



Hernando School District

School Board Regular Meeting

Agenda - Final

Thursday, August 10, 2023

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

(Re-scheduled from 8/8/23)

CALL TO ORDER

REFLECTION

by Linda Prescott, Board Member

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

1. [24-1592](#) Approval to adopt the agenda dated August 10, 2023.

ELECTED OFFICIALS

PROCLAMATIONS/RESOLUTIONS

2. [24-1611](#) Approval of Resolution No. R24-005 of the Hernando County School Board to Participate in the Small School District Council Consortium

Attachments: [SSDCC 23-24 Participation Resolution](#)
[SSDCC Budget Sheet ACC](#)

APPROVAL OF THE MINUTES

3. [24-1620](#) Approval of the Minutes from the Informal, Workshop, First Public Budget Hearing and Regular School Board Meeting of July 25, 2023.

Attachments: [07-25-23 Informal Minutes DRAFT with links](#)
[07-25-23 Workshop Minutes DRAFT with links](#)
[07-25-23 First Budget Minutes DRAFT with links](#)
[07-25-23 Regular Minutes DRAFT with links](#)

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

4. [24-1625](#) Citizen Input on agenda items for this meeting (Green Form)

Attachments: [Citizen Input Speaker Green Form 110917 ACC](#)

ADOPTION OF CONSENT AGENDA**Personnel Recommendations**

5. [24-1615](#) Approval of the Personnel Recommendations

Attachments: [23-24 BOARD AGENDA AUGUST 8 2023](#)
[2024 Inst. Supplements & Differentiated Pay for 8-08-2023](#)
[2024 Noninst., PTS & Adm. Supplements for 08-08-2023](#)

All Other Teaching & Learning Agenda Items

6. [24-1562](#) Approve Graduation Dates for 2023-2024 School Year

Attachments: [2023-2024 Proposed Graduation Dates](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

7. [24-1613](#) Approve the Agreement Between Hernando County School Board and the Early Learning Coalition for Voluntary Pre-Kindergarten (VPK) Program Services

Attachments: [2023 2024 VPK Contract Atty Approved](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

8. [24-1614](#) Approval of the 2023-2024 NEFEC Professional Learning Catalog

Attachments: [PLC Changes](#)
[Master Component Spreadsheet](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

Job Descriptions

9. [24-1567](#) Approve the Job Description for the District Athletic Director

Attachments: [Job Description District Athletic Director Strikethrough](#)
[Job Description DISTRICT ATHLETIC DIRECTOR Clean Copy](#)
[Budget Sheet District Athletic Director](#)

All Other Support Operations Agenda Items

10. [24-1609](#) Approve the agreement to vend meals to For Each 1 Reach 1 and PACE Girls Center for the 2023-2024 school year.

Attachments: [E1R1 signed](#)
[PACE signed](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

All Other Purchase Order/Bid Agenda Items

11. [24-1556](#) Approve piggybacking Citrus County Schools, ITB #2023-48: Ice Cream Products, awarded to DeConna Ice Cream Company, Inc., for the purchase of various ice cream/frozen products and authorize purchases for an estimated annual spending of \$70,000.

Attachments: [updated 24-380-03 PB Ice Cream Products \(08-08-23\) \(1\)](#)
[Smart Snack Reference Sheets](#)
[Budget Sheet Agenda 1556](#)

12. [24-1606](#) Approve to reject bids received for Bid #23-031-45 Water and Water Softener Treatment Services.

Attachments: [Budget Sheet NO Financial Impact ACC](#)

13. [24-1610](#) Approve the renewal of Bid No. 21-060/929-11 RN: Buses, District Wide Vehicles and Equipment: Specialized Repairs, Parts and Accessories to Multiple Vendors and Authorize the Purchase of Goods And/Or Services for an Estimated Annual Amount of \$962,000.

Attachments: [21-060-929-11 RN Buses Vehicle Repairs \(08-08-23\)](#)
[Maint Dept Buses Parts Repairs Budget Sheet 2023.pdf](#)
[3500 Budget Sheet JULY 2023.pdf](#)
[5100 5500 Budget Sheet JULY 2023.pdf](#)

14. [24-1612](#) Approve the renewal of the piggyback of Pinellas County Schools, Bid #21-380-238: Milk, Dairy & Juice Products, awarded to M&B Products and authorize the purchase of goods for an estimated annual spending of \$1,500,000.00

Attachments: [BID Tabulation Sheet 1612](#)
[Pricing 1612](#)
[Budget Sheet 1612](#)

15. [24-1616](#) Approve the Agreement with Equal Opportunity Schools (EOS) and the Purchase of Services for All High Schools and Issuance of a Purchase Order in an Estimated Amount of \$83,000.00

Attachments: [EOS Presentation](#)
[2023 EOS Collaboration Agreement Atty Approved](#)
[Standard Addendum to Agreements](#)
[Federal Terms & Conditions](#)
[Budget Sheet EOS](#)

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

ADDENDUM ITEMS

CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

16. [24-1626](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 110917 ACC](#)

SCHOOL BOARD COMMENTS

GENERAL COUNSEL

ADJOURNMENT

The next School Board Meetings are scheduled for August 22, 2023:

1:00 PM - Informal

2:30 PM - Workshop

6:00 PM - Regular Meeting

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Agenda Item # 1. 24-1592

8/10/2023

Title and Board Action Requested

Approval to adopt the agenda dated August 10, 2023.

Executive Summary

The Superintendent of Schools, hereby requests the Board adopt the agenda dated August 10, 2023.

My Contact

John Stratton
Superintendent of Schools

2018-23 Strategic Focus Area

Other

Financial Impact

The cost for this agenda item is \$ 0, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



Hernando School District

School Board Regular Meeting

Agenda Item # 2. 24-1611

8/10/2023

Title and Board Action Requested

Approval of Resolution No. R24-005 of the Hernando County School Board to Participate in the Small School District Council Consortium

Executive Summary

The Public Information Officer, on behalf of the Superintendent of Schools, hereby requests the Board approve Resolution Number R24-005 of the Hernando County School Board to participate in the Small School District Council Consortium (SSDCC).

Section 6A-1.099, Florida Administrative Code requires that a district choosing to join a consortium shall, by resolution, declare its participation.

My Contact

Karen Jordan
Public Information Officer
352-797-7009 ext. 129

2018-23 Strategic Focus Area

Pillar 4: Communication & Community Engagement

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Resolution No. R24-005
Affirming Participation in the
Small School District Council Consortium

WHEREAS, the Hernando County School Board believes there is a need to have educational information, interpretation, and consultation on issues relating to small and rural communities that is not independently available, and

WHEREAS, the cost of providing such services independently for the School Board would make the cost prohibitive, and

WHEREAS, the needed services are provided through the Small School District Council Consortium, and

WHEREAS, the Hernando County School District has participated in the consortium in previous years by official action of the Board and payment of the annual fee,

NOW THEREFORE BE IT RESOLVED that the Hernando County School Board authorizes the participation in the Small School District Council Consortium for fiscal year 23-24 and as such agrees to pay \$3,250.00 to the designated Fiscal Agent upon invoice for participation fees.

BE IT FURTHER RESOLVED that this resolution shall authorize the Hernando County School District participation in the SSDCC in future years contingent upon the approval of the SSDCC Annual Invoice for Participation Fees as part of a regularly scheduled School Board meeting.

BE IT FURTHER RESOLVED that the SSDCC Fiscal Agent shall be the contracting agent for the employment and payment of consulting services and associated program costs.

Adopted by the Hernando County School Board in Regular Session at Brooksville, Florida on the 10th day of August, 2023.

Gus Guadagnino
Board Chair

John Stratton
Superintendent

A. Item Currently Budgeted -

Account Name		Dues and Fees - Communications Operating Budget										
Account Number		1100		6200		7300		9153		40100		
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+ -	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ 6,000.00		\$		\$		\$ 6,000.00		\$ 3,250.00		\$ 2,750.00		

Account Name								
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project	
Original Approved Budget	+ -	Budget Amendments	- Expenditures / Encumbrances To Date	= Current Available Budget	- Present Request	= Remaining Balance Available		
\$	\$	\$	\$	\$	\$	\$		

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						Sub Project
	Fund	Function	Object	Cost Center	Project	
Amount \$						

Funding Source						
Account Name						
Account Number						Sub Project
	Fund	Function	Object	Cost Center	Project	
Amount \$						

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$ 3,250.00

Prior Year Actual Spent: \$ 3,250.00

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 3. 24-1620

8/10/2023

Title and Board Action Requested

Approval of the Minutes from the Informal, Workshop, First Public Budget Hearing and Regular School Board Meeting of July 25, 2023.

Executive Summary

The Superintendent of Schools, hereby requests the Board approve the minutes.

My Contact

Kelly A. Pogue

Secretary to the School Board and General Counsel

352-797-7253

2018-23 Strategic Focus Area

Other

Financial Impact

The cost for this agenda item is \$ 0, see attached budget sheet. The cost for the previous fiscal year was \$ 0. If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved.



Hernando School District

School Board Informal Meeting

Minutes - Draft

Tuesday, July 25, 2023

1:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present

- Board Chair Gus Guadagnino
- Vice Chair Susan Duval
- Board Member Mark Johnson
- Board Member Linda Prescott
- Board Member Shannon Rodriguez

The Informal Meeting was called to order at 1:01 P.M.. Also present were Nancy Alfonso, School Board Attorney and John Stratton, Superintendent of Schools.

GENERAL DISCUSSION

An informal meeting of the School Board has been scheduled for general discussion among Board Members on Educational Matters

Topics of Discussion:

1. Gus Guadagnino - received correspondence on how they were acting unprofessional mentioning peoples names. Mr. Stratton stated that he thinks we treated staff unprofessionally and reminded the Board they were bringing forth job positions, not people. He respectfully reminded the Board that staff works for him and the only people who work for them is Nancy Alfonso and himself. Mr. Stratton also mentioned correspondence that he passed out to the Board from their labor attorney regarding the same issues. Mr. Johnson stated that he does not feel the need to have a position for a director over a department with 3-4 people. He also feels like if there are issues with behavior for people who are direct reports, some time should have to pass between that discipline and naming someone to a new position. Mrs. Prescott mentioned how this person has a 24/7 job and should be recognized for it. She passed out a survey that was completed on communications. Discussions took place on what the duties are for this position. Mrs. Alfonso stated that this topic is up for discussion at today's workshop and would be better to take place then.

2. Mark Johnson - policy of Teacher on Special Assignments (TOSA): After some discussion, it was decided to workshop this topic and possibly put out a survey.

3. John Stratton - updates on People Helping People backpacks; vape detectors; window film; Odyssey of the Mind; WWK8 construction; ESE classrooms

4. Alfonso Hersch firm not renewing their contract. Discussion took place on the hiring of a new

school board attorney. The Board agreed to keep outside counsel for the Board. Mr. Johnson expressed his concern with trying to hire a school board attorney and a staff attorney at the same time. He also stated that he would like to see all resumes/applications and all were in favor. Mrs. Rodriguez stated that she would like to see someone in the position who is versed in school law. Mrs. Alfonso stated that there are not many (approximately 100) board certified education attorneys in the state of Florida, out of 110,000 attorneys. She will help staff with the advertisement.

5. John Stratton - procedures for board meeting

6. John Stratton - Skyward access for board members: He spoke with Mrs. Alfonso regarding the student side and there are rules/laws against it. Mr. Stratton also stated that several parents reached out with concerns, and his recommendation is not to have board members access Skyward directly. If members need information either he or staff will get them the information requested. Mrs. Alfonso explained if members requested information, it would need to be for a legitimate interest such as an expulsion hearing. Mr. Johnson stated that he would like IT to set up a "test/dummy" to see what the different screens look like. He also mentioned the business side as he only has access to his own pay records and would like to see everything.

7. Shannon Rodriguez - stepping on rights; climate of the school board; emails and public records; doxing her child's information; opening mail addressed to her. Mr. Guadagnino stated that since he has been on the board, it has been standard procedure for his mail to be opened due to mail needing to be address right away. Mr. Stratton stated that he did apologize for her child's information that went out and that the employee was reprimanded. He does not believe that it was in a malicious manner. In regard to the mail, he stated that he told her that it has been a procedure of this board to have their secretary open their mail, not him. It has been agreed that Mrs. Rodriguez's mail will not be opened. Mrs. Rodriguez stated that the issue is with sending the email to whoever we chose to. Mr. Stratton clarified that it was sent to himself, the two assistant superintendents, and their confidential secretaries. Mrs. Alfonso cautioned the Board that what ever comes in is a public record and needs to be captured and retained. Ms. Duval asked Mrs. Rodriguez what she would have done with the mail if she had opened it herself. Mr. Stratton stated that by policy, it is supposed to go to him. Mrs. Alfonso stated that if mail concerns the business of the district, it is not personal and warned of situations where the information may be confidential for a period of time. She mentioned again, her concerns of someone taking the mail and opening it elsewhere before it can be captured as a public record.

8. Shannon Rodriguez - ESE funding

9. Linda Prescott - Teacher of the Year Gala; post secondary program for student with special needs

10. Mark Johnson - Allied health programs interns

[24-1617](#)

Attachments: [07-25-23 Informal Handout by L. Prescott](#)
[07-25-23 Informal Handout by J. Stratton](#)

ADJOURNMENT

The meeting adjourned at 2:22 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Workshop

Minutes - Draft

Tuesday, July 25, 2023

2:30 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present: Gus Guadagnino
Susan Duval
Mark Johnson
Linda Prescott
Shannon Rodriguez

The Workshop was called to order at 2:43 P.M. Also present were Nancy Alfonso, School Board Attorney and John Stratton, Superintendent.

PRESENTATIONS

1. [24-1560](#) Presentation of Equal Opportunity Schools (EOS)

Attachments: [EOS Presentation](#)
[2023 EOS Collaboration Agreement Atty Approved](#)
[Standard Addendum to Agreements](#)
[Federal Terms & Conditions](#)
[Budget Sheet EOS](#)
[07-25-23 Workshop Handout by J. Morris 24-1560](#)

Dr. Tracy Conrad, of EOS and John Morris, Director of Secondary Programs came forward to present this item. Mr. Johnson expressed his concerns and stated he opposes this program. Ms. Duval stated that she supports it as she has seen what it has done at a school. Mrs. Prescott stated her experience with students and said that she is in favor of this program. Mrs. Rodriguez brought up her reading the EOS mission statement previously. Mr. Guadagnino stated that he is in favor of the program.

2. [24-1563](#) Review and Tentative Approval of the 2023-2024 Student Progression Plan and School Procedures Handbook

Attachments: [2023 24 Changes](#)
[2023 24 Exam Exemption Form](#)
[2023 24 SPP Strikethrough](#)
[2023 24 SPP Clean Copy](#)
[Budget Sheet No Financial Impact](#)

John Morris, Director of Secondary Programs came forward to present this item. Discussion took place on changes to this handbook. Changes were requested to be made on pages 17, 18, 19, 23, 24, 25, 43, 45, 48, 51, 56, 57, 75, 78, 94, and 95 of the

strike-through.

At this time, Mr. Stratton stated that due to a lack of time, they should move on to the Budget Hearing. He suggested moving the Strategic Plan item to the next Workshop. He also stated that the job description items were previously workshopped and can be discussed at tonight's meeting.

3. **24-1568** Review of the 2023-2028 Strategic Plan

Attachments: Strategic Plan 2023-2028 Board Presentation
Budget Sheet - NO Financial Impact

This item will move to the next Workshop.

4. **24-1583** Review the job description for the Assistant Director of Safe Schools

Attachments: [Assistant Director of Safe Schools - strikethrough](#)
[Assistant Director of Safe Schools - clean](#)
[Rule Compliance-Office of Safe Schools](#)
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)
[Budget Sheet Assistant Director of Safe Schools](#)

5. **24-1585** Review the job description for Staff Counsel

Attachments: [Staff Counsel - Strikethrough](#)
[Staff Counsel - Clean](#)
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)
[Budget Sheet Staff Counsel](#)

6. **24-1586** Review the job description update for Director of Communications

Attachments: [Director of Communications - strikethrough](#)
[Director of Communications - clean](#)
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)
[Budget Sheet Director of Communication](#)

GENERAL COUNSEL

ADDENDUM ITEMS

GOOD OF THE ORDER/BOARD DISCUSSION

School Board Comments

ADJOURNMENT

The Workshop adjourned at 5:00 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

First Public Budget Hearing

Minutes - Draft

Tuesday, July 25, 2023

5:01 PM

District Office-Board Room

CALL TO ORDER

Present Board Chair Gus Guadagnino
Vice Chair Susan Duval
Board Member Mark Johnson
Board Member Linda Prescott
Board Member Shannon Rodriguez

The First Public Budget Hearing was called to order at 5:09 P.M.

ADOPTION OF THE AGENDA

1. [24-1607](#) Approval to adopt the agenda dated July 25, 2023.

RESULT: ADOPTED

MOVER: Linda Prescott

SECONDER: Mark Johnson

AYES: Board Chair Guadagnino, Vice Chair Duval, Board Member Johnson,
Board Member Prescott, and Board Member Rodriguez

PRESENTATIONS

2. [24-1575](#) Overview of the Fiscal Year 2023-2024 Proposed Tentative Millage Rates First Public Hearing

Attachments: [1st Public Hearing Proposed Millage Rates July 25, 2023](#)

Kendra Sittig, Director of Budget and Joyce McIntyre, Director of Finance came forward to present this item.

3. [24-1576](#) Continuation of Fiscal Year 2023-2024 Proposed Tentative Budget First Public Hearing

Attachments: [2023-2024 Proposed Tentative Presentation](#)

CITIZEN INPUT

4. [24-1608](#) Citizen Input on agenda items for this meeting (Green Form)

Attachments: [Citizen Input Speaker Green Form 110917 ACC](#)

Nancy Alfonso, School Board Attorney read the instructions for this item. The following citizens came forward to speak:

Diane Liptak, Brad Benson, Jack Martin, and Monty Floyd.

ADOPTION OF THE TENTATIVE MILLAGE FOR 2023-24**5. [24-1579](#)** Adoption of Tentative Millage Rates for the Fiscal Year 2023-2024

Attachments: [Resolution R24-001](#)
[Budget Sheet NO Financial Impact ACC](#)

RESULT: **APPROVED**

MOVER: Mark Johnson

SECONDER: Susan Duval

AYES: Board Chair Guadagnino, Vice Chair Duval, Board Member Johnson,
and Board Member Prescott

NAYS: Board Member Rodriguez

ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024**6. [24-1577](#)** Adoption of the Tentative Budget for Fiscal Year 2023-2024 Resolution #R24-002

Attachments: [Resolution R24-002](#)

RESULT: **APPROVED**

MOVER: Linda Prescott

SECONDER: Susan Duval

AYES: Board Chair Guadagnino, Vice Chair Duval, Board Member Johnson,
and Board Member Prescott

NAYS: Board Member Rodriguez

Mr. Johnson stated that the millage rate is not set by the school board; it is set by the state. Mrs. Rodriguez stated that she would like to see us keep the millage rate the same, such as a flat rate. Mrs. McIntyre explained the complication that poses with the compression adjustment. Mrs. Rodriguez asked if there was a way they can re-write the budget in a different format for it to make more sense to the majority of people. Mrs. Sittig explained how the budget is very detailed and how/when she starts working on it. Mrs. McIntyre also mentioned that they follow the general accounting standards and redbook guidelines which is mandated by DOE. Mr. Johnson clarified that the final line item explanation will be available after the final budget hearing. Mrs. Prescott stated that the budget and finance department has an A+ rating for 20 years.

ESTABLISH DATE, TIME AND PLACE OF FINAL PUBLIC HEARING**7. [24-1578](#)** Establishment of Second Public Hearing on the Budget

RESULT: **APPROVED**

MOVER: Linda Prescott

SECONDER: Mark Johnson

AYES: Board Chair Guadagnino, Vice Chair Duval, Board Member Johnson,
Board Member Prescott, and Board Member Rodriguez

AUTHORIZATION TO SUBMIT CERTIFICATION OF SCHOOL TAXABLE VALUE

8. [24-1593](#) Authorization to Submit Certification of School Taxable Value to the Hernando County Property Appraiser

Attachments: [DR 420S](#)
[Budget Sheet NO Financial Impact ACC](#)

RESULT: **APPROVED**

MOVER: Linda Prescott

SECONDER: Susan Duval

AYES: Board Chair Guadagnino, Vice Chair Duval, Board Member Johnson,
Board Member Prescott, and Board Member Rodriguez

SCHOOL BOARD COMMENTS**ADJOURNMENT**

The meeting adjourned at 6:03 P.M.

Superintendent

Board Chair**Mission Statement**

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Minutes - Draft

Tuesday, July 25, 2023

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present: Board Chair Gus Guadagnino
Vice Chair Susan Duval
Board Member Mark Johnson
Board Member Linda Prescott
Board Member Shannon Rodriguez

The meeting was called to order at 6:22 P.M. Also present were Nancy Alfonso, School Board Attorney and John Stratton, Superintendent of Schools.

REFLECTION

by Mark Johnson, Board Member

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

1. [24-1594](#) Approval to adopt the agenda dated July 25, 2023.

RESULT: ADOPTED

MOVER: Linda Prescott

SECONDER: Susan Duval

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Before the adoption of the agenda, Mr. Guadagnino asked for a motion to take item #14. 24-1587 off the table, which was tabled at the last meeting. Motion by Linda Prescott, Seconded by Susan Duval. Duval, Prescott and Guadagnino were in favor. Johnson and Rodriguez were opposed. Motion passes 3-2.

ELECTED OFFICIALS

No one came forward to speak on this item.

APPROVAL OF THE MINUTES

2. [24-1595](#) Approval of the Minutes from the Informal, Workshop and Regular School Board Meeting of June 27, 2023.

Attachments: [06-27-23 Informal Minutes DRAFT](#)
[06-27-23 Workshop Minutes DRAFT with links](#)
[06-27-23 Meeting Minutes DRAFT with links](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Shannon Rodriguez

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

PUBLIC HEARING ITEMS

3. [24-1103](#) Public Hearing and Final Approval of Neola Policy Volume 23 No. 2 Update. This item received tentative approval at the June 13, 2023 Workshop.

Attachments: [Volume 23 No2 Final](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: ADOPTED

MOVER: Linda Prescott

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott

NAYS: Rodriguez

Mrs. Alfonso read the instructions for this item. No one came forward to speak on this item.

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

4. [24-1596](#) Citizen Input on agenda items for this meeting (Green Form)

Attachments: [Citizen Input Speaker Green Form 110917 ACC](#)

Mrs. Alfonso read the instructions for this item. The following citizens came forward to speak:

Patricia Greenwood was called to speak. Mrs. Greenwood spoke about the Equal Opportunity Schools program. It was determined that this item was not on tonight's agenda. It was on today's workshop agenda.

ADOPTION OF CONSENT AGENDA

The following agenda items were pulled for discussion:

#6. 24-1455: Approve out of state Field Trip for Nature Coast Technical High Schools' Digital Cinema Production Program to New York City to attend the 7th Annual All American High School Film Festival on October 17, 2023- October 23, 2023

#7. 24-1547: *Approve out of state field trip for students of NCTHS to Washington, D.C. to attend the Annual Senior Class Trip from 4/2/24 - 4/7/24*

#13. 24-1584: *Approve the job description for Staff Counsel*

#14. 24-1587: *Approve the job description update for Director of Communications*

#17. 24-1433: *Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2023-2024 school year to provide transition services and the issuance of a purchase order in the estimated amount of \$10,000.00*

#24. 24-1553: *Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from Catapult Learning, LLC, not to exceed \$412,010.82*

#25. 24-1554: *Approve the software annual renewal fee of \$93,786.17 for Titan School Solutions. The software was originally purchased in 2019 through the piggybacking of The Interlocal Purchasing System (TIPS) bid #18503 Software*

#31. 24-1572: *Award RFP No. 23-918-39, Real Estate Broker Services, to Tampa Commercial Real Estate, for Real Estate Broker Services*

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Susan Duval

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Personnel Recommendations

5. [24-1542](#) Approval of the Personnel Recommendations

Attachments: [23-23 BOARD AGENDA JULY 25 2023](#)
[2024 Inst. Supplements & Differentiated Pay for 7-25-2023](#)
[2024 Noninst., PTS & Adm. Supplements for 7-25-2023](#)

All Other Teaching & Learning Agenda Items

8. [24-1548](#) Approve the Hernando County school District Mental Health Plan for the 2023-2024 School Year

Attachments: [Appendix A. Decision Chart ACC](#)
[Appendix B. School Social Work Referral ACC](#)
[Appendix C. Mental Health Screening ACC](#)
[Appendix D. Coordinator of Student Support Programs Job Descrip ACC](#)
[23-24 MHAA plan](#)
[DOE MHAA Memo](#)
[Budget Sheet ACC](#)

9. [24-1549](#) Approve the Contractual Service Agreement between Pasco-Hernando State College and Hernando County School District for Wilton Simpson Technical College

Attachments: [service agreement](#)
[Budget Sheet](#)

10. [24-1559](#) Approve out of state travel to/from Chicago, Illinois, by welding instructor Jason Whitman to attend FabTech 2023 conference on September 11-14, 2023.

Attachments: [CHS FabTech 091123](#)
[Budget Sheet - CHS 091123](#)

11. [24-1574](#) Approve the Memorandum of Understanding (MOU) E3 Family Solutions, Inc. for U.S. Department of Health & Human Services, Family and Youth Services Bureau (FYSB) Sexual Risk Avoidance Education Grant Program (SRAE)

Attachments: [MOU E3 Family Solutions Inc Atty Approved](#)
[Standard Addendum to Agreements](#)
[Budget Sheet No Financial Impact](#)

All Other Business Services Agenda Items

Job Descriptions

12. [24-1582](#) Approve the job description for the Assistant Director of Safe Schools

Attachments: [Assistant Director of Safe Schools - strikethrough](#)
[Assistant Director of Safe Schools - clean](#)
[23-24 District-Based Administrator Placement Salary Range-ST](#)
[RIKE](#)
[23-24 District-Based Administrator Placement Salary Range-C](#)
[LEAN](#)
[Budget Sheet Assistant Director of Safe Schools](#)

All Other Purchase Order/Bid Agenda Items

15. [24-1431](#) Approve the Client Services Agreement between Sunbelt and Hernando County School Board for the 2023-2024 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$60,000.00.

Attachments: [Sunbelt Contract 2023-2024](#)
[Standard Addendum-Sunbelt](#)
[Budget Sheet-Sunbelt](#)

16. [24-1432](#) Approve the Service Agreement between Community Rehab Services, Inc. and Hernando County School Board for the 2023-2024 school year to provide therapy services and the issuance of a purchase order in the estimated annual amount of \$101,000.00.

Attachments: [Community Rehab Service Agreement 2023-2024](#)
[Standard Addendum-Community Rehab](#)
[Budget Sheet-Community Rehab](#)

18. [24-1434](#) Approve the Contract for Services between Allied Instructional Services and Hernando County School Board for the 2023-2024 school year and issuance of a purchase order for the estimated amount of \$10,000.00.
- Attachments:** [Allied Instructional Services-Contract 2023-2024](#)
[Standard Addendum-Allied Instructional Services](#)
[Budget Sheet-Allied Instructional Svcs](#)
19. [24-1435](#) Approve the Service Agreement between Absolute Quality Interpreting (AQI) Services, LLC and Hernando County School Board and the issuance of a purchase order in the estimated annual amount of \$10,000.00,
- Attachments:** [Absolute Quality Interpreting-Service Agreement](#)
[Standard Addendum-Absolute Quality Interpreting](#)
[Budget Sheet-Absolute Quality Interpreting](#)
20. [24-1448](#) Approve renewing bid no. 21-946-14 PB RN, Banking Services, to Truist Bank for banking services.
- Attachments:** [21-946-14 PB RN Banking Services \(Truist\) \(07-25-2023\)](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
21. [24-1472](#) Approve the Purchase of Instructional Materials for High School Intensive Reading Classes from Achieve3000 and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$98,385.00
- Attachments:** [Achieve3000 Program Update HCSD 2023](#)
[Program Evaluation Form Achieve 2023](#)
[Quote Q85786 TC](#)
[Standard Addendum to Agreements Atty Approved](#)
[MH Authorized Officer Letter 12-6-21](#)
[DSPA](#)
[Budget Sheet Achieve3000](#)
22. [24-1518](#) Approve piggybacking the School District of Manatee County Bid no. RFP #21-0002-KD: Food Service Sanitation System with an estimated spending of \$39,353.60, for providing regular service, chemicals, and training. Awarded to PortionPac Chemical Corporation.
- Attachments:** [BID 22-165-35 PB RN](#)
[Agenda 1518 Budget Sheet](#)
23. [24-1550](#) Award Bid No. 23-962-46: Recycling & Disposal Services: Electronic Equipment awarded to Globix, LLC. for recycling and disposal services of electronic equipment.
- Attachments:** [23-962-46 Recycling & Disposal Services](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

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26. [24-1555](#) Approve the renewal of the Piggyback of Choice Partners, RFP #20/040 TP: Frozen and Chilled Beverages, awarded to Trident Beverages and authorize the spending for an estimated annual amount of \$120,000.
- Attachments:** [Agenda Frozen Beverages](#)
[Smart Snack Reference Sheets](#)
[Budget Sheet Agenda 1555](#)
27. [24-1557](#) Approve Piggybacking the School Board of Brevard County, Florida, RFP #23-711-P-JW: Surplus Instructional Material Disposal, awarded to Textbook Warehouse, LLC.
- Attachments:** [24-998-02 PB Surplus Textbooks \(07-25-2023\)](#)
[Textbook Budget](#)
28. [24-1558](#) Approve the renewal Bid #21-645-17: Printing/Specialty Papers & Envelopes for Central Printing Services, awarded to Mac Papers, LLC and authorize the purchase of products for an estimated annual spending of \$50,000.00.
- Attachments:** [21-645-17 RN Specialty Papers \(7-25-23\)](#)
[Spec Paper Budget WITH Financial Impact](#)
29. [24-1561](#) Approve Amendment Number One of the 2022-2025 Dual Enrollment (DE) Articulation Agreement Between Embry-Riddle Aeronautical University (ERAU) and the Hernando County School Board and Issuance of Purchase Orders for an Estimated Annual Amount of \$4,489.00
- Attachments:** [Hernando County AY 22 25 Agreement Atty Approved](#)
[ERAU AY 23 24 Amendment 1 Atty Approved](#)
[Budget Sheet ERAU](#)
30. [24-1565](#) Award Bid No. 23-785-40: Classroom Instructional Materials, Supplies & Equipment (Catalog Discount) and Authorize the Purchase of Goods and/or Services from Multiple Vendors for an Estimated Annual Amount of \$500,000.00
- Attachments:** [Bid 23 785 40](#)
[Budget Sheet Bid 23 785 40](#)
32. [24-1573](#) Approve the request to reject all bids for RFP #23-375-43: Fresh Pizza Delivery
- Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
33. [24-1580](#) Approve the renewal of bid no. 20-393-01 RN, Beverage Vending Services, awarded to Coca Cola Beverages Florida, LLC for School Vending Beverage Machines District-Wide.
- Attachments:** [20-393-01 RN Beverage Vending \(7-25-23\)](#)
[Budget Sheet- Coca Cola - ACC](#)
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ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

6. [24-1455](#) Approve out of state Field Trip for Nature Coast Technical High Schools' Digital Cinema Production Program to New York City to attend the 7th Annual All American High School Film Festival on October 17, 2023- October 23, 2023.

Attachments: [wald budget complete ACC](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Ian Wald, Teacher from NCTHS came forward to answer questions addressed by the Board.

7. [24-1547](#) Approve out of state field trip for students of NCTHS to Washington, D.C. to attend the Annual Senior Class Trip from 4/2/24 - 4/7/24

Attachments: [FERLITA 23.24 DC LTR](#)
[Ferlita 23-24 DC BUDGET STRIP](#)

RESULT: **ADOPTED**

MOVER: Mark Johnson

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Tara Ferlita, teacher from NCTHS and Mrs. Noyes, principal of NCTHS came forward to answer questions addressed by the Board.

13. [24-1584](#) Approve the job description for Staff Counsel

Attachments: [Staff Counsel - Strikethrough](#)
[Staff Counsel - Clean](#)
[23-24_District-Based_Administrator_Placement_Salary_Range-STRIKE](#)
[23-24_District-Based_Administrator_Placement_Salary_Range-CLEAN](#)
[Budget Sheet Staff Counsel](#)

RESULT: **ADOPTED**

MOVER: Linda Prescott

SECONDER: Susan Duval

AYES: Guadagnino, Duval, Prescott

NAYS: Johnson, Rodriguez

This item was pulled from the consent agenda for discussion. Mr. Johnson made a motion to table this item until after a new school board attorney is hired. Mrs. Rodriguez seconded the motion. Johnson and Rodriguez voted in favor of tabling. Duval, Prescott and Guadagnino were opposed. Motion fails 2-3.

After much discussion on whether or not to advertise both attorney positions at the same time, Ms. Duval asked the chair to call for a vote.

14. [24-1587](#) Approve the job description update for Director of Communications

Attachments: [Director of Communications - strikethrough](#)
[Director of Communications - clean](#)
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)
[Budget Sheet Director of Communication](#)

RESULT: **ADOPTED**

MOVER: Shannon Rodriguez

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Prescott

NAYS: Johnson, Rodriguez

This item was pulled from the consent agenda for discussion. Mrs. Rodriguez stated that there were previous suggestions to move some duties to the assistant director of safe schools. Mr. Stratton stated that he discussed it with staff and it did not make sense to move those duties. Mrs. Rodriguez expressed her concerns with this department. Mr. Stratton asked to bring the discussion back to the job description.

17. [24-1433](#) Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2023-2024 school year to provide transition services and the issuance of a purchase order in the estimated amount of \$10,000.00.

Attachments: [ARC Contract 2023-2024](#)
[Standard Addendum-ARC](#)
[Budget Sheet-ARC Nature Coast](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

This item was pulled from the consent agenda for discussion. Sarah Merchant, Coordinator of ESE and Anna Jensen, Director of ESE came forward to answer questions addressed by the Board.

24. [24-1553](#) Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from Catapult Learning, LLC, not to exceed \$412,010.82.

Attachments: [FL - Hernando County School District - EOP Report 22-23 DRAFT](#)
[Catapult Service Agreement Signed](#)
[Catapult Standard Addendum Signed](#)
[Catapult Federal Terms Conditions Signed](#)
[Program Evaluation Data Summary Catapult](#)
[Program Evaluation Form - Catapult 2324](#)
[Catapult Budget Agenda Item](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

This item was pulled from the consent agenda for discussion. Megan Schlechter, Director of Federal Programs came forward to explain this item. Ms. Schlechter explained this item.

25. [24-1554](#) Approve the software annual renewal fee of \$93,786.17 for Titan School Solutions. The software was originally purchased in 2019 through the piggybacking of The Interlocal Purchasing System (TIPS) bid #18503 Software.

Attachments: [Titan Tabulation](#)
[Titan Invoice](#)
[Budget Sheet Agenda 1554](#)

RESULT: ADOPTED

MOVER: Shannon Rodriguez

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

This item was pulled from the consent agenda for discussion. Mr. Stratton explained this item.

31. [24-1572](#) Award RFP No. 23-918-39, Real Estate Broker Services, to Tampa Commercial Real Estate, for Real Estate Broker Services.

Attachments: [24-1572 Bid Tabulation](#)
[24-1572 Budget Sheet](#)

RESULT: ADOPTED

MOVER: Mark Johnson

SECONDER: Shannon Rodriguez

AYES: Guadagnino, Duval, Prescott, Rodriguez

NAYS: Johnson

This item was pulled from the consent agenda for discussion. Discussion took place on

Mr. Johnson being notified of when this item was going to bid. Mr. Neil McDonald, Director of Purchasing came forward to explain the details.

ADDENDUM ITEMS

CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

34. [24-1597](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 110917 ACC](#)

Nancy Alfonso, School Board Attorney read the instructions for this item. The following citizens came forward to speak:

Hamilton Hanson, Jen Cook, Kim Mulrooney, Connor Ross, Davina Occhipinti, Patricia Greenwood, Jill Tedesco, Emily Press, and Jack Martin.

INFORMATIONAL AGENDA ITEMS

GENERAL COUNSEL

SCHOOL BOARD COMMENTS

Mr. Johnson spoke about DOE test result statistics. Mrs. Rodriguez announced that the letter she read at the last board meeting is not the only one they received. She mentioned that she received a letter while she was on vacation and was opened by district staff and shared with district employees. She stated that she will make sure that these anonymous letters will be shared with Mr. Stratton as they have been and encourages Mr. Stratton to address them in an expedient manner. Mrs. Rodriguez stated that based on a letter that she received today from an attorney, she will not be sharing these new anonymous letters with the public. Mrs. Prescott spoke about the Teacher of the Year Gala. Mr. Stratton asked Mr. Johnson to sit with him and Mrs. Michalicka regarding the program he spoke about. He shared updates on classroom openings, teaching the standards, etc. Mr. Stratton explained it has been the procedure for the board secretary to open mail for school board members. He stated it has been decided that we won't open Mrs. Rodriguez's mail, but anything that comes in, is a public record and can be shared at the appropriate levels. Mr. Guadagnino reminded everyone that school will be starting soon. He thanked everyone for coming to the meeting.

ADJOURNMENT

The meeting adjourned at 8:07 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Agenda Item # 4. 24-1625

8/10/2023

Title and Board Action Requested

Citizen Input on agenda items for this meeting (Green Form)

Executive Summary

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to an item for this meeting.

My Contact

Kelly A. Pogue
Secretary to the School Board and General Counsel
(352) 797-7253

2018-23 Strategic Focus Area

Pillar 4: Communication & Community Engagement

Financial Impact

There is no financial impact

Hernando County School Board

CITIZEN INPUT

GREEN SPEAKER FORM

Part 1: The Process

- This is the opportunity for the public to address items on the Board's Agenda. Speakers who wish to address any matter of relevance to the operation of schools not included on the agenda, additional time will be reserved for Citizen Input at the end of the meeting's agenda.
- Each speaker will have three (3) minutes for each section of Citizen Input.
- Speakers must complete this *Citizen Input Speaker* form.
- Submit the completed form with any attachments you wish to share with the Board to the Board Secretary *prior* to speaking. The Board may not accept documents submitted while the speaker is providing input.
- The public is reminded that it may also address the Board with regard to items appearing on the agenda for public hearing at the time of the public hearing.

**Note: The Board typically does not respond to remarks or questions made during Citizen Input.*

- Inquiries or comments made during Citizen Input may be followed up with the citizen and reported back to the Board by the Superintendent or his/her staff as soon as possible.
- Although the Board encourages citizen participation, it must also be understood that no immediate action will be taken on items presented during the public comment portion of the meeting.
- If Board action is needed, the matter may be placed on the agenda of an upcoming meeting for further consideration.

Part II: Decorum

- Profanity is strictly prohibited.
- The negative use of any student's name, or references made to other students or families, is strictly discouraged.

PLEASE PRINT ALL INFORMATION BELOW:

Failure to complete this form or to sign below will prevent the Citizen Input form
from being presented to the Board Chair.

LEGAL NAME: _____

LEGAL ADDRESS: _____

PHONE: (_____) _____

☒ Please check if this matter pertains to a School Board agenda item for this meeting. Agenda item number(s)
being addressed: _____

Reminders:

Limited agenda time and the need to conduct meetings in an orderly fashion require that you adhere to the
following Citizen's Input guidelines:

- The speaker will adhere to a three (3) minute time limit per speaker.
- Time may not be yielded to other speakers.
- The Chairperson has the authority to limit discussion if the subject is outside of the authority of the School Board Members regarding an issue that is repetitive or is addressing a legally confidential issue.
- Materials or documents you wish to share with the School Board should be attached to this form.
- The Chairperson may deny all forms submitted after the close of the Citizen's Input section of the agenda.

My signature is confirmation that I have read, understand and agree to abide by the guidelines listed above:

Signature of speaker: _____

Chairperson's Approval of form: _____

Chairperson's Denial of form based on Guideline No. _____

FOR OFFICE USE ONLY:

Date Received: _____

Time Received: _____



Hernando School District

School Board Regular Meeting

Agenda Item # 5. 24-1615

8/10/2023

Title and Board Action Requested

Approval of the Personnel Recommendations

Executive Summary

The Director of Human Resources, on behalf of the Superintendent of Schools, hereby requests the Board approve the Personnel Recommendations attached.

My Contact

Matthew Goldrick
Director of Human Resources
352-797-7070 Ext. 451
goldrick_m@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 2: People

Financial Impact

See attachments.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

I. CONSENT AGENDA

A. Approval of Personnel Recommendation

1. Instructional Leaves

Brandy Enders – Teacher, FCMS – From 08/11/2023 through 10/13/2023 **(1)**

2. Instructional Appointments and Approval of Probationary Contract (32)

Carmen Bennett – Teacher, EK8 – 08/07/2023
Kristina Benson – Teacher, WWK8 – 08/07/2023
John Bliffen – Teacher, DSPMS – 08/07/2023
Kara Brown – Teacher, PGES – 08/07/2023
Haley Crescimanno – Teacher, CK8 – 08/07/2023
Olivia Cullum – Teacher, CK8 – 08/07/2023
Stewart Diffenderfer – Teacher, EES – 08/07/2023
Yasmin Elward – Teacher, CK8 – 08/07/2023
Jeffrey Erb – Teacher, FWSHS – 08/07/2023
Yamil Figueroa – Teacher, DSPMS 08/07/2023
Shelby Gallaher – Teacher, MES – 08/07/2023
Sarah Hengesh – Teacher, CHS – 08/07/2023
Jillian Lester – Teacher, WWK8 – 08/07/2023
David Lock – Teacher, WWK8 – 08/07/2023
Quynh Mai – Teacher, HHS – 08/07/2023
Breanna McAlpine – Teacher, SHES – 08/07/2023
Sonia McDuffie – Teacher, PGES – 08/07/2023
Lisa McIntyre – Teacher, EK8 – 8/07/2023
Michael Mullen – Teacher, WWK8 – 08/07/2023
Nicole Mullen – Teacher, WWK8 – 08/07/2023
Trevor Muller – Teacher, CHS – 08/07/2023
Deane Murphy – Teacher, DK8 – 08/07/2023
Kristin Mitchell – Teacher, SHES – 08/07/2023
Pierson Miller – Teacher, HHS – 08/07/2023
Sheri Padgett – Teacher, NCTHS – 08/07/2023
Adelaida Perez – Teacher, CHS – 08/07/2023
Debra Poppiti – Teacher, CHS – 08/07/2023
Karl Sabo – Teacher, SES – 08/07/2023
Jessica Smith – Teacher, WHMS – 08/07/2023
Kerry Thornton – Certified School Counselor, DSPMS – 08/07/2023
Tasha Williams – Teacher, EK8 – 08/07/2023
Pamela Winks – Teacher, DES – 08/07/2023

3. Instructional Transfers (66)

Linda Abbene – From Teacher, ESE – to Teacher, SES – 08/07/2023
Shannon Amick – From Teacher, MES – to Teacher, SES – 08/07/2023
Abdukay Archer-Stewart – From Teacher, MES – to Teacher, FCMS – 08/07/2023
Asiya Arshi – From Teacher, PMS – to Teacher, SHS – 08/07/2023
Louis Audette – From Teacher, JDFES – to Teacher, CK8 – 08/07/2023
Michelle Baud – From Teacher, PGES – to Teacher, SES – 08/07/2023
George Beall – From Teacher, PMS – to Teacher, NCTHS – 08/07/2023
Allison Bender – From Teacher, WWK8 – to Teacher, JDFES – 08/07/2023
Sheue-Huah Bentley – From Teacher, JDFES – to Teacher, DES – 08/07/2023
Kimberly Beyerl – From Teacher, PGES – to Teacher, SES – 08/07/2023
Nanette Billick – From Teacher, BES – to Teacher, HHS – 08/07/2023
Amybeth Breden – From Teacher, DES – to Teacher, WWK8 – 08/07/2023

Drue Brooks – From Teacher, WWHS – to Teacher, CHS – 08/07/2023
Jenny Brown – From Teacher, SES – to Teacher, NCTHS – 08/07/2023
Hayley Buckman – From Teacher, CES - to Teacher, PMS – 08/07/2023
Thomas Butler – From Teacher, WES – to Teacher, BES – 08/07/2023
Cristina Cabarse – From Teacher, WHMS – to Teacher, SHS – 08/07/2023
Taylor Carter – From Teacher, WHMS – to Teacher, CHS – 08/07/2023
Maureen Castro – From Teacher, BES – to Teacher, EES – 08/07/2023
Heather Cox – From Teacher, EK8 – to Teacher, WWK8 – 08/07/2023
Elizabeth Curry – From Teacher, WWK8 – to Teacher, ESE – 08/07/2023
Reginald Curtis – From Teacher, DES – to Teacher, WWK8 – 08/07/2023
Jacqueline DeSario – From Teacher, WWK8 – to Teacher, JDFES – 08/07/2023
Julie Dibble – From Teacher, DES – to Teacher, WWK8 – 08/07/2023
Sarah Fagan – From Teacher, FCMS – to Teacher, WWK8 – 08/07/2023
Jodi Fell – From Teacher, JDFES – to Teacher, BES – 08/07/2023
Pamela Gauvin – From Teacher, SHS – to Teacher, Title 1 – 08/07/2023
Flor Gamez-Giaccone – From Teacher, WWK8 – to Teacher, JDFES – 08/07/2023
Kimberly Gomes – From Teacher, FCMS – to Teacher, CHS – 08/07/2023
Alecia Grefe – From Teacher, FCMS – to Teacher, MES – 08/07/2023
Ethan Grefe – From Teacher, FCMS – to Teacher, MES – 08/07/2023
Daniel Gyanko – From Teacher, FCMS – to Teacher, NCTHS – 08/07/2023
Michael Hafliger – From Teacher, SHS – To Teacher, WWHS – 08/07/2023
Tracey Healy – From Teacher, FCMS – To Teacher, EK8 – 08/07/2023
Stacie Hill – From Teacher, PGES – to Teacher, DES – 08/07/2023
Steven Howland – From Teacher, WHMS – to Teacher FCMS – 08/07/2023
Tiffany Howland – From Teacher, WHMS – to Teacher, FCMS - 08/07/2023
Kimberly Jones – From Teacher, WES – to Teacher, ESE - 08/07/2023
Florence Kavanagh – From Teacher, HHS – to Teacher, Endeavor - 08/07/2023
Nicole Keller-Wiseman – From Teacher, FCMS – to Teacher, BES – 08/07/2023
Heather Kreisner – From Teacher, CHS – to Teacher, SHS – 08/07/2023
Cynthia Kufner – From Teacher, PMS – to Teacher, FCMS – 08/07/2023
Jennifer Ladd – From Teacher, PGES – to Teacher, WWK8 – 08/07/2023
Janelle Isabel Laudencia – From Teacher, SES – to Teacher, WWK8 – 08/07/2023
Linda Lopez – From Teacher, CK8 – to Teacher, Academic Services – 08/07/2023
Chirstine Lynch – From Specialist, ESE – to Teacher, JDFES – 08/07/2023
Tracy Maeder – From Teacher, PGES – to Teacher, WES – 08/07/2023
Dyane Maxey – From Teacher, Endeavor – to Teacher, Title 1 – 08/07/2023
Jennifer Myers – From Teacher, EK8 – to Teacher, PGES – 08/07/2023
Alan Napier Jr. – From Teacher, Endeavor – to Teacher, PMS – 08/07/2023
Melissa Nelson – From Teacher, EK8 – to Teacher, CHS – 08/07/2023
Betsy Pantley – From Teacher, ESE – to Teacher, DES – 08/07/2023
Rosa Pease – From Teacher, WHMS – to Teacher, Title 1 – 08/07/2023
Kelly Pelfrey – From Teacher, PMS – to Teacher, FCMS – 08/07/2023
Shannon Pilato – From Teacher, WHMS – to Teacher, FCMS – 08/07/2023
Devon Pratser – From Teacher, SHES – to Teacher, Academic Services – 08/07/2023
Ashley Pritz – From Teacher, FCMS – to Teacher, DSPMS – 08/07/2023
Bibiana Prosper – From Teacher, PGES – to Teacher, EES – 08/07/2023
Tammy Rebello – From Teacher, WWK8 – to Teacher, PMS – 08/07/2023
Kim Redgrave – From Teacher, PMS – to Teacher, FCMS – 08/07/2023
Marisa Reynolds – From Teacher, FCMS – to Teacher, CK8 – 08/07/2023
Laura Rieker – From Teacher, PGES – to Teacher, EES – 08/07/2023
Jennifer Rosenzweig – From Teacher, WWK8 – to Teacher, SES – 08/07/2023
Laura Santiago – From Teacher, PGES – to Teacher, DES – 08/07/2023
Teresa Skinner – From Teacher, PGES – to Teacher, WHMS – 08/07/2023

Marie Thomasulo – From Teacher, MES – to Teacher SES – 08/07/2023
Theresa Ventura – From Teacher, WHMS – to Teacher CHS – 08/07/2023
Tina Vieira – From Teacher, WWHS – to Teacher NCTHS – 08/07/2023
Sandra Wesdock – From Teacher, FCMS – to Teacher CHS – 08/07/2023

4. Instructional Separations (13)

Janine Bienstock – Teacher, ESE – 06/02/2023 (Resignation)
Nanette Billick – Teacher, HHS – 06/02/2023 (Resignation)
John Bloomfield – Teacher, CHS – 06/02/2023 (Resignation)
Kirsten Campbell – Teacher, HHS – 06/02/2023 (Resignation)
Walter Charneskey – Teacher, FWSHS – 06/02/2023 (Retirement)
Patricia Coyle – Teacher, CES – 06/02/2023 (Resignation)
Jennifer Fernandez – Teacher, SES – 06/02/2023 (Resignation)
Rachel Hardin – Teacher, FCMS – 06/02/2023 (Resignation)
Suzette Malcolm – Teacher, FCMS – 06/02/2023 (Resignation)
Jaimie Pagels – Teacher, PGES – 06/02/2023 (Resignation)
Anthony Rospierski – Teacher, WWHS – 06/29/2023 (Resignation)
Madison Sierer – Teacher, CK8 – 06/02/2023 (Resignation)
Laura Sikes – Teacher, CK8 – 06/02/2023 (Resignation)
Ryan Truitt – Teacher, DSPMS – 06/02/2023 (Resignation)
William Vonada – Teacher, SHS – 06/02/2023 (Resignation)

5. Administrative Appointments

Magen Schlechter – From Supervisor of Federal Programs, Academic Services – to Director of Federal Programs, Academic Services – 07/13/2023

6. Administrative Transfers

Thomas Dye – From Principal, PMS – to Principal, FCMS – 07/03/2023

7. Non-instructional and Professional/Technical/Supervisory Leaves

Jeanette Harris – Environmental Services Tech I, NCTHS – 07/03/2023 through 08/15/2023
Maria Rivera – Environmental Services Tech I, NCTHS – 07/03/2023 through 08/04/2023
Edwin Scott Holton – Painter II, Maintenance – 07/03/2023 through 08/04/2023
Sandra Somers – Secretary II, CHS – 07/03/2023 through 06/30/2024 (Intermittent)

Return From Leave Early

Edwin Holton – Painter, Maintenance – 07/17/2023

8. Non-instructional and Professional/Technical/Supervisory Appointments

Stefanie Corbino – Secretary III, Student Services – 07/10/2023
Eryn Diemer – Environmental Services Tech I, WWK8 – 07/19/2023
Anais Hernandez – Environmental Services Tech I, DSPMS – 07/17/2023
Sharon Hoffman – Environmental Services Tech I, HHS – 07/10/2023
Mark Lee – Environmental Services Tech I, DSPMS – 07/17/2023
Carolyn Loughran – Secretary III, Confidential, ESE – 07/17/2023
Dana Newman – Secretary II, WHMS – 07/17/2023
Izellah Radicioni – Switchboard Operator, HCSD Support Complex – 07/10/2023
Ronald Reeck – Environmental Services Tech I, EK8 – 07/13/2023
Jaclyn White – Food & Nutrition Manager, PGES – 08/07/2023

9. Non-instructional and Professional/Technical/Supervisory Transfers (18)

Tiffany Acker – From Data Entry Operator, WHMS – to Computer Lab Manager, WHMS – 08/07/2023

Patricia Allen – From Food & Nutrition Assistant, WWHS – to Food & Nutrition Assistant Manager, CHS – 08/07/2023
Theresa Belmonte – From Food & Nutrition Manager, HHS – to Food & Nutrition Manager, WWK8 – 08/07/2023
Lisa Chapman – From Food & Nutrition Assistant, FCMS – to Food & Nutrition Manager, CES – 08/07/2023
April Conn – From Bookkeeper, Academic Services - to Employee Relations Specialist, Human Resources Dept. – 07/10/2023
Haly Davis – From Food & Nutrition Assistant, WWHS – to Environmental Services Tech I, WHMS – 07/17/2023
Melody Day Webb – From Food & Nutrition Manager, DSPMS – to Food & Nutrition Manager, HHS – 08/07/2023
Michele Diaz – From Food & Nutrition Assistant III, WES – to Food & Nutrition Assistant Manager, JDFES – 08/07/2023
Denise Donofrio – From Food & Nutrition Manager, WWHS/WWK8 – to Food & Nutrition Assistant Manager, WWHS – 08/07/2023
Donna Greene – From Food & Nutrition Assistant Manager, PGES – to Food & Nutrition Assistant Manager, PMS/SHES – 08/07/2023
Carrie Hopkins – From Food & Nutrition Assistant I, EES – to Food & Nutrition Manager, DSPMS – 08/07/2023
Dawn Leo – From Employment Data & Certification Specialist, Human Resources Dept. – to Coordinator of Retention, Human Resources Dept. – 07/10/2023
Rebecca Laplante – From Bookkeeper, DSPMS – to Secretary II, HHS – 07/10/2023
Yulonda Miller – From Teen Parent Head of Nursery, Student Services – to Teen Parent Nursery Assistant, Student Services – 08/14/2023
Jacquelyn Nelson – From Food & Nutrition Manager, WWK8 – to Food & Nutrition Manager, FES – 08/07/2023
Michael Rae – From Air Cond Mech II, Maintenance Dept. – to Maintenance Personnel Specialist, Facilities & Operations – 07/10/2023
Shuana Rayford – From School Health Professional, FCMS – to School Health Professional, NCTHS – 08/07/2023
Beth Salso – From Food & Nutrition Assistant Manager, NCTHS – to Food & Nutrition Assistant Manager, EK8 – 08/07/2023
Barbara Thompson – From Food & Nutrition Assistant Manager, HHS – to Food & Nutrition Assistant Manager, WWK8 – 08/07/2023

10. Non-instructional and Professional/Technical/Supervisory Separations (8)

Diana Bartlett – Food and Nutrition Assistant Manager, DES – 06/01/2023 (Retirement)
Luke Drenth – Food Nutrition Specialist I, EES – 05/31/2023 (Resignation)
Emily Kane – Environmental Service Tech I, SES – 05/31/2023 (Resignation)
Jessica Letendre – Paraprofessional, DES – 05/31/2023 (Resignation)
Anthony Pagnozzi – Air Cond Mech I, Maintenance – 07/03/2023 (Probationary Release)
Donna Reilly – Coordinator of Student Data Quality, Assessment – 07/31/2023 (Retirement)
Richard Thomas – Environmental Service Tech I, DSPMS - 08/05/2023 (Retirement)
Clara Tzobanakis – Food and Nutrition, DES – 05/31/2023 (Retirement)
Jacqueline Young – Paraprofessional, BES – 05/31/2023 (Resignation)

11. Other

Additional Duty, and/or Additional Days/Hours

Amy Angeletti – Certified School Counselor, DES (Summer Guidance Hours) 07/05/2023 – 25 Total Hrs. (ESSER II)

Daiquiri Benard – Teacher, EES (Summer Assessment Hours) 06/20/2023 – 160 Max Total Hrs. (ESSER II)
Jack Bond – School Psychologist, Student Services (ESY) 06/14/2023 – 85 Max Total Hrs. (ESSER)
Alan Burgess – Bus Operator, Transportation (Summer Paint Crew) 06/21/2023 – 256 Total Hrs. (General)
Lauren Carlo – Certified School Counselor, CK8 (Summer Guidance Hours) 06/05/2023 – 20 Total Hrs. (ESSER II)
Jackie Cross – Teacher, PMS (CTE Summer Camps) 07/10/2023 – 36 Total Hrs. (ESSER II)
Heather Dancsak – Certified School Counselor, CK8 (Summer Guidance Hours) 06/05/2023 – 20 Total Hrs. (ESSER II)
Ashley Day – Teacher, HHS (Additional Work Hours for MTSS) 07/19/2023 – 40 Total Hrs. (ESSER III)
Deonne Fry – Teacher, WWK8 (Additional Work hours MTSS) 07/05/2023 – 40 Total Hrs. (ESSER II)
Edward Fry – Teacher, NCTHS (CTE Summer Camps) 07/17/2023 – 50 Total Hrs. (ESSER)
Amanda Goodell – Teacher, PGES (ESY) 06/14/2023 – 85 Max Total Hrs. (ESSER)
Joy Gorham – Teacher, EES (CTE Summer Camps) 07/17/2023 – 30 Total Hrs. (ESSER)
Diana Hernandez – Health Services, EK8 (ESY Clinic) 06/14/2023 – 82 Max Total Hrs. (ESSER)
Lyndell Hudson – Teacher, WES (ESY) 06/14/2023 – 85 Max Total Hrs. (ESSER)
Cynthia Jackson – School Social Worker, Student Services (Bridging Services-Mental Health Assistance Allocation) 06/12/2023 – 40 Total Hrs. (Mental Health)
Shone Jung – Teacher, WES (3rd Grade Reading Camp/Assessment) 07/06/2023 – 5 Total Hrs. (Reading)
Rae Lysandra – Certified School Counselor, WHMS (Summer Guidance Hours) 06/06/2023 – 40 Total Hrs. (ESSER II)
Paulina Orologio – Teacher, ESE (ESY) 06/05/2023 – 155 Max Total Hrs. (ESSER)
Megan Platt – Teacher, HHS (Algebra 1 Bootcamp) 07/10/2023 – 6 Total Hrs. (ESSER II)
Kelly Pogue – Secretary to School Board & General Counsel, School Board Attorney (Website Management) 07/01/2023 – 60 Total Hrs. (General Fund)
Galetha Reed – Teacher, PGES (Summer Assessment Hours) 06/12/2023 – 16 Total Hrs. (ESSER II)
Angel Theodore – Teacher, PGES (Addition Work hours for MTSS) 07/10/2023 – 40 Total Hrs. (ESSER III)
Holly Vermette – Teacher, PMS (Summer Assessment Hours) 07/06/2023 – 16 Total Hrs. (ESSER II)
Melissa Wilkerson – Teacher, Academic Services (CTE Summer Camps) 07/17/2023 – 50 Total Hrs. (ESSER)
Danyl Williams – Teacher, Academic Services (CTE Summer Camps) 07/19/2023 – 120 Total Hrs. (ESSER II)
Diana Williams – Interpreter, BES (3rd Grade Camp-DH/H) 06/01/2023 – 100 Total Hrs. (Reading)

Approve Teacher(s), Tiger Camp (FCMS) 08/03/2023 – 6 Total Hrs. (Title I)

Elizabeth Decker
Mary Farrington
Tina Hall
Roxanne Henry
Amber Kittoe
Maria Kretschmar
Lisa Madden
Jennifer Soccorso
Flo Thompson
Denis Wangina
Anna Kaye Wright

Approve Certified School Counselor(s), Summer Guidance Hours (PMS) 07/12/2023 – 20 Total Hrs. (ESSER II)

Sarah Edgecomb
Lisa LaBelle

Part-time Hernando eSchool Teacher(s) for 2023-2024 Year

Elizabeth Goodworth
RoseMary Foley

Karen Johnson
Lauren Kusnierczak
Michelle McCarthy
David Pletincks

12. Drop Program Participant(s)

Nancy Lovelock – Teacher, BES – 08/01/2023
Dyane Maxey – Teacher, Endeavor – 07/01/2023

13. Supplements - see attached list(s)

Running Total (Per Attached List) 2023-2024 School Year

\$	739,500.00	Instructional
\$	48,190.75	Noninstructional
\$	787,690.75	Sub-Total
\$	176,600.26	Benefits (22.42%)
\$	964,291.01	Total

INSTRUCTIONAL SUPPLEMENTS/DIFFERENTIATED PAY FOR ADDITIONAL DUTIES 2023-2024			
		Board Action 08/08/2023	
Benson, Kristina Ann	WWK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Elward, Yasmin	CK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Hudson, Lyndell	WHMS	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Lock, David	WWK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Murphy, Deane	EK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Padgett, Sheri	NCTHS	Advanced Degree- Instructional eff. 8/7/23	\$3,500.00
Patella, Dawn	DES	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
		Total From Previous Agenda 07/25/2023	\$ 739,500.00
		Total Instructional Supplement/Differentiated Pay	\$758,000.00

Board Action 08/08/2023

Benson, Kristina Ann	WWK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Elward, Yasmin	CK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Hudson, Lyndell	WHMS	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Lock, David	WWK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Murphy, Deane	EK8	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00
Padgett, Sheri	NCTHS	Advanced Degree- Instructional eff. 8/7/23	\$3,500.00
Patella, Dawn	DES	Advanced Degree- Instructional eff. 8/7/23	\$2,500.00

Total From Previous Agenda 07/25/2023	\$ 739,500.00
Total Instructional Supplement/Differentiated Pay	\$758,000.00

NONINSTRUCTIONAL, PROFESSIONAL/TECHNICAL & ADMINISTRATIVE SUPPLEMENTS 2023/2024			
		Board Action 08/08/2023	
Diaz, Jesse	Academic Svcs.	Translator	\$ 996.00
Rodriguez-Fonte, Awilda	Risk & Benefits	Translator	\$ 996.00
Laffitte-Feinberg, Fivia	NCTHS	Translator	\$ 996.00
Graves-Wells, Javonkah	School Distribution	Crew Chief	\$ 1,028.00
Griffith, Michael	Maintenance	Crew Chief	\$ 1,028.00
Harvey, Christine	Maintenance	Crew Chief	\$ 1,028.00
Healion, John	Maintenance	Crew Chief	\$ 1,028.00
Hughes, Melvin	Maintenance	Crew Chief	\$ 1,028.00
Jutting, David	Maintenance	Crew Chief	\$ 1,028.00
Lamphier, Larry	Maintenance	Crew Chief	\$ 1,028.00
Mathis, Joel	Maintenance	Crew Chief	\$ 1,028.00
Matias, William	Maintenance	Crew Chief	\$ 1,028.00
Mock, Charles	Maintenance	Crew Chief	\$ 1,028.00
Pope, Shawn	Maintenance	Crew Chief	\$ 1,028.00
Ralph, Angela	School Distribution	Crew Chief	\$ 1,028.00
Ralph, Ronald	Maintenance	Crew Chief	\$ 1,028.00
Richards, Dale	Maintenance	Crew Chief	\$ 1,028.00
Sapp, Johnny	Maintenance	Crew Chief	\$ 1,028.00
Tejera, Roberto	Maintenance	Crew Chief	\$ 1,028.00
Booker, Leechele	HHS	Lead Principal-High School	\$ 1,250.00
Maiorini, Rosemarie	CK8	Lead Principal-Middle School	\$ 1,250.00
Patricia D. Martin	MES	Lead Principal-Elem School	\$ 1,250.00
		Total From Previous Agenda 07/25/2023	\$ 25,004.75
		Total Noninstructional/PTS/Adm. Supplements	\$ 48,190.75



Hernando School District

School Board Regular Meeting

Agenda Item # 6. 24-1562

8/10/2023

Title and Board Action Requested

Approve Graduation Dates for 2023-2024 School Year

Executive Summary

The Assistant Superintendent of Teaching and Learning, on behalf of the Superintendent of Schools, hereby requests the Board to review and approve the graduation dates for 2023-2024 School Year.

My Contact

Gina Michalicka

Assistant Superintendent of Teaching and Learning

352-797-7000 ext. 404

Michalicka_g@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 1: Student Achievement

Financial Impact

The cost for this agenda item is \$0, see attached budget sheet. The cost for the previous fiscal year was \$0. If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



PROPOSED 2023-24 GRADUATION DATES

SCHOOL		GRADUATION DATE	LOCATION	RAIN DATE
Wilton Simpson Technical College		Monday, September 18, 2023	HHS Auditorium @ 6:00 PM Law Enforcement Only	
Wilton Simpson Technical College		Monday, May 13, 2024	HHS Auditorium @ 6:00 PM Law Enforcement Only	
Nature Coast Technical High School		Friday, May 24, 2024	NCTHS Gym @ 7:30 PM	
Hernando e-School Wilton Simpson Technical College		Wednesday, May 29, 2024	HHS Performing Arts Center @ 4:30 PM HHS Performing Arts Center @ 6:00 PM	
Central High School		Friday, May 31, 2024	Grace World Outreach Church @ 4:30 PM	
Springstead High School		Friday, May 31, 2024	SHS Stadium @ 7:30 PM	Saturday, June 1, 2024 @ 7:30PM
Weeki Wachee High School		Saturday, June 1, 2024	Grace World Outreach Church @ 10:00 AM	
Hernando High School		Saturday, June 1, 2024	Grace World Outreach Church @ 3:00 PM	

7.12.23

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 7. 24-1613

8/10/2023

Title and Board Action Requested

Approve the Agreement Between Hernando County School Board and the Early Learning Coalition for Voluntary Pre-Kindergarten (VPK) Program Services

Executive Summary

The Supervisor of Literacy, Intervention and Elementary Academic Programs, on behalf of the Superintendent of Schools, hereby requests the Board to approve the agreement between Hernando County School Board and the Early Learning Coalition for voluntary pre-kindergarten services. The school district will administer the Voluntary Pre-Kindergarten Education program at the district level for students in a fall pre-kindergarten program delivered with Title I wrap around services (Title I schools) and self-pay wrap around services for Chocachatti Elementary School.

Brooksville, Chocachatti, Deltona, Eastside, Moton, Pine Grove, Spring Hill, and Westside Elementary Schools will be used for Fall VPK. VPK dollars will be used to off-set costs for Pre-K from Title I. The goal is to build a larger Pre-K program to serve the early learning needs of the district. The program will begin August 14, 2023 through May 31, 2024. The program will follow the 2023-2024 HCSD student calendar.

My Contact

Marth Ann Zopf

Supervisor of Literacy, Intervention and Elementary Academic Programs

352-797-7000 ext. 280

zopf_m@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 1: Student Achievement

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



**STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
FORM DEL-VPK 20**

I. PARTIES AND TERMS OF CONTRACT

1. **Parties.** This Contract is made and entered into this 21st day of July, 2023, by and between the Early Learning Coalition of Pasco and Hernando (herein referred to as "COALITION"), and Hernando County School District (doing business as, if applicable) _____ (herein referred to as "PROVIDER"), with its principal offices located at 919 N BROAD ST BROOKSVILLE, FL 34601-2397 and its provider physical site address (if the single site provider physical site address is different from principal office address) located at _____.

- a. **Multiple Public School Locations.** If PROVIDER is a school district executing a single Contract on behalf of multiple public school Voluntary Prekindergarten (VPK) Education Program providers, a list of their names and their physical addresses are included in Exhibit 1: Provider Location List. Thereafter, PROVIDER must include each entity listed in Exhibit 1.
- b. **Multiple Private Provider Locations.** If PROVIDER is executing a single Contract on behalf of multiple private VPK provider sites within COALITION's service area, a list of their names and their physical addresses are included in Exhibit 1: Provider Location List. Thereafter, PROVIDER must include each entity listed in Exhibit 1.
- c. **Identification Number.** Insert PROVIDER's ☒ EIN or ☐ SSN here: 596000647

PROVIDER's EIN (Employer Identification Number) or SSN (Social Security Number) is requested in accordance with ss. 119.071(5)(a)2. and 119.092, F.S., for use in the records and data systems of the Division of Early Learning and COALITION. Submission of PROVIDER's EIN or SSN is mandatory. PROVIDER's EIN or SSN will be used for processing payments to PROVIDER as a VPK provider, for reporting those payments for federal tax purposes, and for routine identification. If PROVIDER completes Exhibit 1 listing multiple locations with multiple EIN numbers, this paragraph may be left blank.

2. **Purpose.** This Contract is designed to inform PROVIDER of the requirements of participation in the VPK Program. Payment is not conveyed to PROVIDER through this Contract. Instead, PROVIDER must agree to comply with the terms and conditions of this Contract in order to be eligible to participate in the VPK Program. This Contract is to engage an eligible provider to provide VPK services to eligible VPK children. PROVIDER will receive payment based on Legislative appropriations, the Division's Uniform Attendance Policy for Payment (Rule 6M-8.204, Florida Administrative Code (F.A.C.), and a child's attendance certified by the parent and provider (Rule 6M-8.305, F.A.C.).
3. **Term.** This Contract applies to the 20 23 - 20 24 VPK program year. PROVIDER shall

offer a school-year program and/or a summer program. This Contract begins on 7/21/2023, or on the date on which the Contract is signed and dated by the last party required to sign the Contract, whichever occurs last, and expires upon completion of the VPK instructional hours and completion of the requirements outlined in this Contract or termination of this Contract under Section XI.

A school-year VPK program must be at least 540 instructional hours and a summer VPK program must be at least 300 instructional hours. In the event there is a transfer of ownership before all instructional hours are completed, PROVIDER may schedule only the remaining instructional hours of the program for the VPK classes previously enrolled under the prior ownership.

4. **Payment Limitations.** PROVIDER will neither receive nor be entitled to payment for VPK Program services before this Contract is fully executed by both parties or after expiration of the Contract.
5. **Applicable Law.** PROVIDER and COALITION agree that the following, including any revision made after the execution of this Contract, are the provisions governing the VPK program and that PROVIDER and COALITION will be bound by the same:
 - Part V and VI Chapter 1002, Florida Statutes (F.S.);
 - Chapter 6M-8, Florida Administrative Code (F.A.C.); and
 - Rule 6A-6.03033, F.A.C.
6. **Not Transferrable.** This Contract is not transferrable or assignable to another entity. A change in ownership requires execution of a new contract. In the event of a change of ownership, sale, sale of assets, conveyance of ownership, or other transfer of ownership interest, the provider must notify COALITION no later than thirty (30) calendar days prior to the transfer of ownership.

II. PROVIDER ELIGIBILITY

7. General Eligibility.

- a. **Provider Type.** To be eligible to deliver the VPK Program, PROVIDER must be either a public school or a private provider (a licensed child care facility, licensed family day care home, licensed large family child care home, a nonpublic school exempt from licensure, faith-based child care provider exempt from licensure, or child development program that is accredited by a national accrediting body and operates on a military installation that is certified by the United States Department of Defense).

A charter school that includes a VPK Program in its charter is a public school and must only execute this Contract with the approval and oversight of the school district. A charter school that does not include the VPK Program in its charter must meet the requirements to be a private provider to be eligible to deliver the VPK Program.

Check the box to indicate PROVIDER's type:

☒ A public school (Form DEL-VPK 20PS must be completed as an authorized attachment to this Contract.)

☐ A private provider/nonpublic school (Form DEL-VPK 20PP must be completed as an authorized attachment to this Contract.)

b. Eligibility pursuant to s. 1002.91(5), F.S. PROVIDER represents that PROVIDER, or an owner, officer, or board director thereof, has not been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years and is not acting as the beneficial owner for someone who has been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years.

c. Eligibility pursuant to s. 1002.91(7), F.S. PROVIDER represents that PROVIDER is not on the United States Department of Agriculture National Disqualified List nor does PROVIDER share an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List.

d. Eligibility pursuant to the successful completion of terms of prior contract. PROVIDER agrees to successfully complete corrective action due to noncompliance determinations from a prior contract, as applicable, for the duration of this Contract.

e. Eligibility pursuant to s. 448.095, F.S. PROVIDER acknowledges that PROVIDER must register with and use the E-Verify system to verify the work authorization status of all newly hired employees. PROVIDER represents that it does not employ, contract with, or subcontract with an unauthorized alien, and will provide an affidavit affirming this prior to the effective date of the Contract. PROVIDER further acknowledges that violation of s. 448.09(1), F.S., may result in termination of this Contract.

f. Eligibility pursuant to ss. 1002.68(5)(a), F.S. PROVIDER acknowledges that PROVIDER must have a composite program assessment score that meets the contract minimum threshold in accordance with Rule 6M-8.621, F.A.C.

PROVIDER's composite program assessment score: _____. If PROVIDER has multiple sites, the program assessment score for each site is listed in Exhibit 1.

8. **Required Forms.** PROVIDER certifies that it has registered with COALITION on forms prescribed by the Division, that any information supplied by PROVIDER is accurate and complete, and that it will notify COALITION in accordance with the notification requirements in paragraph 64 of any change in the information submitted on those forms. Changes implemented by PROVIDER prior to notification to COALITION that fail to comply with all VPK qualifications and requirements will result in financial consequences referenced in paragraph 52 and corrective action referenced in paragraph 54.

III. PROVIDER RESPONSIBILITIES AND SCOPE OF WORK

9. **Child Enrollment.** PROVIDER agrees to enroll eligible children for the VPK Program only with authorization from COALITION, which will be provided in the form of a Child Certificate of Eligibility from the single statewide information system. PROVIDER agrees to obtain and

complete, with parent, an eligibility certificate form (Form DEL-VPK 02 or Form OEL-VPK 04). In the event that PROVIDER has multiple locations, PROVIDER may only change the location where the child is served in accordance with the reenrollment requirements established in Rule 6M-8.210, F.A.C.

10. Adherence to Requirements.

a. PROVIDER agrees to deliver the VPK Program in accordance with all of the requirements set forth in applicable statutes, rules, and this Contract.

b. PROVIDER agrees to participate in a VPK Program Orientation conducted by the COALITION prior to the execution of this Contract, if offered by COALITION.

- 11. Assessment.** PROVIDER agrees to implement the coordinated screening and progress monitoring program and program assessment in accordance with s. 1002.68, F.S., and Rules 6M-8.620 and 6M-8.621, F.A.C.
- 12. Curricula.** PROVIDER agrees that it will implement curricula to deliver VPK Program instruction in accordance with s. 1002.67(2)(b), F.S.
- 13. Required Parent Information.** PROVIDER agrees that PROVIDER will provide a copy of its attendance policy to COALITION before contract execution and to the parent of each child at the time the child is admitted into PROVIDER's VPK Program. PROVIDER will adopt its own attendance policy, and in accordance with s. 1002.71, F.S., the attendance policy must require parents to verify each month, the child's attendance on forms prescribed by the Division in Rule 6M-8.305, F.A.C. PROVIDER agrees to not amend its VPK Program attendance policy for the duration of this Contract. PROVIDER attendance policy must address school-year and summer programs separately, if applicable.
- 14. Fees Prohibited.** PROVIDER agrees that, in accordance with s. 1002.71(8)(a), F.S., PROVIDER must not require payment of a fee or charge for services provided for a child in the VPK Program during instructional hours reported for funding. PROVIDER must not require a fee or payment as a condition of enrollment or participation in the VPK Program. A provider found to have required such fees is subject to termination of this Contract for cause as described in paragraph 55.
- 15. Supplemental Services.** PROVIDER agrees that, in accordance with section 1002.71(8)(b), F.S., PROVIDER will not require a child to enroll for, or require the payment of any fee or charge for, supplemental services (e.g., "extended-day," "extended-year," "wrap-around," or "full-day" services) as a condition of admitting the child in the VPK Program. PROVIDER agrees to schedule all VPK hours offered for any VPK class so that parents are not constructively required to enroll a child in supplemental services or pay any fee or charge (e.g., scheduling instructional hours in a day with a break in instructional time, for which parents would be required to pay for supplemental services for care). A provider found to have required such fees is subject to termination for cause of this Contract as described in paragraph 55.
- 16. Parent Not Responsible for Financial Consequences.** PROVIDER agrees that, if PROVIDER does not receive payment from COALITION for offering VPK Program instruction to a child, PROVIDER will not require the child's parent to pay for the services.

17. **Instructor Requirements.** PROVIDER agrees that at all times each of its VPK instructor(s) and substitute instructor(s) meet the eligibility requirements set forth in sections 1002.55, 1002.61, and 1002.63, F.S.
18. **VPK Class Staffing.** PROVIDER agrees to maintain proper staffing as required by VPK Sections 1002.55, 1002.61, and 1002.63, F.S. A properly credentialed instructor must be present for all VPK classes. For school-year classes that are composed of 12-20 children, an additional adult instructor who is eligible to work in the VPK provider's setting must be present, in accordance with Sections 1002.55 and 1002.63, F.S. The VPK class size must not exceed the approved capacity of the physical space where instruction is provided.
19. **Substitute Instructors.** PROVIDER agrees that substitute instructors who meet the requirements of Rule 6M-8.410, F.A.C., may replace a lead VPK instructor, when the VPK lead instructor is not present at the facility. Substitute instructors may replace a lead instructor no more than thirty (30) percent of the VPK Program's total instructional hours in a VPK class.
20. **Prohibited Forms of Discipline.** In accordance with s. 1002.55(5), F.S., PROVIDER agrees to implement minimum standards for child discipline practices that are age-appropriate and consistent with the requirements in s. 402.305(12), F.S. Such standards must provide that children not be subjected to discipline that is severe, humiliating, or frightening. The discipline must not be associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited. Children may not be denied active play as a consequence of misbehavior.
21. **Single Statewide Information System.** PROVIDER agrees to utilize the single statewide information system as referenced in s. 1002.82(2)(q), F.S., to submit information and updates regarding the VPK Program. The PROVIDER must execute this Contract on the Provider Portal found at <https://providerservices.floridaeearlylearning.com>.
22. **Rilya Wilson Act and At-Risk Children.** PROVIDER agrees to abide by the provisions of the "Rilya Wilson Act" (s. 39.604, F.S.) for each at-risk child under the age of school entry who is enrolled in the VPK Program.
23. **VPK Logo.** PROVIDER may use the registered VPK logo in conjunction with the operation of the VPK Program in advertisements, letterhead, and educational and promotional materials. PROVIDER agrees to comply with the VPK Logotype Usage and Brand Guidelines (Form DEL-VPK 20B) and must cease use of the VPK logo once services under this Contract are suspended or terminated.

24. Provider Deliverable

Deliverable	Provider	Task and Activities	Due Date
VPK instructional hours; 540 for school-year programs and/or 300 for summer programs	Private and Public	Child enrollment activities per paragraph 9	For the term of this Contract
		Implementation of curricula requirements in paragraph 12	
		Instructor Requirements per paragraphs 17-19	
VPK Child Attendance	Private and Public	Completion of Child and Parental Choice forms (OEL-VPK 03S and VPK 03L) per paragraph 37	Monthly
		Monthly Certification of Child Attendance by Provider per paragraph 44	
Information change notification	Private and Public	Compliance with notification requirements per paragraph 64	See paragraph 64
Liability insurance notification	Private	Notification of cancellation of changes to general liability coverage	10 calendar days prior to cancellation or changes to general liability coverage
Implementation of the coordinated screening and progress monitoring program in accordance with s. 1002.68, F.S., and Rule 6M-8.620, F.A.C.	Private and Public	Administration of the coordinated screening and progress monitoring program during the first administration window.	Within the first 30 instructional days of the VPK class schedule
		Administration of the coordinated screening and progress monitoring program during the second administration window.	Mid-program year of the VPK class schedule in accordance with Rule 6M-8.620, F.A.C.
		Administration of the coordinated screening and progress monitoring program during the third administration window.	Within the last 30 instructional days of the VPK class schedule

IV. COALITION RESPONSIBILITIES

25. **Forms Approved.** COALITION has reviewed the documents submitted by PROVIDER and, based on the information submitted, has determined that PROVIDER has completed the forms, in accordance with s. 1002.55(3)(h), 1002.61(9), or 1002.63(8), F.S., as applicable.
26. **Training and Technical Assistance.** COALITION will notify PROVIDER of the availability of training, technical assistance, and other targeted assistance in support of the provision of quality VPK services for all providers, including providers on probation. The technical assistance will be offered in a manner and schedule prescribed by COALITION or, the school district.
27. **Child Eligibility.** COALITION has the responsibility for determining the eligibility of children enrolling in the VPK Program. COALITION will issue a *child certificate of eligibility* (Form DEL-VPK 02), adopted in Rule 6M-8.201, F.A.C. or a *certificate of eligibility for reenrollment* (Form OEL-VPK 04), adopted in Rule 6M-8.210, F.A.C., for each eligible child whose parent applies for the VPK Program or a reenrollment through the Family Portal.
28. **Limitations on Authority.** COALITION must not impose any requirement on PROVIDER that exceeds the authority provided under parts V and VI of chapter 1002, F.S., or rules adopted pursuant to parts V and VI of chapter 1002, F.S.

V. MONITORING, AUDITING, AND ACCESS

29. **Monitoring.** PROVIDER understands that the provisions of this Contract are required to fulfill its obligation to offer the VPK Program, and that COALITION will monitor PROVIDER for compliance with the requirements of offering the VPK Program.
30. **Physical Access.** PROVIDER agrees to allow the Division and COALITION staff or sub-contractors immediate access to the facilities and spaces used to offer the VPK Program during normal business hours.
31. **Records Access.** PROVIDER agrees to allow COALITION staff or sub-contractors and the Division to inspect and copy records pertaining to the VPK Program during normal business hours and upon request by COALITION or the Division. Records shall be provided within seventy-two (72) hours.

VI. MAINTENANCE OF RECORDS, DATA, AND CONFIDENTIALITY

32. **Record Confidentiality.** PROVIDER agrees to protect the confidentiality of child and family records. Information associated with the VPK Program will only be made available in accordance with the restrictions of s. 1002.72, F.S. For the purposes of records of children enrolled in the VPK Program, this Contract is considered an interagency agreement for the purpose of implementing the VPK Program as described in s. 1002.72(3)(a), F.S. Accordingly, to the extent that PROVIDER receives VPK records in order to carry out its official functions, PROVIDER must maintain and protect the data as required in s. 1002.72, F.S., and in accordance with paragraphs 33 and 34 below. Individuals and organizations eligible to receive records include PROVIDER, the parent, COALITION, the Division, and other entities identified in s. 1002.72, F.S.

33. **Record Maintenance.** PROVIDER agrees to maintain records, including enrollment and attendance records, for children funded by the VPK Program; records of each VPK child, VPK instructor, substitute instructor, or VPK director; and other fiscal records for audit purposes for a period of five (5) years from the date of the last payment for that fiscal year or until the resolution of any audit findings or any litigation related to this Contract, whichever occurs last. PROVIDER may maintain records in an electronic medium and, if PROVIDER does so, then PROVIDER must back up records on a regular basis to safeguard against loss.
34. **Record Transfer on Termination.** In the event that PROVIDER permanently ceases to offer the VPK Program before the conclusion of the retention period for VPK records as described in Paragraph 33, whether as a result of unilateral or mutual termination of PROVIDER's eligibility to offer the VPK Program or as a result of PROVIDER ceasing to do business, PROVIDER must transfer all VPK records required to be maintained under Paragraph 33 to COALITION no later than the close of business on the day PROVIDER ceases to offer the VPK Program. Failure to remit all VPK records required to be maintained will result in COALITION withholding final payment until the requirements of this paragraph are met.

VII. COMPENSATION AND FUNDING

35. **Notification of Enrollment.** PROVIDER agrees that it will not receive payment until PROVIDER has entered the certificate of eligibility number into the Provider Portal and COALITION has in turn approved the enrollment of the child through the Provider Portal.
36. **Attendance Documentation.** PROVIDER agrees to document the daily attendance, to certify the monthly attendance, and to certify the annual cumulative attendance of each child admitted to PROVIDER's VPK Program class(es) in accordance with rules of the Division. PROVIDER agrees that, after the annual cumulative attendance has been certified, the certified annual cumulative attendance may not be disputed for payment purposes.
37. **Parent Attendance Certification.** PROVIDER agrees to require that the parent of each child in the VPK Program verify, each month, the child's attendance on the prior month's certified child attendance, in accordance with the requirements of s. 1002.71(6)(b)2., F.S. PROVIDER agrees to maintain the Child Attendance and Parental Choice Certificates (Forms OEL-VPK 03L or OEL-VPK 03S) adopted in Rule 6M-8.305 F.A.C., which have been signed each month by a parent for each child admitted into PROVIDER's VPK Program class(es).
38. **Direct Deposit.** PROVIDER agrees to provide information necessary to facilitate direct deposit in order to receive VPK reimbursement for services rendered. PROVIDER agrees to provide alternative reimbursement arrangements if PROVIDER chooses to opt out of direct deposit, however, the reimbursement may be delayed up to twenty-one (21) calendar days should PROVIDER choose to opt out.
39. **Payment Rate.** PROVIDER understands that payments for each child may not exceed the amount of funding for one (1) full-time equivalent (FTE) student-as established by the Florida Legislature, except for extreme hardship reenrollment circumstances described in Rule 6M-8.210, F.A.C. The amount of funding for one (1) FTE student is calculated by multiplying the base student allocation provided in the General Appropriations Act by the county's district cost differential. The formula for FTE calculation is subject to revision by the Legislature during the course of the program year. In the event that a change of ownership or transfer of a VPK

Program has occurred and payment, including advance payment, has been made, the succeeding VPK provider must not receive funding, that, combined with the funds already dispersed to the preceding VPK provider(s), would exceed the funding for one (1) full-time (FTE) for each child enrolled.

40. **Differential Payment.** PROVIDER understands that, subject to appropriation by the Legislature, PROVIDER may receive a differential payment based on the PROVIDER's performance designation in accordance with s. 1002.68(4)(e), F.S.
41. **Advance Payment Option.** PROVIDER understands that PROVIDER will receive monthly payments in accordance with the rules of the Division of Early Learning. PROVIDER further understands that PROVIDER may elect to receive monthly advance payments based on the number of children enrolled in PROVIDER's VPK Program class(es) by checking the appropriate box for each program:

School-Year Program

- ☒ PROVIDER elects to receive monthly advance payments for the school-year program and understands that advance payments will be reconciled and adjusted in accordance with the rules of the Division.
- ☐ PROVIDER elects **not** to receive monthly advance payments for the school-year program.
- or
- ☐ PROVIDER does not intend to offer the school-year program.

Summer Program

- ☒ PROVIDER elects to receive monthly advance payments for the summer program and understands that advance payments will be reconciled and adjusted in accordance with the rules of the Division.
- ☐ PROVIDER elects **not** to receive monthly advance payments for the summer program.
- or
- ☐ PROVIDER does **not** intend to offer the summer program.

42. **Final Payment.** PROVIDER understands that COALITION will not issue a final payment to PROVIDER for the VPK Program year until PROVIDER certifies the annual cumulative attendance of each child enrolled in PROVIDER's VPK Program in accordance with the rules of the Division.
43. **Overpayment.** PROVIDER agrees that, if the end-of-year reconciliation of payments reveals

that PROVIDER received payments in excess of the amount owed to PROVIDER, COALITION will offset the overpayment against the final payment owed to PROVIDER for the program year and any future payments issued to PROVIDER for early learning programs. If PROVIDER ceases to offer early learning programs before the overpayment is fully offset, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts.

44. **Attendance Documentation Submission.** PROVIDER agrees to submit monthly attendance certification, in accordance with Rule 6M-8.305, F.A.C., for payment. PROVIDER agrees to submit all required attendance records to COALITION on or before the 3rd business day of each month. If the due date falls on a holiday, PROVIDER agrees to submit all required attendance records to COALITION on the preceding business day. Records submitted late will be processed and paid in the next payment cycle.
45. **Reimbursement Summary Review.** PROVIDER agrees to review the reimbursement summary provided with the monthly reimbursement statement. PROVIDER agrees to report to COALITION any discrepancy, overpayment, or underpayment within sixty (60) calendar days of transmission of the reimbursement summary.
46. **Closures.** PROVIDER agrees that compensation for temporary closures will be handled in accordance with Rule 6M-8.204(5), F.A.C.
47. **Disallowed Costs.** PROVIDER understands that expenditures submitted for reimbursement will be disallowed if PROVIDER does not adhere to the provisions governing the VPK Program as described in paragraph 5. Any disallowed expenditure may be deducted from any future reimbursement. PROVIDER agrees to return to COALITION any funds received as a result of error or overpayment or disallowed cost. If PROVIDER ceases to offer the VPK Program before the payment is fully recovered, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts and fraud restitution.
48. **Head Start Agencies.** If PROVIDER is a Head Start Agency, PROVIDER understands that, in accordance with federal law, PROVIDER's Head Start programs must be "in addition to, and not in substitution for, comparable services previously provided without Federal assistance." (42 U.S.C., s. 9835(c))
49. **Title 20 Schools.** If PROVIDER receives federal funds under Title 20, United States Code, ss. 6311-6322, PROVIDER understands that, in accordance with federal law, PROVIDER may use "Federal funds to supplement, [but] not [to] supplant non-Federal funds." (20 U.S.C., s. 6314(a)(3)(B))

VIII. PROVISIONS FOR PROVIDER ACCOUNTABILITY

50. **Performance Metric.** PROVIDER understands that, it is required to adhere to the accountability measures set forth in s. 1002.68, F.S. PROVIDER acknowledges that the calculation of the performance metric will include composite program assessment scores, learning gains, and norm-referenced developmental learning outcomes resulting from the coordinated screening and progress monitoring program.
51. **Provider on Probation.** PROVIDER understands that it is required to adhere to the probation

requirements set forth in s. 1002.68, F.S.

IX. FINANCIAL CONSEQUENCES

- 52. Financial Consequences.** As a result of PROVIDER's failure to provide the minimum level of services required by this Contract, COALITION must temporarily withhold reimbursement, disallow all or part of services not in compliance with the terms of this Contract, or terminate the Contract.

X. NONDISCRIMINATION

- 53. Discrimination Prohibited.** PROVIDER agrees to comply with the antidiscrimination requirements of 42 U.S.C. s. 2000d, regardless of whether PROVIDER receives federal financial assistance. PROVIDER agrees not to discriminate against a parent or child, including the refusal to admit a child for enrollment in the VPK Program, in violation of the antidiscrimination requirements.

XI. TERMINATION AND NONCOMPLIANCE

- 54. Noncompliance Determination and Corrective Action Notice.** If COALITION determines PROVIDER has failed to comply with the provisions governing the VPK Program as described in paragraph 5 or the requirements of this Contract, and COALITION concludes that corrective action will resolve the failure to comply, COALITION must notify PROVIDER in writing. ("Corrective action" means implementation of specific action(s) designed to correct the failure to meet a specific requirement.) The notice must: (i) identify the specific requirement(s) that PROVIDER failed to meet; (ii) describe how PROVIDER failed to meet each requirement; (iii) provide a detailed description of any required corrective action, (iv) set a deadline for completion of the corrective action; and (v) state that PROVIDER may request a review of the determination as described in paragraph 61. Upon determining that PROVIDER has completed the corrective action, COALITION must notify PROVIDER in writing. If PROVIDER has not satisfactorily implemented its corrective actions by the end of this Contract, PROVIDER will still be held accountable for implementing the remainder of the corrective actions if PROVIDER remains eligible to deliver the VPK Program and executes a new contract with COALITION.

- 55. Termination for Cause.**

a. Basis of Termination for Cause. PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause: (a) action, or lack of action, which threatens the health, safety, or welfare of children; or cited for a Class I violation by the Department of Children and Families or local licensing agency as applicable; (b) the material failure to comply with one or more of the terms of this Contract, including failure to verify all new hires work authorization status using E-Verify system as described in paragraph 7, and failure to implement corrective action; (c) the refusal to accept any notice described under this Contract which COALITION is required to send to PROVIDER; or (d) reasonable or probable cause for COALITION to suspect that fraud has been committed by PROVIDER as described in paragraph 60.

b. Notice of Termination for Cause. In order to terminate PROVIDER for cause, COALITION must send a written notice of termination for cause to PROVIDER. Such notice

must be sent, with proof of delivery, at least five (5) business days before termination. The notice must state the date of, and the specific basis for, termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 61. Notwithstanding PROVIDER's refusal of delivery of the notice, this Contract will be terminated on the date identified in the notice. COALITION must document any refusal of delivery.

- 56. Emergency Termination.** COALITION must immediately terminate this Contract on an emergency basis upon a notification by the Department of Children and Families (DCF) or local licensing agency or accreditation body of actions or inactions of PROVIDER that pose an immediate and serious danger to the health, safety, or welfare of children. COALITION will terminate this Contract on an emergency basis by sending PROVIDER written notice of emergency termination at least twenty-four (24) hours prior to termination. The written notice must specifically state the basis of COALITION's emergency termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 61.

57. Revocation of Eligibility.

a. In accordance with sections 1002.55(6), 1002.61(10), or 1002.63(9), F.S., if PROVIDER's Contract is terminated under paragraphs 55 or 56, COALITION may revoke PROVIDER's eligibility to deliver the VPK Program and SCHOOL DISTRICT may revoke a public school's eligibility to deliver the VPK Program. When revoking a PROVIDER'S eligibility, COALITION or SCHOOL DISTRICT must adhere to requirements provided in Rule 6M-8.702, F.A.C. COALITION or SCHOOL DISTRICT shall provide notice of its intent to revoke PROVIDER'S eligibility at the same time that it provides written notice of intent to terminate the contract to PROVIDER. For multi-site providers, such as corporate chains or school districts, VPK Program ineligibility is per site and may not apply to all locations unless specifically determined otherwise by COALITION.

b. PROVIDER agrees that in the event that this Contract is terminated under the provisions of paragraphs 55 or 56, and PROVIDER's eligibility is not revoked under paragraph 57 part a., the parties may not enter into another contract for VPK services for the remainder of the contract term of this Contract.

- 58. Termination of Contract by Provider.** PROVIDER and COALITION may agree to terminate this Contract by mutual consent or PROVIDER may unilaterally terminate this Contract at will. Written notice of termination must be given at least thirty (30) calendar days before the termination date in order for COALITION to make alternative arrangements for uninterrupted services for children served under this Contract. If sufficient notice of termination is not provided, COALITION may refuse to issue the final reimbursement payment to PROVIDER. If PROVIDER unilaterally terminates this Contract during the pendency of an inquiry due to suspected noncompliance with part V or part VI of Chapter 1002, of the Florida Statutes or Chapter 6M-8, F.A.C., COALITION may revoke PROVIDER'S eligibility in accordance with Rule 6M-8.702, F.A.C., if the noncompliance is upheld by the early learning coalition review hearing committee for a period of at least two (2) years but no more than five (5) years.

- 59. Legislative Appropriation.** Any obligation for payment under this Contract is contingent upon an appropriation by the Florida Legislature. If funds required to finance this Contract are unavailable, COALITION must terminate this Contract after providing written notice, with

proof of delivery, at least twenty-four (24) hours before termination of this Contract. In the event of termination of this Contract under this paragraph, PROVIDER must be paid for the documented VPK hours completed prior to termination of this Contract.

60. Fraud.

a. Suspension or Termination for Suspected Fraud. In accordance with s. 1002.91(4), F.S., COALITION may suspend or terminate PROVIDER from participation in the VPK Program when it has reasonable cause to believe that PROVIDER has committed fraud. PROVIDER may request a review of COALITION's determination to suspend PROVIDER as described in paragraph 61. This review shall be limited to a determination of whether COALITION has reasonable belief that fraud occurred. If suspended, PROVIDER shall remain suspended until the completion of any investigation by the Division, or any other state or federal agency, and any subsequent prosecution or other legal proceeding.

b. Termination for Fraud. In accordance with s. 1002.91(5), F.S., if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., COALITION shall refrain from contracting with, or using the services of, PROVIDER for a period of five (5) years. In addition, COALITION shall refrain from contracting with, or using the services of, any provider that shares an officer or director with a provider that is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., for a period of five (5) years.

c. Termination for National Disqualification. In accordance with s. 1002.91(7), F.S., if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause. In addition, if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause.

61. Due Process Procedures. PROVIDER may request a review of determinations made by COALITION under this Contract. Reviews will be conducted in accordance with Exhibit 2, Due Process Procedures. While a request for a review is being examined, PROVIDER is not required to implement corrective action. In accordance with s. 1002.73(1), PROVIDER may not offer any VPK Program services while a request for a review regarding termination of PROVIDER's VPK Provider Contract is being examined.

62. Severability of Provider Location. If PROVIDER has executed this Contract on behalf of multiple locations and one or more of the locations is terminated pursuant to Section XI of this Contract, then in lieu of re-executing a new contract for the remaining locations, COALITION may modify Exhibit 1 to indicate which locations previously part of this Contract have been removed. This information must be provided in the Provider Portal. This Contract will remain in force and effect as to all locations in Exhibit 1 that are not modified.

63. Litigation and Venue. In the event that PROVIDER believes that this Contract has been inappropriately terminated, or in the event of a breach of this Contract, any available remedies may be pursued in a court of competent jurisdiction. COALITION and PROVIDER agree that

any litigation related to this Contract that is brought by COALITION or PROVIDER will be brought in a county within COALITION's geographical service area.

XII. NOTIFICATION

- 64. Information Change Notification.** PROVIDER agrees that it will comply with each of the following notification requirements:
- a. Provide notice to COALITION of class transfers of children at the same provider location within fourteen (14) calendar days;
 - b. Provide notice to COALITION of changes to information provided on Forms OEL-VPK 10, OEL-VPK 11A, and OEL-VPK 11B within fourteen (14) calendar days after the information changes, in accordance with Rule 6M-8.300, F.A.C.;
 - c. Provide notice of temporary closure in accordance with the requirements of Rule 6M-8.204, F.A.C.;
 - d. Provide notice and documentation specifying reasons for dismissal of children within fourteen (14) calendar days.
 - e. Providing notice to COALITION of a request for an additional program assessment in accordance with Rule 6M-8.621, F.A.C. PROVIDER acknowledges additional assessments are at PROVIDER's expense. The cost of the additional program assessment charged by COALITION is: \$300.00.
- 65. Child Care Resource & Referral (CCR&R) Participation.** PROVIDER agrees to provide program and business information annually for inclusion in the Child Care Resource and Referral (CCR&R) Network and is responsible for ensuring that COALITION has up-to-date business and contact (including emergency contact) information. This information must be provided in the Provider Portal.
- 66. Unusual Incident Notification.** PROVIDER agrees to report unusual incidents to COALITION by no later than the close of business on the next business day of the unusual incident and to submit a written report to COALITION within three (3) business days from the date of the incident. For licensed providers, sending a copy of the incident report submitted for DCF to COALITION will constitute compliance with this paragraph. An unusual incident is any significant event involving the health and safety of children under PROVIDER's care. Examples of unusual incidents include: accusations of abuse or neglect against PROVIDER or PROVIDER's staff; the injury of a child which requires professional medical attention at PROVIDER's site or written notification from the child's parent that the child received professional medical attention; and when PROVIDER receives notice of litigation where PROVIDER is a named party or defendant that relates to PROVIDER's operation of VPK services.
- 67. Notification of Disqualification or Public Assistance Fraud.**
- a. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, or if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List.
 - b. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or

nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S.

XIII. INDEMNIFICATION

- 68. Indemnification.** PROVIDER will be fully liable for and indemnify, defend, and hold harmless COALITION, Division, and all of their officers, directors, agents, contractors, subcontractors, and employees from and against any and all third-party claims, suits, actions, damages, judgments, and costs that arise whether in law or in equity, from any of the PROVIDER's agents, subcontractors, or employees' acts, actions, neglect, or omission during the performance or operations under this Contract or any subsequent modification thereof. This includes attorney's fees and costs. This indemnification holds whether liability is direct or indirect and whether damage is to any person or real or personal tangible or intangible property. If PROVIDER is a state agency or a subdivision thereof, as defined in s. 768.28(2), this paragraph is limited to the extent permitted by s. 768.28, F.S.

XIV. SEVERABILITY

- 69. Severability.** If any provision of this Contract is held to be unenforceable by a court of competent jurisdiction, the remaining terms and conditions remain in full force and effect.

XV. AMENDMENTS

- 70. Only Authorized Amendments.** Only authorized attachments, amendments, or supplements to this Contract are authorized or permitted including those specifically incorporated by reference in this form, such as Exhibit 1, Provider Location List; Exhibit 2, Due Process Procedures; Form DEL-VPK 20A, Amendment to Statewide Voluntary Prekindergarten Provider Contract; and Form DEL-VPK 20PP or Form DEL-VPK 20PS, as described in paragraph 7.

XVI. EXECUTION OF CONTRACT

In accordance with ss. 1002.55(3)(i), 1002.61(3)(b), and 1002.63(3)(b), F.S., PROVIDER has caused this Contract to be executed as of the date set forth in Paragraph 1. By signing below, PROVIDER hereby certifies that PROVIDER has read and understood this Contract. PROVIDER certifies that all information provided is true and correct and agrees that noncompliance with the requirements of the VPK Program, which include the requirements of this Contract, and all Exhibits and authorized attachments, will result in corrective action, withholding of funds, or termination of this Contract at the discretion of COALITION, in accordance with Section XI.

Warranty of Authority. Each person signing this Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

Martha Ann Zopf

Martha Ann Zopf

**Signature of President/Vice President/
Secretary/Officer/Owner/Principal/Other
Authorized Representative**

Print Name

Approved as to Form

Nancy McClain Alfonso

☒ By Electronic Signature

General Counsel, HCSB

Supervisor of Literacy, Intervention, and Elementary Academic Programs

7/24/2023

Title

Date

**Provider's Additional Signatory (If required
by the Provider)**

Print Name

☐ By Electronic Signature

Title

Date

**Provider's Additional Signatory (If required
by the Provider)**

Print Name

☐ By Electronic Signature

Title

Date

COALITION has caused this Contract to be executed as of the date set forth in Paragraph 1.

**Signature of Authorized Coalition
Representative**

Print Name

☐ By Electronic Signature

Title

Date

** Electronic signature: By providing this electronic signature, I attest that I understand that electronic signatures are legally binding and have the same meaning as handwritten signatures. I confirm that internal controls have been maintained, and that policies and procedures were properly followed to ensure the authenticity of the electronic signature.*



**STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
FORM DEL-VPK 20**

Exhibit 1: Provider Location List

Provider Legal Name: Hernando County School District
(doing business as) _____

If PROVIDER is executing this Contract on behalf of one physical location, mark this Exhibit "Not Applicable" in the box below.

☐ **Not Applicable**

If PROVIDER is a school district executing a single Contract on behalf of multiple public school VPK providers or if PROVIDER is executing a single Contract on behalf of multiple private VPK sites within COALITION's service area, PROVIDER must complete a Provider Location List in a table format with the following rows:

- Location Number (optional)
- Location Legal Name
- Doing Business As Name (if applicable)
- Physical Address
- Employer Identification Number (EIN)
- School Year (Y/N)
- Summer (Y/N)
- Official Use Only (for coalition use)
- Composite Program Assessment Score

Exhibit 2: Due Process Procedures

Provider Legal Name: Hernando County School District

1. Purpose of Exhibit. Early learning coalitions are responsible for the local implementation of early learning programs funded with state and federal funds, such as the School Readiness Program and Voluntary Prekindergarten Education Program. Providers of such early learning programs may request a review of determinations made by an early learning coalition in accordance with the due process procedures described below.

2. Request for Review Hearing. If a provider disputes any action taken by the coalition pursuant to the terms of the Statewide Voluntary Prekindergarten Provider Contract, the provider may request a review hearing in writing by sending it to the contact person listed in the coalition's action. A review hearing is a "meeting" for the purposes of the Sunshine Law (s. 268.011, F.S.) and is subject to public notice. During a review hearing, the provider will have a reasonable opportunity to address coalition staff or sub-contractor staff regarding the coalition's action and to present supporting evidence before a Review Hearing Committee. The provider may have an attorney present at the review hearing to represent or advise the provider.

a. Content of Request for Review Hearing. The request for review hearing must state: the name and contact information of an individual authorized to provide information and binding responses on behalf of provider; the specific action by the coalition that the provider disputes, the specific reasons for the provider's belief; and whether the provider will be represented by an attorney or another individual during the review hearing.

b. Request Time. The provider's request for a review hearing must be submitted in writing to the coalition within five (5) business days of receipt of notice of the determination which the provider believes to be incorrect.

c. Supporting Documentation. The provider must send copies of any written documentation supporting the claims of the provider. Examples of relevant documentation may include, but are not limited to, attendance documentation, notarized attestations from parents, documentation from licensing or accrediting bodies, documents demonstrating dates of information submission, and a proposed corrective action plan.

3. Implementation of Review. If the coalition receives a request for review hearing from the provider, the coalition must address the request by taking the following steps.

a. Assignment of Review Hearing Committee. Within three (3) business days of receipt of a request for review hearing, the coalition must assign a Review Hearing Committee to complete the review. The Review Hearing Committee must be composed of at least three (3) but no more than five (5) members of the Coalition Board. The Chair of the coalition's board shall appoint the Review Hearing Committee and shall name the chair of the committee. At least one of the members must be a mandatory member as set forth in section 1002.83(4) and at least one other member shall be one of the provider representative members. If all attempts have been made by the coalition to schedule among the selected Review Hearing Committee members potential dates for the hearing and neither provider representative from the coalition board is available,

then the requirement for a provider representative will be waived for this hearing and the minutes of the Review Hearing Committee will document that the coalition made every attempt to have a provider representative member included but was unable to do so for this hearing.

b. Response to Request for Review Hearing. Within five (5) business days of receipt of the request for review hearing, the coalition must respond to the provider in writing, return receipt requested. The notice must include at least three (3) proposed dates and times for the review hearing which must be within forty-five (45) days of the date of receipt of the request for review hearing. The notice must also state that the review hearing may be conducted in person at a location designated by the coalition or via any method of telecommunications, as long as the public is given reasonable access to observe and, when appropriate, participate. Finally, the notice must state whether or not all of the coalition staff or sub-contractor staff whom the provider wishes to have present during the hearing will be made available. If any individual who the provider requested to have present is not available, the coalition must make available an individual who is qualified to address the subjects the provider wished the individual to address.

c. Date and Location Selection. Within five (5) business days of receipt of the response to a request for review hearing, the provider must inform the coalition of the date and time which it selects for the review hearing and whether the provider will attend the meeting in person or via a method of telecommunication. Within five (5) business days of receipt of the response to a request for review hearing, if the provider is unable to attend any of the proposed dates and times for the review hearing, the provider must submit written notice which states the specific reasons that provider is unable to attend and must contact the coalition to select a mutually agreed upon date for the review hearing. If the provider does not inform the coalition of the date and time within the required time period, then the process is considered complete and the request is denied.

d. Conducting the Review Hearing. The Review Hearing Committee must assess the claim(s) the provider made in its request for review by examining all information and documentation submitted by the provider. The provider must be given a reasonable opportunity to question coalition staff or sub-contractor staff regarding the determinations of the coalition and to present evidence before the Review Hearing Committee. The coalition will also be provided a reasonable opportunity to submit evidence to rebut any claims made by the provider.

e. Notice of Review Hearing Committee Decision. Following completion of the presentation by the provider and the coalition, the Review Hearing Committee will vote regarding each of the provider's claims. The decision of the Review Hearing Committee is final. In its deliberations, the Review Hearing Committee must determine:

- i. If the determination made by the coalition was correct, in whole or in part, or incorrect.
- ii. If no part of the determination made by the coalition was correct, then the provider is not required to take further action.
- iii. If any part of the determination made by the coalition is correct, the Committee must identify the portion(s) determined to be correct and, as applicable, decide:

A. If corrective action is necessary, that the provider must take corrective action in

regard to the part(s) which the Review Hearing Committee determines to be correct; and the revised deadlines for completion of the corrective action(s); or

- B.** If the provider's eligibility to offer the Voluntary Prekindergarten Education Program will be terminated, the date of termination.

f. Notice of Review Hearing Conclusion. The Chair of the Review Hearing Committee must ensure a written notice of the review hearing conclusion is prepared. The written notice must state the outcome of the Review Hearing Committee's vote regarding each of the provider's claims. In addition, the notice must specifically state the reasons supporting the Review Hearing Committee's conclusions. The dates for either corrective action to be completed, or termination of eligibility to offer the Voluntary Prekindergarten Education Program must be included in the notice. The Chair of the Review Hearing Committee must approve the notice and ensure it is made public within ten (10) business days of the conclusion of the review hearing.

Exhibit 1: Provider Location List

Provider Name: Brooksville Elementary School

Location Number	20864
Location Legal Name	Hernando County School District
Doing Business As Name	Brooksville Elementary School
Physical Address	885 N BROAD ST BROOKSVILLE, FL 34601-2302
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	4.75
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Chocachatti Elementary School

Location Number	20978
Location Legal Name	Hernando County School District
Doing Business As Name	Chocachatti Elementary School
Physical Address	4135 CALIFORNIA ST BROOKSVILLE, FL 34604-0682
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	6.14
Official Use Only	

Exhibit 1: Provider Location ListProvider Name: Deltona Elementary

Location Number	20128
Location Legal Name	Hernando County School District
Doing Business As Name	Deltona Elementary
Physical Address	2055 DELTONA BLVD SPRING HILL, FL 34606-3216
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	5.11
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Eastside Elementary School

Location Number	20976
Location Legal Name	Hernando County School District
Doing Business As Name	Eastside Elementary School
Physical Address	27151 ROPER RD BROOKSVILLE, FL 34602-7210
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	5.08
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Moton Elementary

Location Number	20127
Location Legal Name	Hernando County School District
Doing Business As Name	Moton Elementary
Physical Address	7175 EMERSON RD BROOKSVILLE, FL 34601
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	4.92
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Pine Grove Elementary School

Location Number	20975
Location Legal Name	Hernando County School District
Doing Business As Name	Pine Grove Elementary School
Physical Address	14411 KEN AUSTIN PKWY BROOKSVILLE, FL 34613-4992
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	4.51
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Spring Hill Elementary School

Location Number	20865
Location Legal Name	Hernando County School District
Doing Business As Name	Spring Hill Elementary School
Physical Address	6001 MARINER BLVD SPRING HILL, FL 34609-1314
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	5.78
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Westside Elementary School

Location Number	20974
Location Legal Name	Hernando County School District
Doing Business As Name	Westside Elementary School
Physical Address	5400 APPLGATE DR SPRING HILL, FL 34606-4505
Employer Identification Number	596000647
School Year	Yes
Summer	Yes
Composite Program Assessment Score	4.86
Official Use Only	



**STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
PUBLIC SCHOOL ATTACHMENT FORM DEL-VPK 20PS**

I. PARTIES AND TERMS OF CONTRACT ATTACHMENT

1. **Parties.** This document is executed as an Attachment to the Contract made and entered into the 21st day of July, 20 23, by and between the Early Learning Coalition of Pasco and Hernando (herein referred to as "COALITION"), and Hernando County School District (herein referred to as "PROVIDER"), with its principal offices located at 919 N BROAD ST BROOKSVILLE, FL 34601-2397.
2. **Provider Type.** This Attachment is designed for use by public school districts and/or public schools. If a VPK site under this Contract is a charter school, COALITION must confirm that the VPK Program is in its charter before use of this Attachment.

II. PUBLIC SCHOOLS

3. **Monitoring Assurance.** The school district understands that the provisions of this Contract are required to fulfill its obligation to offer the VPK Program at public schools, and that COALITION will monitor public schools for compliance with the requirements of offering the VPK Program, in accordance with sections 1002.61(10) and 1002.63(9), F.S.
4. **Summer Funding.** Each school district's funding for the summer program shall be modified from the terms of Paragraph 2 of the Contract (Form DEL-VPK 20) in accordance with s. 1002.71(3)(d), F.S.
5. **Transportation funding.** A student enrolled in the VPK Program may not be reported under s. 1011.68, F.S., for student transportation funds.
6. **School District Authorization.** An authorized school district representative must be a signatory of this Contract.

B. Item Currently Not Budgeted -**

Funding Source

Account Name

Account Number

Fund

Function

Object

Cost Center

Project

Sub Project

Amount \$

Funding Source

Account Name

Account Number

Fund

Function

Object

Cost Center

Project

Sub Project

Amount \$

C. History

Check one:

Prior Year Budget: ☐

New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

74



Hernando School District

School Board Regular Meeting

Agenda Item # 8. 24-1614

8/10/2023

Title and Board Action Requested

Approval of the 2023-2024 NEFEC Professional Learning Catalog

Executive Summary

The Supervisor of Professional Development, on behalf of the Superintendent of Schools, hereby requests the Board to approve the 2023-2024 NEFEC Professional Learning Catalog (previously called the Master Inservice Plan). Each of the NEFEC member districts develops and maintains a Professional Development System Plan (PDSP) linked and aligned with student and instructional personnel needs as set forth in Florida's Professional Development System Evaluation Protocol. The PDSPs are based on formal and informal assessments of training needs in the district and local schools and according to individual personnel needs. The Professional Learning Catalog components describe the type of training and professional learning opportunities available for certificated and non-certificated personnel. Professional learning programs are developed to coordinate and align professional learning courses and activities that adhere to Learning Forward Standards, Florida's Professional Development System Evaluation Protocol, SBE Rule A-5.071, and Florida Statute 1012.98. Support mechanisms are provided to ensure implementation and mastery of intended outcomes.

My Contact

Dr. Paula Clark
Supervisor of Professional Development
352-797-7000 ext. 437
clark_p@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 1: Student Achievement

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

The following additions and changes were made to the NEFEC Professional Learning Catalog during the 2022 - 2023 school year.

Additions:

Emergent Literacy Micro-Credential	1-013-039	60	1-013-040	Reading Bankable
Elementary Literacy Micro-Credential	1-013-041	60	1-013-042	Reading Bankable
Secondary Literacy Micro-Credential	1-013-043	60	1-013-044	Reading Bankable
Applying Principles and Practices that Foster a Positive Culture (FCRR)	1-013-029	30		
Applying Effective Pedagogy and Andragogy (FCRR)	1-013-030	30		
Collecting Data to Inform Professional Learning (FCRR)	1-013-031	30		
Planning, Implementing, and Analyzing Literacy Instruction (FCRR)	1-013-032	30		
Growing Professionally (FCRR)	1-013-033	30		
Knowledge Building of Coaches (UF)	1-013-034	30		
Use of Data to Inform Coaching (UF)	1-013-035	30		
Application of Pedagogy and Andragogy (UF)	1-013-036	30		
Building Relationships to Establish a Culture of Coaching (UF)	1-013-037	30		
Continuous Improvement and Professional Growth (UF)	1-013-038	30		
Collaborative Teaching Partnerships*	2-100-032	15		
Rural Connect Practice Connected Support R	1-013-045	40	1-013-046	Reading Bankable
Literacy Institute R	1-013-047	20	1-013-048	Reading Bankable
District-Led Reading Training R	1-013-049	Varies	1-013-050	Reading Bankable
Emotional/Behavioral Disability: An Introduction*	8-100-001	8		

Youth Mental Health First Aid	6-414-001	30		
Civics Seal of Excellence	1-016-002	55-110		
Literacy Leadership Professional Learning Series	7-517-003	24		

Changes:

- UDL PDA-ESE changed to Universal Design for Learning K12 Lesson Plans to match the PDA-ESE title.
- Added an SWD Tab, Reading Tab, and New Components Tab to Section 2
- Minor cleaning up and editing as needed

COMPONENT	COMPONEN	INSERVICE		
GENERAL EDUCATION COMPONENTS				
Subject Content/Academic Standards				
FINE ARTS CONTENT	1-000-001	120		
OTHER CONTENT AREAS	1-007-001	120		
LANGUAGE ARTS CONTENT	1-008-001	120		
MATHEMATICS CONTENT	1-009-001	120		
PHYSICAL EDUCATION CONTENT	1-011-004	120		
READING CONTENT R	1-013-001	120		
READING FOUNDATION SKILLS R	1-013-002	120		
SCIENCE CONTENT	1-015-001	120		
SOCIAL STUDIES CONTENT	1-016-001	120		
WRITING	1-017-001	120		
CAREER AND TECHNICAL EDUCATION	1-211-001	120		
ADULT EDUCATION CONTENT	1-300-001	120		
Instructional Methodology/Faculty Development				
Rural Connect Practice Connected Support R	1-013-045	40	1-013-046	Reading Bankable
Literacy Institute R	1-013-047	20	1-013-048	Reading Bankable
District-Led Reading Training R	1-013-049	Varies	1-013-050	Reading Bankable
Civics Seal of Excellence	1-016-002	55-110		
FLORIDA CURRICULUM STANDARDS	2-007-002	120		
STEM CONTENT AND INSTRUCTION	2-007-003	72		
PRESCHOOL/CHILDCARE	2-012-001	120		
READING DIFFICULTIES, DYSLEXIA, AND OTHER DISABILITIES R	2-013-002	120	2-013-008	Reading Bankable
READING DIFFICULTIES, DISABILITIES AND DYSLEXIA (PDA) R	2-013-005	20	2-013-009	Reading Bankable
EXPLORING STRUCTURED LITERACY (PDA) R	2-013-006	40	2-013-010	Reading Bankable
STRUCTURED LITERACY THROUGH A MULTI-SENSORY APPROACH	2-013-007	20	2-013-011	Reading Bankable
CHARACTER EDUCATION	2-016-001	120		
UNIVERSAL DESIGN FOR LEARNING – LESSON PLANS (PDA)	2-404-001	5		
UNIVERSAL DESIGN FOR LEARNING	2-404-002	30		
COMMUNICATION	2-406-001	120		
TEACHING METHODOLOGY	2-408-001	120		
PROJECT-BASED LEARNING	2-408-002	60		

GROWTH MINDSET MICRO-CREDENTIAL	2-408-004	30
AUTHENTIC LEARNING	2-408-005	120
LANGUAGE READING CONNECTION (PDA)	2-409-001	10
MULTICULTURAL SENSITIVITY	2-412-001	120
INTEGRATING STANDARDS ALIGNED INSTRUCTION ACROSS THE TIERS (PDA)	2-415-001	15
LESSON STUDY	2-507-001	120
EDUCATOR INDUCTION	2-516-001	120
Technology Integration/Digital Learning Support		
TECHNOLOGY IN THE CLASSROOM	3-007-001	120
COMPUTER SCIENCE EDUCATOR CERTIFICATION PREP	3-003-001	60
TECHNOLOGY APPLICATIONS	3-404-001	120
Assessment and Data Analysis/Problem Solving		
MONITORING AND EVALUATION OF ASSESSMENT	4-401-001	120
DATA ANALYSIS	4-401-002	120
DESIGN AND DEVELOPMENT OF ASSESSMENT TOOLS	4-401-003	120
Classroom Management		
CLASSROOM MANAGEMENT	5-404-001	120
MENTAL HEALTH SERVICES	5-414-001	60
School Safety/Safe Learning Environment/School Culture		
SUBSTANCE ABUSE PREVENTION	6-403-001	120
STUDENT SERVICES—COUNSELING, HEALTH, PSYCHOLOGICAL, AND SOCIAL	6-409-001	120
SCHOOL HEALTH AND SAFETY	6-511-002	120
CHILD ABUSE PREVENTION	6-511-003	120
Youth Mental Health First Aid	6-414-001	30
Management/Leadership/Planning		
PLANNING AND ORGANIZATION	7-404-001	120
INTEGRATING STUDENT SERVICES FOR INCLUSIVE SCHOOLS (PDA)	7-420-001	20
TEACHERS AS LEADERS	7-507-001	120
CLINICAL EDUCATION	7-507-002	20
ADMINISTRATORS AS MANAGERS	7-507-003	120
MENTORING	7-507-004	120

ACTION RESEARCH	7-507-005	120
PROFESSIONAL LEARNING COMMUNITIES	7-507-006	120
ADVANCED EDUCATIONAL LEADERSHIP	7-507-007	120
ASPIRING LEADERS	7-507-008	40
EFFECTIVE COMMUNICATION: INTERPERSONAL CONVERSATIONS, WRITTEN CORRESPONDENCE, AND EVIDENCE-BASED FEEDBACK	7-507-009	120
INSTRUCTIONAL COACHING	7-507-010	60
ORGANIZATIONAL LEADERSHIP	7-507-011	60
PROFESSIONAL – ETHICAL BEHAVIOR LEADERSHIP	7-507-012	60
SCHOOL IMPROVEMENT	7-512-001	120
SCHOOL PRINCIPAL	7-513-001	120
Literacy Leadership Professional Learning Series	7-517-003	24
STUDENT ACHIEVEMENT LEADERSHIP	7-517-001	60
INSTRUCTIONAL LEADERSHIP	7-517-002	60
General Support		
MEDIA CONTENT	8-407-001	120
POLICIES AND PROCEDURES	8-410-001	120
PARENT INVOLVEMENT & COMMUNICATION	8-413-001	120
MULTI-TIERED SYSTEM OF SUPPORT: AN INTRODUCTION (PDA)	8-415-001	5
MULTI-TIERED SYSTEM OF SUPPORTS (MTSS)	8-415-002	120
CODE OF ETHICS	8-416-001	120
FOOD SERVICE TRAINING	8-505-001	120
EDUCATIONAL PARAPROFESSIONALS/AIDES	8-506-001	120
SUBSTITUTE TEACHER	8-506-002	120
SCHOOLS OF EXCELLENCE	8-506-003	120
OFFICE/CLERICAL SUPPORT	8-509-001	120
CUSTODIAL AND MAINTENANCE SERVICES	8-510-001	120
MIDDLE SCHOOL PROFESSIONAL DEVELOPMENT	8-512-001	60
STATE INSTRUCTIONAL MATERIALS COMMITTEE	8-514-001	120
INSTRUCTIONAL MATERIALS EVALUATION	8-514-002	60
TRANSPORTATION	8-515-001	120
TEACHER OBSERVATION AND EVALUATION SYSTEM	8-520-001	120
EXCEPTIONAL STUDENT EDUCATION COMPONENTS		

<u>TRANSITION (PDA) *</u>	1-100-001	60		
<u>DIFFERENTIATING READING INSTRUCTION FOR STUDENTS: MAKING IT EXPLICIT (PDA) *(USE 1-013-021 FOR READING ENDORSEMENT COMPETENCY 4)</u>	1-100-002	60		
<u>INTRODUCTION TO DIFFERENTIATING INSTRUCTION (PDA) *</u>	1-100-003	20		
<u>FOUNDATIONS OF ESE (PDA) *</u>	1-103-001	20		
<u>FOUNDATIONS OF ESE (PDA) NON BANKABLE</u>	1-103-002	40		
<u>VISUALLY IMPAIRED *</u>	1-105-007	120		
<u>HEARING IMPAIRED *</u>	1-105-008	120		
<u>INSTRUCTIONAL PRACTICES IN ESE (PDA) *</u>	2-100-001	60		
<u>LANGUAGE DEVELOPMENT AND COMMUNICATION SKILLS (PDA) *</u>	2-100-002	60		
<u>INTERPERSONAL INTERACTIONS AND PARTICIPATION (PDA) *</u>	2-100-003	30		
<u>INSTRUCTIONAL TECHNIQUES AND MATERIALS FOR ESE *</u>	2-100-004	120		
<u>DIFFERENTIATING MATHEMATICS INSTRUCTION (PDA) *</u>	2-100-005	30		
<u>DIFFERENTIATING SCIENCE INSTRUCTION (PDA) *</u>	2-100-006	30		
<u>TEACHING STUDENTS WITH DISABILITIES (PDA) *</u>	2-100-007	20		
<u>TEACHING METHODOLOGY FOR EXCEPTIONAL STUDENTS *</u>	2-100-008	120		
<u>EFFECTIVE TEACHING PRACTICES FOR STUDENTS WITH DISABILITIES: FOCUSING ON THE CONTENT AREAS (PDA) *</u>	2-100-010	20		
<u>INCLUSIVE EDUCATION *</u>	2-100-011	120		
<u>TEACHING STUDENTS WITH DISABILITIES IN THE FINE ARTS (PDA) *</u>	2-100-016	20		
<u>DEVELOPMENTALLY APPROPRIATE PRACTICES IN INCLUSIVE PREK SETTINGS (PDA) *</u>	2-100-017	10		
<u>READING DIFFICULTIES, DISABILITIES AND DYSLEXIA (PDA) * (SWD)</u>	2-100-018	20	2-100-029	Bankable SWD Points
<u>READING DIFFICULTIES, DYSLEXIA, AND OTHER DISABILITIES * (SWD)</u>	2-100-019	120	2-100-030	Bankable SWD Points
<u>DEAFED EXPRESS (PDA) *</u>	2-100-020	6		
<u>SIM – CONTENT MASTERY ROUTINE (PDA) *</u>	2-100-021	30		
<u>SIM – EPD UNIT ORGANIZER ROUTINE (PDA) *</u>	2-100-022	30		
<u>STRATEGIES TO SUPPORT PREK ACTIVITIES AND ROUTINES (PDA) *</u>	2-100-023	10		
<u>LANGUAGE READING CONNECTION FOR DEAF/HARD OF HEARING (PDA) *</u>	2-100-024	10		
<u>TEACHING STUDENTS WITH DISABILITIES FOR PHYSICAL EDUCATION (PDA) *</u>	2-100-025	20		

MATH DIFFICULTIES, DISABILITIES AND DYSCALCULIA (PDA) *	2-100-026	7	2-100-031	Bankable SWD Points
EXPLORING STRUCTURED LITERACY (PDA) (SWD Points)	2-100-027	40		
INCREASING OUTCOMES FOR ALL PRE-K CHILDREN IN EXCEPTIONAL STUDENT EDUCATION PROGRAMS (PDA)	2-100-028	10		
Collaborative Teaching Partnerships*	2-100-032	15		
FLORIDA STANDARDS: REACHING ALL STUDENTS BY USING ACCESS POINTS *	2-105-002	120		
ASSISTIVE TECHNOLOGY IN THE CLASSROOM *	3-100-001	120		
INTRODUCTION TO ASSISTIVE TECHNOLOGY (PDA)*	3-100-003	20		
TECHNOLOGY FOR THE DIVERSE CLASSROOM (PDA) *	3-100-004	20		
TECHNOLOGY TO SUPPORT READING COMPREHENSION (PDA) *	3-100-005	20		
INSTRUCTIONAL TECHNOLOGY IN THE ESE CLASSROOM *	3-105-001	120		
ASSESSMENT AND EVALUATION (PDA) *	4-102-001	60		
ENGAGING LEARNERS THROUGH INFORMED ASSESSMENT (PDA) *	4-102-003	20		
ASSESSMENT FOR STUDENTS WITH DISABILITIES *	4-102-004	120		
PRE-K FLORIDA CHILD OUTCOMES MEASUREMENT SYSTEM BATTELLE DEVELOPMENTAL INVENTORY 2ND EDITION (BDI-2) TRAINING MODULE (PDA)	4-102-006	10		
USHER SYNDROME SCREENING (PDA) *	4-102-007	5		
CHILD OUTCOME SUMMARY PROCESS	4-102-008	10		
POSITIVE BEHAVIOR SUPPORT: UNDERSTANDING STUDENT BEHAVIOR *	5-101-001	60		
CLASSROOM MANAGEMENT FOR EXCEPTIONAL STUDENTS *	5-101-002	120		
POSITIVE BEHAVIOR INTERVENTION SUPPORT (PBIS) MODULE (PDA) *	5-101-003	20		
BEHAVIOR MANAGEMENT FOR EXCEPTIONAL STUDENTS	5-101-004	120		
BUILDING INCLUSIVE SCHOOLS	7-100-001	10		
FLORIDA'S SMALL GROUP PLANNING AND PROBLEM-SOLVING (SGPPS) PROCESS PREPARATION MODULE	7-102-001	15/30		
LEADERSHIP FOR INCLUSION OF STUDENTS WITH DISABILITIES (PDA)*	7-103-001	20		
LEADING WITHIN AN MTSS (PDA)*	7-105-001	5		
Emotional/Behavioral Disability: An Introduction*	8-100-001	8		
ESE PROCEDURES AND PRACTICES	8-103-102	120		

MATRIX OF SERVICES (PDA)	8-103-103	5
SURROGATE PARENT (PDA)	8-103-104	5
SECONDARY TRANSITION: DEVELOPING AND IMPLEMENTING AN EFFECTIVE PROGRAM (PDA) *	8-103-108	20
SPECIAL PROGRAMS		
ESOL BASIC 60 (FOR CATEGORY II TEACHERS)	1-704-020	60
ESOL FOR SCHOOL COUNSELORS	1-705-029	60
ESOL FOR ADMINISTRATORS	1-705-028	60
ESOL FOR OTHER CONTENT AREAS (CATEGORY III)	1-704-027	18
ESOL BASIC FOR PRACTITIONERS	1-705-030	20
ESOL ESSENTIALS/METHODS	1-700-030	Up to120
ESOL BASICS	1-700-001	Up to120
NGCAR-PD TRAIN THE TRAINER	1-013-015	18
NGCAR-PD	1-013-016	60
NGCAR-PD PRACTICUM	1-013-017	30
ASSESSMENT IN 21ST CENTURY CLASSROOMS	4-401-004	30
PROJECT-BASED APPROACHES	2-408-006	30
THINKING CRITICALLY WITH DATA	4-401-005	30
EDUCATIONAL LEADERSHIP IN THE 21ST CENTURY	7-507-013	20
COLLABORATION IN THE DIGITAL CLASSROOM	3-007-002	30
DESIGNING BLENDED LEARNING	2-408-007	30

SCHOOL HEALTH AND SAFETY CE BULLYING/CYBERBULLYING PREVENTION SUBSTANCE ABUSE PREVENTION TECHNOLOGY SAFETY AND SECURITY PREVENTING CHILD SEXUAL ABUSE STUDENT FIGHTS STUDENT TO STUDENT SEXUAL HARASSMENT PLAYGROUND SAFETY SUPERVISOR TRAINING SLIPS, TRIPS, AND FALLS PREVENTING BACK INJURIES HAZARD COMMUNICATIONS BLOODBORNE PATHOGENS FOR SCHOOLS CHILD ABUSE STUDENT FIGHTS PRINCIPALS' HAZARD RECOGNITION	6-511-004	5/10
PRINCIPAL INQUIRY PROJECT	7-507-014	60
FUNDAMENTALS OF SCHOOL DATA	4-401-006	30
INTRO TO FPLS	7-513-002	3
INTRO TO PRINCIPAL INQUIRY	7-507-015	3
REGIONAL PLA REQUIRED ASSIGNMENTS	7-513-003	54
DISTRICT MENTOR INTERACTION REQUIREMENT	7-513-004	30 - 45
UNDERSTANDING FLORIDA STANDARDS MICRO-CREDENTIAL	1-007-002	5/10
HUMAN CAPITAL MANAGEMENT SYSTEM MICRO-CREDENTIAL	7-502-001	5/10
A BOARD'S ROLE IN IMPROVING INSTRUCTION MICRO-CREDENTIAL	7-518-001	5/10
OFFICE OF EARLY LEARNING, LANGUAGE AND VOCABULARY TRAINING PROJECT TARGETED STRAND – COACH TRACK	1-408-001	28
OFFICE OF EARLY LEARNING, LANGUAGE AND VOCABULARY TRAINING PROJECT TARGETED STRAND – TEACHER TRACK	1-408-002	20
OFFICE OF EARLY LEARNING, LANGUAGE AND VOCABULARY TRAINING PROJECT UNIVERSAL STRAND – COACH TRACK	1-408-003	20
IMPLEMENTING THE FLORIDA STANDARDS IN PRESCHOOL CLASSROOMS: 3 YEARS OLD TO KINDERGARTEN– ONLINE PROFESSIONAL LEARNING	1-408-004	5

INTEGRATING THE STANDARDS: PHONOLOGICAL AWARENESS – ONLINE PROFESSIONAL LEARNING	1-408-005	2
LANGUAGE AND VOCABULARY IN THE VPK CLASSROOM – ONLINE PROFESSIONAL LEARNING	1-408-006	5
EMERGENT LITERACY FOR VPK INSTRUCTORS – ONLINE PROFESSIONAL LEARNING	1-408-007	5
ENGLISH LANGUAGE LEARNERS IN THE VPK CLASSROOM – ONLINE PROFESSIONAL LEARNING	1-408-008	5
MATHEMATICAL THINKING FOR EARLY LEARNERS – ONLINE PROFESSIONAL LEARNING	1-408-009	5
ENDORSEMENT PROGRAMS		
THEORY AND PRACTICE OF COACHING A SPECIFIC SPORT	1-011-001	60
COACHING THEORY	1-011-002	60
CARE AND PREVENTION OF ATHLETIC INJURIES	1-011-003	60
NATURE AND NEEDS, ASSESSMENT, AND DIAGNOSIS OF STUDENTS OF ASD W/ FIELD EXPERIENCE	1-100-006	80
APPLIED BEHAVIOR ANALYSIS AND POSITIVE BEHAVIOR SUPPORTS FOR STUDENTS WITH ASD W/ FIELD EXPERIENCE	1-101-002	80
AUGMENTATIVE/ALTERNATIVE COMMUNICATION SYSTEMS AND ASSISTIVE/INSTRUCTIONAL TECHNOLOGY FOR STUDENTS WITH ASD W/ FIELD EXPERIENCE	3-100-007	80
ESOL: CROSS-CULTURAL COMMUNICATION	1-705-007	60
ESOL: APPLIED LINGUISTICS	1-702-006	60
ESOL: METHODS OF TEACHING ESOL	1-700-003	60
ESOL: CURRICULUM AND MATERIALS	1-703-005	60
ESOL: TESTING AND EVALUATION	1-701-004	60
NATURE AND NEEDS OF THE GIFTED 2025	1-106-006	60
CURRICULUM AND INSTRUCTIONAL STRATEGIES FOR TEACHING GIFTED STUDENTS 2025	1-106-007	60
GUIDANCE AND COUNSELING FOR THE GIFTED 2025	1-106-008	60
EDUCATION OF SPECIAL POPULATIONS OF GIFTED STUDENTS 2025	1-106-009	60
THEORY AND DEVELOPMENT OF CREATIVITY 2025	1-106-010	60
MODULE 1: TYPICAL AND ATYPICAL DEVELOPMENT	2-100-009	60
MODULE 2: ASSESSMENT AND EVALUATION	4-102-005	60

MODULE 3: CURRICULUM	2-105-001	120		
COMPETENCY #1: INSTRUCTIONAL FOUNDATIONS OF LANGUAGE AND READING 2025	1-013-023	60		
COMPETENCY #2: APPLICATIONS OF RESEARCH-BASED PRACTICES 2025 R	1-013-024	60		
COMPETENCIES 1 & 2: READING FOUNDATIONS AND RESEARCH-BASED INSTRUCTIONAL PRACTICES 2025 R	1-013-028	120		
COMPETENCY #3: FOUNDATIONS OF ASSESSMENT FOR TEACHERS AND PRINCIPALS 2025	1-013-025	60		
COMPETENCY #4: FOUNDATIONS AND APPLICATIONS OF DIFFERENTIATED INSTRUCTION 2025	1-013-026	60		
COMPETENCY #5: READING DEMONSTRATION OF ACCOMPLISHED PRACTICES IN READING 2025	1-013-027	60		
Applying Principles and Practices that Foster a Positive Culture (FCRR)	1-013-029	60		
Applying Effective Pedagogy and Andragogy (FCRR)	1-013-030	60		
Collecting Data to Inform Professional Learning (FCRR)	1-013-031	60		
Planning, Implementing, and Analyzing Literacy Instruction (FCRR)	1-013-032	60		
Growing Professionally (FCRR)	1-013-033	60		
Knowledge Building of Coaches (UF)	1-013-034	60		
Use of Data to Inform Coaching (UF)	1-013-035	60		
Application of Pedagogy and Andragogy (UF)	1-013-036	60		
Building Relationships to Establish a Culture of Coaching (UF)	1-013-037	60		
Continuous Improvement and Professional Growth (UF)	1-013-038	60		
Collaborative Teaching Partnerships	2-100-032	15		
Emergent Literacy Micro-Credential	1-013-039	60	1-013-040	Reading Bankable
Elementary Literacy Micro-Credential R	1-013-041	60	1-013-042	Reading Bankable
Secondary Literacy Micro-Credential R	1-013-043	60	1-013-044	Reading Bankable

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>								
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 9. 24-1567

8/10/2023

Title and Board Action Requested

Approve the Job Description for the District Athletic Director

Executive Summary

The Director of Secondary Curriculum, on behalf of the Superintendent of Schools, hereby requests the Board to approve the job description for the District Athletic Director.

The position will be paid through millage:

Year 1: \$92,979.17

Year 2: \$87,478.44

My Contact

John Morris

Director of Secondary Curriculum

352-797-7000, ext. 443

morris_j@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 5: Fiscal Responsibility & Organizational Effectiveness

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Hernando County School Board
Florida

FLSA: Exempt, Union

<u>DISTRICT ATHLETIC DIRECTOR</u>
--

Required Qualifications:

- Bachelor's Degree from an accredited institution
- Minimum of three (3) years experience as an athletic director and head coach
- Must hold valid Florida Educators Certificate
- First aid and CPR certification or eligibility for certification
- Requires knowledge in Title IX, FHSAA Bylaws and Policies and School District Policy.

Desired Qualifications:

- Experience as a District Athletic Director or five (5) years experience as a school Athletic Director

Performance Responsibilities:

- Prepare reports as required by the school administration, Superintendent, and School Board.
- Work with the school administration, community organizations, and state athletic directors to improve and promote the athletic program.
- Work with the contracted Athletic Trainer to educate students, parents, and coaches on proper training protocols to minimize injury.
- Plan, supervise, and attend recognition programs for school athletes.
- Consult with school administration on a monthly athletic calendar.
- Serve on district and community committees relating to athletics and recreation as requested.
- Coordinate the use of district facilities and fields to meet the needs of the middle school, high school, and community.
- Assist Fields and Grounds Supervisor with inspecting fields and facilities and recommending repair or maintenance in a timely manner prior to events.
- Create, coordinate and run Coaches Trainings
- Create, coordinate and run Athletic Director Trainings
- Coordinate and run monthly Athletic Director meetings.
- Attend annual FIAAA State Conference and County Athletic Director Meeting held at the conference.
- Attend the FHSAA Compliance seminars yearly and inform on-site Ads of updates and changes.
- Assist on-site Ads in the securing off campus athletic facilities.
- Assist in the vetting and purchasing of vendor products and platforms utilized by athletics county wide (i.e., DTN, Home Town and Athletic Clearance).
- Assist on-site Athletic Directors/Administrations with the hiring process of on-site head coaches and Athletic Directors.

District Athletic Director

- Assist on-site Athletic Directors in planning, coordinating and execution of High School conference, district, regional and state events (County Championships in Middle School).
- Assist on-site Athletic Directors in creation of Emergency Action Plans for various athletic facilities.
- Assist in monitoring athletic eligibility issues as it pertains to residence, transfers, GPA, special attendance and other non-traditional students. Investigate as needed.
- Respond to questions and concerns of board members, other district administrative staff, parents, community agencies, service organizations, and interested citizens pertaining to all facets of the district's athletic program.
- Assist other district departments in coordinating CPR/First Aid trainings for coaches.
- Assist on-site Athletic Directors with troubleshooting platforms utilized countywide (i.e., DTN, HomeTown and Athletic Clearance).
- Assist in the recruitment of Certified Athletic Trainers and oversee ATC's once on our payroll.
- Develop athletic policies with input from principal, athletic directors, and coaches.
- Provides athletic assistance and guidance to schools in interpretation of Board policy and the Florida High School Athletic Association (FHSAA) rules.
- Serves as a consultant within the District on all athletic construction projects.
- Serves as the District liaison for athletics to the Florida Department of Education, the FHSAA, and the Florida Interscholastic Athletic Administrators (FIAA).
- Conducts periodic athletic director meetings for the purpose of program planning and coordination.
- Assists the schools to promote publicity for all interscholastic sports, such as sports brochures and other publications, press releases and radio releases, etc.
- Fosters good community relationships by keeping the community aware of and responsive to the athletic programs.
- Serves as consultant to administrative staff and other personnel in areas of equipment, materials, and curriculum. Interprets board policy to extent necessary to provide guidance for schools.
- Reviews Athletic Policy and Guidebook annually.
- Attends school/school system functions, including athletic contests, school board meetings, and state-level meetings concerning athletic regulations. Attendance at any school/school system activities involving a school or the school system shall constitute being on duty.
- Coordinates in-service training for coaches.
- Employee is not eligible for other supplemental positions.
- Assumes a flexible work week schedule.
- Requires year-round availability. Approved additional duty will be compensated at employee's hourly rate of pay.
- Performs any other duties as assigned.

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects.

Reports to:

Reports directly to the Director of Secondary Curriculum.

District Athletic Director

Evaluation:

Annual evaluation done by the Director of Secondary Curriculum.

Terms of Employment:

10 month employment

Salary:

Salary based upon approved salary schedule - Instructional

Job Code:

59001

Board Approved:

Revised:

District Athletic Director

**Hernando County School Board
Florida**

FLSA: Exempt, Union

DISTRICT ATHLETIC DIRECTOR

Required Qualifications:

- Bachelor's Degree from an accredited institution
- Minimum of three (3) years experience as an athletic director and head coach
- Must hold valid Florida Educators Certificate
- First aid and CPR certification or eligibility for certification
- Requires knowledge in Title IX, FHSAA Bylaws and Policies and School District Policy.

Desired Qualifications:

- Experience as a District Athletic Director or five (5) years experience as a school Athletic Director

Performance Responsibilities:

- Prepare reports as required by the school administration, Superintendent, and School Board.
- Work with the school administration, community organizations, and state athletic directors to improve and promote the athletic program.
- Work with the contracted Athletic Trainer to educate students, parents, and coaches on proper training protocols to minimize injury.
- Plan, supervise, and attend recognition programs for school athletes.
- Consult with school administration on a monthly athletic calendar.
- Serve on district and community committees relating to athletics and recreation as requested.
- Coordinate the use of district facilities and fields to meet the needs of the middle school, high school, and community.
- Assist Fields and Grounds Supervisor with inspecting fields and facilities and recommending repair or maintenance in a timely manner prior to events.
- Create, coordinate and run Coaches Trainings
- Create, coordinate and run Athletic Director trainings
- Coordinate and run monthly Athletic Director meetings.
- Attend annual FIAAA State Conference and County Athletic Director Meeting held at the conference.
- Attend the FHSAA Compliance seminars yearly and inform on-site Ads of updates and changes.

District Athletic Director

- Assist on-site Ads in the securing off campus athletic facilities.
- Assist in the vetting and purchasing of vendor products and platforms utilized by athletics county wide (i.e., DTN, Home Town and Athletic Clearance).
- Assist on-site Athletic Directors/Administrators with the hiring process of on-site head coaches and Athletic Directors.
- Assist on-site Athletic Directors in planning, coordinating and execution of High School conference, district, regional and state events (County Championships in Middle School).
- Assist on-site Athletic Directors in creation of Emergency Action Plans for various athletic facilities.
- Assist in monitoring athletic eligibility issues as it pertains to residence, transfers, GPA, special attendance and other non-traditional students. Investigate as needed.
- Respond to questions and concerns of board members, other district administrative staff, parents, community agencies, service organizations, and interested citizens pertaining to all facets of the district's athletic program.
- Assist other district departments in coordinating CPR/First Aid trainings for coaches.
- Assist on-site Athletic Directors with troubleshooting platforms utilized countywide (i.e., DTN, HomeTown and Athletic Clearance).
- Assist in the recruitment of Certified Athletic Trainers and oversee ATC's once on our payroll.
- Develop athletic policies with input from principal, athletic directors, and coaches.
- Provides athletic assistance and guidance to schools in interpretation of Board policy and the Florida High School Athletic Association (FHSAA) rules.
- Serves as a consultant within the District on all athletic construction projects.
- Serves as the District liaison for athletics to the Florida Department of Education, the FHSAA, and the Florida Interscholastic Athletic Administrators (FIAA).
- Conducts periodic athletic director meetings for the purpose of program planning and coordination.
- Assists the schools to promote publicity for all interscholastic sports, such as sports brochures and other publications, press releases and radio releases, etc.
- Fosters good community relationships by keeping the community aware of and responsive to the athletic programs.
- Serves as consultant to administrative staff and other personnel in areas of equipment, materials, and curriculum. Interprets board policy to extent necessary to provide guidance for schools.
- Reviews Athletic Policy and Guidebook annually.
- Attends school/school system functions, including athletic contests, school board meetings, and state-level meetings concerning athletic regulations. Attendance at any school/school system activities involving a school or the school system shall constitute being on duty.
- Coordinates in-service training for coaches.
- Employee is not eligible for other supplemental positions.
- Assumes a flexible work week schedule.

District Athletic Director

- Requires year-round availability. Approved additional duty will be compensated at employee's hourly rate of pay.
- Performs any other duties as assigned.

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects.

Reports to:

Reports directly to the Director of Secondary Curriculum.

Evaluation:

Annual evaluation done by the Director of Secondary Curriculum.

Terms of Employment:

10 month employment

Salary:

Salary based upon approved salary schedule - Instructional

Job Code:

59001

Board Approved:

Revised:

District Athletic Director

A. Item Currently Budgeted -

Account Name	Additional Mill		Salary/Fringe/Out of County Travel		Academic Services	Millage	
Account Number	1120E	5900	1300/1xxx/2xxx/3xxx	9410	00108		
	Fund	Function	Object	Cost Center	Project	Sub Project	
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-
	-				=	Present Request	=
						Remaining Balance Available	
\$ 92,979.17	\$ 0.00	\$ 0.00	\$ 92,979.17	\$ 92,979.17	\$ 0.00		

Account Name							
Account Number							
	Fund	Function	Object	Cost Center	Project	Sub Project	
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-
	-				=	Present Request	=
						Remaining Balance Available	
\$	\$	\$	\$	\$	\$		

B. Item Currently Not Budgeted -**

Funding Source							
Account Name							
Account Number							
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount	\$						

Funding Source							
Account Name							
Account Number							
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount	\$						

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 10. 24-1609

8/10/2023

Title and Board Action Requested

Approve the agreement to vend meals to For Each 1 Reach 1 and PACE Girls Center for the 2023-2024 school year.

Executive Summary

The Director of Food and Nutrition Services, on behalf of the Superintendent of Schools, hereby requests Board approval for the agreement with For Each 1 Reach 1 and PACE Girls Center whereas Hernando County Schools, Food and Nutrition Services Department agree to supply unitized meals inclusive of milk and juice where applicable based on the rates stated in the agreement. This agreement shall be effective August 14, 2023 - May 31, 2024. The revenue generated will offset the cost of meals, including labor and administrative oversight to ensure menu compliance with USDA regulations.

My Contact

Lori Drenth

Director of Food and Nutrition Services

352-797-7028 x406

2018-23 Strategic Focus Area

Pillar 3: Facility Operations

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

DISTRICT SCHOOL BOARD OF HERNANDO COUNTY MEMORANDUM OF UNDERSTANDING TO VEND MEALS

THIS AGREEMENT is made and entered into between the District School Board of Hernando County and For EACH 1 REACH 1 Mentoring Program, Inc.

WHEREAS the District School Board of Hernando County agrees to supply unitized meals inclusive of milk and juice where applicable to EACH 1 REACH 1 with and for the rates herein listed:


Breakfast: \$2.92
Lunch: \$5.15
Snack: \$1.20

It is further agreed that the District School Board of Hernando County, will maintain proper documentation regarding the number of meals requested, prepared and provided daily to EACH 1 REACH 1. EACH 1 REACH 1 will be responsible for the transportation of meals daily and for verifying the number of meals received daily.

The BOARD's Food and Nutrition Services Accounting Department will send an invoice to EACH 1 REACH 1 each month setting forth the amounts payable to the BOARD for meals provided. The invoice shall be based upon food delivery reports generated by the BOARD's Food and Nutrition Department. EACH 1 REACH 1 will pay the BOARD the invoiced amount within thirty (30) days of receipt of the invoice.

The District School Board of Hernando County agrees also to retain records required under the preceding clause for a period of 3 years from the date of receipt of final payment under this agreement (or longer, if an audit is in progress) and upon request, to make all accounts and records pertaining to the Program available to representative review at a reasonable time and place.

This agreement shall be effective as of August 14, 2023 – May 31, 2024. The dates are based on the Hernando County Schools District Calendar. It may be terminated by notice in writing given by either party hereto to the other, at least 30 days prior to the date of termination.


District School Board of Hernando County
Lori Drenth, M.S., R.D., S.N.S.
Food and Nutrition Services

 7/20/23
Title Date

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB


For EACH 1 REACH 1 Mentoring Program, Inc.

Executive Director & Founder 07/19/2023
Title Date

DISTRICT SCHOOL BOARD OF HERNANDO COUNTY MEMORANDUM OF UNDERSTANDING TO VEND MEALS

THIS AGREEMENT is made and entered into between the District School Board of Hernando County and PACE GIRLS CENTER.

WHEREAS the District School Board of Hernando County agrees to supply utilized meals inclusive of milk and juice where applicable to PACE GIRLS CENTER with and for the rates herein listed:

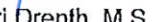
Breakfast:	\$2.92
Lunch:	\$5.15

It is further agreed that the District School Board of Hernando County, will maintain proper documentation regarding the number of meals requested, prepared and provided daily to PACE. PACE will be responsible for the transportation of meals daily and for verifying the number of meals received daily.

The BOARD's Food and Nutrition Services Accounting Department will send an invoice to PACE each month setting forth the amounts payable to the BOARD for meals provided. The invoice shall be based upon food delivery reports generated by the BOARD's Food and Nutrition Department. PACE will pay the BOARD the invoiced amount within thirty (30) days of receipt of the invoice.

The District School Board of Hernando County agrees also to retain records required under the preceding clause for a period of 3 years from the date of receipt of final payment under this agreement (or longer, if an audit is in progress) and upon request, to make all accounts and records pertaining to the Program available to representative review at a reasonable time and place.

This agreement shall be effective as of August 14, 2023 – May 31, 2024. The dates are based on the Hernando County Schools District Calendar. It may be terminated by notice in writing given by either party hereto to the other, at least 30 days prior to the date of termination.


District School Board of Hernando County
Lori Drenth, M.S., R.D., S.N.S.
Food and Nutrition Services

Director, Food and Nutrition Services 7/20/23

Approved as to Form

Nancy McCain Alfonso

Phrese Miles
PACE GIRLS CENTER

General Counsel, HCSB CHIEF FINANCIAL OFFICER 07/18/23
Title Date

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 11. 24-1556

8/10/2023

Title and Board Action Requested

Approve piggybacking Citrus County Schools, ITB #2023-48: Ice Cream Products, awarded to DeConna Ice Cream Company, Inc., for the purchase of various ice cream/frozen products and authorize purchases for an estimated annual spending of \$70,000.

Executive Summary

The Director of Food and Nutrition Services, on behalf of the Superintendent of Schools, hereby requests the Board approval for piggybacking Citrus County Schools, ITB #2023-48: Ice Cream Products, awarded to DeConna Ice Cream Company, Inc., for the purchase of various ice cream/frozen products and authorize expenditures for an estimated annual spending of \$70,000. All products offered to students are USDA Smart Snack compliant. See attached Smart Snack Reference Sheet for Foods and Beverages for specific limits and allowable items. HCSB Bid #24-380-03 PB has been assigned for internal tracking purposes.

My Contact

Lori Drenth
Director of Food and Nutrition Services
352-797-7028 x406

2018-23 Strategic Focus Area

Pillar 3: Facility Operations

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

August 8, 2023

Bid No. 24-380-03 PB

Bid Title: Ice Cream Products

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination | <input type="checkbox"/> Revisions/Amendments to Bid | <input type="checkbox"/> Bid Extension | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input checked="" type="checkbox"/> Piggyback Cooperative | | |

Bid Contract Period:

08/08/2023 through 06/30/2026

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☒ Firm, Fixed
Unit Prices

☐ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
3

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
1

☐ None

Rationale/Reason: Piggyback Citrus County Schools, ITB #2023-48: Ice Cream Products, awarded to DeConna Ice Cream Company, Inc., for the purchase of various ice cream/frozen products. HCSB Bid #24-380-03 PB has been assigned for internal tracking purposes.

Bidders Electronically
Downloaded From Public
Purchase Website: n/a

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☒ N/A – Bids Not
Required: Piggyback

Submitted By:

Neil McDonald
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Lori Drenth
Director of Food & Nutrition

Department(s): Food & Nutrition

Recommended award, description of items and prices: (See attached)

T/C CODE: 2403

DeConna Ice Cream Company, Inc.

Item #	Product Description	Units per Case	Unit Cost	Individual Item Cost
1	DEC057 Deonna 4 oz. Mango Fruit Bar	12	\$11.00	\$0.92
2	Fruit Bar – Pineapple	12	\$11.00	\$0.92
3	DEC050 Deonna 4 oz. Strawberry Fruit Bar	12	\$11.00	\$0.92
4	GAR260 Garber 3 oz. LF Cotton Candy Push Up	24	\$8.50	\$0.35
5	DEC452 Deonna 3 oz LF Chocolate Vanilla Ripple Ice Cream in Plastic Cup	24	\$8.50	\$0.35
6	DEC453 Deonna 3 oz LF Strawberry Vanilla Ripple Ice Cream in Plastic Cup	24	\$8.50	\$0.35
7	DEC454 Deonna 3 oz. LF ½ Vanilla ½ Chocolate Ice Cream In Plastic Cup	24	\$8.50	\$0.35
8	DEC451 Deonna 3 oz LF Vanilla Ice Cream in Plastic Cup	24	\$8.50	\$0.35
9	GAR008 Garber 4 oz No Fat No Sugar added Chocolate Ice Cream in Styrofoam Cup	24	\$9.50	\$0.40
10	GAR007 Garber 4 oz No Fat No Sugar added Vanilla Ice Cream in Styrofoam Cup	24	\$9.50	\$0.40
11	DEC120 Deonna 4 oz LF Birthday Cake Ice Cream in a Sugar Cone	24	\$14.00	\$0.58
12	RCH 029 RICH 3 oz Chocolate Crunch Cake Bar	24	\$12.00	\$0.50
13	DEC119 Deonna 4 oz LF Cookies and Cream Ice Cream in a Sugar Cone	24	\$13.75	\$0.57
14	GAR015 Garber 3 oz Cotton Candy Push Up	24	\$11.50	\$0.48
15	RCH026 RICH 2.5 oz Cotton Candy Twirl Bar	24	\$9.00	\$0.38
16	DEC107 Deonna 2.5 oz Double Dare Sour Cherry Bar	24	\$9.00	\$0.38
17	Fudgie Bar – NO BID			
18	RCH027 RICH 2.5 oz Fudge Frenzy Bar	24	\$10.00	\$0.42
19	DEC049 Deonna RF 4 oz Cookie and Cream Ice Cream Sandwich	24	\$11.50	\$0.48
20	RCH024 RICH Orange Cream Bar	24	\$10.00	\$0.42
21	GAR001 Garber 3 oz Orange Juice Push Up	24	\$11.50	\$0.48
22	DEC108 Deonna 2.5 oz Orange Stuff Bar	24	\$9.00	\$0.38
23	RCH009 RICH 2.75 oz Polar Pole – Cherry	24	\$12.50	\$0.52
24	DEC079 Deonna Ice Cream 4 oz LF Vanilla Ice Cream Sandwich	24	\$11.50	\$0.48
25	GAR352 GARBER 4 oz RF Vanilla Chocolate Ice Cream in a Sugar Cone	24	\$13.75	\$0.57
26	RCH013 RICH 3.75 oz Sour Blue Raspberry Cyclone Cup	24	\$13.50	\$0.56
27	RCH019 RICH 2.5 oz Sour Cherry Bar	24	\$9.00	\$0.38

Item #	Product Description	Units per Case	Unit Cost	Individual Item Cost
28	RCH030 RICH 3 oz Strawberry Shortcake Bar	24	\$12.00	\$0.50
29	Typhoon Cup Cherry Lemonade – NO BID			
30	Dec106 Deonna 2.5 oz Typhoon Blue Raspberry Lemonade Bar	24	\$8.50	\$0.35
31	DEC105 Deonna 2.5 oz Typhoon Cotton Candy Bar	24	\$9.00	\$0.38
32	Vanilla Fudge Push Up – NO BID			
33	DEC039 Deonna 2.75 oz Mini Moo Vanilla Ice Cream Sandwich	24	\$8.00	\$0.33
34	ROS014 ROSATI 4 oz Sour Apple Crybaby Cup	90	\$38.00	\$0.42
35	ROS016 ROSATI 4.4 oz Sour Cherry Crybaby Cup	90	\$38.00	\$0.42
36	ROS015 ROSATI 4.4 oz Emoji Cherry/Lime Ice Cup	90	\$38.00	\$0.42
37	DEC102 Deonna 4.4 oz Typhoon Blue Raspberry Lemonade Ice Cup	90	\$38.00	\$0.42
38	GAR009 GARBER 4 oz Orange Sherbet in Styrofoam Cup	24	\$9.50	\$0.40

Vendor agrees to:

Provide freezer chests to each site at no additional cost.

Provide 3' spoons at no additional cost.

Contact Information:

Name: Nick DeConna
(352) 591-4418
nick@deonna.com

The Smart Snacks in School Standards require all foods sold on the "school campus" during the "school day" to meet standards for fat, saturated fat, trans fat, sugar and sodium while promoting products that have whole grains, low-fat dairy, fruits, vegetables or protein food (meat/meat alternate=M/MA) as their main ingredient. Includes foods sold by school food service, clubs, etc.

Review the following steps to determine if a planned food/beverage item meets the Smart Snacks Standards.

STEP 1: Does the item meet ONE of the following exceptions?

- **Fresh fruits and vegetables**
- **Canned or frozen fruit** (packed in water, 100% juice or light or extra light syrup)
- **Canned and frozen prepared vegetables**
- **NSLP/SBP entrée items* sold á la carte on day of OR day after service in NSLP/SBP**

*Entrée item = a combination M/MA and WG/WGR food; a combination fruit/vegetable and M/MA food; a M/MA food alone other than yogurt, cheese, seeds and nuts, or meat snacks; a WG or WGR food alone when served as a breakfast entrée.

WG=Whole Grain; WGR=Whole Grain-rich

YES - Item meets Smart Snack Standards – no need to evaluate further

NO - Proceed to Step 2

STEP 2: Does the item meet ONE of the General Standards?

- **Whole grain-rich grain product**
Must be 50% or more whole grains by weight or first ingredient must be whole grain; if water is listed first, whole grain must be first dry ingredient.
- **First ingredient is a fruit*/vegetable/dairy product or M/MA**
(*Excludes concentrated fruit juice or puree as these are considered added sugar.)
- **Combination food that contains at least ¼ cup of fruit and/or vegetable**
Combination food: Food that contains two or more components representing two or more food groups. Two food group items packaged together can be considered a combination food.

YES - Proceed to Step 3

NO - Item does **not** meet Smart Snack Standards

STEP 3: Does the item meet ALL of the Nutrient Standards?

EXCEPTIONS			
	Entree	Snack	NSLP/SBP entrée items* sold á la carte on day of or day after service in NSLP/SBP
Calories	≤ 350	≤ 200	No exceptions
Sodium	≤ 480	≤ 200	No exceptions
Total Fat	≤ 35% of calories		<ul style="list-style-type: none"> • Reduced fat cheeses (includes part-skim mozzarella) • Nuts, seeds and nut/seed butters • Items consisting of only dried fruit with nuts/seeds (without added fat or nutritive sweeteners) • Seafood (no added fat)
Saturated Fat	< 10% of calories		<ul style="list-style-type: none"> • Reduced fat cheeses (includes part-skim mozzarella) • Nuts, seeds and nut/seed butters • Items consisting of only dried fruit with nuts/seeds (without added fat or nutritive sweeteners)
Trans Fat	< 0.5 grams		No exceptions
Sugar	≤ 35% (of weight from total sugars)		<ul style="list-style-type: none"> • Dried whole fruits or vegetables and dehydrated fruits or vegetables (without added nutritive sweeteners) • Dried whole fruits or vegetables and dehydrated fruits or vegetables with nutritive sweeteners that are required for processing and/or palatability (i.e., cranberries or tart cherries) • Items consisting of only dried fruit with nuts/seeds (without added fat or nutritive sweeteners)
YES - Item meets Smart Snack Standards – no need to evaluate further		NO - Item does not meet Smart Snack Standards	

To calculate the percentage of calories from fat
(choose either method – each method may provide slightly different results)

Using the Calories from fat

$$\frac{\text{calories from fat}}{\text{total calories}} \times 100$$

OR
Using the Grams of fat

$$\frac{\text{grams of fat} \times 9}{\text{total calories}} \times 100$$

Nutrition Facts

Serving Size	
Servings Per Container	
Amount Per Serving	
Calories	Calories from Fat
	% Daily Value*
Total Fat	g %
Saturated Fat	g %
Cholesterol	g %
Sodium	g %
Total Carbohydrate	g %
Dietary Fiber	g %
Sugar	g %
Protein	g %
Vitamin A	%
Vitamin C	%
Calcium	%
Iron	%

*Percent Daily Values are based on a diet of other people's misdeeds.

To calculate the percentage of calories from Saturated fat

$$\frac{\text{grams of saturated fat} \times 9}{\text{total calories}} \times 100$$

To calculate the percentage of sugar by weight

$$\frac{\text{grams of sugar}}{\text{total weight of food in grams}} \times 100$$

Online Smart Snacks Product Calculator:
foodplanner.healthiergeneration.org/calculator

Beverage Standards

Beverages	Elementary School*	Middle School*	High School**
Water (plain or plain carbonated)	No size limit	No size limit	No size limit
Low fat Milk (unflavored)	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz
Fat Free Milk (flavored or unflavored)	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz
100% fruit/vegetable juice	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz
100% fruit/vegetable juice diluted with water (with or without carbonation, no added sweeteners)	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz
Other flavored and/or carbonated beverages (containing ≤ 5 calories/8 oz or ≤ 10 calories/20 oz)	Not allowed	Not allowed	≤ 20 fl oz
Other flavored and/or carbonated beverages (containing ≤ 40 calories/8 oz or ≤ 60 calories/12 oz)	Not allowed	Not allowed	≤ 12 fl oz

* Must be caffeine free (except trace amount of naturally occurring caffeine substances)

** May contain caffeine

COFFEE AND COFFEE DRINKS (High School Only)

Plain Coffee, Espresso or Tea is allowable.

Coffee/Tea with Accompaniments is allowed but must be sold together and meet calorie standards for "other flavored beverages" ≤ 5 calories/oz (12 oz or less)

Coffee "Drink"

- 1) Allowed when made from two allowable beverages/in allowed amounts (nothing added) (12 oz or less) For example:
 - Espresso + steamed nonfat flavored milk
 - Espresso + steamed low-fat unflavored milk
 - Espresso + steamed nonfat flavored milk + ice
- 2) When made with anything other than or in addition to allowable beverages, must meet "other flavored beverages" calorie standards of ≤ 5 calories/oz. (12 oz or less) For example:
 - 1 oz espresso + 1 oz sugar free syrup + 10 oz of non-fat milk
 - 1 oz espresso + 1 oz sugar free syrup + 6 oz of non-fat milk + 4 oz crushed ice

SMOOTHIES

Smoothies as a Food

- 1) Entrée: Contains M/MA and the first ingredient is one of the main food group categories and meets nutrient standards for an entrée. For example, yogurt + fruit + milk.
- 2) Snack: Does not contain a M/MA and the first ingredient is one of the main food group categories and it meets nutrient standards for a snack. For example, fruit + milk.

Smoothies as a Beverage

- 1) Allowed in limited portion sizes and made from allowable beverages. (8 oz or less elementary; 12 oz or less middle/high schools) For example:
 - 100% juice + nonfat flavored milk
 - 100% juice + low fat unflavored milk
 - 100% juice + nonfat unflavored milk + ice
- 2) When made with anything other than or in addition to allowable juice/milk, must meet "other flavored beverages" calorie standards of ≤ 5 calories/oz (12 oz or less) (High School Only)

FLORIDA-SPECIFIC COMPETITIVE FOODS RULE [5P-1.003(2)]

- Incorporated 7 CFR 210.11 (USDA Smart Snack Standards) by reference.
- A limited number of competitive food sales compliant with Smart Snack Standards are permitted 30 minutes after the last lunch period. Compliant and non-compliant food sales are allowed 30 minutes after the end of the school day as allowed in the School Wellness Policy.
- Ready-to-eat entrée foods from M/MA and grains (pizza, hamburger, etc.) can only be sold by the non-profit school food service program.
- As of 2015, each sponsor site must have a Healthy School Team in place to help with monitoring of any food-based fundraisers and to report on the school's Wellness Policy (42 U.S.C. 1758).

- Allows a limited number of in school food-based fundraisers to be exempt from Smart Snack Standards and the meat/grain entrée restriction.

School Type	Maximum Number of School Days to Conduct Exempted Fundraisers
Elementary Schools	5 days
Middle Schools/ Junior High Schools	10 days
Senior High Schools	15 days
Combination Schools	10 days



This institution is an equal opportunity provider.

Florida Department of Agriculture and Consumer Services

A. Item Currently Budgeted -										
Food Service										
Account Name										
Account Number	4110E	7600	5700	9002	00100	00000				
	Fund	Function	Object	Cost Center	Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 8,750,000.00	\$ 0	\$ 0	\$ 8,750,000.00	\$ 70,000.00	\$ 8,680,000.00					

Account Name										
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$	\$	\$	\$	\$	\$					

B. Item Currently Not Budgeted -**										
Funding Source										
Account Name										
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project				
Amount	\$									
Funding Source										
Account Name										
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project				
Amount	\$									

C. History	
Check one:	
Prior Year Budget:	<input type="radio"/>
New for Current Year:	<input type="radio"/>
Prior Year Approved Budget:	\$ 65,000.00
Prior Year Actual Spent:	\$ 61,300.00

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 12. 24-1606

8/10/2023

Title and Board Action Requested

Approve to reject bids received for Bid #23-031-45 Water and Water Softener Treatment Services.

Executive Summary

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board to reject all bids received for Bid #23-031-45 Water & Water Softener Treatment Services.

It is in the best interest of the District to re-issue a new bid with revised specifications.

My Contact

Director of Maintenance
Brian Still
Still_b@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 3: Facility Operations

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

B. Item Currently Not Budgeted -**

Funding Source _____

Account Name _____

Account Number _____

Fund Function Object Cost Center Project Sub Project

Amount \$ _____

C. History

Check one:

Prior Year Budget: ☐

New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

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Hernando School District

School Board Regular Meeting

Agenda Item # 13. 24-1610

8/10/2023

Title and Board Action Requested

Approve the renewal of Bid No. 21-060/929-11 RN: Buses, District Wide Vehicles and Equipment: Specialized Repairs, Parts and Accessories to Multiple Vendors and Authorize the Purchase of Goods And/Or Services for an Estimated Annual Amount of \$962,000.

Executive Summary

The Director of Transportation on behalf of the Superintendent of Schools hereby requests the Board approve the renewal of Bid No. 21-060/929-11 RN: Buses, District Wide Vehicles and Equipment: Specialized Repairs, Parts and Accessories to multiple vendors and authorize purchases and/or goods on an as needed bases for an estimated annual amount of \$962,000.

My Contact

Ralph Leath
Director of Transportation
352/797-7003

2018-23 Strategic Focus Area

Pillar 5: Fiscal Responsibility & Organizational Effectiveness

Financial Impact

\$962,000. See attached budget sheets.

The cost for the previous fiscal year was \$861,461.46

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

August 8, 2023

Bid No. 21-060/929-11 RN

Bid Title: Buses, District Wide Vehicle and Equipment: Specialized Repairs, Parts & Accessories

Recommend approval of this agenda item under the specific category below:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination | <input type="checkbox"/> Revisions/Amendments to Bid | <input type="checkbox"/> Bid Extension | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Piggyback Cooperative | | | |

Bid Contract Period:

08/13/2023 through 08/12/2024

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☐ Firm, Fixed
Unit Prices

☒ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining

☐ Length of
Each Term (month)

☐ Length of
Each Term (year)

☒ None

Rationale/Reason:

Bidders Electronically
Downloaded From Public
Purchase Website:

Bids Received:
- 0 -

No Bids:
- 0 -

Late Bids:
- 0 -

Rejected Bids:
- 0 -

☒ N/A – Bids Not
Required: Renewal

Submitted By:

Neilson McDonald
Director of Purchasing & Warehouse

School(s): District Wide

Requested By:

Ralph Leath
Director of Transportation

Department(s): Transportation

Recommended award, description of items and prices: (See attached)

T/C CODE: 2111

The purpose and intent of this contract is to select suppliers to provide, deliver either on-site/pick-up/drop off all district own school buses, white fleet (i.e. automobile, school bus, trucks, box trucks, pickups, cargo vans, mini vans) and fork lifts, equipment, parts and materials, or repair services that cannot be handled in-house by district personnel. This contract establishes fixed hourly labor rates; a firm, fixed percentage (%) discount off published catalogs/manufacturers' published price; OR a firm, mark-up percentage (%) for the awarded vendors' cost for the parts or materials - the contract period as specified herein.

Vendors were awarded the following line items based on their submitted bid documents.

Advance Stores Company Inc. dba Advanced Auto Parts (V-43643 or V47203)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	0-65%

Advanced Tire Service, LLC

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	10%
2.	Firm, Mark-Up Percentage (%)	30%
3.	Labor Rate – Gasoline White Fleet	\$95.00/Hour
4.	Labor Rate – Diesel White Fleet	\$115.00/Hour
5.	Labor Rate – Utility Trailer	\$95.00/Hour

Big Brother, LLC (V-50794)

Item No.	Description	Rate
3.	Labor Rate – School Bus Repairs	\$100.00/Hour

Additional Information: \$225.00 for 1 camera system with one (1) camera, \$25.00 each additional camera (interior) \$50 (exterior).

Brian Glenn Truck Repair, LLC (V-50795)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	30%
2.	Firm, Mark-Up Percentage (%)	40%
7.	Labor Rate – Diesel White Fleet	\$120.00/Hour

Brooksville Transmission (V-32379)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	30%
2.	Firm, Mark-Up Percentage (%)	30%
6.	Labor Rate – Gasoline White Fleet	\$113.00/Hour
7.	Labor Rate – Diesel White Fleet	\$113.00/Hour

Additional Information: On major rebuilds – a 3-year/100,000-mile warranty is nationwide at any ATRA (Automotive Transmission Rebuilders Association) or Jasper approved facility.

Complete Automotive Care, Inc. (V-43444)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	1.5 %
2.	Firm, Mark-Up Percentage (%)	1.5 %
3.	Labor Rate – School Bus Repairs	\$78.67/Hour
6.	Labor Rate – Gasoline White Fleet	\$78.67/Hour
7.	Labor Rate – Diesel White Fleet	\$78.67/Hour
10.	Labor Rate – Utility Trailer	\$78.67/Hour

Dynamic Auto Body (V-48452)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	10 %
2.	Firm, Mark-Up Percentage (%)	10 %
3.	Labor Rate – School Bus Repairs	\$40.00/Hour
4.	Labor Rate – Body Repairs on School Bus	\$40.00/Hour
5.	Labor Prep, Pint, Blend and Finish for Accident Repairs- School Bus	\$40.00/Hour
6.	Labor Rate – Gasoline White Fleet	\$40.00/Hour
7.	Labor Rate – Diesel White Fleet	\$40.00/Hour
8.	Labor Rate – Body Repairs on White Fleet	\$40.00/Hour
9.	Labor prep, Paint Blend and Finish for Accident Repairs – White Fleet	\$40.00/Hour
10.	Labor Rate – Utility Trailer	\$40.00/Hour
11.	Labor Rate – Fork Lifts	\$40.00/Hour

Florida Detroit Diesel – Allison (V-07863)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	28 %
2.	Firm, Mark-Up Percentage (%)	28 %
3.	Labor Rate – School Bus Repairs	\$149.00/Hour

Additional Information: All parts warranted for 1 year/unlimited miles. All factory returns warranted for 2 years/unlimited miles.

Florida Transportation Systems, Inc. (V-46696)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	n/a
2.	Firm, Mark-Up Percentage (%) (other)	35%
3	Labor Rate – School Bus Repairs	\$150.00/Hour
4.	Labor Rate – Body Repairs on School Bus	\$150.00/Hour

Additional Information: The parts discount applies to Blue Bird OEM parts & accessories and it also applies to OEM and aftermarket parts for Thomas and International buses.

Knights Auto Body (07936)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	5%
3.	Labor Rate – School Bus Repairs	\$30.00/Hour
4.	Labor Rate – Body Repairs on School Bus	\$30.00/Hour
5.	Labor Prep, Paint, Blend and Finish for Accident Repairs – School Bus	\$30.00/Hour
6.	Labor Rate – Gasoline White Fleet	\$30.00/Hour
7.	Labor Rate – Diesel White Fleet	\$30.00/Hour
8.	Labor Rate – Body Repairs on White Fleet	\$30.00/Hour
9.	Labor Prep, Paint Blend and Finish for Accident Repairs – White Fleet	\$30.00/Hour
10.	Labor Rate – Utility Trailer	\$30.00/Hour

Matco Tools Corporation (V-50145)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	10-52%

Additional Information: Any tool or part branded with the Matco Tools name is warrantied against defects in materials and workmanship. Warranty is void if an unauthorized person has made any attempt to service or modify the tool prior to its return to Matco. Warranty is voided if tool is altered, damaged, misused, abused, badly worn, lost or improperly maintained. Each tool carries its own warranty code.

Matthews Bus Alliance, Inc.

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts, and Materials	Fleet – 0% (Electronic Price List Available)
3.	Labor Rate – School Bus Repair	\$125.00/Hour

Reginald Mark Oates, LLC dba SuperGlass (V-50797)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	47%
3.	Labor Rate – School Bus Repairs	\$95.00 / Flat Rate
6.	Labor Rate – Gasoline White Fleet	\$95.00/Flat Rate
7.	Labor Rate – Diesel White Fleet	\$95.00/Flat Rate
11.	Labor Rate – Fork Lifts	\$95.00/Flat Rate

Additional Information: Charge of \$95.00 flat rate on windshield repairs, vendor bid is to offer a 47% discount on the flat rate. SuperGlass is a mobile service. SuperGlass guarantees 100% satisfaction or money back. Repairs look the best and will not break further or discolor for the life of the windshield.

Reliable Transmission (V-39171)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	15%
3.	Labor Rate – School Bus Repairs	\$130.00/Hour

Additional Information: Percentage discount is for Allison transmission parts price schedule. Labor rate is for both in-house and field service HCSB facility. Also offer field service/repairs/troubleshooting/R&R at HCSB location with appropriate shop space.

Ring Power Corporation

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	5% off CAT List
2.	Firm, Mark-Up Percentage	25% non-CAT parts
3.	Labor Rate – School Bus Repairs	\$160.00/Hour
6.	Labor Rate – Gasoline White Fleet	\$160.00/Hour
7.	Labor Rate – Diesel White Fleet	\$160.00/Hour
10.	Labor Rate – Utility Trailer	\$160.00/Hour
11.	Labor Rate – Fork Lifts	\$168.00/Hour

Share Corporation

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts, and Materials	20%

Sun State International, LLC (V-38513)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	National Fleet 3%
3.	Labor Rate – School Bus Repairs	\$145.00/Hour \$100.00/Hour (AC Repairs)
4.	Labor Rate – Body Repairs on School Bus	\$145.00/Hour
7.	Labor Rate – Diesel White Fleet	\$145.00/Hour
10.	Labor Rate – Utility Trailer	\$75.00/Hour

Tampa Spring Company (V-03651)

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	30%
2.	Firm, Mark-Up Percentage (%)	28%
3.	Labor Rate – School Bus Repairs	\$70.00/Hour
10.	Labor Rate – Utility Trailer	\$70.00/Hour

Ultra-Look Corp.

Item No.	Description	Rate
1.	Firm, Fixed Percentage (%) Discount off a Published Catalogs(s)/Manufacturer's Published Price List for Equipment, Parts and Materials	0% <i>(refer to published catalog and price list for pricing information)</i>

A. Item Currently Budgeted -

Account Name	2023-2024 Maintenance Mechanics Outside Repairs General Fund Account					
Account Number	1100 E	8100	3500	9507	49500	
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget
15,000.00	-				=	Present Request
						Remaining Balance Available
\$	\$	\$ 0.00	\$ 15,000.00	\$ 15,000.00	\$ 0.00	

Account Name	2023-2024 Maintenance Mechanics Parts & Tires General Fund Account					
Account Number	1100 E	8100	550/5600	9507	49500	
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget
60,000.00	-				=	Present Request
						Remaining Balance Available
\$	\$	\$ 0.00	\$ 60,000.00	\$ 60,000.00	\$ 0.00	

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$35,806.15

Prior Year Actual Spent: \$35,806.15

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**

A. Item Currently Budgeted -

Account Name	General Fund									
Account Number	1100 Fund	7800 Function	3500 Object	9602 Cost Center	401 Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 250,000.00	\$.00	\$.00	\$ 250,000.00	\$ 250,000.00	\$.00					

Account Name																
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project				
Original Approved Budget		+	Budget Amendments		-	Expenditures / Encumbrances To Date		=	Current Available Budget		-	Present Request		=	Remaining Balance Available	
\$		\$		\$		\$		\$		\$						

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						Sub Project
	Fund	Function	Object	Cost Center	Project	
Amount \$						

Funding Source						
Account Name						
Account Number						Sub Project
	Fund	Function	Object	Cost Center	Project	
Amount \$						

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$ 250,000.00

Prior Year Actual Spent: \$ 170,997.29

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****

A. Item Currently Budgeted -

Account Name		General Fund										
Account Number		1100		7800		5100		9602		401		
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+ -	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ 57,000.00		\$.00		\$.00		\$ 57,000.00		\$ 57,000.00		\$.00		

Account Name		General Fund										
Account Number		1100		7800		5500		9602		401		
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ 580,000.00	-	\$.00		\$.00		\$ 580,000.00		\$ 580,000.00		\$.00		

B. Item Currently Not Budgeted -**

Funding Source	<u></u>					
Account Name	<u></u>					
Account Number	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$	<u></u>					

Funding Source	<u></u>					
Account Name	<u></u>					
Account Number	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$	<u></u>					

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

	(5100)	(5500)
Prior Year Approved Budget:	\$ 57,000.00	\$580,000.00
Prior Year Actual Spent:	\$ 46,540.18	\$608,117.84

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 14. 24-1612

8/10/2023

Title and Board Action Requested

Approve the renewal of the piggyback of Pinellas County Schools, Bid #21-380-238: Milk, Dairy & Juice Products, awarded to M&B Products and authorize the purchase of goods for an estimated annual spending of \$1,500,000.00

Executive Summary

The Director of Food and Nutrition Services, on behalf of the Superintendent of Schools, hereby requests the Board approval for the renewal of the piggyback of Pinellas County Schools, Bid #21-380-238: Milk, Dairy & Juice Products, awarded to M&B Products, for an estimated annual expenditure of \$1,500,000.00. Milk, juice, and dairy products will be delivered by M&B to the school sites bi-weekly. These are products that are used to meet component requirements within the National School Lunch, School Breakfast, After School Snack and After School Nutrition (Supper) Programs at each school site. HCSB Bid #22-380-13 PB RN has been assigned for internal tracking purposes.

My Contact

Lori Drenth
Director Food and Nutrition Services
352-797-7028 x406

2018-23 Strategic Focus Area

Pillar 3: Facility Operations

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

August 8, 2023

Bid No. 22-380-13 PB RN

Bid Title: Milk, Dairy & Juice Products

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination | <input type="checkbox"/> Revisions/Amendments to Bid | <input type="checkbox"/> Bid Extension | <input type="checkbox"/> Emergency |
| <input checked="" type="checkbox"/> Piggyback Cooperative | | | |

Bid Contract Period:

08/08/2023 through 07/31/2024

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☒ Firm, Fixed
Unit Prices

☐ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
2

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
1

☐ None

Rationale/Reason: Piggyback the renewal of Pinellas County Schools, Bid #21-380-238, Milk, Dairy & Juice Products, awarded to M&B Products. Hernando County School District Bid #22-380-13 PB RN has been assigned for internal tracking purposes.

Bidders Electronically
Downloaded From Public
Purchase Website: n/a

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☒ N/A – Bids Not
Required: Piggyback

Submitted By:

Neil D. McDonald
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Lori Drenth
Director of Food & Nutrition

Department(s): Food & Nutrition

Recommended award, description of items and prices: (See attached)

T/C CODE: 2213

Deliver milk, dairy products, and individual juice portions to approximately 23 district facilities, county wide. Milk pricing will fluctuate based upon changes in The Federal Marketing Order (FMO). The total price will be comprised of the FMO cost, plus the vendor's firm fixed fee. The vendor's fixed fees and all other dairy products and juice pricing will remain firm for the contract period.

M&B Products, Inc. (V-10598)

Group A – Firm fixed Fees on Milk with Fluctuating Prices Cost

Item Description	Brand/Product Code	Vendor Units Per Case	Dealers Firm Fixed Fee
Milk, White, 1% Low Fat, Half Pint Paper Carton	COOL COW / 1408	56/case	\$0.1212/half pint
Milk, Chocolate Flavored, Fat-Free, Half Pint Paper Carton	COOL COW / 1414	56/case	\$ 0.1284/half pint
Milk, White, Skim, Half Pint Paper Carton	COOL COW / 1410	56/case	\$ 0.1196/half pint
Milk, White, Lactose Free, Fat Free, Half Pint Paper Carton	COOL COW / 1449	56/case	\$ 0.1642/half pint
Milk, White, 1% Low Fat, Half Gallon Paper Carton	COOL COW / 1120	6/case	\$ 1.3208/half gallon
Milk, Strawberry Flavored, Fat Free, Half Pint Echo Park Carton	COOL COW / 1418	56/case	\$ 0.1416/half gallon

Group B – Firm Fixed Prices on Other Dairy Products

Item Description	Brand/Product Code	Vendor Units per Case	Firm Unit Prices
Yogurt, Fat Free, Vanilla	COOL COW / 6610	6/case	\$ 3.5644/64 oz. tub
Yogurt, Fruit Flavored, Low Fat or Non-Fat, 4 Ounce Cup	COOL COW / 6600 (STRAWBERRY) COOL COW / 6602 (VANILLA)	96/case	\$ 0.2979/4 oz. cup

Group C – Firm Fixed Prices for Non-Dairy Products

Item Description	Brand/Product Code	Vendor Units per Case	Firm Unit Prices
Juice, Orange, 6 Ounce	MR. J / 2080	64/case	\$ 0.2161/6 oz. carton
Juice, Apple, 6 Ounce	MR. J / 2850	64/case	\$ 0.2023/6 oz. carton
Juice Tropical Blend, 6 Ounce	MR. J / 2350	64/case	\$ 0.2055/6 oz. carton
Juice, Grape Blend, 6 Ounce	MR. J / 2650	64/case	\$ 0.2416/6 oz. carton
Juice, Grape Blend, 4 Ounce	MR. J / 2460	96/case	\$ 0.1872/4 oz. carton
Juice, Apple, 4 Ounce	MR. J / 2840	96/case	\$ 0.1569/4 oz. carton
Juice, Tropical Blend, 4 Ounce	MR. J / 2340	96/case	\$ 0.1595/4 oz. carton
Juice, Orange, 4 Ounce	MR. J / 2070	96/case	\$ 0.1624/4 oz. carton

Limited Time Offer Juice Products

Item Description	Brand/Product Code	Vendor Units per Case	Firm Unit Prices
Juice, Peach, 4 Ounce	COOL COW / 2942	70/case	\$ 0.1681/4 oz. carton
Juice, Apple - Cherry, 4 Ounce	COOL COW / 3042	70/case	\$ 0.1681/4 oz. carton
Juice, Green Apple, 4 Ounce	COOL COW / 3142	70/case	\$ 0.1681/4 oz. carton
Juice, Strawberry-Kiwi, 4 Ounce	COOL COW / 3242	70/case	\$ 0.1681/4 oz. carton
Juice, Tropical Island Splash, 4 Ounce	COOL COW / 3542	70/case	\$ 0.1681/4 oz. carton

A. Item Currently Budgeted -

Account Name	Food Services										
Account Number	4110E		7600		5700		9002		00100		
	Fund		Function		Object		Cost Center		Project		Sub Project
Original	Budget		Expenditures /		Current		Present		Remaining		
Approved	+	Amendments	-	Encumbrances	=	Available	-	Request	=	Balance	
Budget	-			To Date		Budget				Available	
\$ 8,750,000.00	\$	0	\$	0	\$	8,750,000.00	\$	1,500,000.00	\$	7,250,000.00	

Account Name																	
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project					
Original Approved Budget		+	Budget Amendments		-	Expenditures / Encumbrances To Date		=	Current Available Budget		-	Present Request		=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$							

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐Prior Year Approved Budget: \$1,250,000.00Prior Year Actual Spent: \$1,049,261.00

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 15. 24-1616

8/10/2023

Title and Board Action Requested

Approve the Agreement with Equal Opportunity Schools (EOS) and the Purchase of Services for All High Schools and Issuance of a Purchase Order in an Estimated Amount of \$83,000.00

Executive Summary

The Director of Secondary Programs, on behalf of the Superintendent of Schools, hereby requests the Board to approve the agreement and purchase of services for all high schools from Equal Opportunity Schools (EOS). EOS provides support to increase equitable enrollment in AP, IB, and AICE, so more students can excel. EOS will help ensure all students have access to accelerated courses. EOS is the supplier and publisher of this proprietary and copyrighted material. This item was tentatively approved at the July 25, 2023 Workshop (agenda item # 24-1560).

My Contact

John Morris
Director of Secondary Programs
352-797-7000 ext. 443
morris_j@hcsb.k12.fl.us

2018-23 Strategic Focus Area

Pillar 1: Student Achievement

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



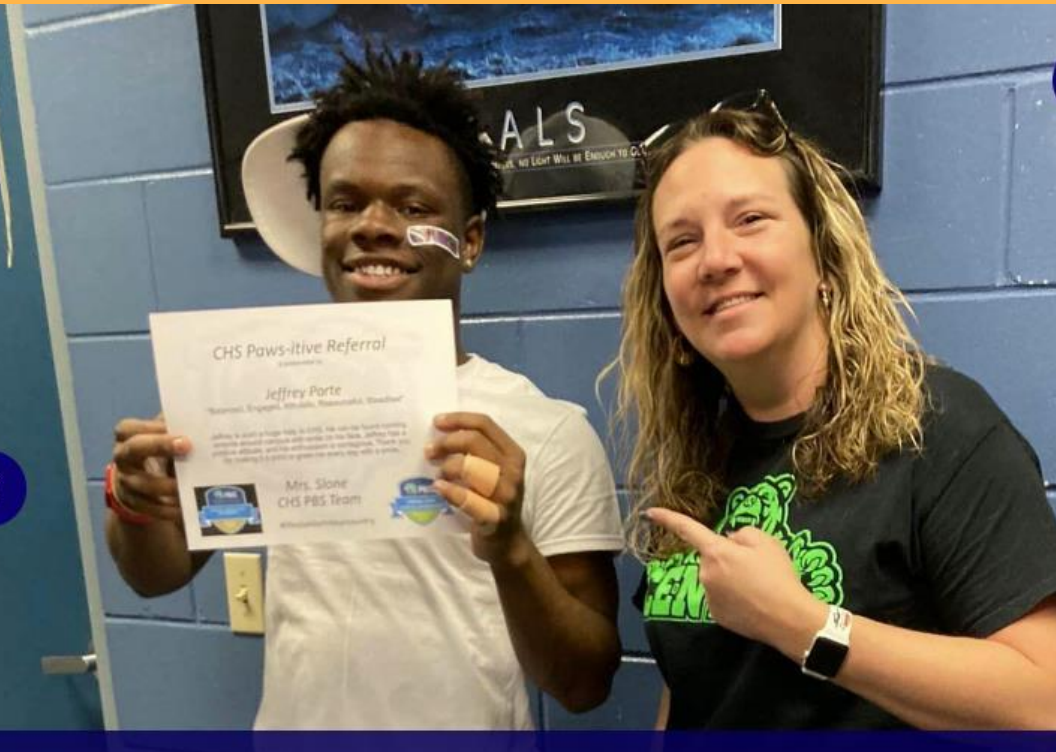
EOS Presentation to The Hernando County School Board

July 25, 2023





Our Goal: To make sure all students have equal opportunities to access the most advanced high school course offerings.



Students who take advanced classes in high school are better prepared for their post-secondary endeavors



DISTRICT GRADE



The Hernando School District has earned a grade of "B" from the Florida Department of Education since 2015

DISTRICT ENROLLMENT



2015	23,479
2016	23,759
2018	23,525
2019	23,755
2020	23,663
2021	24,200

2021 GRADUATION RATE



State Average: 90.1%



Central



F.W.
Springstead



Hernando



Nature
Coast Tech



Weeki Wachee



Hernando
eSchool

COLLEGE READINESS & ACCELERATION

Advanced academics are available at all high schools through advanced study programs including:

International Baccalaureate - F.W. Springstead High
Advanced International Certificate of Education (AICE) - Central High
Advanced Via Individual Determination (AVID) - Weeki Wachee High
Middle Years Programme - Fox Chapel Middle

2,418

No. of AP exams given in 2021 - 806 more than in 2020!

1,466

Students enrolled in Advanced Placement courses

29

No. of students graduating with their AA degree in 2021

MIDDLE SCHOOL COLLEGE READINESS

Increased significantly from 52% in 2018-2019 to 69% in 2020-2021.

52%

69%

598

Middle school students enrolled in Pre-AP courses

573

Students enrolled in AICE Program

33

Students earning an AICE Diploma in 2021

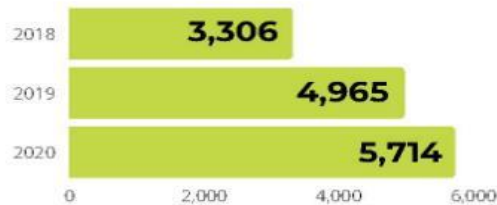
307

Students enrolled in IB

45

Students earning an IB Diploma in 2021

CAREER & TECHNICAL EDUCATION



Number of students enrolled in CTE courses!

STATE SUPPORT

\$350,000

To expand Criminal Justice Program and create direct pathways to careers in law enforcement.

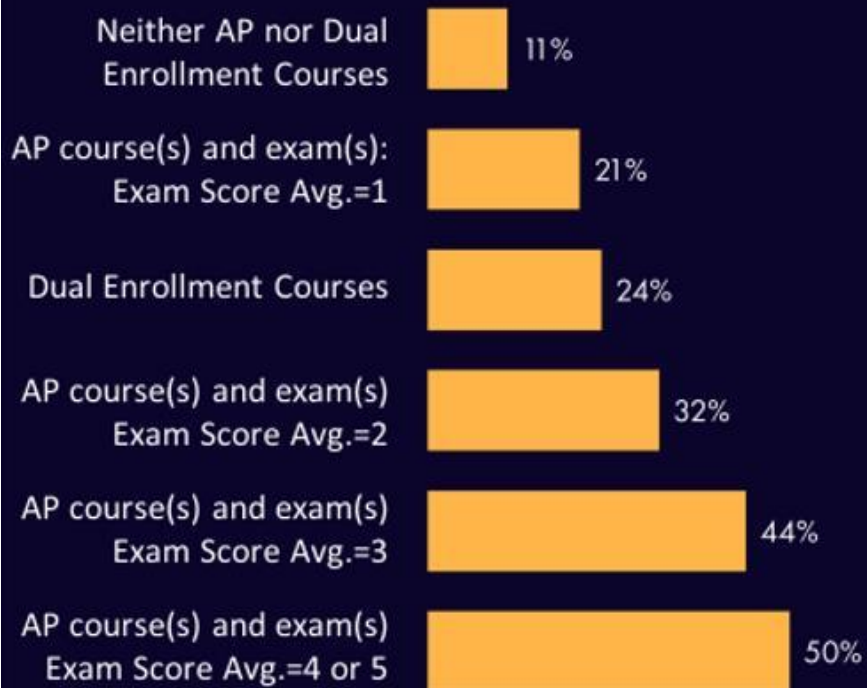
\$9.3 Million

To build a technical college and offer more adult education and training opportunities in high-demand, high-wage careers.

Access & Opportunity Matter



Percent of Students with Varying AP & Non-AP Experiences Who Earn a Bachelor's Degree Within 4-Years

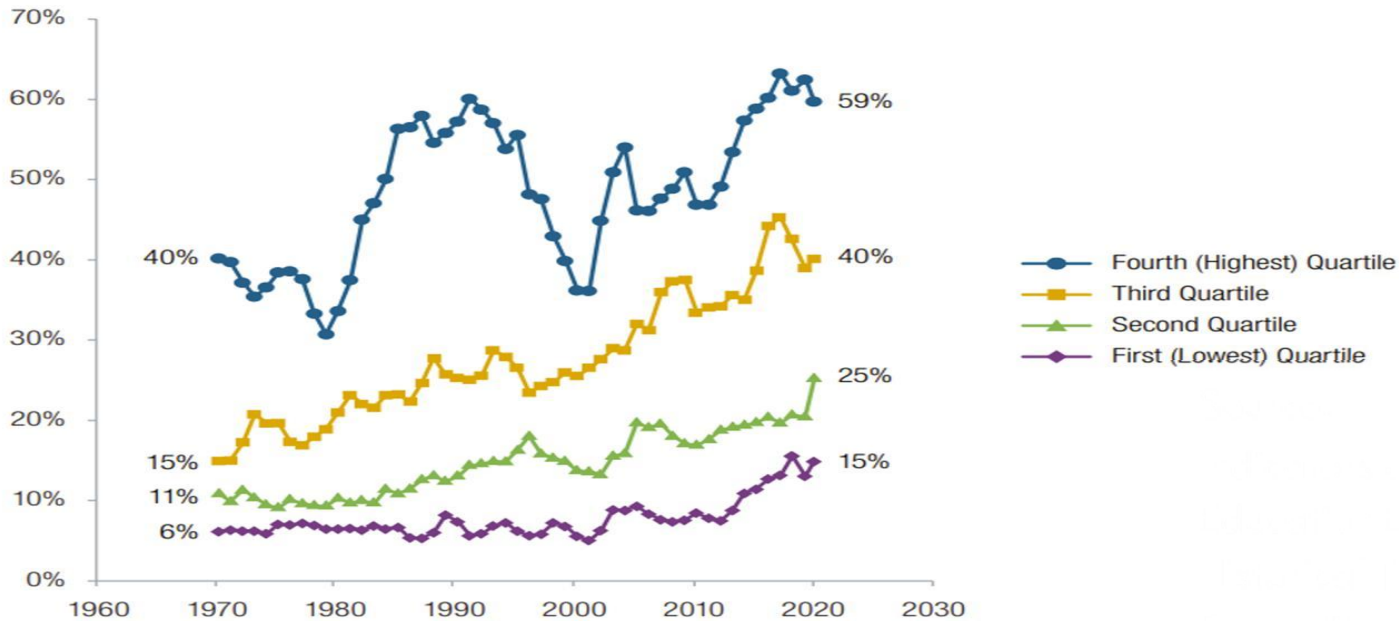


Students scoring 2+ on AP Exam nearly 3x more likely to earn a bachelor's degree in 4 years

*Source: College Board, AP Exams
Released 2019*

Access & Opportunity Matter

Equity Indicator 5a(i): Estimated bachelor's degree attainment by age 24 for dependent family members by family income quartile: 1970 to 2020

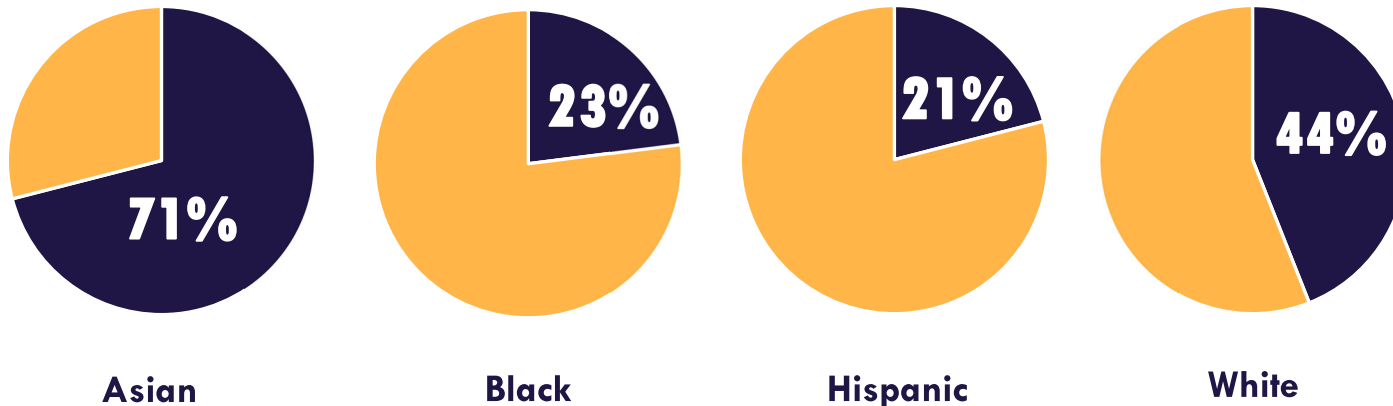


Source:
Indicators of Higher
Education Equity: 2022
Historical Trend Report The
Pell Institute for the Study of
Opportunity in Higher
Education.



THERE IS A GAP FOR BLACK & HISPANIC STUDENTS IN COLLEGE COMPLETION

25–29-year-olds in the United States that have attained a bachelor's degree or higher as of 2018



McFarland, J., Hussar, B., Zhang, J., Wang, X., Wang, K., Hein, S., Diliberti, M., Forrest Cataldi, E., Bullock Mann, F., and Barmer, A. (2019). The Condition of Education 2019 (NCES 2019-144). U.S. Department of Education. Washington, DC: National Center for Education Statistics. Retrieved [9/10/19] from <https://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2019144>.

2. Students' College and Career Aspirations

Studies show that students' personal education aspirations in high school are important predictors of college degree attainment.⁽¹⁾

Both aspirations for college ⁽²⁾ and attainment of college degrees ⁽³⁾ have increased in recent decades among all students. Recent figures show that nationally 56% of 9th graders expect to earn at least a bachelor's degree, and 36% of 25-29 year-olds have completed a bachelor's degree.

82% of students want to obtain a two-year, four-year, or advanced college degree.

83% across EOS portfolio

Students Aspire to Go to College Based on Personal and Altruistic Aspirations

Reference line is EOS portfolio average

"True" or "Completely True" responses; n = 4,183

I want to become an educated citizen that can contribute to society

71%

75%

I want to gain skills that I can use in a job that helps others

78%

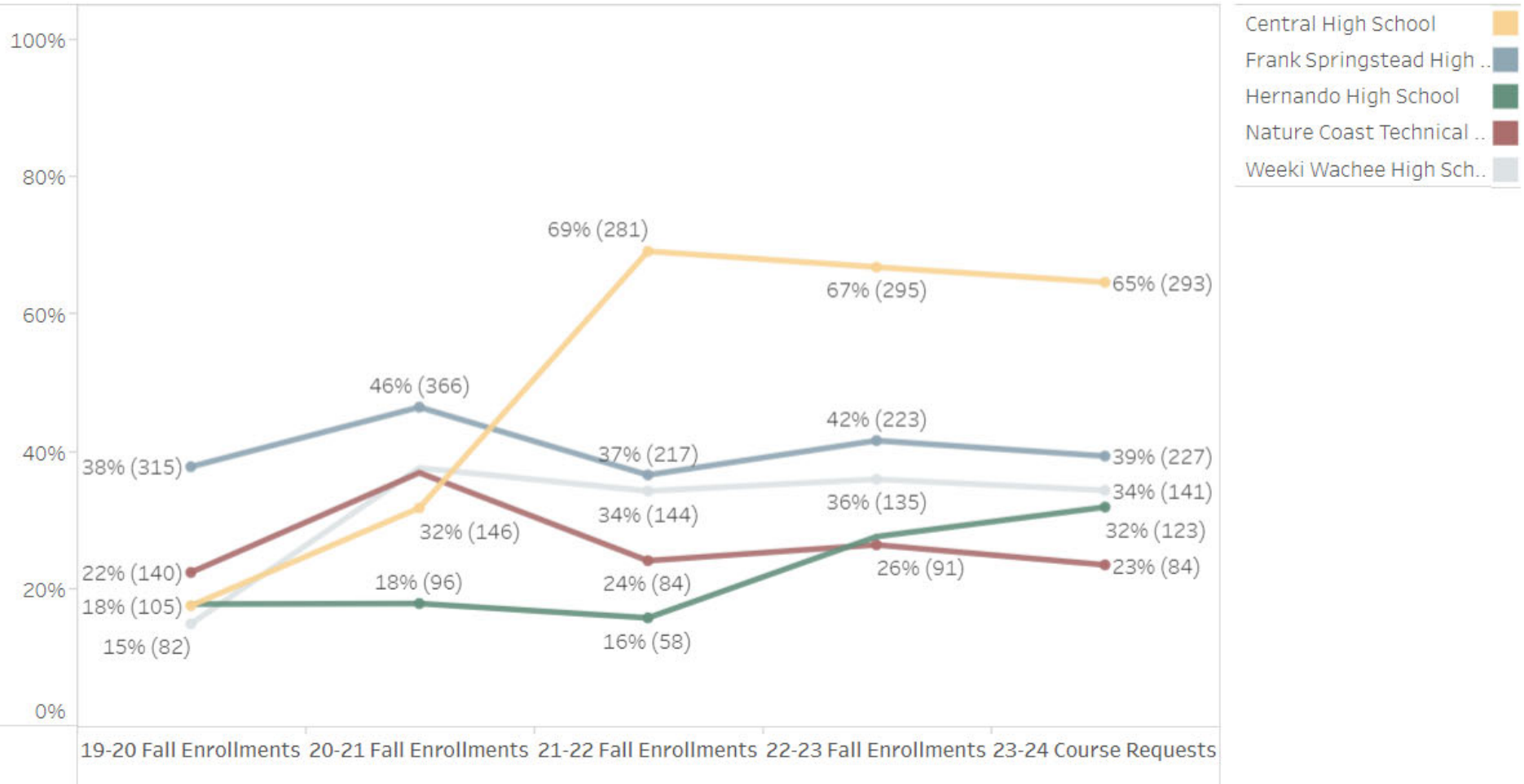
80%

I want to learn things that will help me make a positive impact on the world

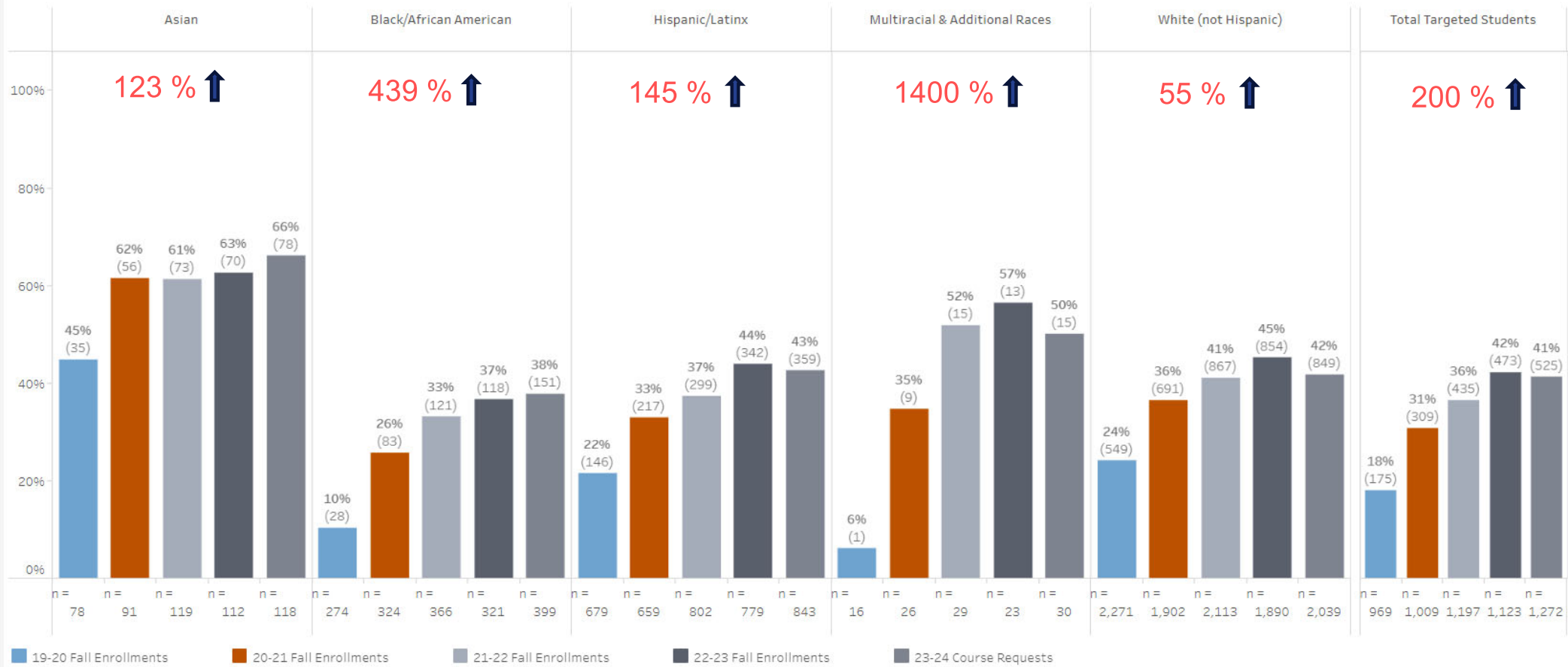
73%

76%

Hernando County School District 11th-12th Grade AICE/AP/IB Participation Students included: Students of Color & Low-Income Students



Hernando County School District
11th-12th Grade AICE/AP/IB Participation





Using a comprehensive set of student-level data points, we identify students who should be in advanced classes, but are not.



LEARNING MINDSETS



Academic Identity
Community Leadership
Focus
Grit
Growth Mindset
Purpose for Learning
Self-Efficacy

“What we need in education is a much better understanding of students from a motivational perspective, from a psychological perspective.”
~Angela Duckworth

EXISTING BARRIERS



Adult Encouragement
Benefits
General Knowledge
School Access
Welcome

**“But what if doing well in school and in life
depends on much more than your ability to
learn quickly and easily.”
~Angela Duckworth**

STUDENT INSIGHT CARD

2022-23



11th Grader, Hernando High School (HHS)



Education Goal Advanced degree (master's, doctorate, or other)

Career Interest Military

Trusted Adults HERMAN SCRIVEN
STEPHEN STOKES

Study Skills Support STEPHEN STOKES
SRINIVAS ANDALAM MANOHAR

Staff Advocates 🍏 🍏 🍏 🍏 🍏

Curriculum Program Interest Science (e.g. biology, chemistry, physics)

General Interest Art (e.g. drawing, art history), History, Math, Science

GPA 3.79 ★ Comparable

Learning Mindsets and Skills

Academic Self

Academic Strategies

Community Leadership

Focus

Grit

Growth Mindset

Purpose for Learning

Self Efficacy

Other Readiness Indicators:

- Would consider taking AICE/AP/DC/DE

Reported Barriers

Adult Encouragement Barrier

College Belonging Barrier

School Access Barrier

Welcome Barrier

Hasn't enrolled in AICE/AP/DC/DE because:

- I don't think I can be successful/get a good grade
- I have competing priorities in my schedule (for example: sports, band, CTE) that prevent me from taking AICE/AP/DC/DE classes
- Other

Test Scores

EOC Geometry

516 ★

★ = Comparable

Max:

5

Comments

Who I am as a student: - I figure out whatever it takes to get good grades. - I appreciate learning for learning's sake. - Getting the best grade is less important than feeling confident about what I've learned and how hard I've worked. - When I'm faced with a challenge, I push through to complete whatever I set my mind to. - I have found a subject that I'm really interested in learning about, and I focus my energy on that. - I am not really into high school; I have other priorities outside of school. - I've struggled with school in the past but know I can do better. My grades don't reflect my full potential.

Would like the school to know: That I have troubles on tests but I am a good student that always gets good grades and cant pass the stupid pert because a test "shows sooo much about a persons ability to do certain college clasess I belive I could take certain de classes and get an a all year but the pert test will not let me.

 PDF

10th Grader, Nature Coast Technical High School (NCTHS)



Education Goal High school diploma

Career Interest Film industries

Trusted Adults none

Study Skills Support none

Staff Advocates 🍎 🍎 🍎

Curriculum Program Interest History (e.g. European history, United States history, World history), Math (e.g. statistics, calculus)

General Interest History, Social Science (e.g. psychology, economics), World Languages & Cultures

GPA 2.29

Insight

Interactions

Learning Mindsets and Skills

Academic Self

Academic Strategies

Community Leadership

Focus

Grit

Growth Mindset

Self Efficacy

Other Readiness Indicators:

- Would consider taking AICE/AP/DC/DE
- Feels classes are not adequate preparation for college

Reported Barriers

Adult Encouragement

General Knowledge

Hasn't enrolled in AICE/AP/DC/DE because:

- I am not sure I would have classmates to study with or partner with for projects
- I don't know any teachers who teach AICE/AP/DC/DE courses

More likely to take AICE/AP/DC/DE if:

- I knew that I would have classmates to study with or partner with for projects
- I would have access to help from students who took the class before
- I had more information about why I should take AICE/AP/DC/DE courses

Test Scores

Comments

Who I am as a student: I'm a hard worker

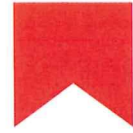
Would like the school to know: the work is sometimes hard

**When asked if
there is anything
they want the
school to know?**

—

**“I wish they knew that I could
work harder if I had harder
classes.” —Hernando County student**





COLLABORATION AGREEMENT

Between

Hernando County School District

And

EQUAL
OPPORTUNITY
SCHOOLS



COLLABORATION AGREEMENT

Hernando County School District and Equal Opportunity Schools

1. PARTIES

This Collaboration Agreement (this “Agreement”), effective as of September 1st, 2023 (the “Effective Date”), is by and between Equal Opportunity Schools, a Washington non-profit corporation, with an address at 5601 6th Ave S #258, Seattle, WA 98108 (“EOS”), and Hernando County School District, with an address at 919 N Broad St Brooksville, FL 34601-2397 (the “District”). EOS and the District may be referred together collectively herein as the “Collaborators”.

2. COLLABORATION PURPOSE AND OBJECTIVES

Equal Opportunity Schools (EOS) strengthens educator and system leader capacity to break down barriers to increase access, belonging, and success in rigorous college and career-prep secondary school courses for students of color and low-income students so that they may thrive in their postsecondary pursuits and life goals. We focus on challenging high school courses, such as Advanced Placement (“AP”), International Baccalaureate (“IB”) courses, and Advanced International Certificate of Education (“AICE”) courses (sometimes referred to as “college-ready courses”), because the academic intensity of the high school curriculum is the biggest driver of college completion. We help school leaders identify and enroll historically underrepresented students of color and low-income students who can succeed in these college ready courses but are not yet enrolled in AP/IB/AICE for systemic reasons related to race or socioeconomics.

Building on the District’s progress and experience and EOS’ expertise in establishing equity in AP/IB/AICE, EOS and the District jointly commits to the study on behalf of the District, as outlined below, for the improvement of instruction with these objectives (the “Collaboration Objectives”):

- a. **Maintain closure of race and income participation gaps and/or increase participation rates in AP/IB/AICE by fall 2023**, as measured by equally high AP/IB/AICE participation rates for students of all races and income levels.
- b. **Support students’ successful AP/IB/AICE performance**, as measured by AP/IB/AICE grades, exam-taking rates and exam passing.
- c. **Cultivate positive experiences of belonging and support in AP/IB/AICE** for historically underrepresented students of color and low-income students through improved District systems and structures, contributing to sustained results in future years and further increases in college readiness and closure of opportunity and achievement gaps.

The purpose of this Agreement is to formalize and facilitate the collaboration between the parties and to pursue these objectives on behalf of the District as set forth in this Agreement, with key implementation to occur during the school year(s) (the “Collaboration”). The Collaborators agree to the Collaboration Overview, set forth in Exhibit A, which provides a generalized framework of the Collaboration, and which the parties may agree to update from time-to-time upon prior written agreement.



COLLABORATION AGREEMENT

Hernando County School District and Equal Opportunity Schools

3. COSTS & PAYMENTS

a. **SCOPE OF SERVICES:** The District shall pay EOS as follows:

Sustain Equity				
Action For Equity Partner Schools	School Year	Cost Per School	Discount	Discounted Cost
Frank Springstead High School	2023-24	\$20,000	\$3,400	\$16,600
Hernando High School	2023-24	\$20,000	\$3,400	\$16,600
Nature Coast Technical High School	2023-24	\$20,000	\$3,400	\$16,600
Weeki Wachee High School	2023-24	\$20,000	\$3,400	\$16,600
Central High School (FL)	2023-24	\$20,000	\$3,400	\$16,600

Total Due to Equal Opportunity Schools for School Year: 2023-24

\$83,000

- b. **INVOICING:** EOS will invoice District starting the weeks of August 15 and January 15 of each school year of the Collaboration. Both invoices will be for 50% of the total due for programing in the specified school year. The District shall promptly pay such invoiced costs in accordance with the instructions on the applicable invoice.
- c. **QUESTIONS REGARDING INVOICING:** Contact EOS District Finance Team, district_finance@eoschools.org, with any accounting and expense questions.
- d. **BURDEN OF COST:** Except as otherwise expressly set forth in this Agreement, each party will bear its own costs and expenses, including costs for staff time and technology maintenance, in connection with the activities to be performed under this Agreement.

4. EACH PARTY'S OBLIGATIONS.

Each of the Collaborators has identified the following conditions, which must be met by the other Collaborator in order for this Collaboration to be meaningful and productive.

- a. The District requires:
1. On-going, candid communication and feedback loops that provide early opportunities to make adjustments where needed.
 2. High-quality EOS staff who effectively assist schools to achieve Collaboration Objectives.
 3. Integrating services into current District practices such that the Collaboration serves to optimize existing structures and processes.
 4. EOS help in building internal capacity and sustainability among the District office administrators, as well as school leaders and staff to continue such District personnel's improvement efforts beyond the timeframe of the Collaboration.



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Hernando County School District and Equal Opportunity Schools

b. EOS requires:

1. Commitment from the District's Superintendent and other key District leaders (i.e. Assistant Superintendents and Directors) to provide full executive and implementation support to this Collaboration, including but not limited to: leadership, advocacy, support and accountability for the schools to meet the Objectives, and provision of necessary financial resources.
2. Full and willing participation from all participating school sites in analyzing data and engaging the school staff in finding and enrolling historically underrepresented students and supporting students' successful AP/IB/AICE performance.
3. Participation as needed by the District's data liaison for joint inquiry and analysis.
4. The District's willing participation in joint research and evaluation efforts for the Collaboration for the duration of this Agreement, including, but not limited to, maintaining a subscription to or authorizing EOS access to the District's National Student Clearinghouse data, which provides each school's college completion information to the District.

5. WARRANTY DISCLAIMER; LIMITATION OF LIABILITY.

EOS DOES NOT MAKE ANY EXPRESS OR IMPLIED WARRANTIES OF ANY KIND AND HEREBY SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

IN NO EVENT SHALL EOS BE LIABLE FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES, INCLUDING, WITHOUT LIMITATION, ANY AND ALL DAMAGES FOR INTERRUPTION, OR LOSS OF INFORMATION OR DATA, WHETHER ARISING IN CONTRACT OR IN TORT, WHETHER DIRECT, IMMEDIATE, FORESEEABLE, DISCLOSED OR NOT DISCLOSED, ARISING FROM EOS' PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT. IN NO EVENT WILL EOS BE LIABLE TO DISTRICT OR ANY THIRD PARTY FOR ANY AMOUNT BEYOND THE AMOUNT DISTRICT HAS PAID EOS UNDER THIS AGREEMENT.

6. INDEMNIFICATION:

The District agrees to indemnify and hold harmless the Contractor from and against any and all claims, suits, actions, damages, or causes of action to the extent arising out of the negligent acts or willful misconduct of the District in connection with its performance under this Agreement. Contractor agrees to indemnify, hold harmless and defend the District from and against any and all claims, suits, actions, damages, or causes of action to the extent arising out of the negligent acts or willful misconduct of the Contractor and/or sub-contractors in connection with its performance under this Agreement.

7. CONFIDENTIALITY OBLIGATIONS.



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Hernando County School District and Equal Opportunity Schools

The Collaborators shall comply with all federal, state, local and other applicable law, rules and regulations, including, without limitation, FERPA (defined in Exhibit B) (collectively, “Applicable Laws”). EOS shall comply with the Confidentiality Obligations outlined in Exhibit B with regard to confidential student and parent information. Each Collaborator shall be responsible for compliance with all Applicable Laws and confidentiality obligations with respect to information in its possession and data provided by the other Collaborator. Details on handling of Confidential Information are set forth in Exhibit B.

8. DATA SHARING FOR ONGOING STUDY & INSTRUCTIONAL IMPROVEMENT

- a. For a period commencing on the Effective Date and lasting through the 2027-28 academic school year, the District will, on a regular basis (if requested), provide EOS with data files (current and historic) containing the information identified in Exhibit C for all students who are in any high school listed in the Scope of Services section of this and any other active Agreement between the Collaborators (the “Data Sets”). The specific record and file formats of the Data Sets shall be as set forth in Exhibit C or as otherwise negotiated in good faith between the representatives of each party. The obligations set forth in this paragraph and in Exhibit C will survive the termination of this Agreement and remain binding upon the parties. Subject to applicable law, including FERPA, content of the Data Sets may also include other specified education records mutually agreed upon by the parties to be necessary and appropriate for the objectives of this Agreement and for the purpose of studies to be conducted under this Agreement.
- b. EOS shall use the Data Sets received from the District only to meet the purposes of the Collaboration as described in this Agreement.
- c. EOS may publish de-identified, aggregated data. In each instance, EOS shall take appropriate steps not to disclose any personally identifiable information. For example, EOS may produce reports for the District and other school districts participating in similar programs to review based on aggregated data that has been sufficiently de-identified through removing or suppressing identifiable information in order to minimize the risk of re-identification through combination with other information linked to a specific individual.
- d. EOS may also share certain information, including personally identifiable information, with third party service providers and partners in order to fulfill its obligations under this Agreement.
- e. With appropriate consent, EOS may share certain Confidential Information with a partner for educational purposes, such as a professor at a US university conducting research and subject to such professor being bound by confidentiality obligations to EOS no less strict than those set forth herein.
- f. From time to time, EOS and the District may mutually agree in writing to enter into a collaboration with a third party. Such collaboration may involve the sharing of the Data Sets, or a subset thereof, with such third party. EOS and the District may attach to this



COLLABORATION AGREEMENT

Hernando County School District and Equal Opportunity Schools

Agreement an Exhibit setting forth the name of the third party, a description of the collaboration, each party's respective role in the collaboration, and any other terms and conditions related to the third-party collaboration.

9. INSURANCE.

During the Term of this Agreement, EOS shall maintain insurance according to the District's contracting regulations, as shown in Exhibit D.

10. TERM; TERMINATION.

- a. **Term.** The Term of this Agreement shall be from the Effective Date and continue until August 31, 2024 or until the Agreement is terminated as set forth below (the "Term").
- b. **Termination for convenience.** This Agreement may be terminated at any time by either party upon sixty (60) days' prior written notice to the other party. If the termination is not due to default, then the value of this Agreement will be fully invoiced to and payable by the District in accordance with the terms of Section 3.c. above. Refer to Section 13 of "Provisions for Non-Federal Entity Contracts Under Federal Awards" for termination guidelines.
- c. **Termination with cause/default.** Either party shall have the right to terminate this Agreement in the event of a breach of this Agreement by the other party, provided that the non-breaching party provides the breaching party with written notice, explaining the violation of the Agreement, and the breaching party has a period of thirty (30) days following its receipt of such notice of breach in which to attempt to cure such breach. If the breaching party cannot cure such breach within the 30-day period, then the non-breaching party shall have the right to terminate the Agreement, effective as of notice of intent to terminate provided to the breaching party. In the event that EOS is the breaching party, and the District exercises its right to terminate under this Section 10.c., then the amount of refund due for paid services not delivered or payment due for unpaid delivered services will be determined by EOS Program and Finance teams with District. In the event of an uncured breach of this Agreement by the District and EOS exercises its right to terminate under this Agreement, then the value of this Agreement will be fully invoiced to and payable by the District in accordance with the terms of Section 3.c. above.
- d. **Effects of Termination.** Upon termination of this Agreement by a party, District shall have no further obligation to provide data described hereunder to EOS or any third party, and EOS shall have no further obligation to provide studies, reports, analysis and other materials to District or any third party under this Agreement. However, the parties agree that EOS shall have the right to retain any data shared with EOS pursuant to this Agreement and use such data solely in accordance with the terms of this Agreement.



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- e. **Survival.** In addition to those provisions which, by their express terms, survive the expiration or termination of this Agreement, the following provisions shall survive any such expiration or termination: Sections 4, 5, 6, 8, 9, 10(c) and 11 through 16, inclusive.

11. ENTIRE AGREEMENT.

This Agreement (and its Exhibits) constitute the entire agreement between the parties regarding the subject matter hereof and supersede all previous or contemporaneous agreements, negotiations and commitments (written or oral) between the parties related to the subject matter hereof. In the event of any conflict between the terms of this Agreement and terms of any other agreements between the parties, then this Agreement shall control.

12. NO PARTNERSHIP OR JOINT VENTURE.

Nothing herein contained shall constitute a partnership between or joint venture by the parties hereto or constitute any party the agent of the others. No party shall hold itself out contrary to the terms of this Section 12 and no party shall become liable by any representation, act or omission of the other contrary to the provisions hereof. This Agreement is not for the benefit of any third party and shall not be deemed to give any right or remedy to any such party whether referred to herein or not.

13. MODIFICATIONS; NO WAIVER.

No term of this Agreement may be amended or modified except upon written agreement of the parties. Failure by a party to insist upon strict compliance with any term of this Agreement in any one or more instances will not be deemed to be a waiver of its rights to insist upon such strict compliance with respect to any subsequent failure. No waiver shall be effective unless in writing and signed by the party waiving compliance.

14. SEVERABILITY; ENFORCEABILITY.

If any provision of this Agreement shall be deemed prohibited, unenforceable, or invalid, such provision shall be ineffective to the extent of such prohibition, unenforceability, or invalidity without invalidating or affecting the remaining provisions of this Agreement. If any provision of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

15. GOVERNING LAW; JURISDICTION.

This Agreement shall be construed in accordance with the laws of the State of Florida, without regard to its conflicts-of-laws principles. The parties expressly consent to the exclusive jurisdiction and venue of the State of Florida; any claims, actions or other matters respecting this Agreement shall be brought only in the federal or state courts of the State of Florida.



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16. NOTICES.

All notices required under this Agreement shall be deemed to be properly served if set forth in writing and (1) physically delivered in person or by overnight courier delivery, (2) sent by first class registered or certified mail, postage prepaid and return receipt requested, or (3) transmitted by email followed with overnight courier delivery, to the addresses below, or to any other addresses which the parties designate in writing for such purpose. Notices sent in this manner shall be effective upon actual receipt, except for notices sent by registered mail, which shall be effective five (5) business days after the postmark.

If to EOS: Attention: Dennis Melton
Address: 5601 Sixth Avenue South, Suite 258, Seattle, WA 98108
Email address: dennis.melton@eoschools.org

If to District: Attention: John Morris
Address: 919 N Broad St Brooksville, FL 34601-2397
Email address: morris_j@hcsb.k12.fl.us

17. COUNTERPARTS.

This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signature pages delivered by email as PDF files or other electronic signatures hereto shall be considered originals for purposes of this Agreement.

[Signature Page Follows]



COLLABORATION AGREEMENT

Hernando County School District and Equal Opportunity Schools

SIGNATURES

The signatures below, by the authorized representative of each party to this Collaboration Agreement, signify the parties' agreement and commitment to the terms and conditions of the Collaboration Agreement.

For Hernando

For Equal Opportunity Schools

Approved as to Form

Nancy McClain Alfonso

Signature

Signature

General Counsel, HCSB **Gus Guadagnino**

Dennis Melton

Name

Name

Board Chair

CFO

Title

Title

Date

Date

6/30/2023

District Program Lead Contact Information

John Morris

Morris_j@hcsb.k12.fl.us

(352)797-7000

Full Name

Email

Phone

District Data Personnel Contact Information

John Morris

Morris_j@hcsb.k12.fl.us

(352)797-7000

Full Name

Email

Phone

District Accounts Payable Contact Information

Lauren Blackwell

Blackwell.l@hcsb.k12.fl.us

(352)797-7070 x432

Full Name

Email

Phone

919 North Borad St

Brooksville, FL

34601

Street Address

City, State

Zip Code

Purchase Order required for invoicing?
(select one)

Yes

No



COLLABORATION AGREEMENT
Hernando County School District and Equal Opportunity Schools

Exhibit A

COLLABORATION OVERVIEW

Below is the description of EOS personnel expertise, tools, and data to support the District's unique needs as it works to meet and/or sustain the Collaboration Objectives. This Collaboration Overview provides a generalized framework of the Collaboration but does not delineate every aspect of the Collaboration that the Collaborators are mutually responsible for implementing.

The Collaborators agree to the following schedule and responsibilities and will meet to set specific dates and task ownership, following the Effective Date of this Agreement.

ACTION FOR EQUITY PHASE 4: SUSTAIN EQUITY

Sustain Equity is the fourth phase of the Equal Opportunity Schools Action for Equity model. It is designed to build upon Extend Equity (Phase 3) of EOS Partnership. In Sustain Equity, the partnership is driven by the District and schools, who will take ownership for using the tools provided to build, monitor, and continuously improve systems for sustainability.

While EOS provides the data, tools, and remote thought partnership to continue deepening District's equity work, school and District leaders will need to commit the leadership capacity to achieve the Collaboration Objectives. Schools choosing this package will be assigned a Partnership Manager to host webinars. The student survey and staff recommendations remain as key tools in this phase. Sustain Equity provides staff surveys, an Equity Pathways Report, and Support and Belonging Report (not listed below) upon request.

	ACTIVITIES/RESPONSIBILITIES
FALL	Optional Provide and Present: Webinar #1: Review Goals & Study Data <ul style="list-style-type: none"> ● Opportunity Chart ● Capacity Analysis ● Attrition, Score and Grade reports ● Drop & First-Time Taker List
WINTER	Provide and Present Webinar #2: Outreach Strategy & Data Review <ul style="list-style-type: none"> ● Equity Pathways Report ● Support & Belonging Report ● Outreach List Student Insight Cards



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SPRING	Optional Provide & Present Webinar #3: Support Planning <ul style="list-style-type: none"> • Course Request Data • Support and Belonging report • Course Request Plan • End of Year Report
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Tools & Supports: The following are the set of tools and analyses that the District and its schools can access through the Sustain Equity partnership.

Student Survey & Staff Recommendations	The fall student survey and staff recommendations are two EOS' seminal data collection tools and are required for the creation of most EOS products, including outreach and recruitment lists and Student Insight cards. EOS will remotely manage online survey administration by providing a series of updates on rates of survey completion and helping schools trouble shoot technical problems.
Student Insight Cards	EOS will provide schools with Student Insight Cards for all 10 th and 11 th grade students on the Outreach Lists. Student Insight Cards are student level profiles that visually provide key insights into student interest, motivation, academic and performance assets, barriers, and trusted adults.
Outreach Lists	The Outreach List contains 10 th and 11 th grade students identified through EOS' proprietary model and relies on both student and school level characteristics to determine if a student could benefit from and succeed in AP/IB/AICE coursework at your high school. These lists can be used for planning student outreach and recruitment. A 9 th grade targeted students list is available upon request.
Outreach and Enrollment Tracking	The Outreach and Enrollment Tracker allows schools to execute against and track outreach activities that lead to equitable enrollment. Outreach data entered into the portal is analyzed in partnership with course request enrollment data to highlight outreach trends that impact equity.
Course Registration Enrollment Updates	EOS will provide enrollment updates during course registration that facilitate further strategy and action around outreach to students.
Evaluation Tools	EOS will provide a variety of tools, including: (a) Data visuals of schools' AP/IB/AICE access reality compared to access for the previous school year, (b) Opportunity Charts showing enrollment for 11 th /12 th graders by race & segment, and (c) Enrollment Capacity Analyses showing course-level enrollment information.
Semester AP/IB /AICE Grade Analysis	EOS will analyze and present corresponding data visuals that compare semester grade performance to prior year semester grade performance in AP/IB/AICE courses.



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AP/IB/AICE Exam Analysis	EOS will analyze and present corresponding data visuals that compare AP/IB/AICE exam passing performance to prior year passing performance (as measured by number of students passing exams and pass rates).
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EOS SUPPORT

EOS' responsibilities will be performed by a team of EOS staff assigned to the District. Partnership Directors and Partnership Managers are responsible for managing client relationships and EOS deliverables, as well as providing project management, strategic planning (regarding the Collaboration), and coaching support to principals and District leadership. The Partnership Director or Manager assigned to the District will serve as a dedicated, strategic thought partner and project manager throughout implementation, and will monitor and track progress during and in-between in-person visits over the course of the year. Additional EOS staff supporting the District may include Regional or Managing Partnership Directors, Data Management Specialists, and Account Managers.

District Partnership Director /Partnership Manager

- School/district leadership/coaching experience
- Experience with AP/IB/AICE gaps-closed schools/strategies and access to a national portfolio of best practices
- 2-business day response time, and available for phone/email/webinar check-ins as requested

Other Key Sources of Expertise Provided by EOS:

- An internal EOS community of practice provides that each Partnership Director and Manager is accessing for their clients' benefit the learnings and best practices among the EOS portfolio of early 800 school and 250 district partnerships in various contexts around the country.
- EOS teams of analysts serve as experts for EOS tools and analytics capabilities, effectiveness and learning, and the EOS Portal, a large scale, custom-built EOS database that facilitates efficient and on-demand delivery of EOS tools.
- Supervising Partnership Directors and Partnership Managers is a Senior Leadership Team with many years of education, non-profit, and organizational leadership experience.

Supports: The following are the set of EOS supports that will accompany the above-described tools of all phases:

EOS Portal Access	The EOS Portal allows leaders within the EOS partner schools and districts to access real-time information such as Student Insight Cards, school Outreach Lists, and updates on Outreach and Enrollment tracking.
Live and On-Demand Webinar Training	EOS hosts live and on-demand webinars to support successful implementation of the Collaboration. Topics will include portal



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	refresher, advocacy and outreach best practices, outreach list walk-through/support, and outreach tracking.
Phone and Email Support	EOS staff will offer email/phone support, including discussion of EOS analyses and strategy support for any aspect of the partnership.



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Hernando County School District and Equal Opportunity Schools

Exhibit B

CONFIDENTIALITY OBLIGATIONS

DEFINITION

For purposes of this Agreement, the term “Confidential Information” shall mean any and all personally identifiable student information from District education records provided by District to EOS, in any medium during the Term of this Agreement. Confidential Information shall include, without limitation, the personally identifiable information of students, parents, guardians and staff that the District shares with EOS under this Agreement.

ACKNOWLEDGMENT OF APPLICABLE LAW

The Collaborators acknowledge that provision by the District of Confidential Information is subject to the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99 (“FERPA”), and may also be subject to state law student confidentiality provisions. The Collaborators shall comply with all Applicable Law.

The Collaborators acknowledge that it is not the intent of the survey designers for any of the questions contained in the EOS Student and Staff Surveys to relate to any of the eight categories of protected information contained in the federal Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. 1232h and the survey has been reasonably designed to avoid the question types/categories governed by the PPRA.

EOS PERMITTED USAGE OF CONFIDENTIAL INFORMATION

Except in limited instances when EOS obtains the express written consent of the District or individual participant/parent, as may be required, EOS shall use Confidential Information solely for the purposes set forth in this Agreement.

RESTRICTIONS UPON EOS’ DISCLOSURE OF CONFIDENTIAL INFORMATION

The only EOS personnel who will have access to Confidential Information will be those EOS employees, contractors and agents who (a) are performing services contemplated by this Agreement and (b) have agreed to be bound by EOS’ non-disclosure agreement. Except as permitted by FERPA, EOS and its designated employees, contractors and other agents with access to Confidential Information shall not disclose any of the District’s Confidential Information to any third party.

MAINTENANCE OF CONFIDENTIALITY

EOS shall exercise reasonable care in safeguarding the Confidential Information against loss, theft, or other inadvertent disclosure or access and shall take reasonable steps necessary to establish safeguards that are consistent with applicable federal, state, and local law and District regulations and policies relating to security for personally identifiable and other sensitive information, including but not limited to FERPA-protected information. Publication of any information compiled by EOS under this Agreement (other than to the District or its personnel in accordance with this Agreement) shall be in a manner that is designed not to permit identification, directly or indirectly, of individual students or parents.



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All users of the Portal must agree to the EOS Acceptable Use Policy, as may be amended, which includes, requirements such as, an obligation not to share account or passwords with anyone, not to use the Portal for illegal activity, not to access data or any account owned by another and to notify EOS immediately if the user identifies a problem with the Portal. EOS also has the right to deny access to any user who may pose a security risk to the Portal or the data contained on the Portal.

The District shall send all Confidential Information via the Portal, unless otherwise agreed to by the parties or expressly permitted by EOS in writing. Unless otherwise agreed upon by the parties in advance, the District should not email or use any other medium to send Confidential Information. In certain instances, EOS may accept limited information via another approved mechanism.

DESTRUCTION OF CONFIDENTIAL INFORMATION

EOS agrees to destroy all personally identifiable student and parent information obtained from District education records after such information is no longer needed for any purpose for which studies were conducted under the terms of this Agreement.



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Hernando County School District and Equal Opportunity Schools

Exhibit C

**DATA TO BE SHARED
FOR THE PURPOSE OF ONGOING STUDY AND INSTRUCTIONAL IMPROVEMENT**

EOS will use student-level data on behalf of the school/district to study and evaluate its programs and services. The data will only be used to meet the purposes of the study for the school/district. Requested data may include the following and should be provided as appropriate in written reports, data files, or spreadsheets. Data should be provided by race and socioeconomic segments (as determined by eligibility for the National School Lunch Program or similar proxy). EOS will treat all data as Confidential Information, as defined by Exhibit B of this Agreement, and in accordance with the requirements of Applicable Law. Except as otherwise agreed upon between the parties or instructed by EOS, all data shall be provided through the EOS Portal. EOS will provide instructions on the file types that are required (usually CSV format for data and JPG for photos). In addition to the data elements listed below, in performing the services and implementing the programs, EOS, or a third-party on its behalf, will administer surveys for students and staff. In order to undertake the study and services on behalf of the District, EOS will need access to the following data elements:

Data Elements	Data Level	Example Data Elements Collected	Purpose of Data Use
Demographics (Race, Gender, FRL, ELL)	Student	Student ID, first name, last name, school name, grade, gender, counselor email, counselor last name, Hispanic indicator, race, income indicator, GPA, other fields may be included as optional	EOS will use this information to identify the school-wide participation trends in AP and IB classes, and to achieve Collaboration Objectives.
Fall Course Enrollment	Student / Staff	School name, student ID, staff email, staff ID, staff first and last name, course ID, course name, course selection, course period, term	
Course Grades	Student	Student ID, school name, course ID, course name, course selection, term, sub-term, grade	
AP Exam Scores / IB Exam Scores	Student	Student ID, test name, test subject, test score, test year	
Course Request	Student	Student ID, school name, course ID, course name	
Student Photos	Student		



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Staff File	Staff	First name, last name, email address, staff ID, position and department	
Graduation Status	Student		
GPA	Student		
SAT / Test Scores	Student	Student ID, test name, test subject, test score, test year	
National Student Clearinghouse	Student		

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Hernando County School District and Equal Opportunity Schools

Exhibit D – INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

OP ID: SR

DATE (MM/DD/YYYY)
03/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sprague Israel Giles 1501 Fourth Avenue, Suite 730 Seattle, WA 98101-3225 Matt Conroy	CONTACT NAME: PHONE (A/C, Hn, Ext): FAX (A/C, No): E-MAIL: ADDRESS: PRODUCER CUSTOMER ID #: EQUAL-1
INSURED Equal Opportunity Schools 5601 Sixth Avenue S., Ste 258 Seattle, WA 98108	INSURER(S) AFFORDING COVERAGE INSURER A : Philadelphia Indemnity Ins. 18058 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER POLICY: PRO. ACC. LOC.		PHPK2375186	03/22/2022	03/22/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		PHPK2375186	03/22/2022	03/22/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	PHPK2375186 WA STOP GAP	03/22/2022	03/22/2023	WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
A	SEXUAL ABUSE		PHPK2375186	03/22/2022	03/22/2023	Per Occ 1,000,000 Aggregate 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)						
EVIDENCE ONLY						

CERTIFICATE HOLDER CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2009/09)

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Hernando County School District and Equal Opportunity Schools

Exhibit E – EOS W-9

<p>Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service</p>	<p>Request for Taxpayer Identification Number and Certification</p> <p>► Go to www.irs.gov/FormW9 for instructions and the latest information.</p>	<p>Give Form to the requester. Do not send to the IRS.</p>
<p>1 Name (as shown on your income tax return). Name is required on this line. Do not leave this line blank.</p> <p>Equal Opportunity Schools</p>		
<p>2 Business name/disregarded entity name, if different from above</p>		
<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ► _____ </p>		
<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>		
<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <p>5601 6th Ave S., Ste #258</p>		<p>Requester's name and address (optional)</p>
<p>6 City, state, and ZIP code</p> <p>Seattle, WA 98108</p>		
<p>7 List account number(s) here (optional)</p>		
<p>Part I Taxpayer Identification Number (TIN)</p> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p>Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>		
<p>Social security number</p> <p>____ - ____ - ____</p> <p>OR</p> <p>Employer identification number</p> <p>37 - 1609659</p>		
<p>Part II Certification</p> <p>Under penalties of perjury, I certify that:</p> <p>1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and</p> <p>2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</p> <p>3. I am a U.S. citizen or other U.S. person (defined below); and</p> <p>4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.</p> <p>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>		
<p>Sign Here</p>	<p>Signature of U.S. person ► <i>Devin Mitter</i></p>	<p>Date ► 12/19/2022</p>
<p>General Instructions</p> <p>Section references are to the Internal Revenue Code unless otherwise noted.</p> <p>Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.</p> <p>Purpose of Form</p> <p>An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Form 1099-INT (interest earned or paid) • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) <p>Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.</p> <p><i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i></p>		

Cat. No. 10231X

Form W-9 (Rev. 10-2018)

**STANDARD ADDENDUM TO AGREEMENTS WITH
THE HERNANDO COUNTY SCHOOL BOARD**

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.

2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.

4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.

6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.

7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.

8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.

9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.

10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.

11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.

12. Notwithstanding any provision to the contrary in the agreement, all payments due from the School Board for non-construction services hereunder shall be governed by the provisions

of Chapter 218, Florida Statutes.

13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.

14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.

15. E-Verify. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.

16. Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section 119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

- a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
- b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
- d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan_k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This


provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

19. Contractor acknowledges that it will comply with all applicable Florida and Federal laws, ordinances, rules and regulations.

Signed and dated by authorized representatives as provided below:

Contractor:


Printed Name: Dennis Melton
Title: CEO
Date: 6/30/2023

Approved as to Form

Nancy M. Chalmers-Holmes

General Counsel, HCSB

Federal Terms & Conditions

Provisions for Non-Federal Entity Contracts Under Federal Awards (Appendix II to 2 CFR Part 200)

All purchases made by a non-Federal entity under a Federal award must contain provisions covering the following, as applicable. These provisions are required and apply under certain conditions when federal funds are expended to make purchases by the Hernando County School District.

1. EQUAL EMPLOYMENT OPPORTUNITY:

Except as otherwise provided under 41 CFR, Part 60, this section applies to federally assisted construction contracts. If applicable, the Contractor agrees to comply with the provisions of 41 CFR, Part 60-1.4(b) during the performance of this contract. The provisions may be found in Attachment A to these Federal Terms and Conditions.

2. DAVIS-BACON ACT:

(34 CFR 80.36(i)(5)): All vendors, contractors and subcontractors must comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts in excess of \$2,000 awarded by grantees and subgrantees when required by Federal grant program legislation). (Applies to construction contracts in excess of \$2,000 awarded by the district and subgrantees when required by Federal grant program legislation).

3. COPELAND "ANTI-KICKBACK" ACT:

(34 CFR 80.36(i)(4)): All vendors, contractors and subcontractors must comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to all contracts and subgrants for construction or repair).

4. CONTRACT WORK HOURS & SAFETY STANDARDS ACT:

(34 CFR 80.36(i)(6)): All vendors, contractors and subcontractors must comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5). (Applies to all construction contracts awarded by the district and subgrantees in excess of \$2000, and in excess of \$2500 for other contracts, which involve the employment of mechanics or laborers).

5. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT:

If the Federal award meets the definition of "funding agreement", the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401 "Right to Inventions Made by Nonprofit Organization and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements", and any implementing regulations issued by awarding agency.

6. CLEAN AIR ACT

(34 CFR 80.36(i)(12)): All vendors, contractors and subcontractors must comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 7401-7671q.), section 508 of the Clean Water Act (33 U.S.C. 1251-1387), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Applies to contracts, subcontracts, and subgrants of amounts in excess of \$100,000).

7. BYRD ANTI-LOBBYING AMENDMENT:

Contractors that apply or solicitation for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

8. RECOVERED MATERIALS:

Section 6002 (EPA) 40 CFR Part 247: For contracts using Federal funding, Contractor and subcontractor agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR, Part 247. In the performance of this contract and to the extent practicable, the Contractor and subcontractors are to procure items containing the highest percentage of recovered materials as designated by the Environmental Protection Agency (EPA) under 40 CFR, Part 247 whenever the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000.

9. FEDERAL DEBARMENT CERTIFICATION:

Certification regarding debarment, suspension, ineligibility and voluntary exclusion, as required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR, 85, defined at 34 CFR Part 85, Section 85.105 and 85.110-(ED80-0013).

A. *The prospective lower tier (\$25,000) participant certifies, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.*

B. *Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall provide an explanation.*

10. ADMINISTRATIVE, CONTRACTURAL OR LEGAL REMEDIES:

If the vendor/contractor fails to perform to the district's satisfaction any material requirement of the contract or is in violation of a material provision of the contract, the district shall provide written notice to the contractor requesting that the breach or noncompliance be remedied within a set time frame outlined. Nonperformance by a vendor /contractor is any failure to follow the terms, conditions, and/or specifications as outlined in the contract.

11. HATCH ACT:

(5U.S.C. 1501-1508 AND 7324-7328: The vendor/contractor will comply with the provisions of the Hatch Act, which limits the political activities of employees whose principle employment activities are funded in whole or in part with federal funds.

12. CONTRACT TERMINATION FOR CONVENIENCE:

The Superintendent (or designee) reserves the right to terminate a vendor's contract in whole or in part when it is determined in its sole discretion that it is in the district's best interest to do so. The Superintendent (or designee) will notify the vendor of the intent to terminate, in writing, at least (30) days prior to the effective date of the termination, and the contract will officially terminate at the end of the (30) day grace period. The vendor shall not be entitled to recover any cancellation charges or lost profits.

13. CONTRACT TERMINATION FOR CAUSE:

The Superintendent (or designee) reserves the right to terminate a vendor's contract for just cause, without penalty. The Superintendent (or designee) will notify the vendor of the intent to terminate, in writing, at least (30) days prior to the effective date of the termination, and the contract will officially terminate at the end of the (30) day grace period. The vendor may request reconsideration of this decision in writing at any time during the 30 day grace period. The request must be addressed to the Director of Finance & Purchasing who will initiate an internal review of the matter. If the vendor's input is required as part of the reconsideration process, the vendor will be notified when and where to appear. Requests for reconsideration received after the (30) day grace period will be denied. Upon termination of a contract, the Board reserves the right to rescind and re-award a contract to the next low bidder, if determined to be in the best interest of the district to do so.

Provisions for Non-Federal Entity Contracts Under Federal Awards (Federal Program Requirements - USDA)

In addition to the contract provisions required under Appendix II to 2 CFR, Part 200, these provisions are required by the United States Department of Agriculture ("USDA"), as applicable, when federal funds are expended to make purchases by the Hernando County School District.

14. RECORDS RETENTION:

(34 CFR 80.36(i)(11)): All vendors, contractors and subcontractors must retain all records pertaining to this contract for three years after the District makes final payments and all other pending matters are closed.

15. CIVIL RIGHTS:

The Vendor shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; 7 C.F.R. Parts 15, 15a, and 15b; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement—Nutrition Programs and Activities, and any additions or amendments.

16. BUY AMERICAN:

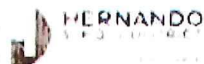
(7 CFR PART 210.21 (D)) - Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336) added a provision, Section 12(n) to the NSLA (42 USC 1760(n)), the District is required to purchase, to the maximum extent practicable, domestic commodity or product. Section 12(n) of the NSLA defines "domestic commodity or product" as an agricultural commodity that is produced in the United States and a food product that is processed in the United States using substantial agricultural commodities that are produced in the United States. "Substantial" means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States. The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards the District must comply with when purchasing commercial food products served in the school meals programs.

17. ENERGY POLICY AND CONSERVATION ACT:

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

18. DISCOUNTS, REBATES, AND CREDITS:

The vendor shall disclose all discounts, rebates, allowances, and incentives received by the company from its suppliers. All goods, services, or monies received as the result of any equipment or USDA Food rebates shall be credited to the District's nonprofit food service account.



**Provisions for Non-Federal Entity Contracts Under Federal Awards
(Federal Program Requirements FEMA)**

In addition to the contract provisions required under Appendix II to 2 CFR, Part 200, these provisions are required by the Federal Emergency Management Agency ("FEMA"), as applicable, when federal funds are expended to make purchases by the Hernando County School District.

19. ACCESS TO RECORDS:

The following access to records requirements apply to this contract:

- a. The Contractor agrees to provide the District, the State of Florida, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- b. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- c. The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

20. DHS SEAL, LOGO, AND FLAGS:

The Contractor shall not use the Department of Homeland Security ("DHS") seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA preapproval.

21. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS:

This is an acknowledgment that FEMA financial assistance will be used to fund the contract only. The Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

22. NO OBLIGATION BY FEDERAL GOVERNMENT:

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

23. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The Contractor acknowledges the 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

By signing of this document, the vendor/contractor understands and certifies that they are in compliance with and/or will comply with, all the terms and conditions as specifically stated, where applicable. The vendor/contractor understands that Federal Funding Provisions apply to all contracts where federal funds are used as a source for the purchase of goods and services. The contract/vendor awarded must not take exception to any part of these regulations.

Company Name (Print) Equal Opportunity Schools Date 6/30/2023
Authorized Signature Dennis Melton
Printed Name Dennis Melton Approved as to Form
Title CEO

General Counsel: HUSB

A. Item Currently Budgeted -

Account Name		Title IV								
Account Number		4210E	5100	3120	9462	96400	10032			
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 83,000.00		\$ 0.00		\$ 0.00		\$ 83,000.00		\$ 83,000.00		\$ 0.00

Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
	-											
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 16. 24-1626

8/10/2023

Title and Board Action Requested

Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Executive Summary

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to other Hernando County School issues on which the School Board customarily takes actions.

My Contact

Kelly A. Pogue
Secretary to the School Board and General Counsel
(352) 797-7253

2018-23 Strategic Focus Area

Pillar 4: Communication & Community Engagement

Financial Impact

There is no financial impact.

Hernando County School Board

CITIZEN INPUT

PINK SPEAKER FORM

Part 1: The Process

- This is the opportunity for the public to address items on the Board's Agenda. Speakers who wish to address any matter of relevance to the operation of schools not included on the agenda, additional time will be reserved for Citizen Input at the end of the meeting's agenda.
- Each speaker will have three (3) minutes for each section of Citizen Input.
- Speakers must complete this *Citizen Input Speaker* form.
- Submit the completed form with any attachments you wish to share with the Board to the Board Secretary *prior* to speaking. The Board may not accept documents submitted while the speaker is providing input.
- The public is reminded that it may also address the Board with regard to items appearing on the agenda for public hearing at the time of the public hearing.

**Note: The Board typically does not respond to remarks or questions made during Citizen Input.*

- Inquiries or comments made during Citizen Input may be followed up with the citizen and reported back to the Board by the Superintendent or his/her staff as soon as possible.
- Although the Board encourages citizen participation, it must also be understood that no immediate action will be taken on items presented during the public comment portion of the meeting.
- If Board action is needed, the matter may be placed on the agenda of an upcoming meeting for further consideration.

Part II: Decorum

- Profanity is strictly prohibited.
- The negative use of any student's name, or references made to other students or families, is strictly discouraged.

PLEASE PRINT ALL INFORMATION BELOW:

Failure to complete this form or to sign below will prevent the Citizen Input form
from being presented to the Board Chair.

LEGAL NAME: _____

LEGAL ADDRESS: _____

PHONE: (_____) _____

☒ Please check if this matter pertains to other Hernando County School issues on which the School Board customarily takes action: *Citizen Input for topics not included on the agenda will be reserved for time at the end of the School Board meeting agenda.*

Reminders:

Limited agenda time and the need to conduct meetings in an orderly fashion require that you adhere to the following Citizen's Input guidelines:

- The speaker will adhere to a three (3) minute time limit per speaker.
- Time may not be yielded to other speakers.
- The Chairperson has the authority to limit discussion if the subject is outside of the authority of the School Board Members regarding an issue that is repetitive or is addressing a legally confidential issue.
- Materials or documents you wish to share with the School Board should be attached to this form.
- The Chairperson may deny all forms submitted after the close of the Citizen's Input section of the agenda.

My signature is confirmation that I have read, understand and agree to abide by the guidelines listed above:

Signature of speaker: _____

Chairperson's Approval of form: _____

Chairperson's Denial of form based on Guideline No. _____

FOR OFFICE USE ONLY:

Date Received: _____

Time Received: _____