

**HERNANDO COUNTY SCHOOL DISTRICT
Leave of Absence Form**

Each Leave of Absence request must be approved by Site Administrator/Supervisor and submitted with the regular payroll.

LAST NAME (Print or Type) <u>Whitman</u>	FIRST <u>Jason</u>	INITIAL <u>B</u>	EMPLOYEE I.D. NUMBER <u>15115</u>
POSITION <u>Teacher</u>			SCHOOL/COST CENTER <u>0251</u>

Except in the case of an emergency, all leave, other than sick leave, must be approved in advance. If the request for sick leave is pre-planned (i.e. doctor's appointment), it must be pre-approved. For sick leave absences that are not pre-planned, this form must be completed upon return within five (5) working days.

TO BE COMPLETED BY APPLICANT:

I hereby apply for:

This leave is requested: ☒ With Pay ☐ Without Pay ☐ Substitute Needed

- | | |
|---|---|
| ☐ Sick Leave | ☐ Worker's Comp |
| ☐ Personal Leave (charged to Sick Lv.) | ☐ Military Leave |
| ☐ Personal Leave (Without Pay) | ☐ Vacation Leave |
| ☐ Professional Leave | ☒ Temporary Duty (Attach documentation) |
| ☐ Other _____ | ☐ Compensatory Time (non-exempt employees only) |

*Note: This leave does not constitute any salary in addition to that which the individual would normally receive for the dates indicated herein.

- | | | |
|---------------------------------------|---|--------------------------------|
| ☐ Per Diem | ☐ Mileage | ☐ Meals |
| ☐ Registration | ☐ Hotel Expense (Single Room Rate) | |

Number of Hours Requested 38.75

Purpose/Benefit (DO NOT use acronyms) FabTech 2025

Destination Chicago, Illinois

BEGINNING		ENDING	
Time <u>5:30</u> AM _____ PM		Time _____ AM <u>4:00</u> PM	
Day of Week <u>Sunday</u> Date <u>9-7-2025</u>		Day of Week <u>Friday</u> Date <u>9-12-2025</u>	

SOURCE OF FUNDS

SUBSTITUTE CHARGED TO:

TRAVEL EXPENSE CHARGED TO:

FUND	FUNCTION	OBJECT	CENTER	PROJECT

FUND	FUNCTION	OBJECT	CENTER	PROJECT

X Signature of Applicant [Signature] Date 7/21/25

FOR OFFICE USE ONLY:	
APPROVED ☒ NOT APPROVED ☐ Site Administrator/Supervisor <u>K. Susser</u> Date <u>7/30/25</u> Project Director (if applicable) _____ Date _____	

TO BE COMPLETED BY PRINCIPAL OR SUPERVISOR AND SUBMITTED WITH THE REGULAR PAYROLL.

This leave constitutes _____ hour(s) for the regular employee listed above.

Name of substitute(s) (if any):

Amount of Time substituting:

_____	hours: _____	days.
_____	hours: _____	days.

To continue, please correct the 15 items indicated.

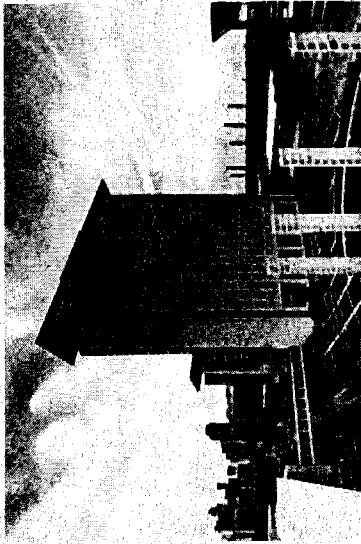
Book Better. Fly Better.

Review and Pay



Trip Total					Currency Calculator
Outbound	DL808, DL1654		1 stop, 4h 59m	1 Passenger	
Change Flight	TPA • ORD	Sun, Sep 07	6:21am - 10:20am	Flights	\$482.20
Taxes, Fees & Charges					\$86.17
Return	DL2039, DL596		1 stop, 4h 34m	Amount Due	\$568.37 USD
Change Flight	ORD • TPA	Fri, Sep 12	7:10am - 12:44pm	2 left at this price	

Changeable / Nonrefundable



Hyatt Regency McCormick
Place - 3 Night Minimum

\$338

USD | average nightly event rate

0.03 Miles



[View hotel policies »](#)

Room Type

Standard Room - Single Occupa... ▼

Select your room type to
view rates and availability.

August - September 2025

You can reserve 20 more rooms at this hotel.

S	M	T	W	T	F	S
Aug 31 \$338.00	Sep 1 \$338.00	Sep 2 \$338.00	Aug 27 \$338.00	Aug 28 \$338.00	Aug 29 \$338.00	Aug 30 \$338.00
Sep 14 \$338.00	Sep 8 \$338.00	Sep 9 \$338.00	Sep 3 \$338.00	Sep 4 \$338.00	Sep 5 \$338.00	Sep 12 \$338.00
Sep 15 \$338.00				Sep 11 \$338.00	Sep 13 \$338.00	



Hotels



Food



Shopping



Coffee



Grocery



Gas

← Directions



A | 919 N Broad St, Brooksville, Florida



B | Tampa International Airport (TPA)

+ Add stop



Route settings

Choose your route

Route #1

Route #2

Route #3

via SR-589-TOLL and Veterans Expy

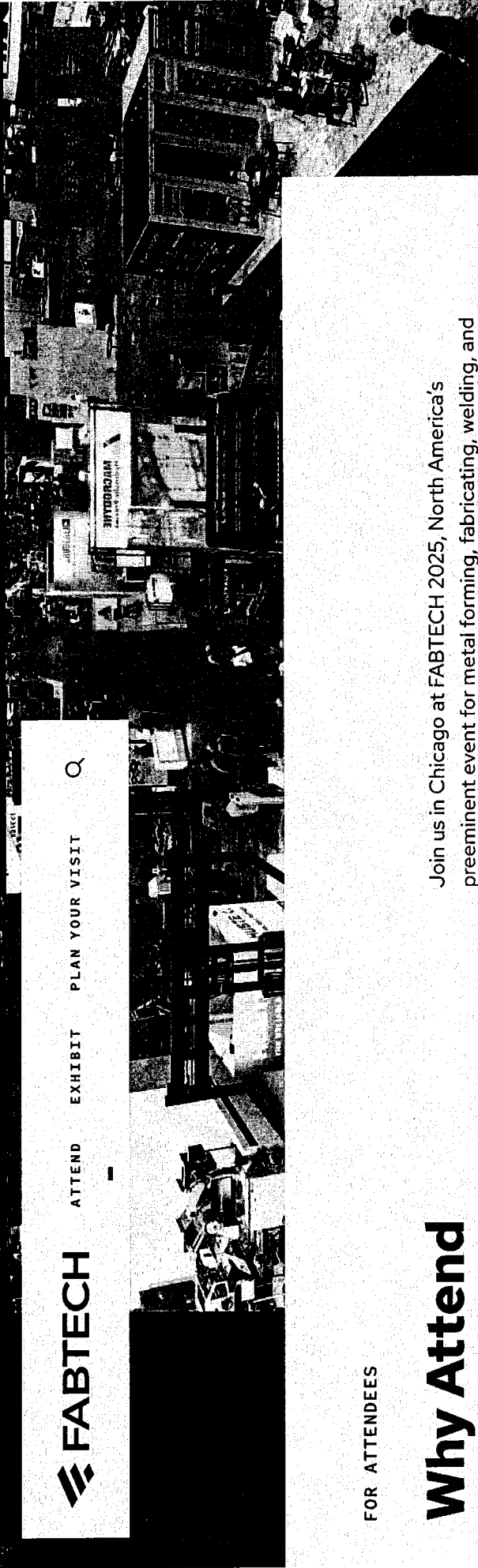
0 hr 52 min 53mi

IRS Reimbursement: \$35.69

View Route Directions



ATTEND EXHIBIT PLAN YOUR VISIT



FOR ATTENDEES

Why Attend FABTECH 2025

Join us in Chicago at FABTECH 2025, North America's preeminent event for metal forming, fabricating, welding, and finishing. Explore the latest technologies, gain hands-on experience, and network with industry leaders and peers who can help take your business or career to the next level.

■ VENUE

McCormick Place

2301 S. Martin Luther King Drive

Chicago, Illinois 60616

■ ADMISSION

Show floor admission is complimentary if you register by September 5!

■ EXPO HOURS

Monday, Sep 08	9AM – 5PM
Tuesday, Sep 09	9AM – 5PM
Wednesday, Sep 10	9AM – 5PM
Thursday, Sep 11	9AM – 3PM