



Book Policy Manual
Section 2000 Program
Title Non-School Related Trips
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Status

The following provisions shall apply to trips **out of the country** in which students and teachers voluntarily and individually participate and which are not sponsored, endorsed, or supported by the School Board or within the scope of the regular instructional program.

- (1) Trips shall be organized between the individual participants and any sponsoring agency.
- (2) The School Board shall not be involved in the curriculum, itinerary, or selection of advisors for the trip.
- (3) Promotional activities shall not include the name of the individual school or School Board.
- (4) Class time may not be used for planning or advertising such trips.
- (5) ~~Participation in such travel by employees and students shall be subject to the District's leave and attendance policies.~~

- 5. Non-school related trips may only be taken when school is not in session.
- 6. Student absences from school that result from non-school related trips will be unexcused.
- 7. Employees who are absent from duty due to non-school related trips will be subject to district leave policy.
- 8. Meeting pertaining to non-school related trips may not be held on school campus unless a use of facilities form is completed and approved.

Legal 1001.43
1001.42
1001.41