

## Cost Breakdown of Trip (Sample)

Description	Quantity	Amount per Student	Total Cost
Application/Registration Fees	1	\$10	\$500
Charter Bus (56 seats)	1	\$80	\$4,000
Tickets	50	\$15	\$750
Lunch	50	\$15	\$750
Hotel (\$200/night)	25 Rooms	\$100	\$5000
<b>Total Cost to match 'present request' on budget sheet</b>		<b>\$220</b>	<b>\$11,000</b>

Nature Coast Technical High School  
All American High School Film Festival

Cost Breakdown

Description	Quantity	Cost	Total Cost
FLIGHTS	20	\$250.00	\$5,000
HOTEL DOUBLE ROOMS (6 nights)	5	\$2,561.56	\$12,808
AAHSFF ALL-ACCESS PASSES	20	\$335.00	\$6,700
MTA TRANSPORT PASSES	20	\$34.00	\$680
			<b>\$25,188</b>

ESTIMATE IF 16 STUDENTS  
+ 4 CHAPERONES

**MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.**  
 (For Donations, use Section B)

**A. Item Currently Budgeted -**

Account Name	CTE Supplemental Funds (Voc Tech CTE IC DCP)					
Account Number	1100E	5300	5100	9415	13300	87700
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget
						Present Request
						=
						Remaining Balance Available
\$ TBD	\$ 0	\$ 0	\$ TBD	\$ TBD	\$ TBD	

  

Account Name	_____					
Account Number	_____	_____	_____	_____	_____	_____
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget
						Present Request
						=
						Remaining Balance Available
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

**B. Item Currently Not Budgeted \*\***

Funding Source	Student Field Trip Fee (\$450)					
Account Name	Digital Cinema Production					
Account Number	8020	3000	9130	0351	92200	23000
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ TBD					

  

Funding Source	_____					
Account Name	_____					
Account Number	_____	_____	_____	_____	_____	_____
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ _____					

**C. History**

Check one:  
 Prior Year Budget:   
 New for Current Year:

Prior Year Approved Budget: \$ \_\_\_\_\_  
 Prior Year Actual Spent: \$ \_\_\_\_\_

\*\* WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*