

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.
(For Donations, use Section B)

A. Item Currently Budgeted -							
Account Name _____							
Account Number _____							
		Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-
\$ _____		\$ _____		\$ _____		\$ _____	
						Present Request	=
						Remaining Balance Available	
						\$ _____	

Account Name _____							
Account Number _____							
		Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-
\$ _____		\$ _____		\$ _____		\$ _____	
						Present Request	=
						Remaining Balance Available	
						\$ _____	

B. Item Currently Not Budgeted -**							
Funding Source	INTERNAL ACCOUNT						
Account Name	CROSS COUNTRY TEAM						
Account Number	8020E	9800	3330	0351	92000	01310	
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount \$	1,998.77						

Funding Source	_____						
Account Name	_____						
Account Number	_____	_____	_____	_____	_____	_____	
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount \$	_____						

C. History	
Check one:	
Prior Year Budget:	☐
New for Current Year:	☐
Prior Year Approved Budget:	\$ _____
Prior Year Actual Spent:	\$ _____

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****