issuance of a purchase order in the estimated amount of \$35,000.00

#### **Executive Summary**

The Director of Exceptional Student Education, on behalf of the Superintendent of Schools, hereby requests the Board approve the Contract for Services between The ARC Nature Coast and Hernando County School Board for the 2022-2023 school year and approve the issuance of a purchase order in the estimated amount of \$35,000.00. The ARC Nature Coast provides transition services for some students, typically 18-22 years of age, who are eligible for Exceptional Student Education. The services to be provided are identified on the students' Individual Education Plan (IEPs).

#### My Contact

Troy LaBarbara, Director Exceptional Student Education

#### 2018-23 Strategic Focus Area

Pillar 5: Fiscal Responsibility & Organizational Effectiveness

#### **Financial Impact**

The cost for this agenda item is \$ 35,000.00, see attached budget sheet. The cost for the previous fiscal year was \$ 25,414.94.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# CONTRACT FOR SERVICES BETWEEN

# The ARC Nature Coast and

#### The School Board of Hernando County July 1, 2022 through June 30, 2023

This Contract is entered into between The ARC Nature Coast hereinafter referred to as the "Provider" and the School Board of Hernando County, hereinafter referred to as "The Board."

#### I. The Provider Agrees:

- A. To provide an instructional program as required by the student's Individualized Education Plan (IEP) which will include community awareness, skill training, and work experience.
- B. To require that all employees, staff, agents or other persons providing services pursuant to this Agreement to undergo a criminal background screening including fingerprinting as required in Chapter 1012, Florida Statutes.
- C. To provide services rendered by qualified, certified teachers and/or staff as defined by the *Florida State Board of Education Rules*.
- D. To provide lesson/service delivery plans and a monthly attendance record for The Board. This attendance record shall accompany the monthly voucher.
- E. To provide the Board's assigned exceptional student education teacher documentation of the students' progress based on their IEPs' goals in writing every four (4) weeks.
- F. To provide services and maintain records as required by State and Federal laws related to Individuals with Disabilities Education Act (IDEA) and FTE. In addition, all necessary student records will be provided at the time the student is reassigned to another school. All student records shall be maintained as confidential in accordance with §1002.22, Florida Statutes.
- G. To retain all required records for the period prescribed by the Florida Department of State.
- H. The ARC Nature Coast shall furnish The Board with current Certificates of Insurance coverage for Workmen's Compensation Insurance, General Liability Insurance, automobile insurance, and other such insurance as The Board may require from time to time. The ARC Nature Coast shall maintain all such insurance coverage and shall furnish The Board with certificates of renewal coverage.

#### CONTRACT FOR SERVICES BETWEEN

The ARC Nature Coast and The School Board of Hernando County July 1, 2022 through June 30, 2023 Page 2 of 3

- I. To provide transportation of students enrolled in the ARC Nature Coast program equal to the Medicaid Waiver rate of pay per trip. The Provider must meet all applicable transportation safety requirements required by law and/or administrative rule.
- J. To be liable, and agrees to be liable, for and shall indemnify, defend and hold The Board harmless for all claims, suits, judgments or damages, including court costs and attorney fees, arising out of or in the course of its provision of the services called for in this Contract.
- K. To grant access by School District, the Florida Department of Education, the Auditor General's Office, the appropriate federal agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

#### II. The Board Agrees:

A. The School Board of Hernando County will reimburse ARC Nature Coast of Hernando County on a monthly basis at the hourly rate equal to the Medicaid Waiver rate for identified services based on an eligible exceptional education student's IEP.

#### III. The Provider and The Board Mutually Agree:

A. Unforeseen questions or any problems whatsoever arising during the administration of the Contract between parties shall be resolved through negotiation. The negotiated resolution of the unforeseen problems or questions shall be reduced to writing that shall then be attached to and made part of this Contract as a clarifying interpretation. If the parties are unable to resolve said differences / problems through negotiation, either may seek those remedies available to it at law.

#### B. Termination

- 1. <u>Termination at Will</u>: This Contract may be terminated by either party upon no less than thirty (30) days written notice, with or without cause. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- 2. <u>Termination Due to Lack of Funds</u>: In the event funds to finance this Contract become unavailable, the Provider or The Board may terminate the Contract upon thirty (30) days notice in writing to the other party. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

CONTRACT FOR SERVICES BETWEEN

The ARC Nature Coast and The School Board of Hernando County July 1, 2022 through June 30, 2023

Page 3 of 3

IV. The School Board of Hernando County, Florida shall not discriminate on the basis of race, sex, marital status, national origin, religion, handicap or age, in the operation of the school district or with regard to its obligations under this agreement.

- V. ARC Nature Coast shall not discriminate on the basis of race, sex, marital status, national origin, religion, handicap or age, in the operation of its business or in the provision of services under this agreement.
- VI. This Contract shall be governed by the Laws of the State of Florida, and governing regulatory rules, all of which are incorporated herein.
- VII. This Contract shall be in force and effect July 1, 2022, through June 30, 2023. It may thereafter be renewed annually as approved by the parties.

IN WITNESS THEREOF, the parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized.

SCHOOL BOARD OF HERNANDO COUNTY	ARC NATURE COAST  May 3/2/2023
John Stratton, Superintendent Date	Representative ARC Nature Coast Date
	Kelly Long 3/2/2022
Gus Guadagnino, Chairperson Date	Witness Date

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB

# STANDARD ADDENDUM TO AGREEMENTS WITH THE HERNANDO COUNTY SCHOOL BOARD

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

- 1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.
- 2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.
- 4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

- 5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.
- 6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.
- 7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.
- 8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.
- 9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.
- 10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.
- Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.
  - 12. Notwithstanding any provision to the contrary in the agreement, all payments due

from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

- 13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.
  - 14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.
  - 15. <u>E-Verify</u>. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.
- 16. Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section,

119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

- 17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:
  - a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
  - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
  - d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon

completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

Signed and dated by authorized representative of the Contractor/Vendor as provided below:

Contractor/Vendor:	The Arc	Nature Coast, Inc.
Maglio S		approved as to Form
Printed Name: Mark	J. Berry	Vancy McClain Alfonso

Title: C = 0Date: 3 - 2 - 2022 General Counsel, HCSB

#### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

Account Name						
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25,414.94\_

Prior Year Approved Budget:

Prior Year Actual Spent:

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

### School Board Regular Meeting

**Agenda Item # 22-0560** 

5/10/2022

#### **Title and Board Action Requested**

Approve the Memorandum of Agreement between Lighthouse for the Blind and Visually Impaired and Hernando County School Board for the 2022-2023 school year and issuance of a purchase order for the estimated amount of \$2,500.00.

#### **Executive Summary**

The Director of Exceptional Student Education, on behalf of the Superintendent of Schools, hereby requests the Board approve the Memorandum of Agreement between Lighthouse for the Blind and Visually Impaired from July 1, 2022 through June 30, 2022 to provide services to students who are visually impaired. It is necessary to contract with an agency to provide services for students who are visually impaired as designated on the students' Individual Education Plan (IEPs). Approval is requested for the issuance of a purchase order in the estimated amount of \$2,500.00.

#### My Contact

Troy LaBarbara, Director Exceptional Student Education

#### 2018-23 Strategic Focus Area

Pillar 1: Student Achievement

#### **Financial Impact**

The cost for this agenda item is \$2,500.00 see attached budget sheet. The cost for the previous fiscal year was \$2,500.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

#### MEMORANDUM OF AGREEMENT

This agreement is made and entered into on this <u>lst</u> day of <u>July</u>, <u>2022</u>, by and between Lighthouse for the Blind and Visually Impaired (hereinafter the Lighthouse) and Hernando County School District, (hereinafter the District).

Under this agreement, the Lighthouse agrees to provide the following services to the District:

 Orientation & Mobility Services provided by an Orientation & Mobility Specialist who has a degree in Orientation & Mobility from an accredited university.

Such services made available will include:

- 1. Assessment & Evaluation of individual students as referred.
- 2. Direct services to students as requested by the District, with duration and frequency of services determined by the Lighthouse personnel and/or the students IEP (as possible).
- 3. Consultation to District personnel as requested or needed.
- 4. Written reports, including goals and lesson summaries as needed.
- On a monthly basis, provide the District with written reports and an invoice for services which clearly identifies name of student, date and length of service and mileage.

In return for these services, the District agrees to the following:

- 1. A copy of the student's current IEP will be made available to the Lighthouse's personnel.
- 2. Reimbursement to the Lighthouse at a rate of:

Orientation & Mobility Services

- \$70 per hour for direct service to students, IEP and consultation with District personnel
- .58 cents per mile for mileage between the Lighthouse office and the student's school, until January 1, 2022. At that time, the standard mileage rate for 2023 will be adjusted.
- .58 cents per mile for mileage within/between schools in the Hernando County School District until January 1, 2022. At that time, the standard mileage for 2023 will be adjusted.
- The school will be responsible for notifying the Lighthouse if the student is absent. If the Lighthouse is not informed of an absence in advance of a least one (1) hour and the instructor reports to the school, the School Board will bay the current standard mileage rate and one (1) hour at \$70.00 per hour to compensate the Lighthouse.

This agreement will be in effect until such time that either party notifies the other of any change in writing. This agreement may be canceled by either party with 30 days advance notice.

Lighthouse:	Hernando County School Board:	
Lighthouse Representative Signature	Client Representative Signature	
Stefanie Pontlitz		Approved as to Form
Print Name	Print Name	Nancy McClain Alfonso
CEO/Executive Director		General Counsel, HCSB
Title	Title	Continues Continues Continues Continues
3/7/22		
Date	Date	ab Acade App and State of the Comments

# STANDARD ADDENDUM TO AGREEMENTS WITH THE HERNANDO COUNTY SCHOOL BOARD

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

**WHEREAS**, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

- 1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.
- To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of \$768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to \$768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.
- 4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

- 5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.
- 6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.
- 7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.
- 8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.
- 9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.
- 10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.
- Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.
  - 12. Notwithstanding any provision to the contrary in the agreement, all payments due

from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

- 13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.
  - 14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.
  - 15. <u>E-Verify</u>. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.
  - Public records compliance provisions. Any confidentiality provisions in the 16. Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section.

119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

- 17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:
  - a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
  - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
  - d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon

completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

Signed and dated by authorized representative of the Contractor/Vendor as provided below:

Contractor/Vendor:	1 01 1
Lighthouse for Viscolly-	Impained & Dina Approved as to Form
Printed Name: Change Port 14	A San San State of States of States of
Title: CEO	I may now many my
Date: 34-22	General Counsel, HCSI

#### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

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<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

### School Board Regular Meeting

**Agenda Item # 22-0562** 

5/10/2022

#### Title and Board Action Requested

Approve the Professional Services Agreement between IU LLC, dba ACD (Accessible Communication for the Deaf) to provide sign language interpreting services for the deaf and hard of hearing in the amount of \$5000.00.

#### **Executive Summary**

The Director of Exceptional Student Education, on behalf of the Superintendent of Schools, hereby request the Board approve the Professional Services Agreement between IU LLC, dba ACD and Hernando County School Board to provide substitute sign language interpreting services and other support services for students with disabilities in the district who are deaf or hard of hearing as designated in a students' Individual Education Plan (IEP). The changes from the previous years agreement (2021-2022) are hourly increase of \$7.00 per hour from \$70.00 per hour to \$77.00 per hour from Monday - Friday, hourly increase of \$2.00 per hour from \$75.00 per hour to \$77.00 per hour weekends and holidays from 8:00 am - 5:00 pm and work performed outside of the traditional classroom setting. Approval is also requested for the issuance of a purchase order for an estimated \$5,000.00 for the 2022-2023 school year.

The Agreement will also afford the district a vendor to contact if services are needed for parents and staff who are deaf and hard of hearing in accordance with the American with Disabilities Act (ADA) regulations.

#### My Contact

Troy LaBarbara, Director **Exceptional Student Education** 

#### 2018-23 Strategic Focus Area

Pillar 5: Fiscal Responsibility & Organizational Effectiveness

#### **Financial Impact**

The cost for this agenda item is \$5,000.00, see attached budget sheet. The cost for the previous fiscal year was

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



#### PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

#### IU LLC, dba ACD

# (Accessible Communication for the Deaf)

#### AND

#### THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA

#### For the School Year 2022 - 2023

This Agreement entered on March 2, 2022, by and between ACCESSIBLE COMMUNICATION FOR THE DEAF, INC., hereinafter referred to as "ACD," and SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA, hereinafter referred to as "School Board," collectively referred to as the "Parties."

Whereas, in order to comply with federal laws and regulations as described in Titles VI and VII of the Civil Rights Act of 1964, and all the provisions of Section 504 of the Rehabilitation Act of 1973, nondiscrimination against the handicapped as amended (45 CFR, Part 84), the IDEA of 1975, and the Americans with Disabilities Act of 1990, the School Board desires to provide interpreter services and other support services for students with hearing loss who use sign language as their mode of communication.

#### 1. ACD agrees:

- a To provide the most highly qualified sign language interpreter available when requested, at the rates agreed upon in this contract.
- b To obtain authorization to provide interpreter services from the Director of Exceptional Student Education, or designee.
- c To respond to requests in a timely manner, either by phone, email, or fax.
- d To maintain books, records and documents in accordance with accounting procedures and practices, sufficiently and properly reflecting all expenditures of funds provided by the School Board under this Agreement.
- e To assure that these records shall be subject at all times to inspection review, or audit by personnel duly authorized by the School Board.
- f To maintain and file with the School Board such progress, fiscal, inventory, and other reports as the School Board may require within the period of this Agreement.











# making connections nationwide

# ACD, an iu group company

- g To retain all financial records, supporting documents, statistical records, and any other document pertinent to this Agreement for a period of three (3) years after termination of this Agreement, or if an audit has been initiated and audit findings have not been resolved at the end of the three (3) years, the records shall be retained until resolution of the audit findings.
- h ACD, its employees, officers, agents, independent contractors or other persons performing services for ACD and having any contact with students, shall undergo background screening through the School District's Safety and Security department prior to rendering any services to students. If any person screened pursuant to this section is not cleared by Safety and Security, said person shall have no contact with any students. Any violation of this paragraph shall be considered a material breach of this Agreement and cause for the School District to cancel the Agreement as provided herein.
- i To comply with any and all applicable laws.
- j ACD shall not assign the responsibility of this Agreement to another party without the written approval of the School Board.

#### 2. The School Board agrees:

- a To pay for requested services that have been authorized by the Director of Exceptional Student Education or designee when an interpreter is provided, even when the student fails to appear as scheduled.
- b Cancellations made less than 24 hours in advance will result in a charge for the full time reserved.
- c To pay the hourly rates outlined below, per interpreter, with a two-hour minimum
  - \$77.00 per hour Monday Friday 8:00a.m. 5:00p.m. (Education rate only) i.
  - ii. \$77.00 per hour Monday - Friday 5:01p.m. -7:59a.m. (Education rate only)
  - iii. \$77.00 per hour weekends and holidays -8:00a.m - 5:00p.m.
  - \$80.00 per hour weekends and holidays 5:01p.m. 7:59a.m. iv.
  - \$77.00 per hour for any work performed outside of the traditional classroom setting, e.g. graduation ceremonies, parent-teacher conferences, etc.
  - \$80.00 per hour for legal and quasi-legal settings
- d To pay for the original time requested when an assignment is cancelled less than one full business day in advance.
- e Hourly rates apply throughout the time requested, including lunch and/or breaks.
- f If an interpreter is no longer needed due to the absence of a student, or for any other reason, the cancellation policy will apply. Should this occur, Hernando County School District may reassign the interpreter to another student and/or another location, or excuse the interpreter for the remainder of the day.











- g Two interpreters will be required for plays, trainings, or any other events consisting of continuous dialogue or lecture.
- h To pay for interpreting services each month, on a date to be specified/determined by the School Board.

### 3. Both Parties agree:

- a Pursuant to 45 CFR, part 205.50, ACD shall not use or disclose any information concerning a recipient of services under this Agreement for any purpose not in conformity with federal, state, and local laws, regulations, and authorities, except upon the written consent of the recipient, or his/her legal guardian, or when authorized by law.
- b ACD shall hold the School Board harmless from all claims, suits, judgments, or damages, including court costs and attorney's fees, arising out of, or in the course of the other party's actions in the execution of this Agreement.
- c This Agreement shall commence on July 1, 2016, and shall terminate on June 30, 2017, unless otherwise terminated, in the manner herein provided.
- d This Agreement may be terminated by either Party without cause upon not less than thirty (30) days written notice to the other Party. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- e The venue for any proceeding relative to this Agreement shall be in Hernando County, Florida.
- f Both Parties agree that every notice provided for in this Agreement shall be effective upon receipt, and shall be in writing, directed to the Parties at the respective addresses set forth as follows:

As to ACD:

IU, LLC dba ACD, ACCESSIBLE COMMUNICATION FOR THE DEAF 4846 North University Drive, #354 Lauderhill, FL 33351-4510

As to the School Board

Troy LaBarbara, Director **Exceptional Student Support Services** School Board of Hernando County, Florida 1036 Varsity Drive Brooksville, Florida 34601

- g. Both Parties agree that this Agreement contains the entire Agreement of the Parties, and there are no conditions or limitation to this undertaking except those stated herein. After execution hereof, no alterations, changes or modifications shall be binding or effective unless in writing and signed by both Parties.
- h. Nothing contained herein shall be construed as a waiver of the Board's right to sovereign immunity pursuant to the Constitution and laws of the State of Florida.











IN WITNESS THEREOF, ACD and the SCHOOL BOARD OF HERNANDO COUNTY have caused this Agreement to be executed by their duly authorized officials.

Signed, sealed and delivered in the presence of: As to IU, LLC DBA ACD, ACCESSIBLE COMMUNICATION FOR THE DEAF 03/02/2022 Shamus Sayed Date VP of Sales and Marketing IU, LLC dba ACD As to the School Board of Hernando County, Florida Gus Guadagnino, Chairperson Date School Board of Hernando County, Florida John Stratton, Superintendent Date School Board of Hernando County, Florida

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB









# STANDARD ADDENDUM TO AGREEMENTS WITH THE HERNANDO COUNTY SCHOOL BOARD

**WHEREAS**, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

**WHEREAS**, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

**WHEREAS**, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

**WHEREAS**, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

- 1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.
- To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.
- 4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

- 5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.
- 6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.
- 7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.
- 8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.
- 9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.
- 10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.
- 11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.
  - 12. Notwithstanding any provision to the contrary in the agreement, all payments due

from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

- 13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.
  - 14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.
  - 15. <u>E-Verify</u>. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.
  - Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section,

119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

- 17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:
  - a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
  - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
  - d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for

completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, <u>Jordan k@hcsb.k12.fl.us</u> or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

Signed and dated by authorized representative of the Contractor/Vendor as provided below:

Contractor/Vendor: IU, LLC dba ACD

Printed Name: Shamus Sayed

Title: Vice President

Date: 03/02/2022

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB

### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

Account Number		Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request =	Remaining Balance Available	
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Account Name	_						
Account Number	_	Fund	Function	Object	Cost Center	Project	Sub Projec
Original Approved	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request =	Remaining Balance Available	
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Funding Source  Account Name  Account Number  Amount  Funding Source	dgeted -*	To be included in the	2022-2023 Fiscal Year Bud 5200	lget 3100	9005	49500	Sub Project

\$\_5,000.00

\$ 0

Prior Year Approved Budget:

Prior Year Actual Spent:

Check one:

Prior Year Budget: 
New for Current Year:

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



### Hernando School District

### School Board Regular Meeting

**Agenda Item # 22-0567** 

5/10/2022

### **Title and Board Action Requested**

Approve the Service Agreement between Community Rehab Services, Inc., and Hernando County School Board for the 2022-2023 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$12,500.00.

### **Executive Summary**

The Director of Exceptional Education on behalf of the Superintendent of Schools, hereby request the Board to approve the Service Agreement between Community Rehab Associates, Inc. and Hernando County School Board to provide services such as speech therapy, occupational therapy, physical therapy, and vision services to students with disabilities as designated on the students' Individual Education Plan (IEPs). If the position is unfilled, and the position is necessary to deliver services to students with disabilities as designated on the students' IEP, the contacted services are used. The only change to the previous year agreement (2021-2022) is an hourly increase of \$2.00 from \$60.00 to \$62.00 per hour for Speech Language Pathologist M.S. (CCC-SLP). Approval is also requested for the issuance of a purchase order for an estimated amount of \$12,500.00.

### **My Contact**

Troy LaBarbara, Director Exceptional Student Education

### 2018-23 Strategic Focus Area

Pillar 5: Fiscal Responsibility & Organizational Effectiveness

### Financial Impact

The cost for this agenda item is \$\$12,500.00, see attached budget sheet. The cost for the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



### SERVICE AGREEMENT

This Service Agreement (hereafter referred to as "Agreement") dated March 2, 2022, between Community Rehab Associates, Inc., a Florida corporation (referred to as "Company") and School Board of Hernando County, Florida (referred to as "School District"), (collectively referred to as "Parties"), effective for the 2022-2023 school year, to be extended on a yearly basis with mutual consent.

The Parties agree as follows:

#### 1. Duties

During the engagement of this Agreement, the Company will provide therapy services upon the request of the School District (collectively referred to as "Services").

### 2. Duration

Services will be ongoing, without lapse, throughout the duration of this Agreement.

### 3. Payment

The School District shall pay the Company for the labor to be performed under this Agreement in the following sum:

Speech Language Pathologist M.S. (CCC-SLP)	\$62.00 per hour
Occupational Therapist (OT)	\$60.00 per hour
Physical Therapist (PT)	\$60.00 per hour
Speech Language Pathologist – Clinical Fellow (CF-SLP)	\$60.00 per hour
Occupational Therapy Assistant (COTA)	\$50.50 per hour
Physical Therapy Assistant (PTA)	\$50.50 per hour
School Psychologist	\$65.00 per hour

Additional positions may be filled at the request of the School District. Payment for any positions not listed above will be agreed upon mutually with an amendment to this contract.

If and when therapists are required to travel between work sites in a single day, School District shall pay Company for travel time

The Company will submit an invoice to the School District on a bi-weekly basis. The School District will pay the amount due within 60 days of the invoice date. The therapy services will be discontinued if payment is not made within 90 days. If the amount is not paid within 120 days the account may be sent to a collection agency for the balance of the amount plus any expenses resulting from the involvement of the collection agency.

### 4. Responsibilities

The services provided will be in accordance with the eligibility criteria and service model of the School District.

The School District will be responsible for the following:

- a. Provide all evaluations and therapy materials
- b. Making available all student records and information relevant to and for the purpose of services being provided, or to be provided
- c. Providing space for the assigned Therapist(s) to work with the students
- d. Provide training for completion of encounter logs and other required paperwork

The Company shall be responsible for the following:

a. Provide qualified Therapist(s) as ordered by the School District. A candidate holding a State of Florida license is preferred, but bachelor-level assistants may be considered if

Community Rehab Associates, Inc.\_ Service Agreement 2022-2023
Page 2 of 4-



jointly agreed upon by Company and School District.

- Providing assessment and direct consultative services as jointly agreed upon by the Therapist(s) and School District and subject to rules for therapists for Florida Public Schools
- c. The Therapist(s) will attend staffings, multidisciplinary team meetings, and therapy meetings as necessary
- d. Complete encounter logs and other paperwork for each student. Paperwork will be maintained at the location designated by the School District

### 5. Confidentiality

The Company shall agree that all student information is confidential and the therapists employed by the Company shall hold the same in confidence, shall not use the confidential information other than for purposes of its business with the School District, and shall disclose it only as prescribed by school board officials.

### 6. Professional Liability / Medical Malpractice

The Company shall procure and maintain for the life of this agreement, Professional liability / Medical Malpractice Insurance. The minimum limits of coverage shall be \$300,000 per occurrence.

### 7. Background Check

The Company, its employees, officers, agents, independent contractors or other persons performing services for the Company and having any contact with students, shall undergo a level 2 criminal background screening through the School District's Safety and Security department prior to rendering any services to students. If any person screened pursuant to this section is not cleared by Safety and Security, said person shall have no contact with any students. Any violation of this paragraph shall be considered a material breach of this agreement and cause for the School District to cancel it.

### 8. Assignability

This Agreement shall be binding upon and inure to the benefit of both parties and their respective successors and assigns, including any entity with which to into which the Company may be merged or which may succeed to its assets or business.

#### 9. Non-Compete

The School District agrees not to actively recruit the Company's employees within two (2) years of their hire date with the Company. Active recruitment would constitute a face-to-face meeting, telephone call or correspondence initiated by District staff. The School District also agrees not to hire the Company's employees who are paid a singing or relocation bonus within two (2) years of their hire date with the Company. In conjunction herewith, the Company acknowledges that the School District will be creating and/or posting open positions for OT/ PT / Speech services throughout the life of this agreement. The Company agrees that should one of its employees apply for a position with the School District within two (2) years of their hire date with the Company, the Company's only course of action is against the employee and not the School District (provided the District has not "recruited" the employee within the meaning of this paragraph).

### 10. Entire Agreement

This Agreement constitutes the entire understanding of the parties and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter of this Agreement.

#### 11. Amendment

This Agreement may be amended or modified only by a written instrument executed by the Company and the School District.

#### 12. Partial Invalidity

If any term or condition or this Agreement shall be invalid or unenforceable to any extent or in any application, then the remainder of this Agreement, and such term or condition except to such extent or in such application, shall not be affected thereby and each and every term and condition of this Agreement shall be valid and enforced to the fullest extent and in the broadest application permitted by law.

Community Rehab Associates, Inc.\_ Service Agreement 2022-2023
Page 3 of 4-



### 13. Counterparts; Facsimile

This Agreement may be executed by any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A party's receipt of a facsimile signature page to this Agreement shall be treated as the party's receipt of an original signature page.

### 14. Titles and Heading

Titles and headings to sections herein are for purposes of reference only, and shall in no way limit, define, or otherwise affect the provision herein.

### 15. Indemnification

The Company agrees to indemnify, hold harmless and defend the School District, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which the School District, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by the Company, its agents, servants or employees; the Company's equipment, its agents, servants or employees while such equipment is on premises owned or controlled by the School District; or the negligence of the Company or the negligence of its agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including the School District's property, and injury or death of any person whether employed by the Company, the School District or otherwise.

### 16. Choice of Law and Venue

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Fifth Judicial Circuit of Hernando County, Florida.

### 17. Parties Acknowledgments

The parties acknowledge and agree to each of the following items:

- a. It is executing this Agreement voluntarily and without and duress or undue influence by the Company or anyone else.
- b. It has carefully read this Agreement. It has asked any questions needed for it to understand the terms, consequences and binding effect of this Agreement and fully understand them.
- c. It sought the Advice of an attorney of its choice if it wanted to before signing this Agreement.

Community Rehab Associates, Inc.\_ Service Agreement 2022-2023 Page 4 of 4-



Nancy McClain Alfonso

General Counsel, HCSB

[Signatures on Page 4]

### SIGNATURES TO SERVICE AGREEMENT:

### COMPANY: SCHOOL DISTRICT: COMMUNITY REHAB ASSOCIATES, INC., School Board of Hernando County, Florida 919 North Broad Street A Florida corporation 3950 3rd Street North, Suite D Brooksville, FL 34601 Saint Petersburg, Florida 33703 Date: \_\_3/2/2022 Date: \_\_\_\_\_ Approved as to Form Killy MD well Nancy McClain Alfonso By: Name: Kelly McDonnell, MS, CCC-SLP Name: Gus Guadagnino General Counsel, HCSB Title: CEO and Director of Therapy Services Title: Chairman, School Board of Hernando Co. Name: John Stratton Title: Superintendent, School Board of Hernando Co. Approved as to Form

# STANDARD ADDENDUM TO AGREEMENTS WITH THE HERNANDO COUNTY SCHOOL BOARD

**WHEREAS**, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

**WHEREAS**, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

**WHEREAS**, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

**WHEREAS**, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

- 1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.
- To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.
- 4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

- 5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.
- 6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.
- 7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.
- 8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.
- 9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.
- 10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.
- 11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.
  - 12. Notwithstanding any provision to the contrary in the agreement, all payments due

from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

- 13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.
  - 14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.
  - 15. <u>E-Verify</u>. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.
  - Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section,

119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

- 17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:
  - a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
  - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
  - d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon

completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan & hesb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision in the form of a court proceeding and shall, as a prevailing party, be entitled to provision shall survive any termination or expiration of the contract.

utilize all such student information/records in accordance with the FERPA regulations and only as by way of subpoena or court order, Contractor shall notify the School Board of such request in unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and same to any third parties without the express written approval of the School Board, except third agreement, it will maintain any such information / records as confidential and will not release regulations. writing including a copy of the subpoena or order and shall otherwise comply with the FERPA provided for in the Agreement and this Addendum. If student information/records are requested bound to maintain the confidentiality of student information/records, and prohibited from parties who are essential to Contractor's delivery of its services to the School Board and who are If the Contractor receives any student information / records as a result of this

Signed and dated by authorized representative of the Contractor/Vendor as provided below:

Contractor/Vendor:

Wy MiDraell

Approved as to Form

Nancy McClain Alfonso

Title: <u>CEO and Director of Therapy Services</u>

Date: 3/2/2022 Printed Name:

Kelly McDonnell

Date:

General Counsel, HCSB

### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Proje
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Original Approved	Budget + Amendments	Expenditures / - Encumbrances	Current = Available	Present - Request	Remaining = Balance	
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\*\* WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*

12,500.00

\$\_0

Prior Year Approved Budget:

Prior Year Actual Spent:

C. History

Check one:

Prior Year Budget: 
New for Current Year:



### Hernando School District

### School Board Regular Meeting

**Agenda Item # 22-0568** 

5/10/2022

### **Title and Board Action Requested**

Approve the Service Agreement between CareerStaff Unlimited, LLC and Hernando County School Board for the 2022-2023 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$20.000.00

### **Executive Summary**

The Director of Exceptional Student Education, on behalf of the Superintendent of Schools, herby requests the Board approve the Service Agreement between CareerStaff Unlimited, LLC and the Hernando County School Board to provide services for speech therapy to students with disabilities as designated on the students' Individual Education Plan (IEPs). If the position is unfilled, and the position is necessary to delivery services to students with disabilities as designated on the students' IEP, then contracted services are used. The change from the previous agreement (2021-2022) is to provide only speech therapy and an hourly increase of \$3.00 from \$60.00 to \$63.00 an hour for this therapy. Approval is also requested for the issuance of a purchase order in the estimated amount of \$20,000.00.

### **My Contact**

Troy LaBarbara, Director **Exceptional Student Education** 

### 2018-23 Strategic Focus Area

Pillar 5: Fiscal Responsibility & Organizational Effectiveness

### **Financial Impact**

The cost for this agenda item is \$20,000.00, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



#### STAFFING SERVICES AGREEMENT

THIS STAFFING SERVICES AGREEMENT ("Agreement") is entered into effective March 29, 2022 (the "Effective Date"), by and between CareerStaff Unlimited, LLC ("Company"), and Hernando County School Board ("Client").

- 1. **SERVICES.** Company, as a provider of staffing services, shall furnish to Client qualified professional healthcare personnel ("Personnel") on an as-needed, as-available basis and in accordance with this Agreement's terms. Qualified Personnel are those individuals who meet the state-established licensing board standards and guidelines for their respective profession and have had criminal background checks obtained by the Company.
- II. **TERM AND TERMINATION.** This Agreement shall have an initial term of one (1) year (the "Term") commencing on the Effective Date, shall automatically renew for additional terms of one (1) year each, and may be terminated, with or without cause, at any time by either party effective upon delivery to the other of no less than thirty (30) days prior written notice of termination.

### III. ADDITIONAL RIGHTS, DUTIES, AND OBLIGATIONS OF COMPANY.

- A. <u>Personnel Information.</u> Company shall maintain and provide to Client, upon written request, the following information for any Personnel:
  - i. Proof of current licensure, registration, or certification (if applicable).
  - ii. Proof of completion of educational requirements, continuing education where required.
  - iii. Proof of insurance coverage, as defined herein.
  - iv. Confirmation that a background check was completed and approved by Company.
  - v. Confirmation that a drug screen was completed and approved by Company.
  - vi. Document(s), if available, required for audit and accreditation activities.
- B. <u>Company Employees.</u> All Personnel assigned to Client under this Agreement shall be employees of Company shall assume sole and exclusive responsibility for the payment of wages to Personnel for services performed by them. Company shall be responsible for withholding federal and state income taxes, paying Social Security taxes, unemployment insurance, and maintaining worker's compensation insurance coverage in an amount and under such terms as required by state law.

### IV. ADDITIONAL RIGHTS, DUTIES, AND OBLIGATIONS OF CLIENT.

- A. <u>Supervision and Instruction</u>. Client is responsible for supervision and instruction of the Personnel regarding policies, procedures, and Client operation, specifically including, but not limited to all necessary Client safety procedures, equipment handling, and services to be rendered. Client shall remain solely liable for the safe working conditions and supervision of those entrusted to operate equipment and provide services hereunder.
- B. <u>Acceptance of Personnel.</u> Client retains the right to determine, within reasonable discretion, which Personnel shall be accepted for initial or repeated service. Client shall provide Company with advance notification of Client's staffing needs.
- C. <u>Right to Dismiss</u>. Client maintains the right, per its own policies and procedures, to require any Personnel to leave its premises immediately. Client shall immediately notify Company of any and all such actions.



- D. Incident Reporting. Client shall notify Company immediately of any Client policy and procedure violation that results in potential professional liability or workplace injury incident involving Company Personnel. Additionally, Client shall notify Company of any unsatisfactory performance or conduct involving Personnel. All Client requests to have Personnel removed from an assignment shall be performed in writing with reference to specific Client policies and procedures. Client shall provide Company with performance evaluations upon the completion of, or, if requested, during each assignment.
- V. NON-SOLICITATION OF INTERNAL OFFICE STAFF. During the term of this Agreement and for one (1) year following termination, Client shall not, directly or indirectly (e.g., by hiring or using another individual or entity that hires Company's internal office staff, or as an owner, client, manager, partner, member or five percent (5%) or more shareholder), employ or contract with any Company's internal office staff who provided, managed or otherwise was involved in the provision of Services to the Client during the term of this Agreement. Client shall not induce any Company's internal office staff to terminate his/her relationship with Company. Client shall notify Company of its intent to hire any Company's internal office staff introduced to Client during the term of this Agreement or for a period of one (1) year following this Agreement's termination. Client shall pay Company a fee upon employment of any such individual. The fee shall be equal to thirty percent (30%) of the first year salary, including bonuses, offered to the individual by Client. The fee shall be due and payable on the first day of employment of the individual with Client.

### VI. COMPENSATION.

- A. <u>Billing Rates.</u> Company's billing rates are established in the attached <u>Addendum A</u>. Billing rates may be changed upon thirty (30) days written notice by Company to Client or mutually agreed upon, inclusive of an addendum detailing rates.
- B. Billing and Payment Terms. Client shall pay Company for Personnel provided and charges pursuant to this Agreement. Company shall invoice, every seven (7) days, for Personnel provided by Company to Client. Client shall pay Company within thirty (30) days from the invoice date. Client must give timely written notice to Company of any issue or dispute relating to an invoice or timesheet. Client agrees that any issue or dispute not raised within thirty (30) days from the date of the invoice, are deemed waived. Any outstanding balance not paid within forty-five (45) days of the invoice date shall be subject to a late payment charge of one and one-half percent (1.5%) per month, eighteen percent (18%) annual rate or such lesser amount as necessary to ensure that such late charge does not exceed the maximum allowable by law. If Company assigns the account balance to a collection agency or an attorney for legal action, all subsequent collection charges and reasonable legal fees, costs, and expenses shall be paid by Client. Client acknowledges that Client's responsibility to pay Company for personnel provided under this Agreement is separate and distinct from its ability to collect payment for such personnel's services from the patients, Medicare, Medicaid, and/or any other insurance program or responsible party.
- C. <u>Termination for Non-payment.</u> Notwithstanding any other provision in this Agreement, Company may immediately terminate this Agreement at any time without notice if payment for services is not received by the forty-fifth (45th) day after the invoice is mailed.
- VII. **INDEPENDENT CONTRACTOR.** In the execution and performance of this Agreement, Company and Client are and shall be at all times acting as independent contractors. Nothing in this Agreement is intended or shall be construed or be deemed to create between Company and Client an employer-employee relationship, a joint venture relationship, or a partnership. Except as provided in the Agreement, neither party shall have nor exercise any control or direction over the method or means by which the other party shall perform its duties or services under this Agreement.



#### VIII. INSURANCE AND INDEMNIFICATION.

- A. <u>Company's Insurance</u>. Company shall maintain, at Company's sole cost and expense, comprehensive professional and general liability insurance at levels required by law, but not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. In the event such coverage is provided under a "claims made" policy, such coverage shall remain in effect (or the covered party shall procure equivalent "tail coverage") for a period of not less than five (5) years following termination of this Agreement. Company shall maintain workers' compensation insurance for all of Company's staff in amounts required by the laws of the state in which Client is located, although Company may elect to self-insure for workers' compensation insurance, pursuant to applicable law. Company shall cause its insurer to deliver to Client thirty (30) days prior written notice of any expiration or cancellation of such policies and, upon request, Company shall provide written proof of coverage to Client.
- B. Client's Insurance. Client shall maintain, at Client's sole cost and expense, comprehensive professional and general liability insurance at levels required by law, but not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. In the event such coverage is provided under a "claims made" policy, such coverage shall remain in effect (or the covered party shall procure equivalent "tail coverage") for a period of not less than five (5) years following termination of this Agreement. Client shall maintain workers' compensation insurance for all of Client's staff in amounts required by the laws of the state in which Client is located, although Client may elect to self-insure for workers' compensation insurance, pursuant to applicable law. Client shall cause its insurer to deliver to Company thirty (30) days prior written notice of any expiration or cancellation of such policies, and, upon request, Client shall provide written proof of coverage to Company.
- C. <u>Mutual Indemnification</u>. Each of Company and Client (the "Indemnifying Party") hereby agree to indemnify the other, its affiliates, directors, officers, and employees (the "Indemnified Party"), and hold the Indemnified Party harmless from and against any and all claims, demands, liabilities, cause or causes of action, and attorney's costs, fees, and reasonable expenses whatsoever, pertaining to all aspects of the Indemnifying Party's services, business, contracts and dealings whatsoever, except as occasioned by the act, failure to act, negligence, or breach of this Agreement by the Indemnified Party.

### IX. CONFIDENTIALITY.

- A. <u>Information</u>. Each party to this Agreement, by virtue of entering into this Agreement, shall have access to certain information of the other party that is confidential and constitutes valuable, special and unique property of the other party. Each party shall not, at any time, either during or subsequent to the term of this Agreement, disclose to others, use, copy or permit to be copied, any confidential or proprietary information of the other party without the other party's express prior written consent, except pursuant to its duties hereunder.
- B. <u>Terms of this Agreement.</u> Except for disclosure to their legal counsel, accountants, or financial advisors, neither party shall disclose the terms of this Agreement, to any person who is not a party nor signatory to this Agreement, unless disclosure thereof is required by law or otherwise authorized by this Agreement.
- X. CIVIL RIGHTS. Each of Company and Client shall comply with Title VI of the Civil Rights Act of 1964 and all requirements imposed by or pursuant to regulations of the U.S. Department of Health and Human Services (45 C.F.R. Part 80) issued pursuant to that Title, to the end that, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied for benefits of, or be otherwise subjected to discrimination under any program or activity for which Federal funds are used in support of either party's activities.



### XI. MISCELLANEOUS.

- A. Financial Assurance. Client warrants that it has sufficient assets to support the costs of this Agreement.
- B. <u>Notices</u>. All notices, demands, or requests that may be or are required to be given hereunder ("Notices") shall be in writing and sent to the addresses set forth below (for Client under "Notices (Other than Invoices/Billing") by hand delivery, first class, certified mail return receipt requested or via overnight courier, postage prepaid. Invoices and billing items for Client shall be sent to the address set forth below.

AGENCY: Attn: Contracts Team

CareerStaff Unlimited, LLC

6333 N. State Highway 161 Suite 100

Irving, TX 75038

Telephone: (888) 993-4599

Email: contracts@careerstaff.com

<u>CLIENT</u> : NOTICES ONLY	REQUIRED: INVOICES AND BILLING
Contact Name	AP Contact Name
Client Name	Legal Billing Name
Address	AP Billing Address
City, State, and Zip	AP Billing City, State, and Zip
Telephone	AP Telephone
Facsimile	AP Facsimile
Email .	AP Email
Alternate Email	Invoice Distribution (Mail or Emailed)

- C. <u>Compliance with "Do Not Fax" Regulation.</u> Client hereby grants Company permission to deliver to Client via facsimile information concerning Company's products and services.
- D. <u>No Third Party Beneficiaries.</u> Nothing expressed or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than Company or Client any rights, remedies, obligations, or liabilities whatsoever.



- E. <u>Assignment</u>. This Agreement may not be assigned by either party without the written consent of the other party. Consent for one assignment does not waive the consent requirement for any subsequent assignment but, subject to the foregoing limitation, shall insure to the benefit of and be binding on the successors and assigns of the respective parties. Notwithstanding the foregoing, Company may assign this Agreement to a parent corporation, affiliate, or successor in interest without Client's consent.
- F. Governing Law. This Agreement shall be governed by, interpreted and enforced in accordance with the laws of the State in which services are being provided under this Agreement.
- G. <u>Attorney's Fees.</u> In the event of any litigation by any party to enforce or defend itself under this Agreement, the prevailing party, in addition to all other relief, shall be entitled to reasonable attorney's fees.
- H. <u>Waivers</u>. A waiver by either party of one or more terms, conditions, rights, duties, or breaches shall not constitute a waiver of any other.
- 1. Open Records Requirements. If compensation payable hereunder exceeds Ten Thousand Dollars (\$10,000) per annum, Company hereby agrees to make available to the Secretary of Health and Human Services ("HHS"), the Comptroller General of the Government Accounting Office ("GAO"), Client and Intermediary and their authorized representatives, all contracts, book, documents and records that are necessary to certify to the nature and extent of the costs hereunder for a period of four (4) years after the furnishing of services hereunder. In addition, Company hereby agrees, if services are to be provided by subcontract, to make available to the HHS, GAO, Client and Intermediary or their authorized representative, all contracts, book, documents, and records that are necessary to certify the nature and extent of the costs hereunder for a period of four (4) years after the furnishing of services hereunder within fourteen (14) days of request.
- J. Entire Agreement. This Agreement contains the entire understanding between the parties and supersedes all prior and contemporaneous agreements, oral or written, between the parties related to the subject matter contained herein and may not be amended, modified or waived, in any respect whatsoever, except by written agreement signed by the parties.
- K. <u>Subcontractors</u>. Company will not engage subcontractors to provide assigned employees unless agreed to in advance by the client.
- L. **Floating.** Company employees may only be placed in assignments that match the job description and clinical skills for which are stated in the clinician's Assignment Agreement Letter.
- M. <u>Incident/Error Tracking System.</u> Upon notification of incidents and/errors, Company shall document and track all incidents, errors, and sentinel events related to the care and services provided within twenty-four (24) hours. Information is to be shared and reported in a timely manner to the appropriate regulatory bodies and the Joint Commission as required.
- N. Conflict of Interest. Company discourages any conflict of interest, which is defined: any decision, action, or other situation that involves or will involve an actual conflict, or the appearance of a conflict, between the interests of Company and the financial or other personal interests of any employee, or any member of his or her immediate family, or any company or firm with which a director or employee or any member of his or her immediate family is associated. Employees should always refrain from any dealings with outside firms that would result in unusual gains for themselves and/or other entities including kickbacks, bribes, bonuses, or other benefits. There must be a financial interest that could directly affect the work or services of Personnel to be considered a conflict. Company reviews and evaluates this on an annual basis. All actual or potential conflict of interest situations must be promptly reported to the Human Resources Department.



### IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed on the date first set above.

COMPANY: CareerStaff Unlimited, LLC	CLIENT: Hernando County School Board		
Sign Name Ryan Taylor	Sign Name		
Print Name Vice President of Operations	Print Name		
Title 3/29/22	Title		
Date	Date		
	Approved as to Form		
	Nancy McClain Alfonso		
	General Counsel, HCSB		



#### ADDENDUM A:

## CareerStaff Unlimited, LLC RATE SCHEDULE

Modality/Specialty	PRN	Local Contract	Travel Contract	Crisis
SLP	,	\$63	\$73	N/A

### SOLICITATION OF STAFF/CONVERSION OF CAREERSTAFF EMPLOYEE: Client agrees to notify

CareerStaff Unlimited of its intent to hire any contingent staff who previously were referred to Client by CSU during the preceding twelve (12) month period. In addition, Client also agrees and warrants to pay a buyout of the contingent staff's agreement at 20% of the projected first year salary that has worked less than 520 hours and for 12% for the contingent staff that has worked between 521-1039 hours. The fee will be waived following the completion of 1040 hours of work from the date of written notification of intent to hire.

MILEAGE CHARGES: Mileage will be billed at the current IRS rate if included on the Confirmation of Assignment (Addendum C).

### **CANCELLATION POLICY:**

- A. Per Diem Assignment: Client is responsible for giving a two-hour notice of cancellation to the Company to end an assignment early or prior to the start. If cancellation occurs in less than two hours before the confirmed start time, Client will be billed for two (2) hours of time and trouble at the assignment bill rate.
- B. Contract Assignment: Client is responsible for giving a fourteen (14) days notice of cancellation to the Company to end an assignment early or prior to the start. If cancellation occurs in less than fourteen days (14) before the confirmed start time, Client will be billed for two (2) weeks of time and trouble at the assignment bill rate and at the guaranteed weekly hours.

**HOLIDAYS:** Company observes the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. Holidays will be billed at time-and-one-half (1.5) the regular bill rate. Shifts that start 7:00 pm local time the day before the holiday and all shifts that start on the holiday will be inclusive of holiday rates.

**OVERTIME:** Rates of time and one-half will apply to all time worked over 40 hours per week, per employee and to all time worked on designated holidays, or pursuant to State Labor Laws. In the state of California, Company will bill overtime after eight (8) hours at a rate of time and one-half and double time after twelve (12) hours.

GUARANTEED HOURS: All contracted assignments are to have completed Addendum C for confirmation of the assignment. A contracted assignment is any assignment with a duration equal to or longer than (4) weeks with guaranteed hours for clinical staff members. Guaranteed hours for a contract assignment are thirty-six (36) or forty-eight (48) for assignments with twelve (12) hour shifts or forty (40) hours for assignments with eight (8) hour shifts.

**EXCEPTIONS:** Should any assignment require an adjustment to the above listed rates, a confirmation letter will be provided to Client confirming the adjusted rate. Said confirmation letter must be executed by both Company and Client prior to the start of the assignment.

COMPANY: CareerStaff Unlimited, LLC	CLIENT: Hernando County School	
Sign Name Ryan Taylor	Sign Name	
Print Name Vice President of Operations	Print Name	Management of the Control of the Con
Title 3/29/22	Title	
Date	Date Approved a	- s to Form

6333 North State Highway 161, Suite 100 Irving, TX 75038 | www.careerstaff.com | (888)-993-4599

Nancy McClain Alfonso



### ADDENDUM B:

## CareerStaff Unlimited, LLC CLIENT CREDENTIAL REQUIREMENTS

### **CREDENTIAL REQUIREMENTS:**

The	following	credentials	are req	nired b	v the	Company:
T TIME	TOTTO TTITES	or e delititud	are red	cili ou o	1 0110	Company.

- APPLICATION
- JOB DESCRIPTION
- · LICENSE VERIFICATION
- SKILLS CHECKLIST
- · (2) REFERENCES
- RESUME
- CODE OF CONDUCT COMPLIANCE TRAINING
- HIPAA ACKNOWLEDGEMENT
- BACKGROUND CHECK
- DRUG TEST RESULTS 9 PANEL
- TB Single or Two Step or Chest X-ray with positive PPD or quantiferon gold (excludes Pharmacy Professionals and School Clinicians)
- · PHYSICAL Excludes all Pharmacy Professionals
- · CPR Required for RN, LPN, LVN only

In addition, to the above required credentials for the Clinicians of Company, Client may also require verification of additional documents below:

. *	

COMPANY: CareerStaff Unlimited, LLC	CLIENT: Hernando County School Board
Sign Name Ryan Taylor	Sign Name
Print Name Vice President of Operations	Print Name
Title 3/29/22	Title
Date	Date Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB



### ADDENDUM C:

## CareerStaff Unlimited, LLC CONFIRMATION OF ASSIGNMENT

Cancellation Terms: Client is responsible for giving a 14-day notice of clinician contract cancellation to Company to end an assignment early or prior to the start. If cancellation occurs in less than 14-days, Client will be billed for two (2) weeks of time and trouble at the assignment bill rate and at the guaranteed weekly hours. Client is responsible for giving a two (2) hour notice of clinician shift cancellation to Company to cancel shift for the day. If the cancellation occurs in less than two (2) hours, Client will be billed for two (2) hours of time and trouble. Clients are able to cancel one shift within a clinician's assignment per four (4) week period within a contract, cancellation of additional shifts will result in the billing of the guaranteed hours as determined within the assignment agreement.

<u>Holidays:</u> Company observes the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. Holidays will be billed at time-and-one-half (1.5) the regular bill rate. Shifts that start 7:00 pm local time the day before the holiday and all shifts that start on the holiday will be inclusive of holiday rates.

Overtime: Rates of time and one-half will apply to all time worked over 40 hours per week, per employee and to all time worked on designated holidays, or pursuant to State Labor Laws. In the state of California, Company will bill overtime after eight (8) hours at a rate of time and one-half and double-time after twelve (12) hours.

COMPANY: CareerStaff Unlimited, LLC	CLIENT: Hernando County School Board
Sign Name	Sign Name
Print Name	Print Name
Title	Title
Date	Date  Approved as to Form  Nancy McClain Alfonso

General Counsel, HCSB



### ADDENDUM D:

# CareerStaff Unlimited, LLC FACILITY LOCATIONS

Facility Name:	Address:
COMPANY: CareerStaff Unlimited, LLC	CLIENT: Hernando County School Board
	·
Sign Name	Sign Name
Print Name	Print Name
	77'.1
Title	Title
Doto	Date
Date	Date
	Approved as to Form
	Nancy McClain Alfonso
	General Counsel, HCSB

# STANDARD ADDENDUM TO AGREEMENTS WITH THE HERNANDO COUNTY SCHOOL BOARD

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

- 1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.
- 2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.
- 4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

- 5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.
- 6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.
- 7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.
- 8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.
- 9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.
- 10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.
- 11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.
  - 12. Notwithstanding any provision to the contrary in the agreement, all payments due

from the School Board for non-construction services hereunder shall be governed by the provisions of Chapter 218, Florida Statutes.

- 13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.
  - 14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.
  - 15. <u>E-Verify</u>. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.
  - Public records compliance provisions. Any confidentiality provisions in the 16. Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section,

119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

- 17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:
  - a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
  - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
  - d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon

completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

Signed and dated by authorized representative of the Contractor/Vendor as provided below:

Contractor/Vendor:

Printed Name: Ryan Taylor

Title: Vice President of Operations

Date: 3/29/22

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB

## $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

Account Name	_						
Account Number	_	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
			\$	\$	\$	\$	
Account Name	_						
Account Number	_	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
						Available	
	_		\$ 2022-2023 Fiscal Year Bud	\$  get	\$	s s	
. Item Currently Not Bu Funding Source Account Name	dgeted -'				\$		
. Item Currently Not Bu	dgeted -	To be included in the	2022-2023 Fiscal Year Bud 5200	lget 3100	9005	49500	
. Item Currently Not Bu Funding Source Account Name	dgeted -'	To be included in the  1100  Fund	2022-2023 Fiscal Year Bud	lget		\$	Sub Projec
. Item Currently Not Bu Funding Source Account Name	dgeted -	To be included in the  1100  Fund	2022-2023 Fiscal Year Bud 5200	lget 3100	9005	49500	Sub Projec
Funding Source  Account Name  Account Number	dgeted -'	To be included in the  1100  Fund	2022-2023 Fiscal Year Bud 5200	lget 3100	9005	49500	Sub Projec
Funding Source Account Number  Funding Source Account Number  Account Number	dgeted -'	To be included in the  1100  Fund	2022-2023 Fiscal Year Bud 5200	lget 3100	9005	49500	Sub Projec
Funding Source  Account Name  Account Number	dgeted -'	To be included in the  1100  Fund	2022-2023 Fiscal Year Bud 5200	lget 3100	9005	49500	Sub Project

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



## Hernando School District

## School Board Regular Meeting

**Agenda Item #** 22-0573

5/10/2022

#### **Title and Board Action Requested**

Approval of the Adoption and Purchase of K-12 Mathematics Materials and Issuance of Purchase Orders to Florida School Book Depository and Multiple Vendors on an as Needed Basis for an Estimated Amount of \$3,500,000.00

#### **Executive Summary**

The Supervisors of Secondary Programs and K-12 Mathematics, on behalf of the Superintendent of Schools, hereby requests the Board approval of the adoption and purchase of Math instructional materials per the Department of Education adoption cycle. A review team consisting of instructional personnel from all schools and district support staff collaborated in the selection of the materials. Florida Statute 1006.28 requires districts to select and provide instructional materials aligned to the Florida Standards for all students. The 2021-2022 Mathematics adoption is aligned to the new B.E.S.T. standards as required by the Florida State Department of Education.

#### My Contact

John Morris Supervisor of Secondary Programs 352-797-7000 ext. 443 morris i@hcsb.k12.fl.us

## 2018-23 Strategic Focus Area

Pillar 1: Student Achievement

#### **Financial Impact**

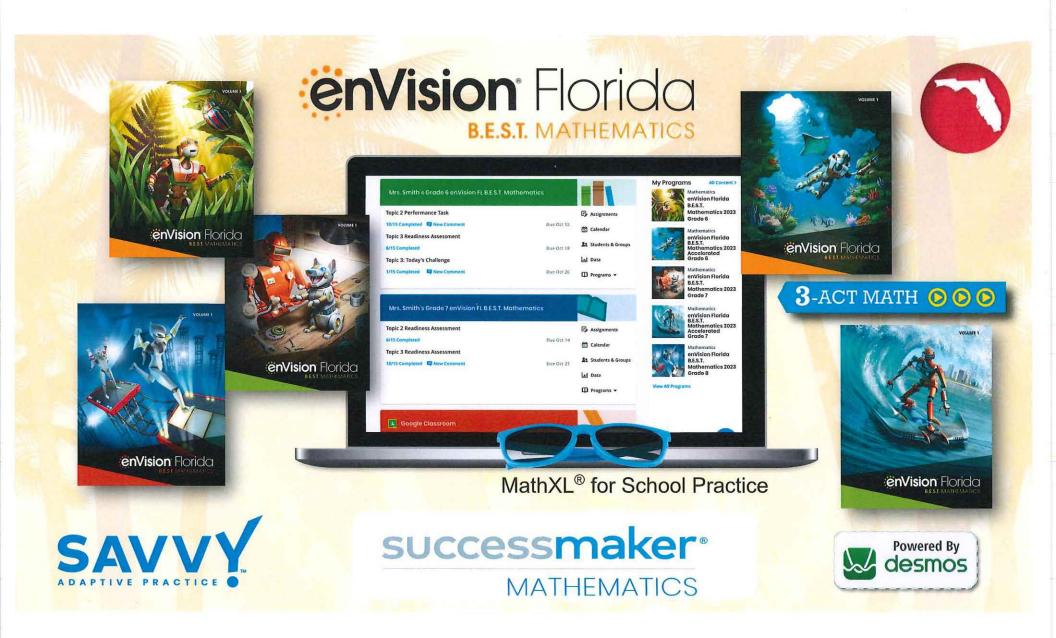
The cost for this agenda item is \$3,500,000.00, see attached budget sheet. The cost for the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.









# SAVVAS

John Morris

Hernando Co School District 919 N Broad St Brooksville, FL 34601-2397 United States Quote Number: 184106-2

Quote Creation Date: 04-08-2022

Quote Expiration Date: 09-30-2022

Quote Release: 2

## Hernando Envision Math 2023 FL BEST

## Price Quote Summary 4

Solution		Base Amount	Free Amount	Total
enVision Math		1,692,899.50	\$ 1,309,127.85	\$ 1,632,899.50
Solution Subtotal		1,632,899.50	\$ 1,309,127.85	\$ 1,632,899.50
	Shipping & Hand	ling		\$ 124,531.91
		_	Total	\$ 1,757,431.41

## Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
enVision Math						
Grade 1 - Component	ts					
9781428473997	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK GRADE 1	\$10.47	1,800	0	\$18,846.00	\$0.00
9781428458680	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE GRADE 1	\$17.47	1,800	0	\$31,446.00	\$0.00
9781428466739	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 1	\$614.47	100	0	\$61,447.00	\$0.00
9781428473935	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE TEACHER'SGUIDE GRADE 1	\$27.47	100	0	\$2,747.00	\$0.00
9781428459298	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 1	\$133.47	100	0	\$13,347.00	\$0.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428466852	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 1	\$185.47	100	0	\$18,547.00	\$0.00
9781428466906	ENVISION FLORIDA 2023 MATH DIAGNOSIS & INTERVENTION SYSTEM PART 1 GRADE K/3	\$159.47	100	0	\$15,947.00	\$0.00
9781428466791	ENVISION FLORIDA 2023 MATH QUICK & EASY CENTER KIT GRADE 1	\$319.47	100	0	\$31,947.00	\$0.00
9781428482951	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 1	\$375.47	-100		\$37,547.00	\$0.00
	Grade 1 - Components Subtotal				\$ 231,821.00	\$ 0.00
Grade 2 - Componen	ts					
9781428474000	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK GRADE 2	\$10.47	1,750	0	\$18,322.50	\$0.00
9781428458697	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE GRADE 2	\$17.47	1,750	0	\$30,572.50	\$0.00
9781428466746	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 2	\$614.47	97	0	\$59,603.59	\$0.00
9781428473942	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE TEACHER'SGUIDE GRADE 2	\$27.47	97	0	\$2,664.59	\$0.00
9781428459304	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 2	\$133.47	97	0	\$12,946,59	\$0.00
9781428466869	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 2	\$185.47	97	0	\$17,990.59	\$0.00
9781428466906	ENVISION FLORIDA 2023 MATH DIAGNOSIS & INTERVENTION SYSTEM PART 1 GRADE K/3	\$159.47	97	0	\$15,468.59	\$0.00
9781428466807	ENVISION FLORIDA 2023 MATH QUICK & EASY CENTER KIT GRADE 2	\$319.47	97	0	\$30,988.59	\$0.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428482968	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 2	\$375.47	97	0	\$36,420.59	\$0,00
	Grade 2 - Components Subtotal				\$ 224,978.13	\$ 0.00
Grade 3 - Components	3					
9781428474017	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK GRADE 3	\$10.47	1,800	Ø	\$18,846.00	\$0.00
9781428458703	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE GRADE 3	SAV AT	1,800	0	\$31,446.00	\$0.00
9781428466753	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 3	\$ <b>61</b> 4.47	100	0	\$61,447.00	\$0.00
9781428473959	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE TEACHER'SGUIDE GRADE 3	\$27.47	100	0	\$2,747.00	\$0.00
9781428459311	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 3	\$133.47	100	0	\$13,347.00	\$0.00
9781428466876	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 3	\$185.47	100	0	\$18,547.00	\$0.00
9781428466906	ENVISION FLORIDA 2023 MATH DIAGNOSIS & INTERVENTION SYSTEM PART 1 GRADE K/3	\$159.47	100	0	\$15,947.00	\$0.00
9781428466814	ENVISION FLORIDA 2023 MATH QUICK & EASY CENTER KIT GRADE 3	\$319.47	100	0	\$31,947.00	\$0.00
9781428482975	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 3	\$419.47	100	0	\$41,947.00	\$0.00
	Grade 3 - Components Subtotal				\$ 236,221.00	\$ 0.00
Grade 4 - Component	s					
9781428474024	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK GRADE 4	\$10.47	1,850	0	\$19,369.50	\$0.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428458710	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE GRADE 4	\$17.47	1,850	0	\$32,319.50	\$0.00
9781428466760	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 4	\$614.47	84	0	\$51,615.48	\$0.00
9781428473966	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE TEACHER'SGUIDE GRADE 4	\$27.47	84	0	\$2,307.48	\$0.00
9781428459328	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 4	\$133,47	84	0	\$11,211.48	\$0.00
9781428466883	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 4	\$185.47	84	0	\$15,579.48	\$0.00
9781428466913	ENVISION FLORIDA 2023 MATH DIAGNOSIS & INTERVENTION SYSTEM PART 2 GRADE 4/6	\$15 <b>9.47</b>	84	0	\$13,395.48	\$0.00
9781428466821	ENVISION FLORIDA 2023 MATH QUICK & EASY CENTER KIT GRAGE 4	\$319.47	84	0	\$26,835.48	\$0.00
9781428482982	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 4	\$360.47	84	0	\$30,279.48	\$0.00
	Grade 4 - Components Subtotal				\$ 202,913.36	\$ 0.00
Grade 5 - Componen	ts					
9781428474031	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK GRADE 5	\$10.47	1,850	0	\$19,369.50	\$0.00
9781428458727	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE GRADE 5	\$17.47	1,850	0	\$32,319.50	\$0.00
9781428466777	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 5	\$614.47	84	0	\$51,615.48	\$0.00
9781428473973	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE TEACHER'SGUIDE GRADE 5	\$27.47	84	0	\$2,307.48	\$0.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428459335	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 5	\$133.47	84	0	\$11,211.48	\$0.00
9781428466890	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 5	\$185.47	84	0	\$15,579.48	\$0.00
9781428466913	ENVISION FLORIDA 2023 MATH DIAGNOSIS & INTERVENTION SYSTEM PART 2 GRADE 4/6	\$159.47	84	0	\$13,395.48	\$0.00
9781428466838	ENVISION FLORIDA 2023 MATH QUICK & EASY CENTER KIT GRADE 5	\$319.47	84	0	\$26,835.48	\$0.00
9781428482 <del>999</del>	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 5	\$300.47	84	0	\$25,239.48	\$0.00
	Grade 5 - Components Subtotal				\$ 197,873.36	\$ 0.00
Grade K - Components		<i>p</i>				
9781428473980	ENVISION FLORIDA 2023 MATH-FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK GRADE K	\$10.47	1,800	0	\$18,846.00	\$0.00
9781428458673	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE GRADE K	\$17.47	1,800	0	\$31,446.00	\$0.00
9781428466722	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE K	\$614.47	100	0	\$61,447.00	\$0.00
9781428473928	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE TEACHER'SGUIDE GRADE K	\$27.47	100	0	\$2,747.00	\$0.00
9781428459281	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE K	\$133.47	100	0	\$13,347.00	\$0.00
9781428466845	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE K	\$185.47	100	0	\$18,547.00	\$0.00
9781428466906	ENVISION FLORIDA 2023 MATH DIAGNOSIS & INTERVENTION SYSTEM PART 1 GRADE K/3	\$159.47	100	0	\$15,947.00	\$0.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428466784	ENVISION FLORIDA 2023 MATH QUICK & EASY CENTER KIT GRADE K	\$319.47	100	0	\$31,947.00	\$0.00
9781428482944	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE K	\$210.47	100	0	\$21,047.00	\$0.00
	Grade K - Components Subtotal			2.	\$ 215,321.00	\$ 0.00
Grade 3 - Main Pack	ages					
9781428495289	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 3	\$42 <b>9</b> 47	O	1,100	\$0.00	\$142,417.00
	Grade 3 - Main Packages Subtotal			**************************************	\$ 0.00	\$ 142,417.00
Grade 4 - Main Pack		1993				
9781428495296	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSORIPTION +DIGITAL COURSEWARE 5-YEAR LIGENSE GRADE 4	\$129.47	0	1,125	\$0.00	\$145,653.75
	Grade 4 - Main Packages Subtotal				\$ 0.00	\$ 145,653.75
Grade 1 - Main Pack	ages					
9781428495265	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 1	\$129.47	0	1,100	\$0.00	\$142,417.00
	Grade 1 - Main Packages Subtotal				\$ 0.00	\$ 142,417.00
Grade 2 - Main Pack	2006		•			
9781428495272	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 2	\$129.47	0	1,075	\$0.00	\$139,180.25
	Grade 2 - Main Packages Subtotal				\$ 0.00	\$ 139,180.25
Grade 5 - Main Pack	ages					
	· · · · · · · · · · · · · · · · · · ·			<u> </u>		
9781428495302	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 5	\$129.47	0	1,125	\$0.00	\$145,653.75

Description	Price	Free Qty	Charged Qty	Free Amount	Total Charge
Grade 5 - Main Packages Subtotal				\$ 0.00	\$ 145,653.7
ages					
ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE K	\$129.47	0	1,100	\$0.00	\$142,417.0
Grade K - Main Packages Subtotal				\$ 0.00	\$ 142,417.0
ccessmaker Bundles					
ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 3	\$183.47	0	700	\$0.00	\$128,429.0
Grade 3 - MSDA &Successmaker Bundles Subtotal				\$ 0.00	\$ 128,429.0
Iccessmaker Bundles					
ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2	\$183.47	0	675	\$0.00	\$123,842.2
Grade 2 - MSDA &Successmaker Bundles Subtotal				\$ 0.00	\$ 123,842.2
iccessmaker Bundles					
ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1	\$183.47	0	700	\$0.00	\$128,429.C
Grade 1 - MSDA &Successmaker Bundles Subtotal				\$ 0.00	\$ 128,429.0
ıccessmaker Bundies					
ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 4	\$183.47	0	725	\$0.00	\$133,015.
	Grade 5 - Main Packages Subtotal  ages  ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE K  Grade K - Main Packages Subtotal  ccessmaker Bundles  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 3  Grade 3 - MSDA &Successmaker Bundles Subtotal  ccessmaker Bundles  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE SYEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MSDA &Successmaker Bundles Subtotal  ccessmaker Bundles  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA &Successmaker Bundles Subtotal  ccessmaker Bundles  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA &Successmaker Bundles Subtotal  ccessmaker Bundles  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA &Successmaker Bundles Subtotal	Grade 5 - Main Packages Subtotal  Bages  ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE K  Grade K - Main Packages Subtotal  CCESSMAKER Bundles  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITALCOURSEWARE 5-YEAR LICENSE PREMIUM GRADE 3  Grade 3 - MSDA &Successmaker Bundles Subtotal  CCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2  ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITALCOURSEWARE 5-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MSDA &Successmaker Bundles Subtotal  CCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MSDA &Successmaker Bundles Subtotal  CCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA &Successmaker Bundles Subtotal  CCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA &Successmaker Bundles Subtotal  CCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA &Successmaker Bundles Subtotal  CCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - 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Main Packages Subtotal  CCCESSMAKER S-YEAR LICENSE SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE SUCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 3  Grade 3 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 3  Grade 2 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 2  Grade 1 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA & Successmaker Bundles Subtotal  CCCESSMAKER S-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MSDA & Successmaker Bundles Subtotal	Grade 5 - Main Packages Subtotal \$ 0.00  Bages  ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITAL COURSEWARE 5-YEAR LICENSE SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MISDA & Successmaker Bundles Subtotal \$ 183.47 0 675 \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2  Grade 2 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 2  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  Grade 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MISDA & Successmaker Bundles Subtotal \$ 0.00  CICCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MISDA & SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MISDA & SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MISDA & SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MISDA & SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MISDA & SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 1  GRADE 1 - MIS

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Grade K - MSDA & S	SuccessMaker Bundles					
9781428499713	ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE K	\$183.47	0	700	\$0.00	\$128,429.00
	Grade K - MSDA & SuccessMaker Bundles Subtotal				\$ 0.00	\$ 128,429.00
Grade 5 - MSDA &S	uccessmaker Bundles					
9781428499768	ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 5	<b>\$183.47</b>	0	725	\$0.00	\$133,015.7
	Grade 5 - MSDA &Successmaker Bundles Subtotal	paragraph.			\$ 0.00	\$ 133,015.7
	enVision Math Subtotal			\$	1,309,127.85	\$ 1,632,899.5
		1				
	Solution Subtotal				\$	\$ 1,632,899.5
		Shipp	oing and Han	dling		\$ 124,531.9

Special Pricing - The below special pricing has been applied to your proposal:
Shipping and Handling:* FL 5% S/H promo

# SAVVAS

John Morris

Hernando Co School District 919 N Broad St Brooksville, FL 34601-2397 United States Quote Number: 186127-2

Quote Creation Date: 04-07-2022

Quote Expiration Date: 09-30-2022

Quote Release: 2

## Hernando 6-8 Envision FL Best Premium with SuccessMaker

#### **Price Quote Summary**

Solution				Base Amount	Free Amount	Total
enVisionmath 6-8				\$ 666.359.00	\$ 230,381.90	\$ 666,359.00
Solu	tion Subtotal			\$ 666,359.00	\$ 230,381.90	\$ 666,359.00
			şni	dling		\$ 53,475.65
	1965 W. C.		1820	*******	Total	\$ 719,834.65

## Price Quote Detail

			Ot	F		
ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
enVisionmath 6-	8					
Grade 6 - Componen	nts					-
9781428460256	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE WORKBOOK GRADE 6	\$16.47	1,000	0	\$16,470.00	\$0.00
9781428475908	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK	\$10.47	1,000	0	\$10,470.00	\$0.00
9781428466982	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 6	\$614.47	20	0	\$12,289.40	\$0.00
9781428461314	ENVISION FLORIDA 2023 MATH B.E.S.T. ASSESSMENT PRACTICE TEACHER GUIDE GRADE 6	\$27.47	20	0	\$549.40	\$0.00
9781428460300	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 6	\$133.47	20	0	\$2,669.40	\$0.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428467033	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 6	\$185.47	20	0	\$3,709.40	\$0.00
9781428482814	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 6	\$129.47	20	0	\$2,589.40	\$0.00
	Grade 6 - Components Subtotal				\$ 48,747.00	\$ 0.00
Grade 6 Accelerated	- Components					
9781428460263	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE WORKBOOK ACCELERATED GRADE 6	\$16,97	850	0	\$14,424.50	\$0.00
9781428475908	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK	<b>\$1</b> 8.47	Bho	0	\$8,899.50	\$0.00
9781428466999	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 6 ACCELERATED	\$615.97	17	0	\$10,471.49	\$0.00
9781428461314	ENVISION FLORIDA 2023 MATH 6 E.S.T. ASSESSMENT PRACTICE TEXTHER GUIDE GRADE 6	\$27.47	17	0	\$466.99	\$0.00
9781428460317	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK ACCELERATED GRADE 6	\$134.97	17	0	\$2,294.49	\$0.00
9781428467040	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 6 ACCELERATED	\$186.97	17	0	\$3,178.49	\$0.00
9781428482845	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 6 ACCELERATED	\$155.97	17	0	\$2,651.49	\$0.00
	Grade 6 Accelerated - Components Subtotal		<b>***</b>	****	\$ 42,386.95	\$ 0.00
Grade 7 - Componer	nts		-			
9781428460270	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE WORKBOOK GRADE 7	\$16.47	1,000	0	\$16,470.00	\$0.00
9781428475915	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK	\$10.47	1,000	0	\$10,470.00	\$0.00

EINTON FACKAGE GRADE 7  EIN/SION FLORIDA 2023 MATH B.E.S.T.  ASSESSMENT PRACTICE TEACHER GUIDE \$27.47 20 0 \$5649.40 \$0.0	ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
### SSESSMENT PRACTICE TEACHER GUIDE	9781428467019		\$614.47	20	0	\$12,289.40	\$0.00
### SUPPORT HANDBOOK GRADE 7 \$133.4	9781428460393	ASSESSMENT PRACTICE TEACHER GUIDE	\$27.47	20	0	\$549.40	\$0.00
9781428482821 ENVISION FLORIDA 2023 MATH CLASSROOM \$129 20 0 \$2,589.40 \$0.40  Grade 7 - Components Subtotal \$48,747.00 \$0.40  Grade 7 - Components Subtotal \$10,97 \$0.	9781428460324		\$133.47	20	0	\$2,669.40	\$0.00
Grade 7 - Components Subtotal   \$12.98	9781428467064		\$185.47	20		\$3,709.40	\$0.00
### PRACTICE WORKBONK ACCES FRATED ### \$16.97  ### \$50	9781428482821		\$129. <b>4</b> 7	20	0	\$2,589.40	\$0.00
### ENVISION FLORIDA 1023 MATH ALDITIONAL PRACTICE WORKBOOK ACCELERATED \$16.97 850 0 \$14,424.50 \$0.4 \$0.4 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5		Grade 7 - Components Subtotal				\$ 48,747.00	\$ 0.00
### ENVISION FLORIDA 1023 MATH ALDITIONAL PRACTICE WORKBOOK ACCELERATED \$16.97 850 0 \$14,424.50 \$0.4 \$0.4 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5 \$0.5	Grade 7 Accelerated	- Components	aniii Agisa		•		
9781428467002 ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 7 ACCELERATED \$615.97 17 0 \$10,471.49 \$0.00	9781428460294	PRACTICE WORKBOOK ACCELERATED	\$16.97	850	0	\$14,424.50	\$0.00
### EDITION PACKAGE GRADE 7 ACCELERATED	9781428475915		\$10.47	850	0	\$8,899.50	\$0.00
9781428460393 ASSESSMENT PRACTICE TEACHER GUIDE \$27.47 17 0 \$466.99 \$0. GRADE 7  ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK ACCELERATED GRADE \$134.97 17 0 \$2,294.49 \$0. 7  ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MASTER PACKAGE GRADE 7 \$186.97 17 0 \$3,178.49 \$0. 9781428467057 ENVISION FLORIDA 2023 MATH CLASSROOM ACCELERATED \$146.97 17 0 \$2,498.49 \$0. 9781428482852 ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 7 ACCELERATED \$146.97 17 0 \$2,498.49 \$0.	9781428467002		\$615.97	17	0	\$10,471.49	\$0.00
9781428460348 SUPPORT HANDBOOK ACCELERATED GRADE \$134.97 17 0 \$2,294.49 \$0.  7 ENVISION FLORIDA 2023 MATH TEACHER 9781428467057 RESOURCE MASTER PACKAGE GRADE 7 \$186.97 17 0 \$3,178.49 \$0.  9781428482852 ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 7 ACCELERATED \$146.97 17 0 \$2,498.49 \$0.	9781428460393	ASSESSMENT PRACTICE TEACHER GUIDE	\$27.47	17	0	\$466.99	\$0.00
9781428467057 RESOURCE MASTER PACKAGE GRADE 7 \$186.97 17 0 \$3,178.49 \$0.  9781428482852 ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 7 ACCELERATED \$146.97 17 0 \$2,498.49 \$0.	9781428460348	SUPPORT HANDBOOK ACCELERATED GRADE	\$134.97	17	o	\$2,294.49	\$0.00
9781428482852 MANIPULATIVE KIT GRADE 7 ACCELERATED \$146.97 17 0 \$2,498,49 \$0.	9781428467057	RESOURCE MASTER PACKAGE GRADE 7	\$186.97	17	0	\$3,178.49	\$0.00
	9781428482852		\$146.97	17	0	\$2,498.49	\$0.00
Grade 7 Accelerated - Components Subtotal \$ 42 222 05 \$ 0		Grade 7 Accelerated - Components Subtotal				\$ 42,233.95	\$ 0.0

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
irade 8 Pre-Algebra	- Components		-			
9781428460287	ENVISION FLORIDA 2023 MATH ADDITIONAL PRACTICE WORKBOOK GRADE 8	\$16.47	1,000	0	\$16,470.00	\$0.00
9781428475922	ENVISION FLORIDA 2023 MATH FLORIDA B.E.S.T ASSESSMENT PRACTICE WORKBOOK	\$10.47	1,000	0	\$10,470.00	\$0.00
9781428467026	ENVISION FLORIDA 2023 MATH TEACHER EDITION PACKAGE GRADE 8	\$614.47	20		\$12,289.40	\$0.00
9781428461338	ENVISION FLORIDA 2023 MATH B.E.S.T. ASSESSMENT PRACTICE TEACHER GUIDE GRADE 8	\$27.47	20	0	\$549.40	\$0.00
9781428460331	ENVISION FLORIDA 2023 MATH LANGUAGE SUPPORT HANDBOOK GRADE 8	\$133.47	20	0	\$2,669.40	\$0.00
781428467071	ENVISION FLORIDA 2023 MATH TEACHER RESOURCE MAS TER PACKAGE GRADE 8	\$185.47	20	0	\$3,709.40	\$0.0
781428482838	ENVISION FLORIDA 2023 MATH CLASSROOM MANIPULATIVE KIT GRADE 8	\$105.47	20	0	\$2,109.40	\$0.0
	Grade 8 Pre-Algebra - Components Subtotal				\$ 48,267.00	\$ 0.0
irade 7 Accelerated	- Main Packages					
9781428492370	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 7 ACCELERATED	\$129.97	0	850	\$0.00	\$110,474 <i>.5</i> 1
	Grade 7 Accelerated - Main Packages Subtotal				\$ 0.00	\$ 110,474.5
Grade 8 Pre-Algebra	- Main Packages					
9781428492363	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 8	\$121.47	0	500	\$0.00	\$60,735.0

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Brade 6 - Main Packa	iges	w				
9781428492332	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 6	\$121.47	0	500	\$0.00	\$60,735.00
	Grade 6 - Main Packages Subtotal			<i>0</i> 75€	\$ 0.00	\$ 60,735.00
Grade 7 - Main Packa	ages		224			
9781428492356	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 7	\$124-47	0	500	\$0.00	\$60,735.00
	Grade 7 - Main Packages Subtotal				\$ 0.00	\$ 60,735.00
Grade 6 Accelerated	- Main Packages		*			
9781428492349	ENVISION FLORIDA 2023 MATH PREMIUM STUDENT EDITION 5-YEAR SUBSCRIPTION +DIGITAL COURSEWARE 5-YEAR LIGENSE GRADE 6 ACCELERATED	\$129.97	0	850	\$0.00	\$110,474.50
	Grade 6 Accelerated - Main Packages Subtotal				\$ 0.00	\$ 110,474.50
Grade 6 - MSDA & S	uccessMaker Bundles					
9781428497382	ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 6	\$175.47	0	500	\$0.00	\$87,735.00
	Grade 6 - MSDA & SuccessMaker Bundles Subtotal				\$ 0.00	\$ 87,735.0
Grade 7 - MSDA & S	uccessMaker Bundles					
<u> </u>						
9781428497399	ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITALCOURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 7	\$175.47	0	500	\$0.00	\$87,735.0
	Grade 7 - MSDA & SuccessMaker Bundles Subtotal		•		\$ 0.00	\$ 87,735.0
	Oldde 1 - MODA of Odecessalakei Dulidies Subtotal				¥ 0.00	4 01,130.0

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428497443	ENVISION FLORIDA 2023 MATH STUDENT EDITION 5-YEAR SUBSCRIPTION + DIGITAL COURSEWARE 5-YEAR LICENSE + SUCCESSMAKER 5-YEAR LICENSE PREMIUM GRADE 8	\$175.47	0	500	\$0.00	\$87,735.00
	Grade 8 Pre-Algebra - MSDA & SuccessMaker Bundles Subtotal				\$ 0.00	\$ 87,735.00
	enVisionmath 6-8 Subtotal				\$ 230,381.90	\$ 666,359.00
						-
	Solution Subtotal				\$ 230,381.90	\$ 666,359.00
		Ship	oing and Han	ıdling		\$ 53,475.65
					Total	\$ 719,834.65







## **Hernando County School District**

Partnership Proposal - Florida's B.E.S.T. Standards for MATH Algebra 1, Geometry, Algebra 2
National Geographic Learning and Big Ideas Learning are delighted to partner with Hernando
County School District on a successful implementation of our Algebra 1, Geometry, and Algebra 2
curriculum. Our teams are here to ensure that every teacher has the support needed to impact
student outcomes and advance learning in mathematics. Committed to math education, we will
be with you at every step in the journey!

This proposal equates to **\$26.00** per student, per year for five years, including a Consumable Student Edition for each student, a B.E.S.T. Test Prep and Practice Workbook, and full digital access.

### **5 Year Student Package Offering:**

Enhanced Consumable Resource Package (2 Volume-Student Edition Consumable book, Workbook, Student Online Access)

## **Print Student Resources**

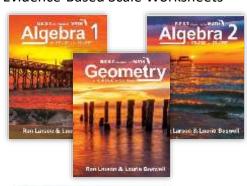
#### **Student Edition Consumable Book**

# B.E.S.T. Test Prep and Practice Workbook\*\*

Review & Refresh\* B.E.S.T. Test Prep\*\* Self-Assessment\*

Post-Course Test<sup>\*</sup>

Evidence-Based Scale Worksheets\*





## **Digital Student Resources**

## **Dynamic Student Edition**

Interactive Tools
Everyday Explorations with National
Geographic Explorers
Interactive Explorations
Digital Examples
Extra Example Videos
Self-Assessments

#### **Additional Resources**

Vocabulary Flashcards\* Graphic Organizers Math Tool Paper

Skills Trainer
Game Library\*
Multi-Language Glossary\*
STEAM Videos
eBook App
Homework App
CalcChat and CalcView

## **Print Teacher Resources**

## **Teaching Edition**

## **Resources by Chapter**

Family Letter\*

Warm-Ups

Extra Practice

Reteach

**Enrichment and Extension** 

**Chapter Self-Assessment** 

Puzzle Time

#### **Assessment Book**

Prerequisite Skills Practice\*

Pre- and Post-Course Tests\*

Course Benchmark Tests\*

Quizzes\*

Chapter Tests\*

Alternative Assessments\*

Performance Tasks\*

## **Digital Teacher Resources**

### **Dynamic Classroom**

Laurie's Notes

**Interactive Tools** 

**Interactive Explorations** 

Digital Examples with PowerPoints

**Formative Check** 

Self-Assessment

Flip-To

**Digital Warm-Ups and Closures** 

Mini-Assessments

### **Dynamic Assessment System**

Practice

Assessments

Diagnostic Adaptive Progression (DAP)

Assessment

**Performance and Standard Reports** 

#### **Answer Presentation Tool**

#### **Additional Resources**

Cross-Curricular Projects

**Lesson Plans** 

**Pacing Guides** 

Differentiating the Lesson

**Worked-Out Solutions Key** 

Family Letters\*

## **Video Support for Teachers**

Everyday Connections Videos Professional Development Videos

**Concepts and Tools Videos** 

## **Professional Development**

Big Ideas Learning offers a variety of Professional Development, and we will customize this based on your specific district needs. We are fully committed to partnering with you to ensure implementation with fidelity throughout the life of the adoption.

## **Additional Support**

Big Ideas Learning is committed to you!

We will provide you access to a dedicated Big Ideas Learning consultant to work directly with Hernando County Schools to help support your teachers.

<sup>\*</sup>Available in Spanish





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4/8/2022

Pricing on this Proposal Guaranteed: 1/1/2023

Presented To: John Morris, morris j@hcsb.k12.fl.us

Prepared By: Andrea Neff, (727) 422-2287, andrea.neff@cengage.com

SHIP TO:HERNANDO CO

SCHOOL DISTRICT

John Morris

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BROOKSVILLE, FL 34601

USA

BILL TO:HERNANDO CO

SCHOOL DISTRICT

Marcia Austin

919 N BROAD ST

BROOKSVILLE, FL 3460 (800) 354-9706

USA

Cengage Learning

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Independence, KY 41051

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Quoted Products: Florida 9-12 Math 2022 Adoption

Algebra 1 Student Consumable Package-5 Years

Qty	Update Qty	Product	Price	Quoted Price	Total
2000		EPACK BIL FL 2023 ALGEBRA 1 SE ENH CONSUMABLE PACK 5 YR Larson 1st Edition [K12, 2023] 9781638963240 / 163896324X Includes Student Edition Volume 1, Student Edition Volume 2, Replenishment of the consumable student books for 5 years, Online Student Access for 5 years, B.E.S.T. Test Prep and Practice Workbook, Replenishment of B.E.S.T. test prep book for 5 years.	\$130.00	\$130.00	\$260,000.00
59		BIL FL BEST STAND FOR MATH ALG EBRA 1 TEACHER RES PKG 5YR Larson 1st Edition [K12, 2023] 9781637365656 / 1637365659 Includes Teaching Edition Vol. 1, Teaching Edition Vol. 2, B.E.S.T. Test Prep and Practice Workbook, Assessment Book, Resources by Chapter, Online Teacher Access for 5 years.	\$400.00	\$0.00	FREE

**Geometry Student Consumable Package-5 Years** 

Qty	Update Qty	Product	Price	Quoted Price	Total
2000		EPACK BIL FL 2023 GEOMETRY ENH SE CONSUMABLE PACK 5 YR Larson 1st Edition [K12, 2023] 9781638963325 / 1638963320 Includes Student Edition Volume 1, Student Edition Volume 2, Replenishment of the consumable student books for 5 years, Online Student Access for 5 years, B.E.S.T. Test Prep and Practice Workbook,	\$130.00	\$130.00	\$260,000.00

Assessment Book, Resources by Chapter, Online

Algebra 2 Student Consumable Package-5 Years

Teacher Access for 5 years.

Qty	Update Qty	Product	Price	Quoted Price	Total
1200		EPACK BIL FL 2023 ALGEBRA 2 EN H SE CONSUMABLE PACK 5 YR Larson 1st Edition [K12, 2023] 9781638963400 / 1638963401 Includes Student Edition Volume 1, Student Edition Volume 2, Replenishment of the consumable student books for 5 years, Online Student Access for 5 years, Test Prep and Practice Workbook, Replenishment of Test prep book for 5 years.	\$130.00	\$130.00	\$156,000.00
37		BIL FL BEST STAND FOR MATH ALG EBRA 2 TEACHER RES PKG 5YR Larson 1st Edition [K12, 2023] 9781637366158 / 1637366159 Includes Teaching Edition Vol. 1, Teaching Edition Vol. 2, Test Prep and Practice Workbook, Assessment Book, Resources by Chapter, Online Teacher Access for 5 years.	\$400.00	\$0.00	FREE

Other Products Considered (not in quote)

Qty	Product	Price	Extended Price	
1	BIL FL BEST STAND FOR MATH ALGEBRA 1 ENH STUD RES PKG 5YR Larson 1st Edition [K12, 2023] 9781637365601 / 1637365608	\$122.00	\$122.00	
1	BIL FL BEST STAND FOR MATH GEOMETRY ENH STUD RES PKG 5YR Larson 1st Edition [K12, 2023] 9781637365854 / 1637365853	\$122.00	\$122.00	
1	BIL FL BEST STAND FOR MATH ALGEBRA 2 ENH STUD RES PKG 5YR Larson 1st Edition [K12, 2023] 9781637366103 / 1637366108	\$122.00	\$122.00	

Sub-Total: \$676,000.00

Fee:

+ Estimated Shipping and/or Process

\$33,800.00

TOTAL: \$709,800.00

Total Savings: \$66,400.00

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10650 Toebben Drive

4/8/2022

Pricing on this Proposal Guaranteed: 10/5/2022

Presented To: John Morris, morris j@hcsb.k12.fl.us

Prepared By: Andrea Neff, (727) 422-2287, andrea.neff@cengage.com

SHIP TO:HERNANDO CO

SCHOOL DISTRICT

John Morris

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BROOKSVILLE, FL 34601

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Quoted Products: AE-Fin Algebra | PreCalc

Math for Data and Financial Literacy

Qty	Update Qty	Product	Price	Quoted Price	Total
1200		EPACK: FINANCIAL ALGEBRA TAX C ODE UPDATE STUDENT EDITION Gerver/Sgroi 2nd Edition [K12, 2021] 9780357780176 / 0357780175 Book + MindTap online access 5 years	\$115.50	\$115.50	\$138,600.00
48		Annotated Instructor's Edition for Gerver/Sgroi's Financial Algebra: 2019 Tax Update Edition Gerver/Sgroi 2nd Edition [K12, 2021] 9780357423530 / 0357423534	\$93.25	\$0.00	FREE
1200		K12 Student Workbook for Financial Algebra: Advanced Algebra with Financial Applications Tax Code Update, 2nd Student Edition Gerver/Sgroi 2nd Edition [K12, 2021] 9780357423578 / 0357423577 1:1 free first year	\$28.25	\$0.00	FREE

#### Also Recommended

Qty	Update Qty	Product	Price	Quoted Price	Total
500		EPACK: K12AE PRECALCULUS W/LIM ITS GRAPHING APPROACH LEV 5 Larson/Battaglia 8th Edition [K12, 2020] 9780357780442 / 0357780442 Book+ Webassign Online access 5 years	\$186.50	\$177.25	\$88,625.00
20		Precalculus with Limits: A Graphing Approach 8th, Teacher's Edition Larson/Battaglia 8th Edition [K12, 2020] 9780357021996 / 0357021991	\$202.50	\$0.00	FREE
20		Precalculus with Limits: A Graphing Approach 8th, Testbanks Larson/Battaglia 8th Edition [K12, 2020]	\$27.75	\$0.00	FREE

4/8/22, 12:20 PM

Cengage Learning - Quote

	9780357022047 / 0357022041			
20	Precalculus with Limits: A Graphing Approach 8th, Lesson Plans Larson/Battaglia 8th Edition [K12, 2020] 9780357022054 / 035702205X	\$27.75	\$0.00	FREE
20	Precalculus with Limits: A Graphing Approach 8th, Complete Solutions Manual Larson/Battaglia 8th Edition [K12, 2020] 9780357022009 / 0357022009	\$37.25	\$0.00	FREE
20	Precalculus with Limits: A Graphing Approach 8th, Notetaking Guide Larson/Battaglia 8th Edition [K12, 2020] 9780357022030 / 0357022033	\$12.00	\$0.00	FREE
20	Precalculus with Limits: A Graphing Approach 8th, Student Solutions Manual Larson/Battaglia 8th Edition [K12, 2020] 9780357022016 / 0357022017	\$39.00	\$0.00	FREE

Sub-Total:

\$227,225.00

+ Estimated Shipping and/or Process

\$11,361.25

Fee:

TOTAL: \$238,586.25

Total Savings: \$49,926.00

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# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

A. Item Currently Budge	ted -					
Account Name	ESSER III Instructiona	I & Curriculum Developme	ent Textbooks Academic S	Svcs ARP Esser III Learning L	oss	
Account Number	4450E	6300	5200	9410	99920	
Original Approved Budget \$	Fund  Budget + Amendments -	Function  Expenditures / - Encumbrances To Date	Object  Current  = Available Budget	, , , , , , , , , , , , , , , , , , , ,	Project  Remaining  Balance Available	Sub Project
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	Budget + Amendments -	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
\$	\$	\$	\$	\$	\$	
Funding Source Account Name Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$		•		,	·
Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					
C. History						
Check one: Prior Year Budget: New for Current Year:	0					
	Prior Year Approved Budget:	\$				
	Prior Year Actual Spent:	\$				

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



## Hernando School District

## School Board Regular Meeting

**Agenda Item # 22-0578** 

5/10/2022

#### **Title and Board Action Requested**

Approve the amendment to the agreement with Lego Construction Company, for the Eastside Elementary School Cooler/Freezer Addition Project for construction goods and services for \$527,827.85 (portion using Half-Cent Funds).

#### **Executive Summary**

The Director of Facilities & Construction, on behalf of the Superintendent of Schools, hereby requests the Board to approve the amendment to the agreement with Lego Construction Company, for the Eastside Elementary School Cooler/Freezer Addition Project for construction goods and services for \$527,827.85 (portion using Half-Cent Funds).

On 07/20/2021, Agenda Item 6045, approved the Construction Manager Agreement with Lego Construction Company, and authorized the purchase of pre-construction services in the amount of \$3,000.00 which is one percent of the estimated construction budget of \$300,000.00.

Article 5.1.1 of the approved Contract, indicates compensation for pre-construction phase services shall not exceed \$3,000.00. This amendment, which includes an itemized statement of all construction costs, guarantees the contract sum for construction phase services shall not exceed \$527,827.85. Consequently, the total compensation to Lego Construction Company for construction management services shall not exceed \$530,827.85.

#### My Contact

Brian Ragan Director of Facilities & Construction ragan b@hcsb.k12.fl.us (352) 797-7050

Jim Lipsey Manager of Planning, Design and Construction lipsey j@hcsb.k12.fl.us (352) 797-7050

#### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is \$527,827.85, see attached budget sheet. The cost for the previous fiscal year was \$0.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of

## **Agenda Item # 22-0578**

5/10/2022

goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



## **Guaranteed Maximum Price Amendment**

This Amendment dated the 10th day of May in the year

Two Thousand Twenty-Two, is incorporated into the accompanying AIA Document A133TM\_2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 29th day of June in The

the year Two Thousand Twenty-One (the "Agreement")

(In words, indicate day, month, and year.)

for the following **PROJECT**:

(Name and location or address)

Kitchen Cooler Addition & Remodeling at Eastside Elementary

27151 Roper Road Brooksville, FL 34602

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

#### THE OWNER:

(Name, legal status, and address)
Hernando County School District
8016 Mobley Road
Brooksville, FL 34601

#### THE CONSTRUCTION MANAGER:

(Name, legal status, and address)
LEGO Construction Co.
1011 Sunnybrook Road, Suite 905
Miami, FL 33136

#### **TABLE OF ARTICLES**

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

#### **ARTICLE A.1 GUARANTEED MAXIMUM PRICE**

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed

Five Hundred Twenty-Seven Thousand Eight Hundred Twenty-Seven and 85/100 Dollars

(\$ 527,827.85 ), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

(Provide itemized statement below or reference an attachment.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

- § A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.
- § A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.
- § A.1.1.5 Alternates

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item Price N/A

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item Price Conditions for Acceptance N/A

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

ttem Units and Limitations Price per Unit (\$0.00)
N/A



<b>ARTICLE A.2 DATE OF COMI</b> <b>§ A.2.1</b> The date of commence (Check one of the following by	ement of the Work shall be:	ITIAL COMPLETION		
Established	f execution of this Amendmed as follows: ate or a means to determine		ent of the Work.)	
	of issuance of a Notice to P the execution of this Amen		within seven (7)	calandar days
If a date of commencement o this Amendment.	f the Work is not selected, t	hen the date of commer	ncement shall be t	he date of execution of
§ A.2.2 Unless otherwise provide Contract Documents for Scommencement of the Work.	Substantial Completion of the			
§ A.2.3 Substantial Completion § A.2.3.1 Subject to adjustment shall achieve Substantial Con (Check one of the following by	nts of the Contract Time as properties of the entire Work:		t Documents, the	Construction Manager
Not later the the date of	nan commencement of the Work	ς.	(	) calendar days from
By the follo	owing date: August 1, 2022			
§ A.2.3.2 Subject to adjustment are to be completed prior to Substantial Completion of su	Substantial Completion of the	e entire Work, the Con		
Portion of Work N/A			Substantial Com	pletion Date
§ A.2.3.3 If the Construction In liquidated damages, if any, shapes				Section A.2.3,
ARTICLE A.3 INFORMATION § A.3.1 The Guaranteed Maxi Documents and the following	mum Price and Contract Tir		endment are based	l on the Contract
§ A.3.1.1 The following Supple	ementary and other Condition	ns of the Contract:		
Document N/A	Title		Date	Pages

§ A.3.1.2 The following Specifications:



(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

Section

**Title** 

Date

**Pages** 

§ A.3.1.3 The following Drawings:

(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

Number

Title

Date

§ A.3.1.4 The Sustainability Plan, if any:

(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title N/A **Date** 

**Pages** 

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price: (Identify each allowance.)

Item

Price

See attached Exhibit 'A.1' for all allowances.

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based: (Identify each assumption and clarification.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information: (List any other documents or information here, or refer to an exhibit attached to this Amendment.)

N/A

## ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

(List name, discipline, address, and other information.)

As determined during the process set forth in Article 9 of the accompanying Agreement.

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER (Signature) CONSTRUCTION MANAGER (Signature)

Gus Guadagnino, Board Chair Luis Garcia, President, CEO

(Printed name and title) (Printed name and title)



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4-20-22



April 20<sup>th</sup>, 2022

Hernando County School District 8016 Mobley Road Brooksville, FL, 34601

#### Re: Guaranteed Maximum Price Proposal

Kitchen Addition & Remodel at BLDG #6

Eastside Elementary School: 27151 Roper Road, Brooksville, FL, 34602

To Whom it may Concern:

The Scope of this GMP is based on the documents issued by Hoffman Architects dated 01/26/2022. LEGO Construction administered a public and competitive bidding process to establish the pricing contained within this GMP. Bidders were given a chance to visit the site and understand the project requirements. Post bid scope evaluations was conducted to determine the lowest most responsive bids for the various scope of work.

List of Drawings and Specifications:

We have not received any other specifications for the subject project apart from the ones included in the below listed drawing sets.

List of Documents Received					
Project Name	Kitchen Addition and Remodel at BLDG #6				
School Name	Eastside Elementary School				
Address	27151 Roper Road, Brooksville, FL, 34602				
Architect	Hoffman Architects PA				
Contractor	LEGO Construction Co.				
GMP is based on Drawings dated 01-26-2022					
Drawing No.	Drawing Set Name	Received Date			
1	ESES - Full CD SET 1-31-22	31-Jan-22			
2	ESES - Full CD SET 2-3-22	4-Feb-22			
3	2022-21-02 - ESES - Full CD SET Addendum 1	24-Feb-22			
4	2022-21-02 - ESES - Full CD SET Addendum 1	11-Mar-22			
5	2022-02-28 ESE- Review Comment Full Response	11-Mar-22			
6	2022-16-03- ESES - Full CD SET Addendum 2	19-Mar-22			

Assumptions and clarifications to the Construction Documents are listed below:



"Building the Future with Integrity and Quality"

#### **General Notes:**

- 1. When classes are not in session (Summer Break) we assume the work area shall be accessible "24/7". When classes are in session, we assume the work area shall be accessible 1-hour after dismissal, and all-day Saturday & Sunday, or as allowed by local ordinance.
- 2. Due to Material price fluctuations in the current market, subcontractor quotes cannot be maintained for more than 30 days. Any material price increase from GMP submission to the issuance of NTP would be covered from the allocated "Escalation" contingency.

#### **Project Based Assumptions and Clarifications**

- 1. Furniture in the kitchen and other areas of work will be relocated by the owner.
- 2. We have an allowance for GPR Scanning for the projects scope of work due to underground associated work.
- 3. The testing will be done by the owner and the termite treatment allowance is considered for the project as expected for the project scope.
- 4. For the doors scope of work, we have two subcontractors selected one for labor only and another one for material only.
- 5. The new mini-split system will be installed with stand-alone controls. We are considering an allowance for EMS tie in, if this may be required.
- 6. We do not have any allowance for fire protection (sprinkler) related work since none was shown on the documents.
- 7. We have an allowance for New stainless steel cover plate @door head & jamb and New Alum. Diamond tread plate at threshold as per the drawing Sheet A-101.
- 8. We have an allowance for new alum handrail as per the drawing Sheet A-100.

We are planning to start the project by May 17<sup>th</sup>, 2022 and the anticipated date for Substantial Completion will be August 1st, 2022.

The Owner is required to accept or approve the GMP by May 11, 2022 at the latest.

LEGO Construction appreciates the opportunity and look forward to working with The Hernando County School District on this project.

Sincerely, LEGO Construction Co. Satya Nethi Lead Estimator 217-305-1693

Owner: Hernando County School District Project: Kitchen Addition & Remodel at Eastside Elementary School at BLDG#6

Project No:

Address: 27151 Roper Road, Brooksville, FL, 34602



DATE SUBMITTED: Revision

4/20/2022 **2** 

GMP Proposal			4/20/2022		
DESCRIPTION	QUANTITY	UOM	Unit Rate	Base Bid	Subcontractor
General Conditions and General Requirements				\$90,850.00	
Mobilization and Demobilization	1	LS	\$2,500.00	\$2,500.00	
Project Supplies	1	LS	\$1,000.00	\$1,000.00	
Reprographic Services	1	LS	\$1,000.00	\$1,000.00	
Project Executive	40	HR	\$140.00	\$5,600.00	
Project Manager	190	HR	\$125.00	\$23,750.00	
Superintendent	380	HR	\$95.00	\$36,100.00	
Project Engineer / Administrator	40	HR	\$65.00	\$2,600.00	
Safety supplies	1	LS	\$2,000.00	\$2,000.00	
As builts and Closeouts	1	LS	\$1,500.00	\$1,500.00	
Dumpster Allowance	8	Pulls	\$450.00	\$3,600.00	
Office Trailer (Includes Power Connection)	1	LS	\$5,000.00	\$5,000.00	
Portable Toilet	1	LS	\$1,000.00	\$1,000.00	
General Labor (Protection and Cleaning)	80	HR	\$40.00	\$3,200.00	
Temporary fence	1	LS	\$2,000.00	\$2,000.00	
Division 02 Site Conditions				\$27,513.03	
<u>Demolition</u>	1	LS	\$14,063.03	\$14,063.03	Sky Builders USA
GPR Scanning	1	LS	\$1,500.00	\$1,500.00	Allowance
Termite Treatment	1	LS	\$450.00	\$450.00	Allowance
New Stailnless Steel Cover plate @ door head & Jamb and New Alum. diamond tread plate at threshold	1	LS	\$4,000.00	\$4,000.00	Allowance
1 1/2" Alum Rail w/Welded Joints	1	LS	\$5,000.00	\$5,000.00	Allowance
Staging Area Restoration	1	LS	\$2,500.00		Allowance
Division 03 & 04 Concrete and Masonry				\$116,207.00	
CMU & Concrete	1	LS	\$116,207.00		Ford Design Group
			, .,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	a sa Sa sa sa F
Division 05 Metals				\$10,000.00	
Structural	1	LS	\$10,000.00	\$10,000.00	Allowance
			. ,	,	
Division 07 Thermal and Moisture Protection				\$3,840.00	
Roofing	1	LS	\$3,840.00		Atlas Apex Roofing
			,	,	1 0
Division 08 Openings				\$5,591.91	
Doors (Labor)	1	LS	\$190.00	+=/=/=/=/	Red Eye Door Specialists LLC (Labor Only)
Doors (Material)	1	LS	\$2,191.91		Mills & Nebraska (Material Only)

Owner: Hernando County School District

Project: Kitchen Addition & Remodel at Eastside Elementary School at BLDG#6

Project No:

LEGO
CONSTRUCTION CO
'Building the Future with Integrity and Quality

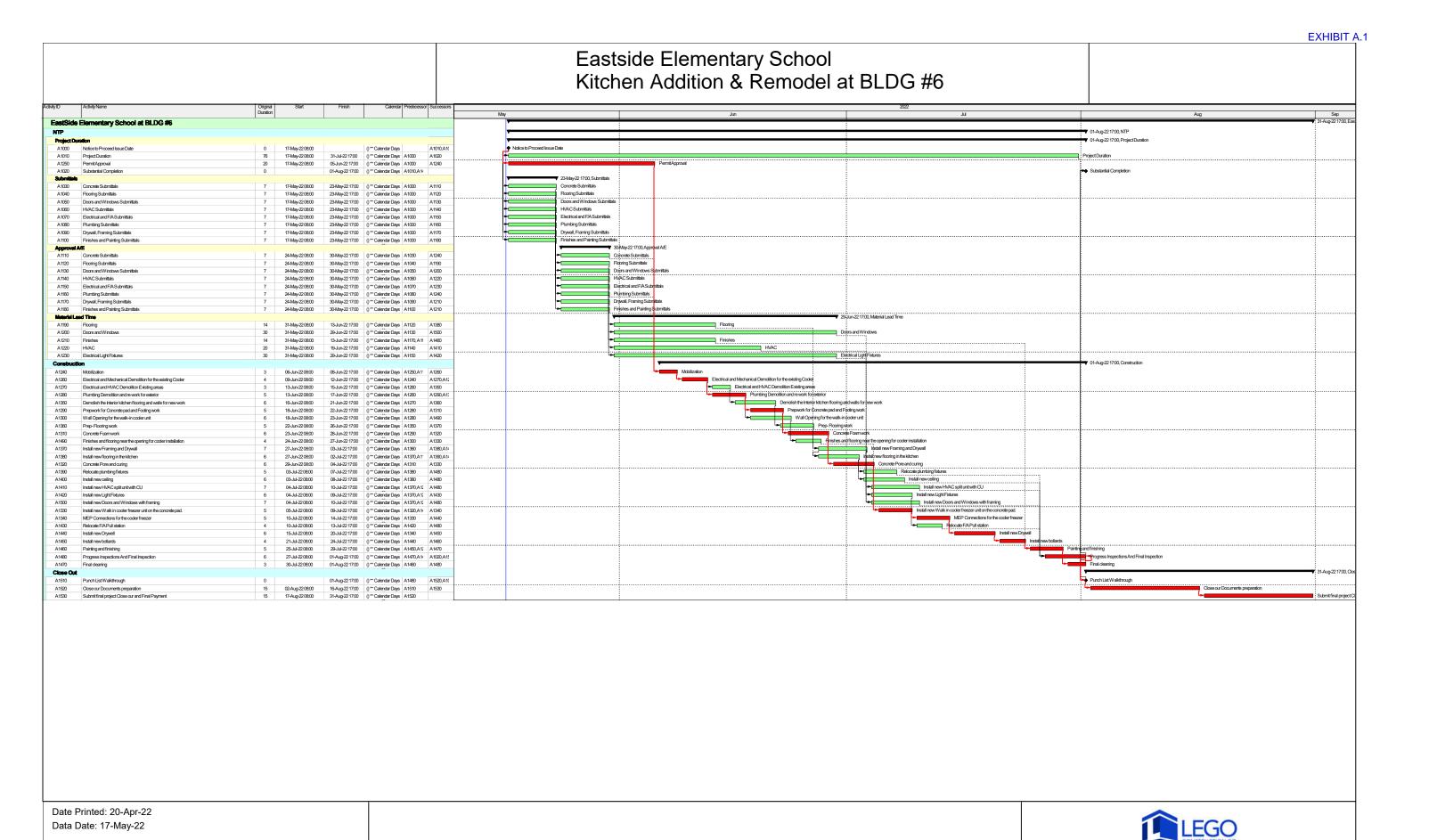
DATE SUBMITTED: Revision 4/20/2022 **2** 

Address: 27151 Roper Road, Brooksville, FL, 34602	CONSTRUCTION C "Building the Future with Integrity and Qual			Kevision	2
<u>Vindow</u>	1	LS	\$3,210.00	\$3,210.00	Professional Glass
Division 09 Finishes				\$48,308.32	
Drywall and Stucco	1	LS	\$21,694.63	\$21,694.63	Sky Builders USA
Flooring (Quarry Tile & Ceramic Tile)	1	LS	\$14,500.00	\$14,500.00	TSI Commercial Flooring
Painting	1	LS	\$4,250.00	\$4,250.00	C&C Painting & Waterproofing
Acoustical ceiling	1	LS	\$7,863.69	\$7,863.69	Sky Builders USA
Division 15 Mechanical and Plumbing				\$88,500.00	
<u>HVAC</u>	1	LS	\$86,000.00	\$86,000.00	Quantum Mechanical
Allowance for EMS tie in for the Equipment	1	LS	\$2,500.00	\$2,500.00	Allowance
Plumbing	1	LS	Included	Included	Quantum Mechanical
Division 16 Electrical				\$42,734.00	
<u>Electrical</u>	1	LS	\$42,734.00	\$42,734.00	Electrical Solutions Group
Subtotal Div 01 to 16				\$433,544.26	
Subtotal Hard Cost				\$433,544.26	
CM Fee	7.00%			\$30,348.10	
Subtotal				\$463,892.36	
General Liability & Workers Comp Insurance	1.20%			\$5,566.71	
Builders Risk	1.00%			\$4,694.59	
Subtotal		<u> </u>		\$474,153.66	
Payment & performance Bond	1.20%			\$5,689.84	
TOTAL PROPOSED CONSTRUCTION COST				\$479,843.50	
Project and Escalation Contingency	10.00%			\$47,984.35	
TOTAL PROPOSED CONSTRUCTION COST (Includes Contingency)				\$527,827.85	

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Project Name		Kitchen Addition and Remodel at BLDG #6								
School N	ame	Eastside Elementary School								
Address 27151 Roper Road, Brooksville, FL, 34602										
Architec	Ī	HoffMan Architects PA								
Contract	or									
		Drawings dated 01-26-2022								
C N.	Chart #	Characteristic	Damesit Cat Data	Revision 1	Revision 2					
S. No. Sheet #		Sheet Title	Permit Set Date	(Addendum 1)	(Addendum 2)					
1	G-100	Cover Sheet	1/26/2022	2/24/2022						
2	G-001	General Notes	Not Issued	2/24/2022						
3	C-100	Site Plan	1/26/2022							
4	A-100	BLDG#6 - Floor Plan & RCP - Kitchen Area	1/26/2022	2/24/2022	3/16/2022					
5	A-101	New Walk-in Elevations & Details	1/26/2022	2/24/2022	3/16/2022					
6	6 S-001 Bldg #6 - Structural Specifications		1/26/2022	2/24/2022						
7	S-002	Bldg #6 - Structural Spec. Wind Table & Schedules	1/26/2022							
8	S-101	Bldg #6 - Floor and Existing Roof Framing Plan	1/26/2022	2/24/2022						
9	S-201	Bldg #6 - Foundation Details	1/26/2022							
10	S-202	Bldg #6 - Foundation Details	1/26/2022							
11	S-203	Bldg #6 - Masonry Details	1/26/2022							
12	S-301	Bldg #6 - Roof Framing Details	1/26/2022							
13	M-001	HVAC Legend, Notes and Symbols	1/26/2022							
14	M-101	HVAC Demolition Floor Plan	1/26/2022							
15	M-102	HVAC Renovation Floor Plan	1/26/2022	2/24/2022						
16	M-201	HVAC Details, Schedules, And Controls	1/26/2022	2/24/2022						
17	P-001	Plumbing Legend, Notes, Schedules, And Demolition Floor Plan	1/26/2022							
18	P-101	Plumbing Renovation Floor Plan and Isometric Diagrams	1/26/2022	2/24/2022						
19	E-001	Bldg #6 - Symbols List and Details	6/30/2021							
20	E-301	Bldg #6 - Electrical Kitchen Lightning Plan	6/30/2021							
21	E-401	Bldg #6 - Electrical Kitchen Power Plan	6/30/2021	2/24/2022						

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Funding Source

Account Name

Account Number

Amount \$

Fund

### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

A. Item Curren		d -	Eastside Eler	nentary Kitchen	і Ехр	ansion -Cooler I	Replacement Pi	oject	t	
Account N	Number	_	3983E	7400		6800	0171		M1990	
, 1000 and	14111201	_	Fund	Function		Object	Cost Center		Project	Sub Project
Orig Appr Bud	oved	+	Budget Amendments	Expenditures / - Encumbrances To Date	=	Current Available - Budget	Present Request	=	Remaining Balance Available	
<sub>\$</sub> 288,3	869.00	\$	0.00	\$ 0.00	\$	288,369.00	288,369.0	) 	0.00	-
Account N	Name		Food Se	ervice Funds						
Account 1		_	4110E	7600		6800	0171	0	0100	
			Fund	Function		Object	Cost Center		Project	Sub Project
Orig Appr	oved	+	Budget Amendments	Expenditures / - Encumbrances To Date	=	Current Available -	Present Request	=	Remaining Balance Available	
300,	000.00	\$	0.00	\$ 0.00	\$	300,000.00	\$300,000.00	\$	0.00	-
B. Item Curren	tly Not Bud	geted	_**							
Funding S	Source	-								
Account I	Name	-								
Account I	Number	-	Fund	Function		Object	Cost Center	-	Project	Sub Project
	Amount	\$		-						

C. History				
Check one: Prior Year Budget: New for Current Year	○ r: <b>&amp;</b>			
	Prior Year Approved Budget: Prior Year Actual Spent:	\$ 0.00 \$ 0.00		

Object

Cost Center

Project

Sub Project

Function

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0580** 

5/10/2022

### **Title and Board Action Requested**

Approve the amendment to the agreement with Lego Construction Company, for the Westside Elementary School Cooler/Freezer Addition Project for construction goods and services for \$436,392.89 (portion using Half-Cent Funds).

### **Executive Summary**

The Director of Facilities & Construction, on behalf of the Superintendent of Schools, hereby requests the Board to approve the amendment to the agreement with Lego Construction Company, for the Westside Elementary School Cooler/Freezer Addition Project for construction goods and services for \$436,392.89 (portion using Half-Cent Funds).

On 07/20/2021, Agenda Item 6047, approved the Construction Manager Agreement with Lego Construction Company, and authorized the purchase of pre-construction services in the amount of \$3,000.00 which is one percent of the estimated construction budget of \$300,000.00.

Article 5.1.1 of the approved Contract, indicates compensation for pre-construction phase services shall not exceed \$3,000.00. This amendment, which includes an itemized statement of all construction costs, guarantees the contract sum for construction phase services shall not exceed \$436,392.89. Consequently, the total compensation to Lego Construction Company for construction management services shall not exceed \$439,392.89.

#### My Contact

Brian Ragan Director of Facilities & Construction ragan b@hcsb.k12.fl.us (352) 797-7050

Jim Lipsey Manager of Planning, Design and Construction lipsey j@hcsb.k12.fl.us (352) 797-7050

#### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

## **Financial Impact**

The cost for this agenda item is \$436,392.89, see attached budget sheet. The cost for the previous fiscal year was \$0.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of

# **Agenda Item # 22-0580**

5/10/2022

goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



# **Guaranteed Maximum Price Amendment**

10th

This Amendment dated the

day of May

in the year

, is incorporated into the accompanying AIA Document

A133<sup>TM</sup>\_2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 29th day of June in the year Two Thousand Twenty-One (the "Agreement") (In words, indicate day, month, and year.)

for the following **PROJECT**:

(Name and location or address)

Kitchen Cooler Addition & Remodeling at Westside Elementary

5400 Applegate Drive Spring Hill, FL 34606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

#### THE OWNER:

(Name, legal status, and address)
Hernando County School District
8016 Mobley Road
Brooksville, FL 34601

#### THE CONSTRUCTION MANAGER:

(Name, legal status, and address)
LEGO Construction Co.
1011 Sunnybrook Road, Suite 905
Miami, FL 33136

#### **TABLE OF ARTICLES**

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

#### **ARTICLE A.1 GUARANTEED MAXIMUM PRICE**

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.



§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed

Four Hundred Thirty-Six Thousand Three Hundred Ninety-Two and 89/100 Dollars

(\$ 436,392.89 ), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

(Provide itemized statement below or reference an attachment.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

- § A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.
- § A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.
- § A.1.1.5 Alternates

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item Price N/A

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

ttem Price Conditions for Acceptance N/A

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

ttem Units and Limitations Price per Unit (\$0.00) N/A



	mencement of the Work s	DESTANTIAL COMPLETION hall be:		
The o	date of execution of this A	mendment.		
	olished as follows: rt a date or a means to dea	termine the date of commences	ment of the Wor	·k.)
	date of issuance of a Not wing the execution of thi	ice to Proceed, which shall b s Amendment.	e within seven	(7) calandar days
If a date of commencer this Amendment.	ment of the Work is not sel	ected, then the date of comme	encement shall l	be the date of execution of
	ts for Substantial Completi	ime is the period of time, incl on of the Work. The Contract		
shall achieve Substanti	ustments of the Contract T al Completion of the entire	ime as provided in the Contractive Work:  The necessary information.)	ct Documents,	the Construction Manager
Not I the d	ater than ate of commencement of t	he Work.	(	) calendar days from
By th	ne following date: August	1, 2022		
are to be completed pri		ime as provided in the Contra on of the entire Work, the Con ollowing dates:		
Portion of Wo N/A	rk		Substantial C	ompletion Date
		leve Substantial Completion as et forth in Section 6.1.6 of the		is Section A.2.3,
		DMENT IS BASED tract Time set forth in this Am	nendment are ba	sed on the Contract
§ A.3.1.1 The following	Supplementary and other C	onditions of the Contract:		
Document N/A	Title		Date	Pages

§ A.3.1.2 The following Specifications:



(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

Section

**Title** 

Date

**Pages** 

§ A.3.1.3 The following Drawings:

(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

Number

Title

Date

§ A.3.1.4 The Sustainability Plan, if any:

(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title N/A **Date** 

**Pages** 

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price: (Identify each allowance.)

Item

Price

See attached Exhibit 'A.1' for all allowances.



§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based: (Identify each assumption and clarification.)

See attached Exhibit 'A.1' - Guaranteed Maximum Price Proposal, dated 4-20-2022

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information: (List any other documents or information here, or refer to an exhibit attached to this Amendment.)

N/A

# ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

(List name, discipline, address, and other information.)

As determined during the process set forth in Article 9 of the accompanying Agreement.

This Amendment to the Agreement entered into as of the day and year first written above.

**OWNER** (Signature)

Gus Guadagnino, Board Chair

(Printed name and title)

CONSTRUCTION MANAGER (Signature)

Luis Garcia, President, CEO

(Printed name and title)



4-20-22



April 20<sup>th</sup>, 2022

Hernando County School District 8016 Mobley Road Brooksville, FL, 34601

### Re: Guaranteed Maximum Price Proposal

Kitchen Addition & Remodel at BLDG#4
Westside Elementary School: 5400 Applegate Drive, Spring Hill, FL, 34606

To Whom it may Concern:

The Scope of this GMP is based on the documents issued by Hoffman Architects dated 02/14/2022. LEGO Construction administered a public and competitive bidding process to establish the pricing contained within this GMP. Bidders were given a chance to visit the site and understand the project requirements. Post bid scope evaluations was conducted to determine the lowest most responsive bids for the various scope of work.

List of Drawings and Specifications:

We have not received any other specifications for the subject project apart from the ones included in the below listed drawing sets.

List of Documents Received						
Project Name	Kitchen Addition and Remodel at BLDG #4					
School Name	Westside Elementary School					
Address	5400 Applegate Drive, Spring Hill, FL, 34606					
Architect Hoffman Architects PA						
Contractor LEGO Construction Co.						
GMP is based on Drawings dated 02-14-2022						
Drawing No.	Drawing Set Name	Received Date				
1	WSES - FULL CD SET 2-14-22	18-Feb-22				
2	WSE - FULL CD SET (03-02-22 - Addendum #1)	11-Mar-22				
3	2022-03-02 WSE- Review Comment Full Response	11-Mar-22				
4	WSE - FULL CD SET (03-15-22 - Addendum #2)	16-Mar-22				
5	Comments WSE-PSITE-C-100	18-Apr-22				

Assumptions and clarifications to the Construction Documents are listed below:



"Building the Future with Integrity and Quality"

#### **General Notes:**

- 1. When classes are not in session (Summer Break) we assume the work area shall be accessible "24/7". When classes are in session, we assume the work area shall be accessible 1-hour after dismissal, and all-day Saturday & Sunday, or as allowed by local ordinance.
- 2. Due to Material price fluctuations in the current market, subcontractor quotes cannot be maintained for more than 30 days. Any material price increase from GMP submission to the issuance of NTP would be covered from the allocated "Escalation" contingency.

## **Project Based Assumptions and Clarifications**

- 1. Furniture in the kitchen and other areas of work will be relocated by the owner.
- 2. We have an allowance for GPR Scanning for the projects scope of work due to underground associated work.
- 3. The testing will be done by the owner and the termite treatment allowance is considered for the project as expected for the project scope.
- 4. For the doors scope of work, we have two subcontractors selected one for labor only and another one for material only.
- 5. The new mini-split system will be installed with stand-alone controls. We are considering an allowance for EMS tie in, if this may be required.
- 6. We do not have any allowance for fire protection (Sprinkler) related work since none was shown on the documents.
- 7. We have an allowance for New stainless steel cover plate @door head & jamb and New Alum. Diamond tread plate at threshold as per the drawing Sheet A-100.
- 8. We have an allowance for new chain link fence and gate as per the drawing Sheet 4-A-100 and Sheet C-100.

We are planning to start the project by May 17<sup>th</sup>, 2022 and the anticipated date for Substantial Completion will be August 1st, 2022.

The Owner is required to accept or approve the GMP by May 11, 2022 at the latest.

LEGO Construction appreciates the opportunity and look forward to working with The Hernando County School District on this project.

Sincerely, LEGO Construction Co. Satya Nethi Lead Estimator 217-305-1693

Owner: Hernando County School District Project: Kitchen Addition & Remodel at Westside Elementary School

Project No:

**DATE SUBMITTED:** Revision

4/20/2022 **2** 

Address: 5400 Applegate Drive, Spring Hill, FL 34606

GMP Proposal			4/20/2022		
DESCRIPTION	QUANTITY	UOM	Unit Rate	Base Bid	Subcontractor
General Conditions and General Requirements				\$84,550.00	
Mobilization and Demobilization	1	LS	\$2,500.00	\$2,500.00	
Project Supplies	1	LS	\$1,000.00	\$1,000.00	
Reprographic Services	1	LS	\$1,000.00	\$1,000.00	
Project Executive	40	HR	\$140.00	\$5,600.00	
Project Manager	170	HR	\$125.00	\$21,250.00	
Superintendent	340	HR	\$95.00	\$32,300.00	
Project Engineer / Administrator	40	HR	\$65.00	\$2,600.00	
Safety supplies	1	LS	\$2,000.00	\$2,000.00	
As builts and Closeouts	1	LS	\$1,500.00	\$1,500.00	
Dumpster Allowance	8	Pulls	\$450.00	\$3,600.00	
Office Trailer (Includes Power Connection)	1	LS	\$5,000.00	\$5,000.00	
Portable Toilet	1	LS	\$1,000.00	\$1,000.00	
General Labor (Protection and Cleaning)	80	HR	\$40.00	\$3,200.00	
Temporary fence	1	LS	\$2,000.00	\$2,000.00	
Division 02 Site Conditions				\$49,337.89	
<u>Demolition</u>	1	LS	\$30,887.89	\$30,887.89	Sky Builders USA
GPR Scanning	1	LS	\$1,500.00	\$1,500.00	Allowance
Termite Treatment	1	LS	\$450.00	\$450.00	Allowance
New Stailnless Steel Cover plate @ door head & Jamb and New Alum. diamond tread plate at threshold	1	LS	\$4,000.00	\$4,000.00	Allowance
New Chain Link Fence and Swing Gate as per 4-A-100 and C-100	1	LS	\$10,000.00	\$10,000.00	Allowance
Staging Area Restoration	1	LS	\$2,500.00	\$2,500.00	Allowance
Division 03 Concrete & Masonry				\$52,737.00	
CMU & Concrete	1	LS	\$52,737.00		Ford Design Group
					3 1
Division 05 Metals				\$10,000.00	
Structural	1	LS	\$10,000.00	\$10,000.00	Allowance
	_	1	, - 0, 0 0 0 0 0	+==,000100	
Division 07 Thermal and Moisture Protection				\$3,840.00	
Roofing	1	LS	\$3,840.00		Atlas Apex
		1 20	40,010.00	#3,310.00	

Owner: Hernando County School District Project: Kitchen Addition & Remodel at Westside Elementary School Project No:



**DATE SUBMITTED:** Revision

4/20/2022 **2** 

Address: 5400 Applegate Drive, Spring Hill, FL 34606	"Building the Future with Integrity and Quality	r			
Division 08 Openings				\$2,381.91	
Doors (Labor)	1	LS	\$190.00	\$190.00	Red Eye Door Specialists LLC (Labor Only)
Doors (Material)	1	LS	\$2,191.91	\$2,191.91	Mills & Nebraska (Material Only)
Division 09 Finishes				\$36,545.22	
<u>Drywall and stucco</u>	1	LS	\$17,260.22	\$17,260.22	Sky Builders USA
Ceramic Tile and Quarry Tile	1	LS	\$14,000.00		TSI Commercial Flooring
<u>Painting</u>	1	LS	\$5,285.00	\$5,285.00	C&C Painting & Waterproofing
Division 15 Mechanical and Plumbing				\$82,500.00	
<u>HVAC</u>	1	LS	\$80,000.00		Quantum Mechanical
Allowance for EMS tie in for the Equipment	1	LS	\$2,500.00	\$2,500.00	Allowance
<u>Plumbing</u>	1	LS	Included	Included	Quantum Mechanical
Division 16 Electrical				\$33,231.00	
<u>Electrical</u>	1	LS	\$33,231.00	\$33,231.00	Electrical Solutions Group
Subtotal Div 01 to 16				\$355,123.02	
				#0FF 400 00	
Subtotal Hard Cost	0.000/			\$355,123.02	
CM Fee Subtotal	8.00%			\$28,409.84 <b>\$383,532.86</b>	
General Liability & Workers Comp Insurance	1.20%			\$4.602.39	
Builders Risk	1.00%			\$3,881.35	
Subtotal	2.0070			\$392,016.61	
Payment & performance Bond	1.20%			\$4,704.20	
TOTAL PROPOSED CONSTRUCTION COST				\$396,720.81	
Project and Escalation Contingency	10.00%			\$39,672.08	
TOTAL PROPOSED CONSTRUCTION COST (Includes Contingency)				\$436,392.89	

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Project Name		Kitchen Addition and Remodel at BLDG #4									
Sch	School Name Westside Eleme			ntary School							
P	Address	ss 5400 Applegate Drive, Spring Hill, FL, 34606									
А	rchitect	HoffMan	Architects PA								
Co	ontractor	LEGO Cor	struction Co.								
		Drawings dated 02-14-2022				Plan Set Date					
S. No.	Sheet #	Sheet Title	Permit Set Date	Revision 1 (Addendum 1)	Revision 2 (Addendum 2)	Revision 3					
1	G-100	Cover Sheet	2/14/2022								
2	G-001	General Notes	Not Issued	3/2/2022							
3	C-100	Site Plan	Not Issued	Not Issued	Not Issued	3/9/2022					
4	A-100	BLDG#4 - Demo, Floor Plan & RCP - Kitchen Area	2/14/2022	3/2/2022	3/15/2022						
5	A-101	New Walk-in Elevation & Details	2/14/2022	3/2/2022	3/15/2022						
6	S-001	Structural Specifications	2/14/2022	3/2/2022							
7	S-002	Wind Pressure Tables and Schedules	2/14/2022								
8	S-101	Ground Floor Plan	2/14/2022								
9	S-201	Foundation Plan	2/14/2022	3/2/2022							
10	S-202	Masonry Details	2/14/2022	3/2/2022							
11	M-001	HVAC Legend, Notes and Symbols	2/14/2022								
12	M-101	HVAC Demolition Floor Plan	2/14/2022	3/2/2022							
13	M-102	HVAC Renovation Floor Plan	2/14/2022	3/2/2022							
14	M-201	HVAC Details, Schedules, And Controls	2/14/2022	3/2/2022							
15	P-001	Plumbing Legend, Notes, Schedules, And Demolition Floor Plan	2/14/2022	3/2/2022							
16	P-101	Plumbing Renovation Floor Plan and Isometric Diagrams	2/14/2022	3/2/2022							
17	E-001	Bldg #4 - Symbols List and Details	2/14/2022								
18	E-301	Bldg #4 - Electrical Kitchen Lightning Plan	2/14/2022								
19	E-401	Bldg #4 - Electrical Kitchen Power Plan	2/14/2022	3/2/2022							

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Date Printed: 20-Apr-22 Data Date: 17-May-22

Page 6

### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

A. I	tem Currently Budge	ted -						
	Account Name	_	Westside E	lementary Kitcher	n Expansion- Co	oler Replacement	Project	
	Account Number		3983E	7400	6800	0161	M1980	
	, 1000 and 11 and 100	-	Fund	Function	Object	Cost Center	Project	Sub Project
	Original		Budget	Expenditures /	Current	Present	Remaining	
	Approved Budget	+	Amendments	- Encumbrances = To Date	= Available Budget	- Request =	Balance Available	
\$	189,535.00	\$	0.00	\$ 0.00	\$ 189,535.00	<sub>\$</sub> 189,535.00	\$ 0.00	
	Account Name		Food Ser	vice Funds				
	Account Number		4110E	7600	6800	0161	00100	
		-	Fund	Function	Object	Cost Center	Project	Sub Project
	Original		Budget	Expenditures /	Current	Present	Remaining	
	Approved Budget	+	Amendments	- Encumbrances = To Date	= Available Budget	- Request =	Balance Available	
\$	300,000.00	\$	0.00	\$ 0.00	\$ 300,000.00	\$ 300,000.00	\$ 0.00	
В. І	tem Currently Not Bu	ıdgeted	_**					
	Funding Source	_						
	Account Name	_						
	Account Number	_						
			Fund	Function	Object	Cost Center	Project	Sub Project

C. History	
Check one:	
Prior Year Budget:	
New for Current Year: 🚫	
Prior Year Approved Budget:	\$
Prior Year Actual Spent:	\$ <u>0.00</u>

Object

Cost Center

Project

Sub Project

Function

Amount \$

Amount \$

Fund

Funding Source

Account Name

Account Number

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0598** 

5/10/2022

#### **Title and Board Action Requested**

Approve the sole source purchase of installation services from Rauland Borg a Division of Ametek and authorize the purchase of this service for \$25,053.00 using Impact Fees.

### **Executive Summary**

The Fire Official/Plans Examiner, on behalf of the Superintendent of Schools, hereby requests the Board approve the sole source purchase of installation services from Rauland Borg a Division of Ametek and authorize the purchase of this service for \$25,053.00 using Impact Fees.

Rauland Borg will be installing additional Quantum intercom system devices at Winding Waters K-8 for the new 2-story classroom addition to the Telecenter U Critical School Communication System.

#### My Contact

William L Hall Fire Official/Plans Examiner hall b@hcsb.k12.fl.us 352-797-7050

### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

## **Financial Impact**

The cost for this agenda item is \$25,053.00, see attached budget sheet. The cost for the previous fiscal year was \$ 0.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.





January 20, 2020

#### TO WHOM IT MAY CONCERN:

This letter will certify that --

RAULAND-BORG CORPORATION OF FLORIDA 620 Douglas Ave-Suite 1316 Altamonte Springs, FL 32714 Phone: (407) 830-6175

Contact: Mr. Nardo Bosque, President

is an authorized and certified Rauland-Borg Distributor for our Education products. There are no other distributors for these products assigned for the following counties in Florida.

Alachua, Baker, Bradford, Brevard, Broward, Charlotte, Citrus, Clay, Collier, Columbia, De Soto, Duval, Gilchrist, Glades, Hardee, Hendry, Hernando, Highlands, Hillsborough, Indian River, Lake, Lee, Levy, Manatee, Marion, Martin, Miami-Dade, Monroe, Nassau, Okeechobee, Orange, Osceola, Palm Beach, Pasco, Pinellas, Polk, Putnam, Sarasota, Seminole, St. Johns, St. Lucie, Sumter, Union

As a sole authorized Rauland Distributor, RAULAND-BORG CORPORATION OF **FLORIDA** may represent itself as such, and is entitled to supply, install, and service our products, and have full warranty privileges.

If you have any questions concerning our distribution policies, please contact us at our Corporate Office in Mount Prospect, Illinois.

Sincerely.

Jordan Anderson

**Education Sales Support** 

Jordan Anderson

Rauland

847-632-8609





Leading Systems Integrator for Florida's Healthcare and Education Markets License # FG13000413

March 10, 2022

William L Hall Fire Official/Plans Examiner Hernando County Schools Facilities Department 8016 Mobley Rd. Brooksville Fl. 34601

**RAULAND-BORG CORPORATION OF FLORIDA (RBF)** submits the following bid response for Winding Waters K-8 school's new classroom building project located in Hernando County, FL. This bid response is based on drawings prepared by Engineering Matrix sheets E-401 and E-402 dated 12/17/21.

This bid response is based upon Scope of Work: Section 27 55 00-Intercommunication System

#### Scope of Work: 27 55 00- Intercommunication System-Excluding Cable

• RBF's bid response includes IP modules, call buttons, hallway and classroom speakers and exterior horns per the specifications and drawings.

#### Installation Details:

- RBF will install the intercom field devices per construction drawings.
- RBF will test, program and connect the intercom field devices to the school's intercom system.
- RBF will require connections to the school's network (via a POE switch port).
- RBF will use Cat 6 cable (installed and tested by others).
- RBF will use (2) strands of a fiber cable (installed and tested by others) from the MDF to the IDF in the new classroom building.
- Bid response includes installation during normal business hours, Monday through Friday 7AM to 4PM. If after hours and/or weekend work is desired additional charges will apply.
- The electrical contractor must provide access throughout any inaccessible areas.

#### This bid response does not include:

- AC power, sleeves, fire stopping or caulking.
- Pathways including floor boxes and covers, backboxes, innerduct or conduit.
- Cat 6 cable for the intercom devices.
- · Fiber cable between the new and existing buildings.
- Classroom clocks.
- Permitting costs. Once permitting costs are determined (if any) those will be billed under a separate invoice.
- Intercom equipment for future integration of a classroom Audio Enhancement System into the existing Rauland TCU intercom system. Additional intercom equipment will be needed if the system integration is possible.

- Davis-Bacon Act/certified payroll compliance.
- Payment and performance bond.

Total price to provide the intercom field devices as listed above for Winding Waters new school building is: \$25,053.00

If we are the successful bidders, we will require a full set of plans and specifications as pertains to our bid, to facilitate submittals. No work will begin until we are issued a purchase order and we receive copies of plans and specifications. No equipment will be ordered until we have approved, stamped submittals.

If there are any questions, please do not hesitate to contact me at the Tampa office.

Sincerely,

Education Project Manager

Lin Hoss

Rauland-Borg Corporation of Florida

License 13000413

Phone 813-740-2500 Ext. 206

Cell 727 365 9755

Fax 813-740-2502

# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

A. Item Currently Budget	ted -								
Account Name	_	Impact Fees-	Winding Wat	ers	K8 Capacity	Project- Install	ation of	Intercom S	System
Account Number	_	3960E	7400	(	3800	0392		M2340	Out Desired
		Fund	Function		Object	Cost Center		Project	Sub Project
Original Approved	+	Budget Amendments -	Expenditures / Encumbrances	=	Current Available	- Present - Request	=	Remaining Balance	
Budget 25,053.00	-	0.00	To Date <b>0.00</b>		Budget	05 052 00		Available	
\$ 20,000.00	\$		\$	\$_	25,053.00	\$25,053.00	\$	0.00	
Account Name									
Account Number	_								
		Fund	Function		Object	Cost Center		Project	Sub Project
Original Approved	+	Budget Amendments -	Expenditures / Encumbrances	=	Current Available	- Present - Request	=	Remaining Balance	
Budget	-		To Date		Budget			Available	
\$	\$		\$	\$		\$	\$		
B. Item Currently Not Bu Funding Source Account Name	dgeted	_**							
Account Number	_			_ ,					
	_	Fund	Function		Object	Cost Center		Project	Sub Project
Amount	\$								
Funding Source	_								
Account Name	_								
Account Number	_	Fund	Function		Object	Cost Center		Project	Sub Project
Amount	\$	runu	Function		Object	Cost Celliei		Piojeci	Sub Froject
C. History									
Check one: Prior Year Budget: New for Current Year:	<b>○</b>								
	Prior \	ear Approved Budget:	\$_0.00						
	Prior \	ear Actual Spent:	\$_0.00						

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0599** 

5/10/2022

### Title and Board Action Requested

Approve amending bid no. 21-910-26, HVAC Equipment & Parts, Installation, Repair Services & Related Products awarded to Balanced Mechanical & Plumbing, D-Mar Contracting & Development, Key Mechanical, Mechanical Services of Central Florida, Tampa Bay Trane/Trane US, and The Ware Group/Johnstone Supply to adjust the estimated annual spending amount and authorize purchases for an increased estimated annual amount of \$2,000,000.00.

#### **Executive Summary**

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board Approve amending the estimated annual spending amount for bid no. 21-910-26, HVAC Equipment & Parts, Installation, Repair Services & Related Products, to Balanced Mechanical & Plumbing, D-Mar Contracting & Development, Key Mechanical, Mechanical Services of Central Florida, Tampa Bay Trane/Trane US, and The Ware Group/Johnstone Supply and authorize the purchases for an increased estimated annual amount of \$2,000,000.00. This contract was originally brought to the Board on October 27, 2020 for an estimated annual amount of \$400,000.00. Due to the increase in work projects, an estimated annual amount of \$2,000,000.00 is being requested.

#### My Contact

Brian Still, Director of Maintenance Still b@hcsb.k12.fl.us (352) 797-7071

### 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is estimated at \$2,000,000.00, see attached budget sheet. The cost for the previous fiscal year was \$ 563,105.20.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# **PURCHASING AGENDA ITEM**

Hernando County School District

<b>School Board</b>	Approval Meeti	ng:	May 1	May 10, 2022			
<b>Bid No.</b> 21-910-	26		Installa	<b>Bid Title:</b> HVAC Equipment & Parts, Installation, Repair Services & Related Products			
Recommend approve	al of this agenda item u	nder the spec	cific category	below:			
□ Lowest Bid(s) □ Request for Proposal(s) □ Low □ Revised Award □ Renewal of Contract □ Sole □ Bid Termination □ Revisions/Amendments to Bid □ Bid E □ Piggyback Cooperative				ting Specificatio		□Rejection/Cancellation □Re-Award (Partial/Whole) □Emergency	
Bid Contract Period: 11/06/2020-11/05/202 Amended: 05/10/2022-11/05/202				□ N//	A – One Ti	ime Purchase	
Contract Type:	☐ Estimated Dollar Amount	☐ Firm, Fixe		☐ Firm, Fixed Unit Prices	⊠ Firm, F and/or Pe	ixed Hourly Rates, Fees rcentages	
Renewal Options:	No. of Terms Remaining 3		Length of h Term (month	⊠ Leng n) <u>Each Te</u> 1-y	erm (year)	□ None	
Rationale/Reason	: 5/10/22 - Amended to in	crease estimat	ted spending.				
Bidders Electronically Downloaded From Publi Purchase Website: 45	Bids Received: c 12	No Bids: 2	Late Bids:	Rejected	d Bids:	N/A – Bids Not Required:	
Submitted By:	Joyce McIntyre Director of Finance 8	k Purchasing		School(s): Di	strict Wid	e	
Requested By:	Brian Still Director of Maintena	ince		Department(	<b>s):</b> District	t Wide	

Recommended award by vendor(s), description of item(s)/service(s) and prices: (See attached)

**T/C CODE: 2126** 

# **Balanced Mechanical & Plumbing Services LLCS (V-50451)**

Description	Pricing Per Hour
Firm Hourly Labor Rates	
Straight Time Labor Rate During Regular Business Hours (7:00 am – 4:00 pm)	
Foreman w/Truck	\$65.00
Supervisor w/Truck	\$65.00
Journeyman	\$65.00
Helper	\$45.00
Schools Not In Session, Nights, Weekends & Holidays:	
Foreman w/Truck	\$97.50
Supervisor w/Truck	\$97.50
Journeyman	\$97.50
Helper	\$67.50
Percentage Mark-Up Of Subcontractor's Services	10%
Percentage Discount Off of Manufacturer's List Price for Parts, Supplies & Materials: (Repair/Replacement Parts, Supplies & Materials)	20%
Percentage (%) Mark-up On Contractor's Related Equipment Rental Costs	10%
Workmanship Warranty	1-Year
Manufacturers Standard One (1) Year Equipment/Parts	Yes

# **D-Mar General Contracting & Development, Inc. (V-50873)**

Description	Pricing Per Hour
Firm Hourly Labor Rates	
Straight Time Labor Rate During Regular Business Hours (7:00 am – 4:00 pm)	
Foreman w/Truck	\$70.00
Supervisor w/Truck	\$65.00
Journeyman	\$60.00
Helper	\$45.00
Schools Not In Session, Nights, Weekends & Holidays:	
Foreman w/Truck	\$100.00
Supervisor w/Truck	\$ 95.00
Journeyman	\$ 90.00
Helper	\$ 65.00
Percentage Mark-Up Of Subcontractor's Services	10%
Percentage Discount Off of Manufacturer's List Price for Parts, Supplies & Materials: (Repair/Replacement Parts, Supplies & Materials)	10%
Percentage (%) Mark-up On Contractor's Related Equipment Rental Costs	10%
Workmanship Warranty	1-Year
Manufacturers Standard One (1) Year Equipment/Parts	Yes

# **Key Mechanical Services Inc. (V-50451)**

Description	Pricing Per Hour
Firm Hourly Labor Rates	
Straight Time Labor Rate During Regular Business Hours (7:00 am – 4:00 pm)	
Foreman w/Truck	\$80.00
Supervisor w/Truck	\$75.00
Journeyman	\$65.00
Helper	\$50.00
Schools Not In Session, Nights, Weekends & Holidays:	
Foreman w/Truck	\$120.00
Supervisor w/Truck	\$112.50
Journeyman	\$ 97.50
Helper	\$ 75.00
Percentage Mark-Up Of Subcontractor's Services	15%
Percentage Discount Off of Manufacturer's List Price for Parts, Supplies &	15%
Materials: (Repair/Replacement Parts, Supplies & Materials)	1370
Percentage (%) Mark-up On Contractor's Related Equipment Rental Costs	15%
Workmanship Warranty	1-Year
Manufacturers Standard One (1) Year Equipment/Parts	Yes

# Mechanical Services of Central Florida, Inc. (V-50872)

Description	Pricing Per Hour
Firm Hourly Labor Rates	
Straight Time Labor Rate During Regular Business Hours (7:00 am – 4:00 pm)	
Foreman w/Truck	\$ 95.00
Supervisor w/Truck	\$100.00
Journeyman	\$ 95.00
Helper	\$ 75.00
Schools Not In Session, Nights, Weekends & Holidays:	
Foreman w/Truck	\$105.00
Supervisor w/Truck	\$110.00
Journeyman	\$105.00
Helper	\$ 85.00
Percentage Mark-Up Of Subcontractor's Services	10%
Percentage Discount Off of Manufacturer's List Price for Parts, Supplies & Materials: (Repair/Replacement Parts, Supplies & Materials)	10%
Percentage (%) Mark-up On Contractor's Related Equipment Rental Costs	10%
Workmanship Warranty	90-Days
Manufacturers Standard One (1) Year Equipment/Parts	Yes

# Tampa Bay System Sales dba Tampa Bay Trane (V-11720)

Description	Pricing Per Hour
Firm Hourly Labor Rates	
Straight Time Labor Rate During Regular Business Hours (7:00 am – 4:00 pm)	
Foreman w/Truck	\$120.00
Supervisor w/Truck	\$120.00
Journeyman	\$ 95.00
Helper	\$ 35.00
Schools Not In Session, Nights, Weekends & Holidays:	
Foreman w/Truck	\$165.00
Supervisor w/Truck	\$165.00
Journeyman	\$127.50
Helper	\$ 52.50
Percentage Mark-Up Of Subcontractor's Services	10%
Percentage Discount Off of Manufacturer's List Price for Parts, Supplies & Materials: (Repair/Replacement Parts, Supplies & Materials)	10%
Percentage (%) Mark-up On Contractor's Related Equipment Rental Costs	10%
Workmanship Warranty	90-Days
Manufacturers Standard One (1) Year Equipment/Parts	Yes

# The Ware Group LLC dba Johnstone Supply (V-31557)

Description	% Discount
Percentage Discount Off of Manufacturer's List Price for Parts, Supplies & Materials: (Repair/Replacement Parts, Supplies & Materials)	51%
Manufacturers Standard One (1) Year Equipment/Parts	Yes

# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

Item Currently Budgeted -						
Account Name	2021-2022 H\	/AC Supplies Operating Ger	neral Fund Account			
Account Number	1110 E Fund	8100 Function	5900 Object	9502 Cost Center	49500 Project	Sub Project
Original Approved + Budget -	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
92,000.00	}	\$ 75,800.65	\$ 16,199.35	\$ 16,199.35	\$ 0.00	
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved + Budget -	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request	Remaining = Balance Available	
	5	\$	\$	\$	\$	
Item Currently Not Budgete Funding Source		AC Supplies Operating Gene	eral Fund Account			
Account Name	2022-2023 H	VAC Supplies Operating Ge	eneral Fund Account			
Account Number	1100 E Fund	8100 Function	5900 Object	9502 Cost Center	49500 Project	Sub Projec
Amount \$	92,000.00	-				
Funding Source	_					
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						-

C. History			
Check one: Prior Year Budget: New for Current Yea	O r: ()		
	Prior Year Approved Budget:	\$	
	Prior Year Actual Spent:	\$	

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*

### MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

A. Item Currently Budget	eu -									
Account Name	_	2021-2022 Mainter	nance Capital Transfer Acc	count						
Account Number		1110 E	8100		350		9500		49500	
	_	Fund	Function		Ob ect		Cost Center		Project	Sub Project
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
Duaget										
\$ 800,000.00	\$		\$ 550,422.4	\$	249,577.60	\$	100,000.00	\$	149,577.60	
\$ 800,000.00  Account Name	\$	ESSR II HVAC	\$ 550,422.4 Controls and Maintenance 8100	\$	nents	\$	100,000.00	\$	149,577.60 99700	
\$ 800,000.00	\$		\$ Controls and Maintenance	\$	· · · · · · · · · · · · · · · · · · ·	\$	,	\$		Sub Project
\$ 800,000.00  Account Name	+	4430 E	Controls and Maintenance	e Agreem	nents 35100	-	9500	=	99700	Sub Project

B. Item Currently Not Budgeted	d -**					
Funding Source	2022-2023 Capi	tal Account TBD				
Account Name	2022-2023 Capital	Account TBD				
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$	814,829.71					
Funding Source						
Account Name						
A a a a com de Novembra de						<u> </u>
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount <u>\$</u>						

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0604** 

5/10/2022

#### **Title and Board Action Requested**

Approve the Purchase of Advanced Placement Exams and APSI Training from the College Board and Authorize the Issuance of Purchase Orders for an Estimated Amount of \$229.015.00

## **Executive Summary**

The Supervisor of Secondary Programs, on behalf of the Superintendent of Schools, hereby requests the Board approval to purchase various Advanced Placement Exams from the College Board for an estimated cost of \$223,720.00 (2,380 exams) including shipping and handling. Florida Statute 1007.27 requires the district to provide curricular options to include accelerated mechanism that shorten the time necessary for a student to complete the requirements to earn a high school diploma and postsecondary degree.

Advanced Placement Summer Institutes (APSI) are required for any teachers wishing to teach an AP course for the first time or veteran teachers wishing to continue professional development in their subject area. Each year all of our high schools send several teachers to these summer institutes for additional training. Springstead High School will be sending seven teachers at a total cost of \$5,295.00.

The College Board is the sole source vendor and has exclusive production rights of these materials.

#### My Contact

John Morris Supervisor of Secondary Programs 352-797-7000 ext. 443 morris j@hcsb.k12.fl.us

#### 2018-23 Strategic Focus Area

Choose an item.

#### **Financial Impact**

The cost for this agenda item is \$229,015.00, see attached budget sheet. The cost for the previous fiscal year was \$216,936.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

	Art & Design:	Art & Design:				
Account Name	2D	3D	Art History	Biology	Calculus AB	Calculus BC
Frank W Springstead High School	0	0	0	83	2	0
Weeki Wachee High School	8	0	22	27	3	12
Nature Coast Technical High School	2	0	0	11	23	0
Hernando High School	5	4	0	14	3	1
Central High School	0	0	0	9	0	0

		Comparative		Computer		English
		Government	Computer	Science		Language and
Account Name	Chemistry	and Politics	Science A	Principles	Drawing	Composition
Frank W Springstead High School	0	63	1	14	12	141
Weeki Wachee High School	0	35	1	43	0	44
Nature Coast Technical High School	0	0	0	32	0	54
Hernando High School	0	0	0	25	17	20
Central High School	0	0	1	24	0	0

	English					
	Literature and	Environmental	European	Human	Macroeconomic	Microeconomic
Account Name	Composition	Science	History	Geography	S	S
Frank W Springstead High School	34	38	0	115	8	26
Weeki Wachee High School	26	107	1	80	31	33
Nature Coast Technical High School	39	47	0	51	17	1
Hernando High School	0	10	8	84	0	0
Central High School	0	1	0	44	0	0

					Spanish	Spanish
					Language and	Literature and
Account Name	Music Theory	Psychology	Research	Seminar	Culture	Culture
Frank W Springstead High School	3	55	7	11	17	10
Weeki Wachee High School	0	34	12	14	0	0
Nature Coast Technical High School	0	23	6	15	8	0
Hernando High School	0	47	0	19	0	0
Central High School	0	1	0	0	0	0

		United States Government	United States	World History:	
Account Name	Statistics	and Politics	History	Modern	<b>Grand Total</b>
Frank W Springstead High School	8	60	111	115	934
Weeki Wachee High School	0	36	32	13	614
Nature Coast Technical High School	13	17	30	21	410
Hernando High School	0	0	16	33	306
Central High School	31	4	1	0	116
					2380
					\$223,720

## HERNANDO COUNTY SCHOOLS Intra-Schools REQUEST FOR PURCHASE

**DIRECTIONS**: This form is to be completed and E-mailed to the Bookkeeper for administrative approval prior to issuance of an official purchase order. \*All textbooks (k-12) and novels (6-12) assigned to students must be School Board approved. \*\*Locked cells require handwritten signatures\*\*

From	IB	Requested by	J. Imhof			
	(Dept, Club; Account)					
	Budget	Dept. Approval				
District			(Dept. Head)			
		<b>Budget Approval</b>				
Dept.	XXX		**(Bookkeeper)**			
Other		Admn. Approval				
	(Specify)		**(Principal)**			
Date	2/16/2022	If approval is needed from the dept. head, please				
	(Specify)	E-mail to appropriate r person. I Dept. head approves, then E-mails to Bookkeeper.				
	Vendor Information		,			
VENDOR#	Colleg Board- APSI USF	Bookkeeper-print copy, get approval, make copy				
NAME		of approved request for original requestor.				
ADDRESS		Keep your copy with back-up for P.O. or P-Card.				
PHONE/FAX						

	Formulas in place. Use delete key to cle	ai data iii Collo.			BOARD
QUANTITY	CATALOG # AND DESCRIPTION		UNIT COST	TOTAL COST	APPROVED? Y/N/NA
1	APSI Training- Meredith Benvegna- English	745	745		
1	APSI Training- Maira Garcia- Spanish Lit (7	/11-7/14)	745	745	
1	APSI Training- Heather Carter- English Lit (	7/11-7/14)	745	745	
1	APSI Training- Michael Cascio- Biology (7/1	18-7/21)	825	825	
1	APSI Training- Sumer Doulk-Human Geogr	aphy (7/18-7/21)	745	745	
1	APSI Training- Dan Scott- World History (7/	745	745		
1	APSI Training- Shelby Waymire- Psych (7/18-7/21)			745	
0			0	0	
0			0	0	
0			0	0	
0			0	0	
0		· · · · · · · · · · · · · · · · · · ·	0	0	
0	S&H		0	0	
	Estimated Shipping		0		
		Totals	5295	5295	

April 26, 2018

# Re: Sole Source Justification

The College Board's mission is to connect students to college success and opportunity. We are a not-for-profit membership organization committed to excellence and equity in education.

This letter is to affirm that the College Board is the sole source owner of the following programs, examinations, publications and software, which include tangible and intangible related services and materials collectively referred to as "Official College Board Offerings." Such Official College Board Offerings include without limitation the following: Advanced Placement Program®, AP®, AP Central® AP Potential<sup>TM</sup>, Pre-AP®, AP Vertical Teams®, ACCUPLACER®, CLEP®, PSAT/NMSQT®, PSSS, ReadiStep<sup>TM</sup>, SAT®, The Official SAT Online Course<sup>TM</sup>, SAT Subject Tests<sup>TM</sup>, CollegeEd®, SpringBoard®, and MyRoad<sup>TM</sup>.

Feel free to contact the undersigned if you should have any questions or concerns. We thank you for the opportunity to utilize College Board offerings to help your students connect to college success.

Regards,

Auditi Chakravarty

Vice President, SpringBoard



Funding Source

Account Name

Account Number

Amount \$

Fund

# MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

		General Fund Basic I	Ed Supplies Advanced Place	ement			
Account Number		1100E	5100	5100	Various	53100	Various
		Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request :	Remaining = Balance Available	
	\$		\$	\$	\$ 229,015.00	\$	
Account Name							
Account Number							
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	Expenditures / - Encumbrances To Date	Current = Available Budget	Present - Request :	Remaining = Balance Available	
	\$		\$	\$	\$	\$	
Item Currently Not Bu	udgeted	_**					
Funding Source							
Funding Source Account Name							

C. History		
Check one: Prior Year Budget:	⊗	
New for Current Year		
	Prior Year Approved Budget:	\$ 222,458.00
	Prior Year Actual Spent:	\$ 216,936.00

Object

Cost Center

Project

Sub Project

Function

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0605** 

5/10/2022

# **Title and Board Action Requested**

Award Bid No. 22-968-39, Plumbing Repairs & Services and Parts, to Balanced Mechanical and Charlies Plumbing, for District wide plumbing repairs and services and authorize the purchase for an estimated annual amount of \$100,000.00.

# **Executive Summary**

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board Award Bid No. 22-968-39, Plumbing Repairs & Services and Parts, to Balanced Mechanical and Charlies Plumbing, for District wide plumbing repairs and services and authorize the purchase for an estimated annual amount of \$100,000.00

Click or tap here to enter text.

# 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is \$100,000.00 see attached budget sheet. The cost for the previous fiscal year was \$ 28,961.72.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# **PURCHASING AGENDA ITEM**

Hernando County School District

		May 10, 2022				
9		<b>Bid Title:</b> Fearts	Plumbin	ıg Repai	rs & Services and	
l of this agenda item u	nder the specific	category below	v:			
☐ Renewal of Contract  ☐ Revision/Amendme	t □Sole	Source	pecificatio		☐ Rejection/Cancellation☐ Re-Award (Partial/Whole☐ Emergency	
<b>l</b> : 05/10/2022 t	through 05/09/	2024	□ On	e Time P	urchase	
	☐ Firm, Fixed Dollar Amount				Fixed Unit Prices, ates, Fees and/or ges	
No. of Terms Remaining 3		_		_	□ None	
Bids Received: - 2 -	<b>No Bids:</b> - 0 -	Late Bids: - 0 -	•		N/A – Bids Not Required:	
	& Purchasing	_	Schoo	ol(s): Dist	rict Wide	
	 ance	Depa	artment(	s): Supp	ort Operations	
	Request for Propose Renewal of Contract Revision/Amendmente  I: 05/10/2022 to Discussion Still  Brian Still    Of this agenda item use a proposed of the propo	Request for Proposal(s)	Parts	Parts   I of this agenda item under the specific category below:   Request for Proposal(s)   Sole Source   Renewal of Contract   Sole Source   Revision/Amendment to Bid   Bid Extension   Parts   Bid Extension   Bid Extension   Parts   Bid Extension   Bid Extension   Parts   Bid Extension   B	Parts	

Recommended award, description of items and prices: (See

attached) T/C CODE: 2239

This tabulation establishes a contract with experienced, qualified, bonded and licensed contractors to provide plumbing repairs and services. This contract is based on firm hourly rates, to include all supervision, personnel, materials, supplies, equipment, vehicles, etc., in order to provide services as requested, to district sites. All fees, charges and expenses of any kind, (travel time, gas, etc.) shall be included in the hourly rates, excluding costs for required parts, supplies and materials, unless supplies and materials will be provided by the district. NO additional costs/expenses shall be permitted, except as stated in the bid documents.

# **Balanced Mechanical & Plumbing Services, LLC**

	Foreman w/Truck	\$90.00/hour
Labor Rates     (Straight Time) During normal or regular business hours, Monday-Friday,	Supervisor w/Truck	\$90.00/hour
7:00 am to 4:00 pm:	Journeyman	\$60.00/hour
	Helper	\$60.00/hour
	Foreman w/Truck	\$180.00/hour
2. Labor Rates	Supervisor w/Truck	\$180.00/hour
Schools not in session, nights, weekends & holidays:	Journeyman	\$120.00/hour
	Helper	\$120.00/hour
3. Subcontractor-Percentage Mark-Up  If your company utilizes the services of a subcontractor for a particular project or portion thereof, indicate a percentage mark-up which would be added to their cost. This cost mark-up will be included on your quote and invoice for payment to the District. A copy of Subcontractor's Invoice may be requested for verification purposes at any time and when requests for payments are deemed excessive.  Subcontractor's services are only allowed with prior written authorization from the Maintenance and/or Facilities Department (per project).	10%	
4. Materials & Supplies- Percentage Mark-Up Indicate your percentage mark-up on manufacture's list price for parts, supplies & materials, regardless of the manufacturer.	20%	
5. Equipment Rental- Percentage Mark-Up Indicate your percentage mark-up on the cost of rental equipment that may be needed for particular projects. A copy of the rental invoice may be requested for verification purposes at any time and when requests for payments are deemed excessive  The use of rental equipment is only allowed with the authorization from the Maintenance and/or Facilities Department (per project)	10%	

State Labor (Workmanship Warranty): 1 Year Manufacturers Standard One (1) Year Equipment/Parts Warranty Applies: Yes

Additional Pricing/Fees: Fuel Surcharge Fee \$95.00

Ability to repair and install domestic underground water line up to 6" in diameter: Yes
Ability to repair and install sew lines up to 8" in diameter: Yes

#### **Contact:**

bids@balancedmech.com

Tylar VanGorp 1865 NE Jacksonville Road (352) 351-5560 Ocala, FL 34470 (352) 843-4081 (cell) tvangorp@balancedmech.com

# Charlie's Plumbing, Inc.

		ı
1 Johan Batas	Foreman w/Truck	\$100.00/hour
Labor Rates     (Straight Time) During normal or regular business hours, Monday-Friday,	Supervisor w/Truck	\$100.00/hour
7:00 am to 4:00 pm:	Journeyman	\$100.00/hour
7100 am to 1100 pm	Helper	\$100.00/hour
	Foreman w/Truck	\$150.00/hour
2. Labor Rates	Supervisor w/Truck	\$150.00/hour
Schools not in session, nights, weekends & holidays:	Journeyman	\$150.00/hour
	Helper	\$150.00/hour
	<u> </u>	
3. Subcontractor-Percentage Mark-Up If your company utilizes the services of a subcontractor for a particular project or portion thereof, indicate a percentage mark-up which would be added to their cost. This cost mark-up will be included on your quote and invoice for payment to the District. A copy of Subcontractor's Invoice may be requested for verification purposes at any time and when requests for payments are deemed excessive.  Subcontractor's services are only allowed with prior written authorization from the Maintenance and/or Facilities Department (per project).	25%	
4. Materials & Supplies- Percentage Mark-Up Indicate your percentage mark-up on manufacture's list price for parts, supplies & materials, regardless of the manufacturer.	40%	
5. Equipment Rental- Percentage Mark-Up Indicate your percentage mark-up on the cost of rental equipment that may be needed for particular projects. A copy of the rental invoice may be requested for verification purposes at any time and when requests for payments are deemed excessive.  The use of rental equipment is only allowed with the authorization from the Maintenance and/or Facilities Department (per project)	25%	

State Labor (Workmanship Warranty)

1 Year

Manufacturers Standard One (1) Year Equipment/Parts Warranty Applies

Additional Pricing/Fees:

N/A

Ability to repair and install domestic underground water line up to 6" in diameter:

Yes

Ability to repair and install sew lines up to 8" in diameter:

Yes

#### Contact:

Cathy Montero
321 West Jefferson Street
Brooksville, FL 34601
(352) 754-8400
cathy@charlies-plumbing.com

Charlie Jorgensen (352) 754-8400 <a href="mailto:charlie@charlies-plumbing.com">charlie@charlies-plumbing.com</a>

# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

A. It	em Currently Budget	ed -										
	Account Name	_	2021-2022 Main	tenance	General Fund Plur	nbing	Outside Repairs an	d Services	s Account			
	Account Number		1100 E		8100		3500		9503		49500	
		_	Fund		Function		Object		Cost Center		Project	Sub Project
	Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$	20,000.00	\$		\$	17,412.10	\$	2,587.90	\$	2587.90	\$	0.00	
	Account Name	_										
	Account Number											
		_	Fund		Function		Object	_	Cost Center		Project	Sub Project
	Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
_\$		\$		\$		\$		\$		\$		

Funding Source	2022-2023 Mainte	enance General Fund Plumb	ing Outside Repairs and	Services Account							
Account Name	2022-2023 M	2022-2023 Maintenance General Fund Plumbing Outside Repairs and Services Account									
Account Number	1100 E	8100	3500	9503	49500						
	Fund	Function	Object	Cost Center	Project	Sub Projec					
Funding Source	2022-2023 Capital A	ccount TBD									
Funding Source Account Name	2022-2023 Capital A 2022-2023 Capital										
, and the second	•		Object	Cost Center	Project	Sub Projec					

C. History		
Check one: Prior Year Budget New for Current Y		
	Prior Year Approved Budget:	\$28,961.72
	Prior Year Actual Spent:	\$28,961.72

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0606** 

5/10/2022

# **Title and Board Action Requested**

Award Bid No. 22-968-40, Lift Stations & Sump Pumps: Maintenance Services & Repairs, to EMS of Central Florida and US Water Services Corporation, for lift station and sump pump repairs and authorize the purchase for an estimated annual amount of \$200,000.00

# **Executive Summary**

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board award Bid No. 22-968-40, Lift Stations & Sump Pumps: Maintenance Services & Repairs, to EMS of Central Florida and US Water Services Corporation, for lift station and sump pump repairs and authorize the purchase for an estimated annual amount of \$200,000.00

# My Contact

Brian Still, Director of Maintenance Still\_b@hcsb.k12.fl.us (352) 797-7071

# 2018-23 Strategic Focus Area

Pillar 3: Facility Operations

#### **Financial Impact**

The cost for this agenda item is \$200,000.00 see attached budget sheet. The cost for the previous fiscal year was \$35,071.02.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

# **PURCHASING AGENDA ITEM**

Hernando County School District

<b>School Board</b>	Approval Meet	ing:		May	10, 20	022		
<b>Bid No.</b> 22-968-	40			<b>Bid Title:</b> Lift Stations & Sump Pumps: Maintenance Services & Repairs				
Recommend approv	al of this agenda item	under the	specific	category	below:			
☐ Lowest Bid(s) ☐ Revised Award ☐ Bid Termination ☐ Reversed Auction	☐ Request for Proposal ☐ Renewal of Contract ☐ Revisions/Amendmen ☐ Piggyback Cooperation	nts to Bid	□ Sole :	Bid(s) Me Source xtension	eting Spe	ecificatio	n	☐ Rejection/Cancellation ☐ Re-Award (Partial/Whole) ☐ Emergency
Bid Contract Perio	<b>d:</b> 05/29/2022	through	05/28/2	2024		□ N/.	A – One	Time Purchase
Contract Type:	☐ Estimated Dollar Amount	□ Firm Dollar <i>F</i>	, Fixed Amount		☐ Firm, Unit Pri			Fixed Unit Prices, lates, Fees and/or ages
Renewal Options:	No. of Terms Remaining 3		☐ Leng Each Te	th of rm (mont	<u>th)</u>	∠ Lengary     Each Tengary     1	erm (year)	□ None
Rationale/Reason	:							
Bidders Electronically Downloaded From Publi Purchase Website: 21	Bids Received: c - 2 -	<b>No Bids</b> : - 0 -	:	Late Bids	s:	Rejecte - 0 -	d Bids:	☐ N/A – Bids Not Required:
Submitted By:	Joyce McIntyre			_		Schoo	ol(s): Dis	trict Wide
	Director of Finance	& Purcha	asing					
Requested By:	Brian Still Director of Mainten	ance		_		Depar	rtment(s	): Support Operation

Recommended award, description of items and prices: (See attached)

**T/C CODE: 2240** 

# Bid #22-968-40 Scope of Services

This tabulation establishes a contract with experienced, qualified, bonded and licensed contractor(s) to provide for the maintenance, service and repair of lift stations and sump pumps. Contractor(s) will be required to identify, correct and repair any problems to prevent issues that may lead to interruption of service and cause immediate safety issues throughout the District.

Section I – Repairs/Cleaning/Emergencies: These services will be on an as-needed basis for pump cleaning, repairs and emergencies, securing firm, net, hourly labor rates and percentages for materials, parts, equipment supplies, etc. Pricing includes labor, equipment, travel, vehicles, mileage, and incidentals to efficiently and properly repair and clean all lift stations and sump pumps as described within bid. The contractor must have a response time maximum of two (2) hours from the time a call is placed to the arrival on site.

**Section II** - *Preventative Maintenance Plan:* These services will be for a continuing system of preventative maintenance across approximately twelve (12) sites, district-wide, securing firm, net rates for the regular inspection and maintenance of lift stations and sump pumps on a monthly basis. *Note: This section will be awarded for possible future use.* 

#### **Vendors:**

EMS of Central Florida, Inc. 7906 Clark Moody Blvd. Port Richey, FL 34668

Contact Name: Gloria Saraceno Phone Number: (727) 847-3722

Email: <u>ems34668@gmail.com</u>

<u>US Water Services Corporation</u> 4939 Cross Bayou Blvd New Port Richey, FL 34652

Contact Name: Jason Amiott Phone Number: (727) 236-1855

Email: jcamiott@uswatercorp.net

# **PRICING**

# EMS of Central Florida, Inc.

Section I						
Description	Hourly Rate					
Work performed during normal or regular business hours, Monday-Friday 7:00 am to 5:00 pm						
A. Pump Repairs	\$ 70.00/Hour					
B. Pumping/Cleaning	\$ 550.00/Hour					
Work performed during evening hours (after 5:00 PM) and/or weekends						
A. Pump Repairs	\$ 105.00/Hour					
B. Pumping/Cleaning	\$ 650.00/Hour					
Emergency Services						
C. Pump Repairs/Cleaning	\$ 750.00/Hour					
Section II – For Possible Future Use						
Preventative Maintenance Plan – At all sites district-wide at the frequency described on <i>Technical Specifications</i> page	\$ 37,600.00 Annually					

Additional Pricing	
Materials, Parts & Supplies – Percentage Mark –Up  Materials, supplies and parts needed for repair, maintenance and emergency services and is to be billed at net cost including a percentage mark-up. An itemized copy of the invoice from supplier is to be provided to the district with all billings.	30 %
Subcontractor — Percentage Mark-Up  Mark-up to be added to vendor cost and included in requests for payment to the District. Copy of the subcontractor's invoice may be requested at any time for verification purposes. (Subcontractors(s) shall not be used for the work or services requested, unless prior authorization from the Maintenance and/or Facilities Operations Department(s) is obtained. All such authorization shall be directed in writing. (Indicate N/A if not applicable)	N/A
Rental Equipment – Percentage Mark-Up for Special Equipment (if applicable)  The vendor is responsible for providing all equipment necessary to complete the required jobs. In the event "specialty" type equipment may needed to provide the service, the rental of equipment may be necessary. All rental equipment needed to complete the service(s) requires prior authorization from the Maintenance and/or Facilities Department(s). All such authorizations shall be directed in writing. (Indicate N/A if not applicable)	N/A

# **US Water Service Corporation**

Section I	
Description	Hourly Rate
Work performed during normal or regular business hours, Monday-Friday 7:00 am to 5:00 pm	
A. Pump Repairs	\$ 76.50/Hour
B. Pumping/Cleaning	\$ 225.00/Hour
Work performed during evening hours (after 5:00 PM) and/or weekends	
A. Pump Repairs	\$ 94.00/Hour
B. Pumping/Cleaning	\$ 225.00/Hour
Emergency Services	
C. Pump Repairs/Cleaning	\$ 275.00/Hour
Section II – For Possible Future Use	
Preventative Maintenance Plan – At all sites district-wide at the frequency described on <i>Technical Specifications</i> page	\$ 17,524.74 Annually

Additional Pricing	
Materials, Parts & Supplies – Percentage Mark –Up  Materials, supplies and parts needed for repair, maintenance and emergency services and is to be billed at net cost including a percentage mark-up. An itemized copy of the invoice from supplier is to be provided to the district with all billings.	10 %
Subcontractor — Percentage Mark-Up  Mark-up to be added to vendor cost and included in requests for payment to the District. Copy of the subcontractor's invoice may be requested at any time for verification purposes. (Subcontractors(s) shall not be used for the work or services requested, unless prior authorization from the Maintenance and/or Facilities Operations Department(s) is obtained. All such authorization shall be directed in writing. (Indicate N/A if not applicable)	10 %
Rental Equipment – Percentage Mark-Up for Special Equipment (if applicable)  The vendor is responsible for providing all equipment necessary to complete the required jobs. In the event "specialty" type equipment may needed to provide the service, the rental of equipment may be necessary. All rental equipment needed to complete the service(s) requires prior authorization from the Maintenance and/or Facilities Department(s). All such authorizations shall be directed in writing. (Indicate N/A if not applicable)	10 %

# $\frac{\text{MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.}}{\text{(For Donations, use Section B)}}$

A. Item Currently Budgeted  Account Name	-	2021-202	22 Mainte	enance Capital Tra	nsfer Acc	count					
Account Number	_	1110 E		8100		3500		9500		49500	
7 toodant rumbor	_	Fund		Function		Object	_	Cost Center		Project	Sub Project
Original Approved + Budget -		Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$ 800,000.00	\$		\$	550,422.40	\$	249,577.60	\$	15,000.00	\$	234,577.60	
Account Name	_										
Account Number											
	_	Fund		Function		Object		Cost Center		Project	Sub Project
Original Approved + Budget -		Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$	\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted	d -**					
Funding Source	2022-2023 Mainten	ance Capital Account TBD				
Account Name	2022-2023 Main	tenance Capital Account TBD	)			
Account Number	- <u></u> -					
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount <u>\$</u>	185,000.00					
Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C.	History			
	Check one: Prior Year Budget: New for Current Year:	Ø O		
		Prior Year Approved Budget:	\$35,071.02_	
		Prior Year Actual Spent:	\$ <u>35,071.02</u>	

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0607** 

5/10/2022

# **Title and Board Action Requested**

Approve the Purchase of Pre-Advanced Placement Curriculum from the College Board and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$76,295.00

#### **Executive Summary**

The Supervisor of Secondary Programs, on behalf of the Superintendent of Schools, hereby requests the Board to approve the purchase of Pre-Advanced Placement (Pre-AP) Curriculum from the College Board. Pre-AP courses deliver grade-level appropriate instruction through focused course frameworks, instructional resources, learning checkpoints and collaborative educator workshops. They are designed to support all students across varying levels of abilities through focus. They are not honors or advanced course but does carry an honors course GPA weight. The Program grants educators and their students the space and time for deep engagement with content.

Six of our middle schools (DSPMS, FCMS, PMS, CK8, EK8 AD WWK8), and three of our high schools (HHS, SHS and WWHS) will be offering Pre-AP Algebra I, Pre-AP English, and Pre-AP World History and Geography. The structure of the courses will give students exposure to what an AP course looks like. This will allow students to be better prepared to take advanced coursework in high school.

College Board is a sole source provider.

# My Contact

John Morris Supervisor of Secondary Programs 352-797-7000 ext. 443 morris j@hcsb.k12.fl.us

#### 2018-23 Strategic Focus Area

Choose an item.

# **Financial Impact**

The cost for this agenda item is \$76,295.00, see attached budget sheet. The cost for the previous fiscal year was \$33,325.00.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



# Pre-AP®

**Prepared For: Hernando County** 

**Reference Number:** 00005270

**Expiration Date: 8/31/2022** 

Account: Fox Chapel Middle School

**Ship To:** 

JOHN MORRIS 9412 Fox Chapel Ln Spring Hill ,FL 34606 United States (352) 797-7000 morris\_j@hcsb.k12.fl.us

ProductName	Price	Qty	Discount	Total
Pre-AP English 1				
SKU 190079172	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
Pre-AP Algebra 1	\$ 3,000.00	1	\$_ 300.00	\$ 2,700.00
SKU 190079170	φ 3,000.00	1	φ- 300.00	Ψ 2,700.00

			i	1
Pre-AP World History & Geography Pathway 1	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
SKU 190079174				
Pre-AP English 1 Teacher Resources	4.27.00		<b>. 27</b> 00	4.0.00
SKU 160082082	\$ 25.00	1	\$- 25.00	\$ 0.00
Pre-AP World History & Geography Teacher Resources Pathway 1	\$ 55.00	100	\$_ 55 <b>0</b> 0	\$ 5,445.00
SKU 190079207	φ <i>33</i> .00	100	φ- 33.00	ψ <i>3,<del>44</del>3.</i> 00
Pre-AP Algebra 1 Teacher Resources	¢ 45 00	1	¢ 45.00	¢ 0 00
SKU 160082083	\$ 45.00	1	\$- 45.00	\$ 0.00
Pre-AP Algebra 1 Student Resources	4.7.00	100	4.0.00	<b></b>
SKU 160082079	\$ 5.00	100	\$ 0.00	\$ 500.00
Pre-AP English 1 Student Resources	4.7.00		4.0.00	<b>4.27</b> 0.00
SKU 160082078	\$ 5.00	50	\$ 0.00	\$ 250.00
Pre-AP World History & Geography Student Resources Pathway 1				

	\$ 5.00	1	\$ 0.00	\$ 5.00	
<b>SKU</b> 190079206					

**Account:** D S Parrott Middle School

Ship To:

JOHN MORRIS 19220 Youth Dr BROOKSVILLE,FL 34601 **United States** 3527977075 morris\_j@hcsb.k12.fl.us

ProductName	Price	Qty	Discount	Total
Pre-AP English 1	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
<b>SKU</b> 190079172				
Pre-AP Algebra 1	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
SKU 190079170			Ţ 200 <b>.</b> 00	<b></b>
Pre-AP World History & Geography Pathway 2	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
SKU 190079175	, -,			, , , , , , , , , ,
Pre-AP Algebra 1 Student Resources	\$ 5.00	120	\$ 0.00	\$ 600.00
SKU 160082079	Ψ 2.00		Ψ 0.00	<b>4 000.00</b>

Pre-AP English 1 Student Resources	\$ 5.00	35	\$ 0.00	\$ 175.00
SKU 160082078	<b>4 2.0</b> 0		φ 0.00	ψ 17 <b>0</b> .00
Pre-AP World History & Geography Student Resources Pathway 2	\$ 5.00	100	00.02	\$ 500.00
SKU 190079204	\$ 5.00	100	\$ 0.00	\$ 500.00

**Account:** Powell Middle School

**Ship To:** JOHN MORRIS 4100 Barclay Ave Spring Hill ,FL 34609 United States 3527977095  $morris\_j@hcsb.k12.fl.us$ 

ProductName	Price	Qty	Discount	Total
Pre-AP English 1	\$ 3,000.00	1	\$_ 300 00	\$ 2,700.00
SKU 190079172	Ψ 3,000.00	1	Ψ- 300.00	2,700.00
Pre-AP Algebra 1	\$ 3,000.00	1	¢ 200.00	\$ 2,700.00
SKU 190079170	\$ 3,000.00	1	φ- 300.00	\$ 2,700.00
Pre-AP World History & Geography Pathway 2				
	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00

SKU 190079175				
Pre-AP Algebra 1 Student Resources	\$ 5.00	175	\$ 0.00	\$ 875.00
SKU 160082079	\$ 5.00	173	<b>\$ 0.00</b>	\$ 673.00
Pre-AP English 1 Student Resources	¢ 5 00	100	¢ 0 00	¢ 500 00
SKU 160082078	\$ 5.00	100	\$ 0.00	\$ 500.00
Pre-AP World History & Geography Student Resources Pathway 2	4.7.00	100	<b>.</b>	4.700.00
SKU 190079204	\$ 5.00	100	\$ 0.00	\$ 500.00

Account: Winding Waters School

**Ship To:** 

JOHN MORRIS 12240 Vespa Way BROOKSVILLE ,FL 34614 United States 3527977000 morris\_j@hcsb.k12.fl.us

ProductName	Price	Qty	Discount	Total
Pre-AP English 1	\$ 3,000.00	1	\$_300.00	\$ 2 700 00
SKU 190079172	φ <i>3</i> ,000.00	1	φ- 300.00	υ 2,700.00

Pre-AP Algebra 1	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
SKU 190079170				
Pre-AP World History & Geography Pathway 1	\$ 3,000.00	1	\$ 200.00	\$ 2,700.00
SKU 190079174	3,000.00	1	φ- 300.00	\$ 2,700.00
Pre-AP Algebra 1 Student Resources	Φ. 7. 00	0.5	ф.0.00	¢ 427 00
SKU 160082079	\$ 5.00	85	\$ 0.00	\$ 425.00
Pre-AP English 1 Student Resources				
SKU 160082078	\$ 5.00	45	\$ 0.00	\$ 225.00
Pre-AP World History & Geography Student Resources Pathway 1	4 - 00		4	
SKU 190079206	\$ 5.00	45	\$ 0.00	\$ 225.00

Account: Challenger School of Science And Math

**Ship To:** JOHN MORRIS 13400 Elgin Blvd Spring Hill ,FL 34609 United States 3527977000 morris\_j@hcsb.k12.fl.us

ProductName	Price	Qty	Discount	Total
Pre-AP English 1	\$ 3,000.00	1	\$- 300.00	\$ 2,700.00
SKU 190079172				
Pre-AP Algebra 1	\$ 3,000.00	1	\$- 300 00	\$ 2,700.00
SKU 190079170	3,000.00		Ψ 300.00	Ψ 2,700.00
Pre-AP World History & Geography Pathway 1	\$ 3,000.00	1	\$ 300.00	\$ 2,700.00
SKU 190079174	3,000.00		Ψ- 300.00	Ψ 2,700.00
Pre-AP Algebra 1 Student Resources	\$ 5.00	170	\$ 0.00	\$ 850.00
SKU 160082079	\$ 5.00	170	φ 0.00	\$ 650.00
Pre-AP English 1 Student Resources	4.7.00		4000	<b>* 2.</b> 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2.
SKU 160082078	\$ 5.00	70	\$ 0.00	\$ 350.00
Pre-AP World History & Geography Student Resources Pathway 1	Φ.5.00	100	Φ.Ο.Ο.	Ф. 700.00
SKU 190079206	\$ 5.00	100	\$ 0.00	\$ 500.00

**Account:** Explorer K-8 School

Ship To:
JOHN MORRIS
919 N BROAD STREET
BROOKSVILLE ,FL 34601
United States
3527977000
morris\_j@hcsb.k12.fl.us

ProductName	Price	Qty	Discount	Total
Pre-AP English 1	\$ 3,000.00	1	\$_ 300 00	\$ 2,700.00
<b>SKU</b> 190079172	φ 3,000.00		φ- 300.00	Ψ 2,700.00
Pre-AP Algebra 1	4.2.000.00			<b></b>
<b>SKU</b> 190079170	\$ 3,000.00		\$- 300.00	\$ 2,700.00
Pre-AP World History & Geography Pathway 1				
<b>SKU</b> 190079174	\$ 3,000.00		\$- 300.00	\$ 2,700.00
Pre-AP Algebra 1 Student Resources				
<b>SKU</b> 160082079	\$ 5.00	75	\$ 0.00	\$ 375.00
Pre-AP English 1 Student Resources				
	\$ 5.00	40	\$ 0.00	\$ 200.00

SKU 160082078				
Pre-AP World History & Geography Student Resources Pathway 1	¢ 5 00	10	¢ 0 00	¢ 200 00
SKU 190079206	\$ 5.00	40	\$ 0.00	\$ 200.00

# **CART SUMMARY\***

**Subtotal:** \$ 61,300.00

**Shipping & Processing :** \$ 1,270.00 **Grand Total\* :** \$ 62,570.00

<sup>\*</sup>Total price does not include applicable sales taxes

# HERNANDO COUNTY SCHOOLS Intra-Schools REQUEST FOR PURCHASE

**DIRECTIONS**: This form is to be completed and E-mailed to the Bookkeeper for administrative approval prior to issuance of an official purchase order. \*All textbooks (k-12) and novels (6-12) assigned to students must be School Board approved. \*\*Locked cells require handwritten signatures\*\*

From	AP	Requested by	J. Imhof
	(Dept, Club; Account)		
	Budget	Dept. Approval	
District		****	(Dept. Head)
		Budget Approval	
Dept.	XXX		**(Bookkeeper)**
Other		Admn. Approval	
	(Specify)		**(Principal)**
Date	3/28/2022	If approval is needed	I from the dept. head, please
	(Specify)	E-mail to appropriate then E-mails to Book	e person. [Dept. head approves, kkeeper.
	Vendor Information		
VENDOR#	College Board	Bookkeeper-print co	py, get approval, make copy
NAME		' ' '	for original requestor.
ADDRESS		Keep your copy with	back-up for P.O. or P-Card.
PHONE/FAX			<u></u>

Formulas in place. Use delete key to clear data in cells.

	Formulas in place. Use delete key to cle	ai data ili Cello.	I		BOARD
			UNIT	TOTAL	APPROVED?
QUANTITY	CATALOG # AND DESCRIPTION		COST	COST	Y/N/NA
100	Pre AP Alg 1 Student Book		5	500	
300	Pre AP Engl 1 Student Book		5	1500	
300	Pre AP Engl 2 Student Book		5	1500	
125	Pre AP World Student Book		5	625	
1	Pre AP Alg 1 Course		2400	2400	
1	Pre AP Eng 1 Course		2400	2400	
1	Pre AP Eng 2 Course		2400	2400	
1	Pre AP World History Course		2400	2400	
				0	
				0	
				0	
	v v			0	
0	S&H		0	0	
	Estimated Shipping			0	
		Totals	9620	13725	

April 26, 2018

# Re: Sole Source Justification

The College Board's mission is to connect students to college success and opportunity. We are a not-for-profit membership organization committed to excellence and equity in education.

This letter is to affirm that the College Board is the sole source owner of the following programs, examinations, publications and software, which include tangible and intangible related services and materials collectively referred to as "Official College Board Offerings." Such Official College Board Offerings include without limitation the following: Advanced Placement Program®, AP®, AP Central® AP PotentialTM, Pre-AP®, AP Vertical Teams®, ACCUPLACER®, CLEP®, PSAT/NMSQT®, PSSS, ReadiStepTM, SAT®, The Official SAT Online CourseTM, SAT Subject TestsTM, CollegeEd®, SpringBoard®, and MyRoadTM.

Feel free to contact the undersigned if you should have any questions or concerns. We thank you for the opportunity to utilize College Board offerings to help your students connect to college success.

Regards,

Auditi Chakravarty

Vice President, SpringBoard



# MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

A. Ite	em Currently Budget	ed -										
	Account Name		Basic Ed Technology	/ Renta	als Pre-AP							
	Account Number		1100E		5100		3690		0181	5	3100	
			Fund		Function		Object		Cost Center		Project	Sub Project
	Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$	1,446.01	\$	13,725.00	\$	0.00	\$	15,171.01		\$ 13,725.00	\$	1,446.01	
	Account Name											
	Account Number		Fund	_	Function		Object		Cost Center		Project	Sub Project
	Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
\$		\$		\$		\$			\$	\$_		

Funding Source	2022-2023 School \	2022-2023 School Year Budget							
Account Name	Basic Ed Technology Rentals Instructional Materials								
Account Number	1100E	5100	3690	9410	50400				
	Fund	Function	Object	Cost Center	Project	Sub Projec			
Amount \$	45,000.00	- Year Budget							
Amount \$\frac{\$}{}\$  Funding Source		Year Budget			·				
	45,000.00 2022-2023 School	Year Budget gy Rentals Instructional Mal	ierials						
Funding Source	45,000.00 2022-2023 School		terials 3690	9410	50400				

Check one: Prior Year Budget: New for Current Year:	⊗ ○	
	Prior Year Approved Budget:	\$ 33,325.00
	Drier Veer Actual Chants	¢ 33.325.00

C. History

<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*



# Hernando School District

# School Board Regular Meeting

**Agenda Item # 22-0633** 

5/10/2022

# **Title and Board Action Requested**

Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

# **Executive Summary**

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to other Hernando County School issues on which the School Board customarily takes actions.

# My Contact

Kelly A. Pogue Secretary to the School Board and General Counsel (352) 797-7253

# 2018-23 Strategic Focus Area

Pillar 4: Communication & Community Engagement

# **Financial Impact**

There is no financial impact.

# Hernando County School Board CITIZEN INPUT PINK SPEAKER FORM

# Part 1: The Process

- This is the opportunity for the public to address items on the Board's Agenda. Speakers who wish to address any matter of relevance to the operation of schools <u>not included on the agenda</u>, additional time will be reserved for Citizen Input at the end of the meeting's agenda.
- Each speaker will have three (3) minutes for each section of Citizen Input.
- Speakers must complete this Citizen Input Speaker form.
- Submit the completed form with any attachments you wish to share with the Board to the Board Secretary *prior* to speaking. The Board may not accept documents submitted while the speaker is providing input.
- The public is reminded that it may also address the Board with regard to items appearing on the agenda for public hearing at the time of the public hearing.

\* Note: The Board typically does not respond to remarks or questions made during Citizen Input.

- Inquiries or comments made during Citizen Input may be followed up with the citizen and reported back to the Board by the Superintendent or his/her staff as soon as possible.
- Although the Board encourages citizen participation, it must also be understood that <u>no immediate action</u> will be taken on items presented during the public comment portion of the meeting.
- If Board action is needed, the matter may be placed on the agenda of an upcoming meeting for further consideration.

#### Part II: Decorum

- Profanity is strictly prohibited.
- The negative use of any student's name, or references made to other students or families, is strictly discouraged.

Revised: October 2016

# PLEASE PRINT ALL INFORMATION BELOW:

Failure to complete this form or to sign below will prevent the Citizen Input form from being presented to the Board Chair.

LEGAL NAME:	
LEGAL ADDRESS:	
PHONE: ()	
☑Please check if this matter pertains to other Hernando Coucustomarily takes action: <i>Citizen Input for topics not included end of the School Board meeting agenda.</i>	
Reminders:	
<ul> <li>Limited agenda time and the need to conduct meetings in an orfollowing Citizen's Input guidelines:</li> <li>The speaker will adhere to a three (3) minute time limit p</li> <li>Time may not be yielded to other speakers.</li> <li>The Chairperson has the authority to limit discussion if the Board Members regarding an issue that is repetitive or is</li> <li>Materials or documents you wish to share with the School</li> <li>The Chairperson may deny all forms submitted after the</li> </ul>	he subject is outside of the authority of the School addressing a legally confidential issue.
My signature is confirmation that I have read, understand and a	agree to abide by the guidelines listed above:
Signature of speaker:	
	FOR OFFICE USE ONLY:
Chairperson's Approval of form:	Date Received:
Chairperson's Denial of form based on Guideline No	Time Received: