



Hernando School District

School Board Regular Meeting

Minutes - Draft

Tuesday, July 25, 2023

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present: Board Chair Gus Guadagnino
Vice Chair Susan Duval
Board Member Mark Johnson
Board Member Linda Prescott
Board Member Shannon Rodriguez

The meeting was called to order at 6:22 P.M. Also present were Nancy Alfonso, School Board Attorney and John Stratton, Superintendent of Schools.

REFLECTION

by Mark Johnson, Board Member

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

1. [24-1594](#) Approval to adopt the agenda dated July 25, 2023.

RESULT: ADOPTED

MOVER: Linda Prescott

SECONDER: Susan Duval

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Before the adoption of the agenda, Mr. Guadagnino asked for a motion to take item #14. 24-1587 off the table, which was tabled at the last meeting. Motion by Linda Prescott, Seconded by Susan Duval. Duval, Prescott and Guadagnino were in favor. Johnson and Rodriguez were opposed. Motion passes 3-2.

ELECTED OFFICIALS

No one came forward to speak on this item.

APPROVAL OF THE MINUTES

2. [24-1595](#) Approval of the Minutes from the Informal, Workshop and Regular School Board Meeting of June 27, 2023.

Attachments: [06-27-23 Informal Minutes DRAFT](#)
[06-27-23 Workshop Minutes DRAFT with links](#)
[06-27-23 Meeting Minutes DRAFT with links](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Shannon Rodriguez

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

PUBLIC HEARING ITEMS

3. [24-1103](#) Public Hearing and Final Approval of Neola Policy Volume 23 No. 2 Update. This item received tentative approval at the June 13, 2023 Workshop.

Attachments: [Volume 23 No2 Final](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: ADOPTED

MOVER: Linda Prescott

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott

NAYS: Rodriguez

Mrs. Alfonso read the instructions for this item. No one came forward to speak on this item.

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

4. [24-1596](#) Citizen Input on agenda items for this meeting (Green Form)

Attachments: [Citizen Input Speaker Green Form 110917 ACC](#)

Mrs. Alfonso read the instructions for this item. The following citizens came forward to speak:

Patricia Greenwood was called to speak. Mrs. Greenwood spoke about the Equal Opportunity Schools program. It was determined that this item was not on tonight's agenda. It was on today's workshop agenda.

ADOPTION OF CONSENT AGENDA

The following agenda items were pulled for discussion:

#6. 24-1455: Approve out of state Field Trip for Nature Coast Technical High Schools' Digital Cinema Production Program to New York City to attend the 7th Annual All American High School Film Festival on October 17, 2023- October 23, 2023

#7. 24-1547: *Approve out of state field trip for students of NCTHS to Washington, D.C. to attend the Annual Senior Class Trip from 4/2/24 - 4/7/24*

#13. 24-1584: *Approve the job description for Staff Counsel*

#14. 24-1587: *Approve the job description update for Director of Communications*

#17. 24-1433: *Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2023-2024 school year to provide transition services and the issuance of a purchase order in the estimated amount of \$10,000.00*

#24. 24-1553: *Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from Catapult Learning, LLC, not to exceed \$412,010.82*

#25. 24-1554: *Approve the software annual renewal fee of \$93,786.17 for Titan School Solutions. The software was originally purchased in 2019 through the piggybacking of The Interlocal Purchasing System (TIPS) bid #18503 Software*

#31. 24-1572: *Award RFP No. 23-918-39, Real Estate Broker Services, to Tampa Commercial Real Estate, for Real Estate Broker Services*

RESULT: **APPROVED THE CONSENT AGENDA**

MOVER: Susan Duval

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Personnel Recommendations

5. [24-1542](#) Approval of the Personnel Recommendations

Attachments: [23-23 BOARD AGENDA JULY 25 2023](#)
[2024 Inst. Supplements & Differentiated Pay for 7-25-2023](#)
[2024 Noninst., PTS & Adm. Supplements for 7-25-2023](#)

All Other Teaching & Learning Agenda Items

8. [24-1548](#) Approve the Hernando County school District Mental Health Plan for the 2023-2024 School Year

Attachments: [Appendix A. Decision Chart ACC](#)
[Appendix B. School Social Work Referral ACC](#)
[Appendix C. Mental Health Screening ACC](#)
[Appendix D. Coordinator of Student Support Programs Job Descrip ACC](#)
[23-24 MHAA plan](#)
[DOE MHAA Memo](#)
[Budget Sheet ACC](#)

9. [24-1549](#) Approve the Contractual Service Agreement between Pasco-Hernando State College and Hernando County School District for Wilton Simpson Technical College

Attachments: [service agreement](#)
[Budget Sheet](#)

10. [24-1559](#) Approve out of state travel to/from Chicago, Illinois, by welding instructor Jason Whitman to attend FabTech 2023 conference on September 11-14, 2023.

Attachments: [CHS FabTech 091123](#)
[Budget Sheet - CHS 091123](#)

11. [24-1574](#) Approve the Memorandum of Understanding (MOU) E3 Family Solutions, Inc. for U.S. Department of Health & Human Services, Family and Youth Services Bureau (FYSB) Sexual Risk Avoidance Education Grant Program (SRAE)

Attachments: [MOU E3 Family Solutions Inc Atty Approved](#)
[Standard Addendum to Agreements](#)
[Budget Sheet No Financial Impact](#)

All Other Business Services Agenda Items

Job Descriptions

12. [24-1582](#) Approve the job description for the Assistant Director of Safe Schools

Attachments: [Assistant Director of Safe Schools - strikethrough](#)
[Assistant Director of Safe Schools - clean](#)
[23-24 District-Based Administrator Placement Salary Range-ST](#)
[RIKE](#)
[23-24 District-Based Administrator Placement Salary Range-C](#)
[LEAN](#)
[Budget Sheet Assistant Director of Safe Schools](#)

All Other Purchase Order/Bid Agenda Items

15. [24-1431](#) Approve the Client Services Agreement between Sunbelt and Hernando County School Board for the 2023-2024 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$60,000.00.

Attachments: [Sunbelt Contract 2023-2024](#)
[Standard Addendum-Sunbelt](#)
[Budget Sheet-Sunbelt](#)

16. [24-1432](#) Approve the Service Agreement between Community Rehab Services, Inc. and Hernando County School Board for the 2023-2024 school year to provide therapy services and the issuance of a purchase order in the estimated annual amount of \$101,000.00.

Attachments: [Community Rehab Service Agreement 2023-2024](#)
[Standard Addendum-Community Rehab](#)
[Budget Sheet-Community Rehab](#)

18. [24-1434](#) Approve the Contract for Services between Allied Instructional Services and Hernando County School Board for the 2023-2024 school year and issuance of a purchase order for the estimated amount of \$10,000.00.
- Attachments:** [Allied Instructional Services-Contract 2023-2024](#)
[Standard Addendum-Allied Instructional Services](#)
[Budget Sheet-Allied Instructional Svcs](#)
19. [24-1435](#) Approve the Service Agreement between Absolute Quality Interpreting (AQI) Services, LLC and Hernando County School Board and the issuance of a purchase order in the estimated annual amount of \$10,000.00,
- Attachments:** [Absolute Quality Interpreting-Service Agreement](#)
[Standard Addendum-Absolute Quality Interpreting](#)
[Budget Sheet-Absolute Quality Interpreting](#)
20. [24-1448](#) Approve renewing bid no. 21-946-14 PB RN, Banking Services, to Truist Bank for banking services.
- Attachments:** [21-946-14 PB RN Banking Services \(Truist\) \(07-25-2023\)](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
21. [24-1472](#) Approve the Purchase of Instructional Materials for High School Intensive Reading Classes from Achieve3000 and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$98,385.00
- Attachments:** [Achieve3000 Program Update HCSD 2023](#)
[Program Evaluation Form Achieve 2023](#)
[Quote Q85786 TC](#)
[Standard Addendum to Agreements Atty Approved](#)
[MH Authorized Officer Letter 12-6-21](#)
[DSPA](#)
[Budget Sheet Achieve3000](#)
22. [24-1518](#) Approve piggybacking the School District of Manatee County Bid no. RFP #21-0002-KD: Food Service Sanitation System with an estimated spending of \$39,353.60, for providing regular service, chemicals, and training. Awarded to PortionPac Chemical Corporation.
- Attachments:** [BID 22-165-35 PB RN](#)
[Agenda 1518 Budget Sheet](#)
23. [24-1550](#) Award Bid No. 23-962-46: Recycling & Disposal Services: Electronic Equipment awarded to Globix, LLC. for recycling and disposal services of electronic equipment.
- Attachments:** [23-962-46 Recycling & Disposal Services](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
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26. [24-1555](#) Approve the renewal of the Piggyback of Choice Partners, RFP #20/040 TP: Frozen and Chilled Beverages, awarded to Trident Beverages and authorize the spending for an estimated annual amount of \$120,000.
- Attachments:** [Agenda Frozen Beverages](#)
[Smart Snack Reference Sheets](#)
[Budget Sheet Agenda 1555](#)
27. [24-1557](#) Approve Piggybacking the School Board of Brevard County, Florida, RFP #23-711-P-JW: Surplus Instructional Material Disposal, awarded to Textbook Warehouse, LLC.
- Attachments:** [24-998-02 PB Surplus Textbooks \(07-25-2023\)](#)
[Textbook Budget](#)
28. [24-1558](#) Approve the renewal Bid #21-645-17: Printing/Specialty Papers & Envelopes for Central Printing Services, awarded to Mac Papers, LLC and authorize the purchase of products for an estimated annual spending of \$50,000.00.
- Attachments:** [21-645-17 RN Specialty Papers \(7-25-23\)](#)
[Spec Paper Budget WITH Financial Impact](#)
29. [24-1561](#) Approve Amendment Number One of the 2022-2025 Dual Enrollment (DE) Articulation Agreement Between Embry-Riddle Aeronautical University (ERAU) and the Hernando County School Board and Issuance of Purchase Orders for an Estimated Annual Amount of \$4,489.00
- Attachments:** [Hernando County AY 22 25 Agreement Atty Approved](#)
[ERAU AY 23 24 Amendment 1 Atty Approved](#)
[Budget Sheet ERAU](#)
30. [24-1565](#) Award Bid No. 23-785-40: Classroom Instructional Materials, Supplies & Equipment (Catalog Discount) and Authorize the Purchase of Goods and/or Services from Multiple Vendors for an Estimated Annual Amount of \$500,000.00
- Attachments:** [Bid 23 785 40](#)
[Budget Sheet Bid 23 785 40](#)
32. [24-1573](#) Approve the request to reject all bids for RFP #23-375-43: Fresh Pizza Delivery
- Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
33. [24-1580](#) Approve the renewal of bid no. 20-393-01 RN, Beverage Vending Services, awarded to Coca Cola Beverages Florida, LLC for School Vending Beverage Machines District-Wide.
- Attachments:** [20-393-01 RN Beverage Vending \(7-25-23\)](#)
[Budget Sheet- Coca Cola - ACC](#)
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ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

6. [24-1455](#) Approve out of state Field Trip for Nature Coast Technical High Schools' Digital Cinema Production Program to New York City to attend the 7th Annual All American High School Film Festival on October 17, 2023- October 23, 2023.

Attachments: [wald budget complete ACC](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Ian Wald, Teacher from NCTHS came forward to answer questions addressed by the Board.

7. [24-1547](#) Approve out of state field trip for students of NCTHS to Washington, D.C. to attend the Annual Senior Class Trip from 4/2/24 - 4/7/24

Attachments: [FERLITA 23.24 DC LTR](#)
[Ferlita 23-24 DC BUDGET STRIP](#)

RESULT: **ADOPTED**

MOVER: Mark Johnson

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

Tara Ferlita, teacher from NCTHS and Mrs. Noyes, principal of NCTHS came forward to answer questions addressed by the Board.

13. [24-1584](#) Approve the job description for Staff Counsel

Attachments: [Staff Counsel - Strikethrough](#)
[Staff Counsel - Clean](#)
[23-24_District-Based_Administrator_Placement_Salary_Range-STRIKE](#)
[23-24_District-Based_Administrator_Placement_Salary_Range-CLEAN](#)
[Budget Sheet Staff Counsel](#)

RESULT: **ADOPTED**

MOVER: Linda Prescott

SECONDER: Susan Duval

AYES: Guadagnino, Duval, Prescott

NAYS: Johnson, Rodriguez

This item was pulled from the consent agenda for discussion. Mr. Johnson made a motion to table this item until after a new school board attorney is hired. Mrs. Rodriguez seconded the motion. Johnson and Rodriguez voted in favor of tabling. Duval, Prescott and Guadagnino were opposed. Motion fails 2-3.

After much discussion on whether or not to advertise both attorney positions at the same time, Ms. Duval asked the chair to call for a vote.

14. [24-1587](#) Approve the job description update for Director of Communications

Attachments: [Director of Communications - strikethrough](#)
[Director of Communications - clean](#)
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)
[Budget Sheet Director of Communication](#)

RESULT: **ADOPTED**

MOVER: Shannon Rodriguez

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Prescott

NAYS: Johnson, Rodriguez

This item was pulled from the consent agenda for discussion. Mrs. Rodriguez stated that there were previous suggestions to move some duties to the assistant director of safe schools. Mr. Stratton stated that he discussed it with staff and it did not make sense to move those duties. Mrs. Rodriguez expressed her concerns with this department. Mr. Stratton asked to bring the discussion back to the job description.

17. [24-1433](#) Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2023-2024 school year to provide transition services and the issuance of a purchase order in the estimated amount of \$10,000.00.

Attachments: [ARC Contract 2023-2024](#)
[Standard Addendum-ARC](#)
[Budget Sheet-ARC Nature Coast](#)

RESULT: **ADOPTED**

MOVER: Susan Duval

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

This item was pulled from the consent agenda for discussion. Sarah Merchant, Coordinator of ESE and Anna Jensen, Director of ESE came forward to answer questions addressed by the Board.

24. [24-1553](#) Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from Catapult Learning, LLC, not to exceed \$412,010.82.

Attachments: [FL - Hernando County School District - EOP Report 22-23 DRAFT](#)
[Catapult Service Agreement Signed](#)
[Catapult Standard Addendum Signed](#)
[Catapult Federal Terms Conditions Signed](#)
[Program Evaluation Data Summary Catapult](#)
[Program Evaluation Form - Catapult 2324](#)
[Catapult Budget Agenda Item](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Linda Prescott

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

This item was pulled from the consent agenda for discussion. Megan Schlechter, Director of Federal Programs came forward to explain this item. Ms. Schlechter explained this item.

25. [24-1554](#) Approve the software annual renewal fee of \$93,786.17 for Titan School Solutions. The software was originally purchased in 2019 through the piggybacking of The Interlocal Purchasing System (TIPS) bid #18503 Software.

Attachments: [Titan Tabulation](#)
[Titan Invoice](#)
[Budget Sheet Agenda 1554](#)

RESULT: ADOPTED

MOVER: Shannon Rodriguez

SECONDER: Mark Johnson

AYES: Guadagnino, Duval, Johnson, Prescott, Rodriguez

This item was pulled from the consent agenda for discussion. Mr. Stratton explained this item.

31. [24-1572](#) Award RFP No. 23-918-39, Real Estate Broker Services, to Tampa Commercial Real Estate, for Real Estate Broker Services.

Attachments: [24-1572 Bid Tabulation](#)
[24-1572 Budget Sheet](#)

RESULT: ADOPTED

MOVER: Mark Johnson

SECONDER: Shannon Rodriguez

AYES: Guadagnino, Duval, Prescott, Rodriguez

NAYS: Johnson

This item was pulled from the consent agenda for discussion. Discussion took place on

Mr. Johnson being notified of when this item was going to bid. Mr. Neil McDonald, Director of Purchasing came forward to explain the details.

ADDENDUM ITEMS

CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

34. [24-1597](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 110917 ACC](#)

Nancy Alfonso, School Board Attorney read the instructions for this item. The following citizens came forward to speak:

Hamilton Hanson, Jen Cook, Kim Mulrooney, Connor Ross, Davina Occhipinti, Patricia Greenwood, Jill Tedesco, Emily Press, and Jack Martin.

INFORMATIONAL AGENDA ITEMS

GENERAL COUNSEL

SCHOOL BOARD COMMENTS

Mr. Johnson spoke about DOE test result statistics. Mrs. Rodriguez announced that the letter she read at the last board meeting is not the only one they received. She mentioned that she received a letter while she was on vacation and was opened by district staff and shared with district employees. She stated that she will make sure that these anonymous letters will be shared with Mr. Stratton as they have been and encourages Mr. Stratton to address them in an expedient manner. Mrs. Rodriguez stated that based on a letter that she received today from an attorney, she will not be sharing these new anonymous letters with the public. Mrs. Prescott spoke about the Teacher of the Year Gala. Mr. Stratton asked Mr. Johnson to sit with him and Mrs. Michalicka regarding the program he spoke about. He shared updates on classroom openings, teaching the standards, etc. Mr. Stratton explained it has been the procedure for the board secretary to open mail for school board members. He stated it has been decided that we won't open Mrs. Rodriguez's mail, but anything that comes in, is a public record and can be shared at the appropriate levels. Mr. Guadagnino reminded everyone that school will be starting soon. He thanked everyone for coming to the meeting.

ADJOURNMENT

The meeting adjourned at 8:07 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.
