



Organization Title: Springstead Marching Eagle
Year: 2025 / 2026 Brigade Band Boosters

Direct Support Organization Requirement Checklist

ALL BELOW DUE BY JULY 14, 2025!!

The principal's written permission to allow DSO to use the school's name, logo, mascot, or trademark as part of the DSO's name or in its fundraising or other activities

All DSO Activities are being approved in advance by principal or designee.

Yes

The DSO provided the following information to the school:

A copy of the organization's budget. copy of transaction report for 2025-26 to date, all transaction maintained by the school

yes

Copy of the Uniform Business Report from the Florida Department of State Division of Corporations Sunbiz (www.sunbiz.com) showing an active status submitted to the school principal or designee.

n/a

A list of the current DSO Officers.

✓

Signature Card of authorized signers on the DSO's bank account.

n/a

Proof of Insurance.

n/a

DSO's Federal Identification Number.

n/a

DSO's Sales Tax Identification Number.

All 2025 financial statements with backup documentation. Backup must include:

- Two signatures certifying that the financial statements are materially correct; one who cannot be a check signer on the DSO's bank account.
- The detail of all receipts and disbursements including invoices and copies of checks
- Bank Statements

n/a

Copies of the W2's and 1099 miscellaneous income reports filed with the IRS.

n/a

Direct Support Organization Officer

Lina Ali

Date

10/3/25

Principal's Signature

Dana Ponce

Date

10/3/25



F.W. Springstead High School

3300 Mariner Boulevard

Spring Hill, Florida 34609

Phone (352) 797-7010 Fax (352) 797-7110

10/3/2025

RE: Band Boosters

The FW Springstead Marching Eagle Brigade Boosters has my permission to utilize the school's name, logo, mascot, or trademark as part of their fundraising and activities that pertain to the benefit of the FW Springstead band and its student members.

I appreciate all they do to help the students with their practices, travel and their various competitions.

Sincerely,

Dana Pearce, Principal

FW Springstead High School

3300 Mariner Boulevard

Spring Hill, FL 34609

AN EQUAL OPPORTUNITY EMPLOYER

