Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION. (For Donations, use Section B)

Account Name										
Account Number	_	Fund	Function		Object		Cost Center		Project	Sub Project
Original Approved Budget	+ -	Budget Amendments	Expenditures / - Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	
	\$		\$	\$		\$		\$		
Account Name	_									
Account Number	_	Fund	Function		Object		Cost Center		Project	Sub Projec
Original Approved Budget	+ -	Budget Amendments	Expenditures / - Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available	

B. Item Currently Not Budg Funding Source Account Name	SS-Printing Supply Account 2023-2024 Budget								
Account Number	1100 Fund \$3,000.00	E6100 Function	5100 Object	9440 Cost Center	5110 Project	Sub Project			
Funding Source Account Name Account Number	Fund	Function	Object	Cost Center	Project	Sub Project			
Amount	\$	_							

C. History		
Check one: Prior Year Budget: New for Current Year		
	Prior Year Approved Budget:	_{\$} 3,000.00
	Prior Year Actual Spent:	_{\$} 340.00

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**