

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

July 29, 2025

Bid No. 26-015-05 PB

Bid Title: Print Goods & Services

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input checked="" type="checkbox"/> Piggyback (Cooperative) | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period:

12/01/2025 through 11/30/2030

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☒ Firm, Fixed
Unit Prices

☐ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining

☐ Length of
Each Term (month)

☐ Length of
Each Term (year)

☒ None

Rationale/Reason: Piggyback of U.S. Communities, National IPA & NCPA, wholly owned subsidiaries of OMNIA Partners Public Sector, Contract No. 2021002788, RFP No. 001811, Print Goods & Services, awarded to Ricoh Americas Corporation for the 60-month leasing of multi-function copier devices district-wide.

Bidders Electronically
Downloaded From
Bidnet Direct Website:

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☐ N/A – Bids Not
Required:

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Recommended award: Ricoh Americas Corporation

T/C CODE: 2605

60-Month Lease Agreement

District Fleet			
NEW Model #	Quantity	Unit Price	Total Cost

IM4000	42	\$ 152.10	\$ 6,388.20
IM7000	42	\$ 184.50	\$ 7,749.00
IM7000 (with Hole Punch)	1	\$ 193.50	\$ 193.50
PRO 8400S	4	\$ 274.50	\$ 1,098.00
IM370F	11	\$ 35.10	\$ 386.10
IMC4510 (with Hole Punch)	8	\$ 144.00	\$ 1,152.00

TOTAL \$ 16,966.80

Food & Nutrition			
NEW Model #	Quantity	Unit Price	Total Cost

IMC4510	1	\$ 135.00	\$ 135.00
IM370F	22	\$ 35.10	\$ 772.20

TOTAL \$ 907.20

Usage/Maintenance - New 60-Month Contract:

\$.0034 B&W

\$.0400 Color

Print Shop			
NEW Model #	Quantity	Unit Price	Total Cost

PROC7500 (conf A)	1	\$ 2,160.00	\$ 2,160.00
PROC7500 (conf B)	1	\$ 2,398.62	\$ 2,398.62
Maintenance		\$ 121.38	\$ 121.38
PRO8420S	1	\$ 1,601.42	\$ 1,601.42
UVx40R Plus SE	1	\$ 889.40	\$ 889.40
Mach 6 Envelope Printer	1	\$ 524.13	\$ 524.13
Mach 6 Maintenance 12-months	1	\$ 71.31	\$ 71.31

TOTAL \$ 7,766.26

Usage/Maintenance - New 60-Month Contract (Print Shop):

\$.0032 B&W

\$.0400 Color

**HCSB Owned Units
(Buyout of Ending Lease)**

Model Number	Quantity	Usage/Maintenance Agreement			
MP-4055SP	16			<u>B&W</u>	<u>Color</u>
MP-7503SP	3	Year 1	\$	0.0039	\$ 0.0460
MP-7503SP with Hole Punch	1	Year 2	\$	0.0045	\$ 0.0529
IM-350F	18	Year 3	\$	0.0052	\$ 0.0608
IM-C4500	1	Year 4	\$	0.0059	\$ 0.0700
IM-C4500 with Hole Punch	5	Year 5	\$	0.0069	\$ 0.0805
Roland VG2-540	1				