



Hernando School District

School Board Regular Meeting

Agenda - Final

Tuesday, May 28, 2024

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

REFLECTION

by Mark Johnson, Board Member

PLEDGE OF ALLEGIANCE by Powell Middle School

ADOPTION OF AGENDA

1. [24-2322](#) Approval to adopt the agenda dated 5/28/2024.

ELECTED OFFICIALS

PRESENTATIONS

2. [24-1911](#) Recognition of the May HCSD Veteran
Attachments: [Budget Sheet - No Financial Impact](#)
3. [24-2292](#) Recognition of the Hernando County School District's All State Musicians
Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
4. [24-2295](#) Approve Graduation Dates for 2024-2025 School Year
Attachments: [2024-25 Proposed Graduation Dates \(1\)](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
5. [24-2302](#) Recognition of the Active Members and Advisors of the Career and Technical Student Organization (CTSO)
Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC - Copy](#)
6. [24-2314](#) Recognition of Hernando County School Teacher, Jamie Suarez, as one of the top 5 finalist for 2025 Florida Teacher of the Year.
Attachments: [No Impact Budge Sheet](#)

APPROVAL OF THE MINUTES

7. [24-2320](#) Approval of the Minutes from the Workshop, Employee Appeal Hearing, Student Expulsion Appeal Hearing and Regular School Board Meeting of 5/14/2024.

Attachments: [05-14-24 Workshop Minutes DRAFT with links](#)
[05-14-24 Employee Hearing DRAFT with links](#)
[05-14-24 Student Hearing DRAFT with links](#)
[05-14-24 Meeting Minutes DRAFT with links](#)

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

8. [24-2323](#) Citizen Input on agenda items (Green Form)

Attachments: [Citizen Input Speaker Green Form 031424 ACC](#)

ADOPTION OF CONSENT AGENDA**Personnel Recommendations**

9. [24-2297](#) Approval of the Personnel Recommendations

Attachments: [23-24 BOARD AGENDA MAY 28 2024](#)
[2024 Inst. Supplements & Differentiated Pay for 5-28-24](#)
[2024 Noninst., PTS & Adm. Supplements for 5-28-24](#)

All Other Teaching & Learning Agenda Items

10. [24-2218](#) Approve the Addendum to Umbrella Memorandum of Understanding between Pasco Hernando Workforce Board, Inc. dba CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and Hernando County School Board

Attachments: [Hernando County School Board MOU IFA Careersource and Workforce - AAH APPROVED AND STAMPED](#)
[Umbrella MOU Addendum - Hernando County School Board - AAH APPROVED AND STAMPED \(2\)](#)
[Budget Sheet](#)

11. [24-2267](#) Approve out of state field trip for Hunter Schwefringhaus, Digital Video Tech teacher, and WWHS Digital Tech Students, to New York City to attend the All American High School Film Festival with a date range October 15, 2024 through October 21, 2024.

Attachments: [NYC SB letter](#)
[Schwef TDL NYC](#)
[NYC Budget](#)

All Other Business Services Agenda Items

12. [24-1930](#) Ratify Changes to the Contract Between Hernando Classroom Teachers Association (HCTA) and the Hernando County School Board.

Attachments: [Signed TAs & MOU](#)
[Budget Sheet - HCTA TA8 MOU UniSIG](#)

13. [24-2193](#) Public Hearing and Final Approval of the Neola-Standards of Ethical Conduct Policies Originally Presented at the April 9, 2024, Board Workshop and Tentatively Approved at the April 23, 2024 Board Workshop.

Attachments: [Standards of Ethical Conduct Policies](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

14. [24-2249](#) Approve Fiscal Year 2023-2024 Budget Amendment No. 3 for Quarter Ending March 31, 2024

Attachments: [24 GF BA 3](#)
[24 DSF BA 3](#)
[24 CPF BA 3](#)
[24 FSF BA 3](#)
[24 SRF BA 3](#)
[24 ESSER II BA 3](#)
[24 ESSER III BA 3](#)
[24 ARP-HCY BA 3](#)

Job Descriptions

15. [24-2290](#) Approve the revised Job Description for Lead School Safety Guardian.

Attachments: [Lead_School_Safety_Guardian_ACC\(2\)_STRIKETHROUGH](#)
[Lead Guardian Supplement Description](#)
[Budget sheet 24_2290 Lead Guardian Supplement](#)

All Other Purchase Order/Bid Agenda Items

16. [24-2274](#) Approve to Reject Bid #2024-DSPMS-001, DS Parrott Middle School Roof and Soffit Replacement.

Attachments: [24-2274 Bid Rejection Letter.pdf](#)
[24-2274 Budget sheet No Financial Impact.pdf](#)

17. **24-2286** Award Bid #2024-HHS-1, Hernando High School Tennis Courts, to Waller Construction, Inc. and approve the contract and the purchase of construction goods and services for \$503,716.00.

Attachments: [24-2286 ITB HHS Tennis Courts Ad.pdf](#)
[24-2286 Bid Submittal Waller Construction.pdf](#)
[24-2286 HHS Tennis Court Bid Tabulation.pdf](#)
[24-2286 Letter of Recommendation-HHS Tennis Courts.pdf](#)
[24-2286 A101-2017 Agreement Signed.pdf](#)
[24-2286 A101 EXHIBIT A-2017 Final.pdf](#)
[24-2286 EXHIBIT C HCSB Contractor's Insurance & Bond Reqmts.pdf](#)
[24-2286 EXHIBIT D Standard Addendum to Agreements Signed.pdf](#)
[24-2286 EXHIBIT E Conflict of Interest Signed.pdf](#)
[24-2286 Budget Sheet- HHS Tennis Court CM Project.pdf](#)

18. **24-2289** Award Bid No. 24-285-35, Electrical Parts, Supplies, Equipment & Related Products, to City Electric Supply, for electrical parts, supplies, equipment, and related products, and authorize expenditures for an estimated annual spending of \$100,000.00.

Attachments: [24-285-35 Electrical Parts \(05-28-24\)](#)
[City Electric Budget Sheet 2024](#)

19. **24-2291** Approve renewing Bid No. 21-910-50 RN, Pest Control Services, to Turner Pest Control for pest control services and authorize the purchase for an estimated annual spending of \$75,000.00.

Attachments: [21-910-50 RN Pest Control Services \(05-28-24\)](#)
[Pest Control Services Budget Sheet 2024](#)

20. **24-2294** Approval of 2024 - 2025 Articulation Agreements between PHSC and Wilton Simpson Technical College for the Welding, Cosmetology and Applied Cybersecurity programs.

Attachments: [Wilton Simpson Career Pathways Articulation Agreement - CyberSecurity revised APR 2024 - AAH APPROVED AND STAMPED](#)
[Wilton Simpson Career Pathways Articulation Agreement - Welding Technology revised APR 2024 - AAH APPROVED AND STAMPED](#)
[Wilton Simpson Career Pathways Articulation Agreement - Cosmetology revised APR 2024 - AAH APROVED AND STAMPED](#)
[Budget Sheet](#)

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

ADDENDUM ITEMS

CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

21. [24-2324](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 031424 ACC](#)

INFORMATIONAL AGENDA ITEMS

GENERAL COUNSEL

SCHOOL BOARD COMMENTS

ADJOURNMENT

The next School Board Meetings are scheduled for June 11, 2024:
2:00 PM - Workshop
6:00 PM - Regular Meeting

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Agenda Item # 1. 24-2322

5/28/2024

Title and Board Action Requested

Approval to adopt the agenda dated 5/28/2024.

Executive Summary

The Superintendent of Schools, hereby requests the Board adopt the agenda dated 5/28/2024.

My Contact

John Stratton
Superintendent of Schools

2023-28 Strategic Focus Area

Other

Financial Impact

No Financial Impact

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



Hernando School District

School Board Regular Meeting

Agenda Item # 2. 24-1911

5/28/2024

Title and Board Action Requested

Recognition of the May HCSD Veteran

Executive Summary

The Director of Communications, on behalf of the Superintendent of Schools, hereby wishes to recognize the May HCSD Veteran.

My Contact

Karen Jordan

Director of Communications

(352) 797-7009 ext. 129

2023-28 Strategic Focus Area

Priority 3: Community Connection

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

B. Item Currently Not Budgeted -**

Funding Source _____

Account Name _____

Account Number _____

Fund Function Object Cost Center Project Sub Project

Amount \$ _____

C. History

Check one:

Prior Year Budget: ☐

New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

8



Hernando School District

School Board Regular Meeting

Agenda Item # 3. 24-2292

5/28/2024

Title and Board Action Requested

Recognition of the Hernando County School District's All State Musicians

Executive Summary

The Assistant Superintendent of Teaching and Learning, on behalf of the Superintendent of Schools, hereby requests the Board to recognize the All State Musicians and their achievements.

My Contact

Gina Michalicka

Assistant Superintendent of Teaching and Learning

352-797-7000 ext. 404

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

The cost for this agenda item is \$0, see attached budget sheet. The cost for the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 4. 24-2295

5/28/2024

Title and Board Action Requested

Approve Graduation Dates for 2024-2025 School Year

Executive Summary

The Assistant Superintendent of Teaching and Learning, on behalf of the Superintendent of Schools, hereby requests the Board to review and approve the graduation dates for 2024-2025 School Year.

My Contact

Gina Michalicka

Assistant Superintendent of Teaching and Learning

352-797-7000 ext. 404

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

The cost of this agenda item is \$0, see attached budget sheet. The cost of the previous fiscal year was \$0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



Proposed 2024-25 GRADUATION DATES

4.18.24

SCHOOL		GRADUATION DATE	LOCATION	RAIN DATE
Wilton Simpson Technical College		Friday, October 18, 2024	HHS Performing Arts Center @ 6:00 PM Law Enforcement Only	
Wilton Simpson Technical College		Tuesday, May 13, 2025	HHS Performing Arts Center @ 6:00PM Law Enforcement Only	
Hernando e-School		Tuesday, May 20, 2025	HHS Performing Arts Center @ 4:30PM	
Nature Coast Technical High School		Friday, May 23, 2025	NCTHS Gym @ 7:30 PM	
Wilton Simpson Technical College		Tuesday, May 29, 2025	HHS Performing Arts Center @ 5:00 PM	
Central High School		Friday, May 30, 2025	Grace World Outreach Church @ 4:30 PM	
Springstead High School		Friday, May 30, 2025	SHS Stadium @ 7:30PM	Saturday, May 31, 2025 @ 7:00PM
Weeki Wachee High School		Saturday, May 31, 2025	Grace World Outreach Church @10:00 AM	
Hernando High School		Saturday, May 31, 2025	Grace World Outreach Church @ 3:00 PM	

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 5. 24-2302

5/28/2024

Title and Board Action Requested

Recognition of the Active Members and Advisors of the Career and Technical Student Organization (CTSO)

Executive Summary

The Supervisor of College and Career Programs, on behalf of the Superintendent of Schools, hereby requests the Board to recognize the active members and advisors of the CTSO's which include SkillsUSA, FBLA, FFA and FEA.

My Contact

Beth Lastra
Supervisor of College and Career Programs
352-797-7000 ext. 474
lastra_b@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>								
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$						

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 6. 24-2314

5/28/2024

Title and Board Action Requested

Recognition of Hernando County School Teacher, Jamie Suarez, as one of the top 5 finalist for 2025 Florida Teacher of the Year.

Executive Summary

The Chief Executive Officer of the Hernando County Education Foundation, on behalf of the Superintendent of Schools, hereby requests the Board recognize Jaime Suarez, math and science teacher at Challenger K-8 for being named by the Florida Department of Education as one of the top 5 finalists for 2025 Florida Teacher of the Year.

My Contact

Tammy Brinker
Chief Executive Officer
Brinker_t@hcsb.k12.fl.us
352-797-7313 ext. 165

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>								
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number										
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 7. 24-2320

5/28/2024

Title and Board Action Requested

Approval of the Minutes from the Workshop, Employee Appeal Hearing, Student Expulsion Appeal Hearing and Regular School Board Meeting of 5/14/2024.

Executive Summary

The Superintendent of Schools, hereby requests the Board approve the minutes.

My Contact

Kelly A. Pogue

Secretary to the School Board and General Counsel

Pogue_k@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Other

Financial Impact

No Financial Impact



Hernando School District

School Board Workshop

Minutes - Draft

Tuesday, May 14, 2024

2:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present: Linda Prescott
Susan Duval
Gus Guadagnino
Mark Johnson
Shannon Rodriguez

The workshop was called to order at 2:00 P.M. Also present were Ayanna Hypolite, School Board Attorney and John Stratton, Superintendent.

PRESENTATIONS

1. [24-2270](#) Update from New Century Government Affairs lobbyist and staff regarding federal appropriation for Wilton Simpson Technical College.

Attachments: [Budget Sheet - NO Financial Impact](#)

Sophia Watson, Director of Wilton Simpson Tech; Radiah Dent, Coordinator of Career and Tech Ed; TC Wolfe and Karin Hoffman were virtually in attendance to present this item.

2. [24-2165](#) Presentation of the Registered Nurse (RN) job description to help oversee clinics in Hernando County.

Attachments: [Registered Nurse \(RN\) Job Description- STRIKE](#)
[Registered Nurse \(RN\) job description- CLEAN](#)
[RN to Student Ratio Map](#)
[Millage RN Salary Budget](#)
[2023-2024 PTS Combined-Index-01-23-24-ACC](#)
[Registered Nurse \(RN\) Budget Sheet](#)

Jill Kolasa, Director of Student Services; Angela Miller-Royal, Coordinator of Student Support Programs; Lisa Copley, Executive Director of Student Support Programs; and Cheryl First, Registered Nurse, came forward to present this item.

Consensus granted by the Board.

3. [24-2166](#) Presentation of the new job description - Discipline Hearing Officer

Attachments: [Discipline Hearing Officer Job Description-strike through](#)
[Discipline Hearing Officer Job Description-clean](#)
[Discipline Hearing Officer Salary Budget](#)
[2023-2024 PTS Combined-Index-01-23-24-ACC](#)
[Discipline Hearing Officer Budget Sheet](#)

Jill Kolasa, Director of Student Services; Angela Miller-Royal, Coordinator of Student Support Programs; and Lisa Cropley, Executive Director of Student Support Programs came forward to present this item.

Consensus granted by the Board.

INFORMAL BOARD DISCUSSION

Topics of Discussion:

1. Duval - Workshop on multi-year contracts and evaluation process
2. Guadagnino - Law enforcement graduation
3. Rodriguez - ADA playground equipment and shade structures
4. Rodriguez - School administration need
5. Rodriguez - JD Floyd neighbor/yard issue
6. Rodriguez - Notifications of injuries at schools
7. Rodriguez - Guidance/School Counselor/Social Worker positions

GENERAL COUNSEL

ADDENDUM ITEMS

GOOD OF THE ORDER/BOARD DISCUSSION

School Board Comments

ADJOURNMENT

The workshop adjourned at 3:34 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

Employee Disciplinary Appeal Hearing

Minutes - Draft

Tuesday, May 14, 2024

4:00 PM

District Office-Board Room

CALL TO ORDER

Present Board Chair Linda Prescott
Vice Chair Susan Duval
Board Member Gus Guadagnino
Board Member Mark Johnson
Board Member Shannon Rodriguez

The meeting was called to order at 4:04 P.M. Also present were Ayanna Hypolite, School Board Attorney and John Stratton, Superintendent.

EMPLOYEE DISCIPLINE APPEAL HEARING

1. [24-2273](#) Disciplinary Hearing Regarding Recommended Order Issued by the Department of Administrative Hearings for Christopher Nehr

Attachments: [Budget Sheet No Financial Impact updated](#)

RESULT: ADOPTED

MOVER: Mark Johnson

SECONDER: Shannon Rodriguez

AYES: Board Chair Prescott, Vice Chair Duval, Board Member Guadagnino,
Board Member Johnson, and Board Member Rodriguez

Matt Goldrick, Director of Human Resources came forward to present this item.

ADJOURNMENT

The meeting adjourned at 4:07 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

Student Expulsion Appeal Hearing

Minutes - Draft

Tuesday, May 14, 2024

4:30 PM

District Office-Board Room

THIS MEETING IS CLOSED TO THE PUBLIC

CALL TO ORDER

Present Board Chair Linda Prescott
Vice Chair Susan Duval
Board Member Gus Guadagnino
Board Member Mark Johnson
Board Member Shannon Rodriguez

The hearing was called to order at 4:34 P.M. Also present were: Ayanna Hypolite, School Board Attorney; John Stratton, Superintendent; Kelly Pogue, Secretary to the School Board and General Counsel; Jill Kolasa, Director of Student Services; Angela Miller-Royal, Coordinator of Student Support Programs; Ryan Wilson, Assistant Principal of DS Parrott Middle School and the mother, grandmother, and uncle of the student in Case No. E2024-04-06.

CLOSED SESSION - STUDENT EXPULSION APPEAL HEARING

1. [24-2293](#) Appeal Hearing - Student in Case No. E2024-04-06

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: **ADOPTED AS AMENDED**

MOVER: Shannon Rodriguez

SECONDER: Susan Duval

AYES Vice Chair Duval Board Member Guadagnino Board Member Johnson
Board Member Rodriguez

NAYS Board Chair Prescott

SCHOOL BOARD COMMENTS

ADJOURNMENT

The hearing adjourned at 5:37 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Minutes - Draft

Tuesday, May 14, 2024

6:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

Present: Board Chair Linda Prescott
Vice Chair Susan Duval
Board Member Gus Guadagnino
Board Member Mark Johnson
Board Member Shannon Rodriguez

The meeting was called to order at 6:09 P.M. Also present were Ayanna Hypolite, School Board Attorney and John Stratton, Superintendent.

REFLECTION

by Gus Guadagnino, Board Member

PLEDGE OF ALLEGIANCE by Pine Grove Elementary School

Mr. Tom Kalamant, Principal of Pine Grove Elementary School came forward to highlight happenings at his school.

6. [24-2262](#) Exceptional Student Education student presentation for National Speech-Language-Hearing Month.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC 4.24](#)

ADOPTION OF AGENDA

1. [24-2276](#) Approval to adopt the agenda dated 5/14/2024.

RESULT: ADOPTED

MOVER: Gus Guadagnino

SECONDER: Susan Duval

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

Board Chair Prescott stated that she finds good cause to allow for the deletion of item #15. 24-2228: Enter a Final Order Expelling the Student in Case No. E2024-04-06 from the school bus for one (1) Year

STUDENT REPRESENTATIVE TO THE BOARD

2. [24-2280](#) Student Representative, Rylee Rhineberger of Weeki Wachee High School, to Share an Update of School Related Activities and Events with the Board
Ashley Buckey came forward to present this item.

PRESENTATIONS

3. [24-2078](#) Recognize the 2023-2024 Student Delegates and the Student Representative to the School Board

Attachments: [Budget Sheet - NO Financial Impact](#)

4. [24-2148](#) Recognition of the Numeracy Week Poster Contest Finalists

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

5. [24-2255](#) Recognition of the Hernando High School Students that have Received New Worlds Scholar Designation

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

7. [24-2263](#) Update on the Half Cent Sales Tax Accountability Committee

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
[Minutes Package 042324 \(1\)](#)

Half Cent Sales Tax Committee Member, Lori Sowers and Gregg Laskoski came forward to present this item.

ELECTED OFFICIALS

APPROVAL OF THE MINUTES

8. [24-2277](#) Approval of the Minutes from the Workshop and Regular School Board Meeting of 4/23/2024.

Attachments: [04-23-24 Workshop Minutes DRAFT with links](#)
[04-23-24 Regular Minutes DRAFT with links](#)

RESULT: **ADOPTED**

MOVER: Mark Johnson

SECONDER: Susan Duval

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

PUBLIC HEARING ITEMS

9. [24-2026](#) Public Hearing and Final Approval of Neola Policy Special Update September 2023 and Volume 24 No. 2 November 2023 Update. This item received tentative approval at the April 9, 2024, Workshop.

Attachments: [Special Update September 2023 and Volume 24 No. 2 November 2023 Revised](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: **ADOPTED**

MOVER: Gus Guadagnino

SECONDER: Susan Duval

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

Aja Moore was called to speak on this item. Mr. Johnson stated that he wanted to have a clean copy of the strike-through versions on policy updates. Mr. Stratton explained that staff works within a separate program and a clean version is not provided by them. Staff would have to type a clean version. Ms. Duval stated that she likes the strike-through. Mr. Johnson would like both. Mr. Stratton suggested speaking with a representative from Neola during the conference coming up. Mrs. Rodriguez stated that it would be wasteful spending and that it is important to have the strike-through.

EXPULSION RECOMMENDATIONS

RESULT: **APPROVED THE CONSENT AGENDA**

MOVER: Gus Guadagnino

SECONDER: Susan Duval

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

10. [24-2211](#) Enter a Final Order Expelling the Student in Case No. E2024-04-01 from the school bus through the 2024-2025 School Year

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

11. [24-2212](#) Enter a Final Order Expelling the Student in Case No. E2024-04-02 from the school bus for the remainder of the 2023-2024 School Year

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

12. [24-2213](#) Enter a Final Order Expelling the Student in Case No. E2024-04-03 from the school bus for one (1) Year

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

13. [24-2215](#) Enter a Final Order Expelling the Student in Case No. E2024-04-04 for One (1) Year.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

14. [24-2216](#) Enter a Final Order Expelling the Student in Case No. E2024-04-05 for One (1) Year.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)**16. [24-2278](#) Citizen Input on agenda items (Green Form)**

Attachments: [Citizen Input Speaker Green Form 031424 ACC](#)

The following citizens came forward to speak: Kimberly Bugner, Aja Moore, and Diane Liptak.

ADOPTION OF CONSENT AGENDA (# 17-44)

The following agenda items were pulled from the consent agenda for discussion:

21. 24-2231: Approve the name of the new air rifle building at Central High School, “The Valentina Tomashosky NJROTC Field House.”

32. 24-2229: Approve the piggyback of The Interlocal Purchasing System (TIPS-USA), Region 8 Education Service Center, Contract #210301, Academic Curriculum and Instructional Educational Goods, Material and Services, awarded to Realityworks, Inc. for the purchase of CTE curriculum and instructional materials and authorize purchases for an estimated annual spending of \$55,000

35. 24-2234: Approve the Closeout/Final Acceptance to the contract with Gibbs & Register, Inc., for the Winding Waters K8-New Parent Drop off Project and Authorize Final Payment in the Amount of \$115,981.07

36. 24-2238: Award Bid No. 24-315-28, Epoxy Resin Composition Flooring: Installation, Repairs and Related Services, to Scaife Enterprises, Inc., and authorize the purchase of services for an estimated annual spending of \$100,000.00

39. 24-2256: Approve the Purchase of Instructional Materials for High School Intensive Reading Grades 9-10 from Lexia Learning Systems and Authorize the Issuance of Purchase Orders Not to Exceed the Amount of \$88,200.00

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Mark Johnson

SECONDER: Shannon Rodriguez

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

Personnel Recommendations**17. [24-2261](#) Approval of the Personnel Recommendations**

Attachments: [23-24 BOARD AGENDA MAY 14 2024](#)
[2024 Inst. Supplements & Differentiated Pay for 5-14-24](#)
[2024 Noninst., PTS & Adm. Supplements for 5-14-24](#)

All Other Teaching & Learning Agenda Items

-
18. [24-2159](#) Approve the Memorandum of Agreement between the Florida Department of Health, Hernando County Health Department, and the School Board of Hernando County for the 2024-2025 School Year.
- Attachments:** [FL Dept. of Health MOA](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
19. [24-2164](#) Approve the 2024-2025 Home Education Dual Enrollment Articulation Agreement and 2024-2025 Dual Enrollment Articulation Agreement
- Attachments:** [2024-2025 DEAA Simpson Tech HCSD - AAH Approved and Stamped](#)
[Final - 2024 25 Home Education DEAA \(1\) 1 \(003\) - AAH stamped-4.19.24](#)
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)
20. [24-2225](#) Approve out of state field trip for Commander Christian Cruz and NJROTC Cadets to Rutledge, Georgia, for Georgia Orienteering Advanced Training June 2 - 8, 2024.
- Attachments:** [Budget Sheet - CHS 060224](#)
22. [24-2260](#) Approve Field Trip for Teresa Morris and a Weeki Wachee High School Student to Attend the 2024 FBLA National Leadership Conference in Orlando, Florida from June 28 - July 2, 2024
- Attachments:** [2024 FBLA Agenda](#)
[Budget Sheet FBLA](#)
23. [24-2264](#) Approve Field Trip for Hernando High School and D.S. Parrot Middle School Students to Orlando, Florida to Attend the 2024 Florida FFA State Convention on June 9 - 14, 2024
- Attachments:** [Florida FFA State Convention Agenda](#)
[LOA Forms](#)
[Budge Sheet FL FFA Convention](#)

All Other Support Operations Agenda Items

24. [24-2222](#) Approve out of state travel, for Dillon Pasqualichio and Jeremy Bergen to Tulsa, Oklahoma to attend IC Bus University on July 8th, 2024, to July 12th 2024.
- Attachments:** [2024 IC Bus University Agenda.docx](#)
[Temporary Duty Dillon Pasqualichio](#)
[Temporary Duty Jeremy Bergen](#)
[3340 IC Bus University Out of State Travel Budget Sheet REV](#)
25. [24-2254](#) Approve the proposed 2024-2025 School Bell Times
- Attachments:** [2024-25 Proposed Bell Times with Expanded Drop Off Times Options -Board 3.18.24](#)
[2024-2025 Bell Times NO Financial Impact ACC](#)

All Other Purchase Order/Bid Agenda Items

26. [24-2172](#) Approve the Contract and Authorize the Purchase of Architectural Services to Reuse Existing Plans from Zyscovich Architects for \$946,944.00.
- Attachments:** [24-2172 AIA B101 WWK8 Addition 04292024 SIGNED.pdf](#)
[24-2172 Budget Sheet for WWK8 Architectural Services.pdf](#)
27. [24-2203](#) Approve the purchase of CNC Equipment from DC Jaeger Corporation for an estimated amount of \$250,000.
- Attachments:** [Simpson TC CNC Pathway 2024 1 of 3 \(1\)](#)
[Hernando Levil LTC 2024 2 of 3 \(1\)](#)
[Hernando Levil LMV400 2024 3 of 3](#)
[STC AMATROL 04-16-2024](#)
[Levil Sole Source Simpson TC 2024 \(1\)](#)
[Amatrol Sole Source Simpson TC 2024](#)
[Budget Sheet Sept 2021 Revised WITH Financial Impact \(3\)](#)
28. [24-2219](#) Approve the Closeout/Final Acceptance to the contract with Ryman Roofing, Inc. for Roof Replacement & Designated Repairs for Spring Hill Elementary School, and Authorize Final Payment in the Amount of \$51,098.31.
- Attachments:** [24-2219 Certificate of Completion.pdf](#)
[24-2219 Release of Liens.pdf](#)
[24-2219 Final Reconciling Change Order.pdf](#)
[24-2219 Notice of Final Acceptance.pdf](#)
[24-2219 Notice of Final Settlement.pdf](#)
[24-2219 Final Application for Payment.pdf](#)
[24-2219 Budget Sheet.pdf](#)
29. [24-2220](#) Approve the Closeout/Final Acceptance to the contract with Ryman Roofing, Inc. for Eastside Elementary School Bldg. 3 Roof/HVAC Replacement and Authorize Final Payment in the Amount of \$17,800.00.
- Attachments:** [24-2220 Certificate of Completion.pdf](#)
[24-2220 Release of Liens.pdf](#)
[24-2220 Final Reconciling Change Order.pdf](#)
[24-2220 Notice of Final Acceptance.pdf](#)
[24-2220 Notice of Final Settlement.pdf](#)
[24-2220 Consent of Surety to Final Payment.pdf](#)
[24-2220 Final Application for Payment.pdf](#)
[24-2220 Budget sheet EES Close out.pdf](#)

30. [24-2223](#) Award RFQ No. 2024SHS001-R, Construction Manager Services for HVAC Replacement for Springstead High School, to JE Dunn Construction Company, for construction goods & services and authorize the purchase for \$11,000,000.00 using Half Cent Funds.
- Attachments:** [24-2223 FINAL CM RFQ.pdf](#)
[24-2223 ADDENDUM 1.pdf](#)
[24-2223 Score Sheets Step 2.pdf](#)
[24-2223 FINAL CM CONTRACT Signed.pdf](#)
[24-2223 Budget Sheet Agenda SHS Pre-Construction services for HVAC.pdf](#)
31. [24-2224](#) Approve renewal of Bid No. 909-310-2001, Continuing Real Estate Appraisal Services, to Tolle Appraisal Service, Inc., Lee Pallardy, Inc., and Integra Realty Resources, to provide Appraisals in Hernando County, Florida for the Acquisition of Future Schools and Support Facilities, and also for the Sale of Existing School Board Real Property and Approve the Contract and the Purchase of the Goods And/or Services for an Estimated Annual Amount not to exceed \$35,000.00.
- Attachments:** [24-2224 Adopted Agenda-Real Estate Appraisal.pdf](#)
[24-2224 Original Purchasing Bid Tab Sheet.pdf](#)
[24-2224 Signed Renewal Letters.pdf](#)
[24-2224 Budget Sheet Real Estate Appraisal.pdf](#)
33. [24-2230](#) Approve the increase in annual spending by an additional \$10,000.00 to Sunbelt Staffing, LLC, for the remainder of the 2023-2024 school year to provide speech and language therapy services.
- Attachments:** [Sunbelt Contract 2023-24](#)
[Sunbelt Standard Addendum](#)
[Federal Terms and Conditions for SS Contracts \(Stamped\)](#)
[Sunbelt Budget Sheet ACC](#)
34. [24-2232](#) Award Bid No. 24-725-27, Motorola Mobile/Portable Radios: Installation and Repair Services, to Bear Communications, Inc. (dba Bearcom), and Tri-Co Communications, Inc., for Motorola Mobile/Portable Radios Installation and Repair Services and authorize spending for an estimated annual amount of \$50,000.00.
- Attachments:** [24-2232 Motorola Bid Tab Sheet.pdf](#)
[24-2232 Budget Sheet Motorola Agenda.pdf](#)

37. [24-2252](#) Approve to Closeout/Final Acceptance to the contract with Walbridge Aldinger for the Winding Waters K8 Kitchen Renovation and Authorize Final Payment in the Amount of \$49,154.54.

Attachments: [24-2252 Certificate of Final Completion.pdf](#)
[24-2252 Final Release of Leins.pdf](#)
[24-2252 Final Reconciling Change Order#1.pdf](#)
[24-2252 Notice of Final Acceptance.pdf](#)
[24-2252 Notice of Final Settlement.pdf](#)
[24-2252 Certificate of Final Inspection.pdf](#)
[24-2252 Final Application for Payment.pdf](#)
[24-2252 Budget sheet WWK8 Kitchen close out.pdf](#)

38. [24-2253](#) Approve the Closeout/Final Acceptance to the contract with Air Mechanical & Service Corp. for JD Floyd Elementary School Soffit Replacement (Phase I) and Authorize Final Payment in the Amount of \$67,028.42.

Attachments: [24-2253 Certificate of Final Completion.pdf](#)
[24-2253 Release of Liens.pdf](#)
[24-2253 Final Reconciling Change Order.pdf](#)
[24-2253 Certificate of Final Inspection.pdf](#)
[24-2253 Notice of Final Acceptance.pdf](#)
[24-2253 Notice of Final Settlement.pdf](#)
[24-2253 Final Application for Payment.pdf](#)
[24-2253 Budget sheet JD Floyd Phase I soffit close ut.pdf](#)

40. [24-2257](#) Approve the Purchase of AICE Cambridge International Exams for the 2023-2024 School Year from Cambridge International and Issuance of Purchase Orders in an Estimated Amount of \$16,602.50

Attachments: [Cambridge 101822288](#)
[Budget Sheet AICE](#)

41. [24-2258](#) Approve the amendment to the agreement with Air Mechanical and Service Corp. for construction goods and services for the Soffit Replacement for JD Floyd Elementary School (Phase II) and authorize the purchase of construction goods & services for \$500,000.00 using Half-Cent Funds.

Attachments: [24-2258 JDFES Soffit 2 A133-ExhibitA-2019 - Final SIGNED.pdf](#)
[24-2258 Budget Sheet JD Floyd Phase II Soffit Replacement.pdf](#)

42. [24-2265](#) Approve the 2024-2025 Dual Enrollment (DE) Articulation Agreement Between the University of South Florida (USF) and the Hernando County School District and Issuance of Purchase Orders in an Estimated Annual Amount of \$5,000.00

Attachments: [2024 2025 USF DEAA](#)
[Budget Sheet USF DEAA](#)

43. [24-2268](#) Approve the piggyback of the State of Florida, Alternate Contract Source (ACS) #56120000-24-NY-ACS: Furniture-All Types, awarded to multiple vendors, and authorize purchases for an estimated annual spending of \$200,000.00

Attachments: [24-420-42 PB Furniture All Types \(05-14-2024\)](#)
[Budget Sheet - Fac](#)
[Budget Sheet](#)

All Other School Board Agenda Items

44. [24-2162](#) Approval Requested for out of county travel for School Board Member(s) to attend the FSBA Annual Summer Conference, June 5, 2024 through June 7, 2024 in Tampa, FL that may exceed \$500 per Board Member.

Attachments: [FSBA Summer Conference Agenda](#)
[FSBA Annual Summer 2024 - Cost Breakdown](#)
[Budget Sheet FSBA Summer Conference KP Final](#)

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

15. [24-2228](#) Enter a Final Order Expelling the Student in Case No. E2024-04-06 from the school bus for one (1) Year

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

This item was deleted from the agenda during the adoption of the agenda.

21. [24-2231](#) Approve the name of the new air rifle building at Central High School, "The Valentina Tomashosky NJROTC Field House."

Attachments: [Budget Sheet - CHS 051424](#)

RESULT: ADOPTED

MOVER: Gus Guadagnino

SECONDER: Shannon Rodriguez

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

32. [24-2229](#) Approve the piggyback of The Interlocal Purchasing System (TIPS-USA), Region 8 Education Service Center, Contract #210301, Academic Curriculum and Instructional Educational Goods, Material and Services, awarded to Realityworks, Inc. for the purchase of CTE curriculum and instructional materials and authorize purchases for an estimated annual spending of \$55,000.

Attachments: [Academic Curriculum - Realityworks \(05-14-24\)](#)
[Budget Sheet](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Gus Guadagnino

AYES: Prescott, Duval, Guadagnino, Rodriguez

NAYS: Johnson

35. [24-2234](#) Approve the Closeout/Final Acceptance to the contract with Gibbs & Register, Inc., for the Winding Waters K8-New Parent Drop off Project and Authorize Final Payment in the Amount of \$115,981.07.

Attachments: [24-2234 HCSD Certificate of Completion \(1\).pdf](#)
[24-2234 CHANGE ORDER 2 APPROVED.pdf](#)
[24-2234 Final Pay Application \(1\).pdf](#)
[24-2234 Notice of Final Acceptance.pdf](#)
[24-2234 Notice of Final Settlement.pdf](#)
[24-2234 BUDGET SHEET WWK8 PARENT LOOP CLOSE OUT \(2\).pdf](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Mark Johnson

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

36. [24-2238](#) Award Bid No. 24-315-28, Epoxy Resin Composition Flooring: Installation, Repairs and Related Services, to Scaife Enterprises, Inc., and authorize the purchase of services for an estimated annual spending of \$100,000.00.

Attachments: [24-315-28 Epoxy Flooring \(05-14-24\)](#)
[Epoxy flooring budget sheet](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Mark Johnson

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

39. [24-2256](#) Approve the Purchase of Instructional Materials for High School Intensive Reading Grades 9-10 from Lexia Learning Systems and Authorize the Issuance of Purchase Orders Not to Exceed the Amount of \$88,200.00

Attachments: [Lexia Quote Q6195762](#)
[Standard Addendum to Agreements Lexia](#)
[Lexia DSPA](#)
[Budget Sheet Lexia](#)

RESULT: ADOPTED

MOVER: Susan Duval

SECONDER: Gus Guadagnino

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

ACTION ITEMS

45. [24-2284](#) Reconsideration of Interim Superintendent selection for the purpose of public notice.

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: ADOPTED

MOVER: Mark Johnson

SECONDER: Shannon Rodriguez

AYES: Prescott, Duval, Johnson, Rodriguez

NAYS: Guadagnino

Mrs. Hypolite explained this item. Mrs. Rodriguez expressed her concern was the lack of process for this selection. Mr. Johnson would like to let the public speak in regard to the candidates who were nominated last time [Gaustad and Pinder. Mrs. Prescott announced that she and the attorney had a previous discussion to reconsider this item at tonight's meeting for the purpose of citizen's input. She asked the Board what process they would like to use for the selection. Mr. Johnson stated he would like to come up with 3 names and have these candidates come to the workshop to hear from them. Mrs. Rodriguez does not want to waste anyone's time but this should be done proper and lawful. Mr. Stratton stated that this item has been publicly noticed and citizens have had the change to comment, with only hearing two people speak tonight.

Motion to reconsider passes 4-1.

46. [24-2285](#) Interim Superintendent Selection

Attachments: [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

RESULT: ADOPTED AS AMENDED

MOVER: Mark Johnson

SECONDER: Shannon Rodriguez

AYES: Prescott, Duval, Guadagnino, Johnson, Rodriguez

Motion to select the Interim Superintendent for one year by Mr. Johnson. Motion seconded by Mrs. Rodriguez.

Mr. Johnson amended the motion for a one year Interim Superintendent to be voted on at the next meeting with Mr. Gaustad and Mr. Pinder as candidates for no longer than 30 minutes each at the next workshop. Mrs. Hypolite suggested changing the time of the next workshop to 12 PM. All agreed. Amended motion seconded by Mr. Guadagnino. Amended motion passes 5-0.

ADDENDUM ITEMS

CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)

47. [24-2279](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Attachments: [Citizen Input Speaker Pink Form 031424 ACC](#)

The Board recessed at 8:51 P.M. and reconvened at 8:57 P.M.

The following citizens came forward to speak: Ed LaRose, John Weaver, Mildred Murman, Jennifer Sullivan, Diane Liptak, Kim Winker, Cade Mulrooney, Gracie Mulrooney, Kimberly Mulrooney, Kathleen Robinson Harrison, Aja Moore, Jack Martin, and Pam Everett.

INFORMATIONAL AGENDA ITEMS

GENERAL COUNSEL

SCHOOL BOARD COMMENTS

ADJOURNMENT

The meeting adjourned at 9:49 P.M.

Superintendent

Board Chair

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Regular Meeting

Agenda Item # 8. 24-2323

5/28/2024

Title and Board Action Requested

Citizen Input on agenda items (Green Form)

Executive Summary

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to an item for this meeting.

My Contact

Kelly A. Pogue

Secretary to the School Board and General Counsel

Pogue_k@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 3: Community Connection

Financial Impact

There is no financial impact

AGENDA ITEM COMMENT FORM FOR SPEAKERS

Failure to complete this form or to sign below will prevent the Citizen Input form
from being presented to the Board Chair.

LEGAL NAME/**PRINTED**: _____

LEGAL ADDRESS: _____

PHONE: (____) _____

Identify agenda item to be addressed:

Ex.) Agenda item #: 10. 24-2100

Agenda item #: _____

Agenda item #: _____

Guidelines:

Limited agenda time and the need to conduct meetings in an orderly fashion require that you adhere to the following Citizen's Input guidelines:

- The speaker will adhere to a three (3) minute time limit per speaker.
- Time may not be yielded to other speakers.
- The Chairperson has the authority to limit discussion if the subject is outside of the authority of the School Board Members regarding an issue that is repetitive or is addressing a legally confidential issue.
- Materials or documents you wish to share with the School Board must be attached to this form.
- The Chairperson may deny all forms submitted after the School Board Meeting is called to order.
- The HCSD Code of Civility will be in effect at all times (see other side).
- The Board typically does not respond to remarks or questions made during Citizen Comments.

My signature is confirmation that I have read, understand, and agree to abide by all guidelines and HCSD Code of Civility:

Signature of speaker: _____

Chairperson's Approval of form: _____

FOR OFFICE USE ONLY:

Date Received: _____

Time Received: _____

Hernando County School Board

CODE OF CIVILITY

The education of our children depends on the ability of the community, parents and staff to share responsibilities, meaningful communication and welcomed participation. Civility reflects the ability of each person to affirm the collective worth of being respectful.

With that, all persons attending or speaking at a school board meeting shall:

- Listen carefully and respectfully
- Not use any offensive gestures, language or profanity
- Not use any threatening words or actions
- Not display any disruptive behaviors, temper or insulting/demeaning words
- Treat others as they would like to be treated
- Never bully, harass or abuse others

*Any lack of civility by any person will result in that person being directed by the Superintendent, or Chairperson, to leave the premises. Failure to follow a directive will result in law enforcement assistance.

Note: The Board typically does not respond to remarks or questions made during citizen input. While no immediate action will be taken by the Board, the Superintendent may follow up the inquiries/comments by directing staff to intervene.



Hernando School District

School Board Regular Meeting

Agenda Item # 9. 24-2297

5/28/2024

Title and Board Action Requested

Approval of the Personnel Recommendations

Executive Summary

The Director of Human Resources, on behalf of the Superintendent of Schools, hereby requests the Board approve the Personnel Recommendations as attached.

My Contact

Matthew Goldrick
Director of Human Resources
352-797-7070 Ext. 451
goldrick_m@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 2: Talent Management

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

I. CONSENT AGENDA

A. Approval of Personnel Recommendation

1. Instructional Leaves (3)

Melanie Engle – Teacher, CES – 04/22/2024 through 06/04/2024

Albert Mendez – Teacher, WWK8 – 04/23/2024 through 06/04/2024

Kaitlin Wysong – Teacher, DES – 05/06/2024 through 06/04/2024 (Intermittent)

2. Instructional Appointments and Approval of Probationary Contract (3)

Jordan Ladd – Teacher, MES – 05/06/2024

Alexander Negrin Santana – Behavior Analyst, Exceptional Student Support – 05/06/2024

Elana Wood – Teacher, FWSHS – 04/22/2024

3. Approve Out-of-Field Teachers: (Non-Core Subject) (1)

Simone Bratcher – Teacher (Visually Impaired), Exceptional Student Support – 04/29/2024

4. Instructional Transfers (2)

Simone Drake – From Teacher, BES – to Behavior Specialist, Exceptional Student Support – 05/06/2024

David McDuffie – From Certified School Counselor, CHS – to Certified School Counselor, ENDV – 04/29/2024

5. Instructional Separations (17)

Mike Bainum – Teacher, HHS – 06/04/2024 (Retirement)

Thomas Butler – Teacher, BES – 06/04/2024 (Resignation)

Taylor Carter – Teacher, CHS – 06/04/2024 (Resignation)

Tashine Charles-Walker – Teacher, CHS – 06/04/2024 (Resignation)

James Crigger – Teacher, HHS – 05/03/2024 (Retirement)

Andre Dyer – Teacher, CHS – 06/04/2024 (Resignation)

Paul Hoyt – Teacher, DSPMS – 06/04/2024 (Retirement)

Pamela Kasten – Teacher, JDFES – 05/02/2024 (Retirement)

Tonia Kerr – Teacher, MES – 04/25/2024 (Probationary Release)

Patricia Martin – Teacher, WWK8 – 06/04/2024 (Retirement)

Sonia McDuffie – Teacher, WWK8 – 05/31/2024 (Resignation)

Lynette Millner – Teacher, SES – 06/04/2024 (Retirement)

Fawn Renczkowski – Teacher, FCMS – 06/04/2024 (Resignation)

Peggy Romesberg – Teacher, BES – 06/04/2024 (Retirement)

Cassandra Sickman – Teacher, FCMS – 06/04/2024 (Resignation)

Colleen Turner – Teacher, WWK8 – 06/04/2024 (Resignation)

Baylee Waterman – Teacher, JDFES – 06/04/2024 (Resignation)

6. Non-instructional and Professional/Technical/Supervisory Leaves (1)

Lisa Pennington – Food & Nutrition Assistant, HHS – 04/29/2024 through 05/05/2024

7. Non-instructional and Professional/Technical/Supervisory Appointments (6)

Randi Austin – Paraprofessional II, BES – 05/09/2024

Norma Estrada – Food and Nutrition Assistant, FCMS – 04/17/2024

Adam Lopez – Paraprofessional ISS, SHES – 05/08/2024

William Madden – Paraprofessional ESE, FCMS – 05/13/2024

Christopher Neagle – Food Service Tech I, Food & Nutrition Services – 04/15/2024

John Williams – Manager of Design & Construction, Facilities Division – 04/29/2024

8. Non-instructional and Professional/Technical/Supervisory Transfers (7)

Heather Graham – From Paraprofessional I, PMS – to Secretary II, PMS – 04/15/2024

Mandi Harmon – From Bus Operator, Transportation Dept – to Bus Attendant, Transportation Dept – 04/17/2024
Joseph Lombardo – From Environmental Services Tech III, EES – to Electrician I, Maintenance Dept – 04/17/2024
Keano Martinez – From Food & Nutrition Assistant, CHS – to Paraprofessional ESE, CHS – 04/29/2024
Edith Martinez Ramirez – From Environmental Services Tech I, Adult Education – to Bookkeeper Conf, Adult Education – 04/22/2024
Lizmary Pinero – Risk Benefits & Compliance Clerk, Risk & Benefits Dept – to Bookkeeper, CHS – 04/15/2024
Michael Rinaudo – From Food & Nutrition Assistant, SHES – to Food & Nutrition Assistant, CES – 04/22/2024

9. Non-instructional and Professional/Technical/Supervisory Separations (15)

Teresa Carter – Food & Nutrition Assistant, BES – 04/25/2024 (Resignation)
Kelli Crognale – Secretary II, WWHS – 06/04/2024 (Resignation)
Maria Cruz – Environmental Services Tech I, FWSHS – 06/28/2024 (Retirement)
Camillo DiLuzio – Office Clerk, NCTHS – 05/31/2024 (Resignation)
Jamie Holcomb – Food & Nutrition Assistant, EK8 – 04/22/2024 (Resignation)
Yanisin Ibarra Herrera – Bus Attendant, Transportation Dept – 04/26/2024 (Resignation)
Krista Johnson – Secretary II Conf, Assessment – 05/03/2024 (Probationary Release)
Nina Keepes – Paraprofessional I, CES – 05/31/2004 (Resignation)
Tyler Prosser – Lawn Turf Maintenance I, Maintenance Dept – 04/26/2024 (Probationary Release)
Sydnee Reed – Paraprofessional II, WES – 05/23/2024 (Resignation)
Hannah Richardson – Paraprofessional ESE, BES – 05/31/2024 (Resignation)
Carly Stivers – Bookkeeper-Elm/Mid Conf, JDFES – 06/28/2024 (Resignation)
Mary Sutton – Substance Abuse Prevention Educator, Student Services – 05/09/2024 (Resignation)
Madeline Valentin – Bus Attendant, Transportation Dept – 04/30/2024 (Resignation)
Madelayne Vega – Secretary II Conf, EK8 – 05/10/2024 (Resignation)

10. Other

Additional Duty, and/or Additional Days/Hours

Miguel Becerril Melendez – District Tech Support Specialist, TIS Dept (Adult Education Network Tech) – 01/03/2024 – 6 Total Hrs. (General Fund)
Trina Blevins – Reading Coach, FCMS (Extended Learning/Grade Recovery/Bootcamp) – 04/08/2024 – 25 Total Hrs. (Title I)
Venise Bond – Teacher, SHES (5th Grade Science Boot Camp Teacher) – 03/01/2024 – 52 Total Hrs. (ESSER Supplemental Programming)
Becky Carr – Teacher, CK8 (CK8 8th Grade Science Boot Camp Coordinator) – 03/01/2024 – 52 Total Hrs. (ESSER Supplemental Programming)
Trina Crawford – Teacher on Administrative Assignment, FCMS (Extended Learning/Grade Recovery/Bootcamp) – 04/08/2024 – 25 Total Hrs. (Title I)
Radiah Dent – Coordinator of Career and Technical Education, Adult Education (Web Master) – 08/08/2023 – 60 Total Hrs. (General Fund)
Amelia Homan – Teacher, WWK8 (Science Tutoring (Middle School) Co-Coordinator) – 04/01/2024 – 26 Total Hrs. (ESSER Supplemental Programming)
Karen Johnson – Teacher, WWK8 (Science Tutoring (Middle School) Coordinator) – 04/01/2024 – 26 Total Hrs. (ESSER Supplemental Programming)
Rachel Lawyer – Teacher, CHS (AICE General Paper Boot Camp) – 04/19/2024 – 4.5 Total Hrs. (AICE Cambridge General Fund)
Daniel Marcinowski – Computer Lab Manager, WHMS (Title I Compliance Work) – 05/03/2024 – 80 Total Hrs. (Title I)
Carolyn Piechowicz – Certified School Counselor, Hernando eSchool (Grading Support for Hernando eSchool) – 04/25/2024 – 14 Total Hrs. (Hernando eSchool Budget)
Regan Pisarski – School Health Professional, HHS (CNA Course) – 02/26/2024 – 48 Total Hrs. (General Fund)

David Schlechter – Instructional Practices Coach, FCMS (Extended Learning/Grade Recovery/Bootcamp) – 04/08/2024 – 25 Total Hrs. (Title I)
Norman Skyers – Environmental Services Tech I, CHS (ROTC Senior In-House Iron Bear) – 04/06/2024 – 4 Total Hrs. (ROTC)
Patricia Spatz – Reading Coach, MES (After-School Planning) – 02/09/2024 – 20 Total Hrs. (Title I)
Maria Sufficool – Teacher, FWSHS (Extended Essay Advisor) – 01/08/2024 – 12 Total Hrs. (IB District Funds)
John Torchynowycz – Sub Bus Attendant, Transportation Dept (Youth Mental Health First Aid Training) – 03/15/2024 – 6.5 Total Hrs. (Mental Health)
Melissa Wilkerson – College & Career Specialist, Academic Services (Grading Support for Hernando eSchool) – 04/25/2024 – 28 Total Hrs. (Hernando eSchool Budget)

Approve Teacher(s), CK8 8th Grade Science Boot Camp Teacher (CK8) – 03/01/2024 – 61 Total Hrs. (ESSER Supplemental Programming)

Becky Carr
Anthony Celestini
Colleen Doulk
Dawn Erb
Priscilla Foster
Mackenzie Quinn

Approve Teacher(s), After-School Planning (MES) – 02/09/2024 – 13 Total Hrs. (Title I)

Dawn Becker
Jessica Bokenkamp
Douglas Boyd
Kimberly Bugner
Jami Crumley
Juan Diaz
Mary Dodolak
Emma Duncan
Krista Farmer
Audra Freeman
Shelby Gallagher
Justin Gates
Mackenzie Gravelle
Alecia Grefe
Ethan Grefe
Savannah Holtz
Maria-Kayla Jean-Jacques
Robin Kidd
Rachel Kiley
Rebecca Kuykendall
Christine Miller
Jodi Mills
Kellie Mills
Hilary Pellar
Payge Pusatere
Michelle Ross
Tisha Sermons
Jaycee Welker
Shawna Wright

Approve Teacher(s), Extended Learning/Grade Recovery/Bootcamp (FCMS) – 04/08/2024 – 25 Total Hrs. (Title I)

Carol Albanese
Sarah Ann Bradburn
Elizabeth Decker
Maureen Gallagher
Tiffany Howland
Lisa Madden
Casandra Panton
Kelly Pelfrey
Shannon Pilato
Jennifer Soccorso
Yanique Whyte
Roxanne Witt

Approve Bus Operator(s), Youth Mental Health First Aid Training (Transportation Dept) – 03/15/2024 – 6.5 Total Hrs. (Mental Health)

Daniel Gordon
Jacqueline McEwen

Approve Teacher(s), Science Tutoring (Middle School) (WWK8) – 04/01/2024 – 63 Total Hrs. (ESSER Supplemental Programming)

Amelia Homan
Karen Johnson
Taylor Kiss
Nancy Schilling
Debbie Torres

Approve Teacher(s), Civics Tutoring (Middle School) Co-Coordinator (WWK8) – 04/01/2024 – 26 Total Hrs. (ESSER Supplemental Programming)

David Lock
Kasey Waterman

Approve Teacher(s), Civics Tutoring (Middle School) (WWK8) – 04/01/2024 – 185 Total Hrs. (ESSER Supplemental Programming)

David Lock
Kasey Waterman

Adult Education Part Time Teacher(s) for 2023-2024 Year

H Edward Fry

Approve In-District Trainers

Kathleen DiLorenzo-Francis
Deirdre Longo
Leslie Salinas

11. Drop Program Participant(s)

Calinda Wentworth

12. Supplements - see attached list(s)

Running Total (Per Attached List) 2023-2024 School Year

\$	2,653,919.28	Instructional
\$	102,393.66	Noninstructional
\$	2,756,312.94	Sub-Total
\$	617,965.36	Benefits (22.42%)
\$	3,374,278.30	Total

NONINSTRUCTIONAL, PROFESSIONAL/TECHNICAL & ADMINISTRATIVE SUPPLEMENTS 2023/2024			
		Board Action 5/28/2024	
		Total From Previous Agenda 5/14/24	\$ 102,393.66
		Total Noninstructional/PTS/Adm. Supplements	\$ 102,393.66



Hernando School District

School Board Regular Meeting

Agenda Item # 10. 24-2218

5/28/2024

Title and Board Action Requested

Approve the Addendum to Umbrella Memorandum of Understanding between Pasco Hernando Workforce Board, Inc. dba CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and Hernando County School Board

Executive Summary

The Director of Wilton Simpson Technical College, on behalf of the Superintendent of Schools, hereby requests the Board approve the Addendum to Umbrella Memorandum of Understanding between Pasco Hernando Workforce Board, Inc. dba CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and Hernando County School Board

My Contact

Sophia Watson
Director, Adult and Technical Education

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



**MEMORANDUM OF UNDERSTANDING
BETWEEN
PASCO HERNANDO WORKFORCE BOARD, INC. DBA CAREERSOURCE PASCO
HERNANDO AND ITS
MANDATORY PARTNERS**

THIS UMBRELLA MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between **PASCO HERNANDO WORKFORCE BOARD, INC., d/b/a CAREERSOURCE PASCO HERNANDO**, a Florida non-profit corporation, PO Box 6589 Spring Hill, FL 34611, ("CareerSource Pasco Hernando") and the **One-Stop Mandatory Partners** as described in Section V. Partners.

WITNESSETH:

WHEREAS, this MOU is developed and executed by CareerSource Pasco Hernando and the One Stop Mandatory Partners to document the roles and responsibilities of the Mandatory Partners for the One-stop delivery system, as required by section 121(c) of the Workforce Innovation and Opportunity Act (WIOA); and

WHEREAS, this requirement is further described in the Workforce Innovation and Opportunity Act; Joint Rule for Unified and Combined State Plans, Performance Accountability, and the One-stop System Joint Provisions: Final Rule at 20 CFR 678.500, 34 CFR 361.500, and 34 CFR 463.500, and in Federal guidance; and

WHEREAS, the sharing and allocation of infrastructure costs among One-stop partners is governed by WIOA sec. 121(h), its implementing regulations, and the Federal Cost Principles contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) at 2 CFR part 200; and

WHEREAS, CareerSource Pasco Hernando previously entered in a separate Memorandum of Understanding with each Mandatory Partner that has automatically renewed each year unless otherwise terminated by either party; and

WHEREAS, CareerSource Pasco Hernando and Mandatory Partners desire to enter into this Umbrella MOU to address the operations of the local One-stop delivery system, provision of programs and services, and apportionment of cost for all Mandatory Partners, as provided herein; and;

WHEREAS, this MOU requires the agreement and signature of the **PASCO COUNTY BOARD OF COUNTY COMMISSIONERS**, located at 7530 Little Road, New Port Richey, Florida 34654 and the **HERNANDO COUNTY BOARD OF COUNTY COMMISSIONERS**, located at 20 N Main Street # 460, Brooksville, Florida 34601 ("CEO") per section 121© of WIOA; and

NOW THEREFORE, in consideration of the mutual covenants and agreements herein set forth, and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

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I. PARTIES

Parties to this agreement include CareerSource Pasco Hernando and Mandatory Partners. The parties to this document agree to coordinate and perform the activities and services described herein within the scope of legislative requirements governing the parties' respective programs, services and agencies.

II. PURPOSE

The purpose of this MOU is to describe the cooperative workforce training, employment and economic development efforts of CareerSource Pasco Hernando and the Partner, and the actions to be taken by each to assure the coordination of their efforts in accordance with state issued requirements in order to establish and maintain an effective and successful One-stop system. In addition, the infrastructure funding establishes a financial plan, including terms and conditions, to fund the services and operating costs of CareerSource Pasco Hernando, as applicable.

This MOU is intended to coordinate resources and to prevent duplication and ensure the effective and efficient delivery of workforce services in Pasco and Hernando County. In addition, this agreement will establish joint processes and procedures that will enable the Partner to integrate with the current One-stop service delivery system resulting in a seamless and comprehensive array of education, human service, job training, and other workforce development services to persons with disabilities within Pasco and Hernando County.

III. LOCAL WORKFORCE SYSTEM

CareerSource Pasco Hernando operates a workforce system that economically benefits job seekers and businesses. To this end, CareerSource Pasco Hernando has adopted its Mission, Vision and Core Values:

Mission

Pasco Hernando Workforce Board enhances economic development efforts of our region by providing a well-trained, high-quality workforce which supports the success of local business and improves the quality of life.

Vision

To serve as a catalyst in the community for promoting self-sufficiency through the development of a quality workforce.

Core Values

- ❖ Integrity. We maintain the highest standards of professional and ethical behavior, and value transparency and honesty in our communications, relationships and actions.
- ❖ Customer Focused. We have a passion to serve. Our team is committed to understanding the needs of our customers through a results-oriented approach, known as concierge customer service.
- ❖ Accountability. We hold ourselves accountable for the quality and lasting results of our work, and for the commitments we make to our participants, employers, partners, stakeholders and each

other.

- ❖ **Respect.** We value everyone and treat people with dignity and professionalism.
- ❖ **Collaboration.** We value and celebrate teamwork, evident though our strong emphasis on partnership, engagement and community development.
- ❖ **Innovation.** We go beyond conventional ideas and approaches so new possibilities, and creativity can flourish to ensure real and lasting positive changes.

IV. CAREER CENTERS

CareerSource Pasco Hernando (3) comprehensive center sites that are designed to provide a full range of assistance to job seekers, workers and businesses under one roof. Established under the Workforce Investment Act of 1988 (WIA) and continued by the Workforce Innovation and Opportunity Act (WIOA).

Comprehensive Centers

- 1) 16336 Cortez Blvd., Brooksville, FL 34601 (subject to change lease agreement has expired and will be moving. For the present time inquiries can be sent to the PO Box.)
- 2) 4440 Grand Blvd., New Port Richey FL 34652
- 3) 15000 Citrus Country Dr., Suite 303 Dade City, FL 33525

V. PARTNERS

Mandatory Partners

Per WIOA sec. 121(b)(1)(B); 20 CFR 678.400-405; 34 CFR 361.400-405, and 34 CFR 463.400-405,

This MOU addresses the below mandatory partners:

Co-located	Partner Organization	Partner Program	Authorization/Category
No	Hernando County School Board	WIOA	Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December 2, 2016).

Additional One-Stop Partners

Other entities that carry out a workforce development program, including Federal, State, or Local programs and programs in the private sector, may serve as additional Partners in the American Job Center network if the LWDB and chief elected official(s) approve the entity's participation.

Additional Partners may include employment and training programs administered by the Social Security Administration, including the Ticket to Work and Self-Sufficiency Program established under sec. 1148 of the Social Security Act (42 U.S.C. 1320b-19), employment and training programs carried out by the Small Business Administration, Supplemental Nutrition Assistance Program (SNAP) employment and training programs, authorized under secs. 6(d)(4) and 6(o) of the Food and Nutrition Act of 2008 (7 U.S.C. 2015(d)(4) and 2015(o)), Client Assistance Program authorized under sec. 112 of the Rehabilitation Act of 1973 (29 U.S.C. 732), programs authorized under the National and Community Service Act of 1990 (42 U.S.C. 12501 et seq.), and other appropriate Federal, State, or local programs, including employment, education and training programs provided by public libraries or in the private sector, programs providing transportation assistance, and programs providing services to individuals with substance abuse or mental health issues.

VI. ROLES AND RESPONSIBILITIES

All Parties

All parties to this agreement shall comply with:

- ❖ Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December 2, 2016),
- ❖ Title VI of the Civil Rights Act of 1964 (Public Law 88-352),
- ❖ Section 504 of the Rehabilitation Act of 1973, as amended,
- ❖ The Americans with Disabilities Act of 1990 (Public Law 101-336),
- ❖ The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor,
- ❖ Training and Employment Guidance Letter (TEGL) 37-14, Update on Complying with Nondiscrimination Requirements: Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188,
- ❖ The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99),
- ❖ Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38),
- ❖ The confidentiality requirements governing the use of confidential information held by the State UI agency (20 CFR part 603),
- ❖ all amendments to each, and
- ❖ all requirements imposed by the regulations issued pursuant to these acts.

The above provisions require, in part, that no persons in the United States shall, on the grounds of race, color, national origin, sex, sexual orientation, gender identity and/or expression, age, disability, political beliefs or religion be excluded from participation in, or denied, any aid, care, services or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination.

Additionally, all Parties shall:

- ❖ Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined in the [Partner Services](#) section below,
- ❖ Agree that the provisions contained herein are made subject to all applicable federal and state laws, implementing regulations, and guidelines imposed on either or all Parties relating to privacy rights of customers, maintenance of records, and other confidential information relating to customers.

Partner Services

Each Partner commits to cross-training of staff, as appropriate, providing other professional learning opportunities that promote continuous quality improvement and further promote system integration to the maximum extent feasible, and permissible under state and federal law through:

- ❖ Effective communication, information sharing, and collaboration with CareerSource Pasco Hernando,
- ❖ Joint planning, policy development, and system design processes,
- ❖ Commitment to the joint mission, vision, goals, strategies, and performance measures,
- ❖ Leveraging of resources, including other public agency and non-profit organization services,
- ❖ Participation in a continuous improvement process designed to boost outcomes and increase customer satisfaction, and
- ❖ Participation in regularly scheduled Partner meetings to exchange information in support of the above and encourage program and staff integration.
- ❖ Coordinate with CareerSource Pasco Hernando to provide access to its workforce services and programs through the One-stop system in accordance with published policies and procedures which include the manner in which the services will be coordinated and delivered through the One-stop system.
- ❖ Coordinate with CareerSource Pasco Hernando to ensure that the needs of job seekers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to technology and materials that are available through the One-stop system.
- ❖ Coordinate with CareerSource Pasco Hernando for the funding of the infrastructure costs of the One-stop career centers, and the funding of shared services and operating costs in accordance with 29 U.S.C. § 3151, and any infrastructure funding mechanism requirements issued by the State of Florida.
- ❖ Provide all logistical support necessary for its staff located within the local area to be fully integrated within the One-stop system.
- ❖ Provide feedback to CareerSource Pasco Hernando management regarding the performance of the partnership, including its effectiveness and success.

CareerSource Pasco Hernando

The CLEO has designated CareerSource Pasco Hernando to act as the administrative entity, grant recipient and fiscal agent for Pasco and Hernando County. CareerSource Pasco Hernando will perform the following functions:

- ❖ Review this MOU and solicit feedback from the Partner regarding improvements, changes, and/or additions, not less than once in every three-year period.
- ❖ Coordinate with the Partner to provide access to workforce services and programs through the One-stop system in accordance with published policies and procedures, which include the manner in which the services will be coordinated and delivered through the One-stop system. Workforce services and programs include, but are not limited to, the allowable activities described in the WIOA and related legislation for: WIOA adult, dislocated worker and youth programs; Wagner-Peyser; Unemployment Insurance (UI); Veterans programs; Trade Adjustment Assistance (TAA); Temporary Assistance for Needy Families (TANF) program; adult education and family literacy; Perkins Act programs; and Vocational Rehabilitation.
- ❖ Coordinate with the Partner to ensure that the needs of job seekers, youth, and individuals with

barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to technology and materials that are available through the One-stop system.

- ❖ Coordinate with the Partner for the funding of the infrastructure costs of the One-stop career centers, and the funding of shared services and operating costs in accordance with 29 U.S.C. § 3151 and any state infrastructure funding mechanism requirements issued by the State of Florida.
- ❖ Maintain the statewide "CareerSource" branding of each center.
- ❖ Maintain and operate at least one comprehensive One-stop center within the local workforce development area that shall be open to the public from 8:00 am until 5:00 pm, Monday through Friday, excluding holidays and emergency situations.
- ❖ Provide an area for the Partner's meetings and/or co-location as space permits.
- ❖ Model CareerSource Pasco Hernando core values, and maintain a professional working environment.
- ❖ Abide by all of its policies, rules and procedures, and applicable Florida statutes and rules.

Individual Partner Contribution of Services

Hernando County School Board

Provision of Services

Career Source Pasco Hernando agrees to provide the following:

- ❖ Refer students to GED, postsecondary, ABE and/or ESOL program through the Crosswalk online referral platform.
- ❖ Provide informational documentation, such as fliers and program information.
- ❖ Provide employment placement assistance if the student meets the financial criteria, attendance, and provides the required documentation.
- ❖ Coordinate to ensure the needs of job seekers, youth, and individuals with barriers to employment are addressed in providing access to services, including access to technology and materials that are available through the One-stop System.
- ❖ Resume writing, interviewing and career preparation services in schools in coordination with the teachers as part of the curriculum.
- ❖ Coordinate tours and educational guest speakers from post-secondary schools in order to assist students in knowing their options after graduation.
- ❖ Coordinate activities that provide students with direct exposure to the local workforce i.e., guest speakers in schools, industry tours and career fair events.
- ❖ Assist students with job placement services based on areas of study, and needs of businesses in our community.
- ❖ Active member of advisory boards for various academies throughout both districts

The Hernando County School Board agrees to provide the following:

- ❖ Hernando Adult Education Program refers students to CareerSource Pasco Hernando for

needed services through the Crosswalk online referral platform.

- ❖ Accept and process customers/students referred by other Pasco Hernando One-stop System agencies/organizations to determine their eligibility for Adult Basic Education/GED, Title 1 Literacy and Career and Technical education services.
- ❖ List job openings through CareerSource Pasco Hernando. Refer customers demonstrating interests in, and possibly eligible for agency/organization program services, as appropriate. Ensure all outreach efforts that include a reference to CareerSource Pasco Hernando or the Pasco Hernando Workforce Board receive prior approval from appropriate marketing staff.
- ❖ Ensure HCSB staff attend, participate in, and contribute to Pasco Hernando One-stop system cross training activities designed to increase partner awareness of services available.
- ❖ Participate in the development and implementation of other One-stop Center procedures, policies, reports customer surveys and operational agreements. Ensure employment placement information generated by HCSB is entered into state and local data collections systems. Actively participate in the development and maintenance of organizational reports that reflect the nature of HCSB's operations. Provide this information to the One-stop Operator at least quarterly.
- ❖ The Hernando Adult Education Program agrees to maintain a presence within the local CareerSource Pasco Hernando office in order to better assist students.
- ❖ Distribute the information provided by CareerSource Pasco Hernando to students.
- ❖ Inform CareerSource Pasco Hernando of student's attendance and progress.
- ❖ Provide wages and fringe benefits for all HCSB staff assigned to positions within the Pasco Hernando One-stop.
- ❖ Fund all HCSB supplies, and resource materials related to the delivery of HCSB services.
- ❖ Pay the HCSB portion of costs for office spaces and common area usage as agreed to by the HCSB, the CSPH and the One-stop operator.

VII. METHODS OF INTERNAL REFERRAL

Internal cross-referral procedures will be developed and/or reassessed based upon availability of funding, services and program need to ensure that high quality and convenient services are available to potentially eligible customers of the One-stop system. The primary principle of the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. In order to facilitate such a system, Partners agree to:

- ❖ Familiarize themselves with the basic eligibility and participation requirements, as well as with the available services and benefits offered, for each of the Partners' programs represented in the CareerSource Pasco Hernando One-stop network, and
- ❖ Develop materials summarizing their program requirements, and making them available for Partners and customers, and
- ❖ Provide substantive referrals to customers who are eligible for supplemental and complementary services, and benefits under partner programs, and
- ❖ Regularly evaluate ways to improve the referral process, including the use of customer satisfaction surveys, and
- ❖ Commit to robust and ongoing communication required for an effective referral process, and

- ❖ Commit to actively follow up on the results of referrals, and assuring that Partner resources are being leveraged at an optimal level.

VIII. ACCESSIBILITY

Accessibility to the services provided by CareerSource Pasco Hernando and all Partner agencies is essential. Job seekers and businesses must be able to access all information relevant to them via visits to physical locations, as well as in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law.

Physical Accessibility

One-stop centers will maintain a culture of inclusiveness, and the physical characteristics of the facility, both indoor and outdoor, will meet the latest standards of accessible design. Services will be available in a convenient, high traffic, and accessible location, taking into account reasonable distance from public transportation and adequate parking, including parking clearly marked for individuals with disabilities. Indoor space will be designed in an "equal and meaningful" manner providing access for individuals with disabilities.

Virtual Accessibility

CareerSource Pasco Hernando will work with the State Workforce Development Board to ensure that job seekers and businesses have access to the same information online as they do in a physical facility. Information must be clearly marked, and compliant with Section 508 of the U.S. Department of Health and Human Services code. Partners will comply with the Plain Writing Act of 2010; the law that requires that federal agencies use "clear Government communication that the public can understand and use," and all information kept virtually will be updated regularly to ensure dissemination of correct information. Partners should either have their own web presence via a website and/or the use of social media or work out a separate agreement with CareerSource Pasco Hernando to post content through its website.

Programmatic Accessibility

All Partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law. Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. Partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding these issues. All Partners will cooperate with compliance monitoring that is conducted at the Local level to ensure that all CareerSource Pasco Hernando programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter will be provided in real time or, if not available, within a reasonable timeframe to any customer with a language barrier. Assistive devices, such as screen-reading software programs (e.g., JAWS and DRAGON) and assistive listening devices must be available to ensure physical and programmatic accessibility within region.

Communication Accessibility

Communications access, for purposes of this MOU, means that individuals with sensory disabilities can communicate, and be communicated with, on an equal footing with those who do not have such disabilities. All Partners agree that they will provide accommodations for individuals who have communication challenges, including but not limited to individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments.

IX. INFORMATION SHARING

Partners agree that the collection, use, and disclosure of customers' personally identifiable information (PII) is subject to various requirements set forth in Federal and State privacy laws. Partners acknowledge that the execution of this MOU, by itself, does not function to satisfy all of these requirements.

All One-stop center and Partner staff will be trained in the protection, use, and disclosure requirements governing PII, and any other confidential data for all applicable programs.

X. CONFIDENTIALITY

All Parties expressly agree to abide by all applicable Federal, State, and local laws and regulations regarding confidential information, including PII from educational records, such as but not limited to 20 CFR Part 603, 45 CFR Section 205.50, 20 USC 1232g and 34 CFR part 99, and 34 CFR 361.38, as well as any applicable State and local laws and regulations. In addition, in carrying out their respective responsibilities, each Party shall respect and abide by the confidentiality policies and legal requirements of all of the other Parties.

Each Party will ensure that the collection and use of any information, systems, or records that contain PII, and other personal or confidential information will be limited to purposes that support the programs and activities described in this MOU, and will comply with applicable law.

Each Party will ensure that access to software systems and files under its control that contain PII or other personal or confidential information will be limited to authorized staff members who are assigned responsibilities in support of the services and activities described herein, and will comply with applicable law. Each Party expressly agrees to take measures to ensure that no PII or other personal or confidential information is accessible by unauthorized individuals.

To the extent that confidential, private, or otherwise protected information needs to be shared amongst the Parties for the Parties' performance of their obligations under this MOU, and to the extent that such sharing is permitted by applicable law, the appropriate data sharing agreements will be created and required confidentiality and ethical certifications will be signed by authorized individuals. With respect to confidential unemployment insurance information, any such data sharing must comply with all of the requirements in 20 CFR Part 603, including but not limited to requirements for an agreement consistent with 20 CFR 603.10, payments of costs, and permissible disclosures.

With respect to the use and disclosure of FERPA-protected customer education records, and the PII contained therein, any such data sharing agreement must comply with all of the requirements set forth in

20 U.S.C. § 1232g and 34 CFR Part 99.

With respect to the use and disclosure of personal information contained in VR records, any such data sharing agreement must comply with all of the requirements set forth in 34 CFR 361.38.

XI. MONITORING

CareerSource Pasco Hernando, officials from the State and Local administrative entities, the U.S. Departments of Labor, Education, and Health and Human Services have the authority to conduct fiscal and programmatic monitoring to ensure that:

- ❖ Federal awards are used for authorized purposes in compliance with law, regulations, and State policies,
- ❖ Those laws, regulations, and policies are enforced properly,
- ❖ Performance data are recorded, tracked, and reviewed for quality to ensure accuracy and completeness,
- ❖ Outcomes are assessed and analyzed periodically to ensure that performance goals are met,
- ❖ Appropriate procedures and internal controls are maintained, and record retention policies are followed, and
- ❖ All MOU terms and conditions are fulfilled.

All Parties to this MOU should expect regular fiscal and programmatic monitoring to be conducted by each of the above entities, as appropriate.

XII. NON-DISCRIMINATION AND EQUAL OPPORTUNITY

All Parties to this MOU certify that they prohibit, and will continue to prohibit, discrimination, and they certify that no person, otherwise qualified, is denied employment, services, or other benefits on the basis of: (i) political or religious opinion or affiliation, marital status, sexual orientation, gender, gender identification and/or expression, race, color, creed, or national origin; (ii) sex or age, except when age or sex constitutes a bona fide occupational qualification; or (iii) the physical or mental disability of a qualified individual with a disability.

The Parties specifically agree that they will comply with Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule December 2, 2016), the Americans with

Disabilities Act (42 U.S.C. 12101 et seq.), the Non-traditional Employment for Women Act of 1991, titles VI and VII of the Civil Rights of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1967, as amended, title IX of the Education Amendments of 1972, as amended, and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including but not limited to 29 CFR Part 37 and 38.

XIII. INDEMNIFICATION

All Parties to this MOU recognize the Partnership consists of various levels of government and not-for-profit entities. Each party to this agreement shall be responsible for injury to persons or damage to property resulting from negligence on the part of itself, its employees, its agents, or its officers. No Partner assumes any responsibility for any other party, State or non-State, for the consequences of any act or omission of any third party. The Parties acknowledge CareerSource Pasco Hernando has no responsibility and/or liability for any actions of the One-stop center employees, agents, and/or assignees. Likewise, the Parties have no responsibility and/or liability for any actions of CareerSource Pasco Hernando. Nothing herein shall be interpreted to expand or enlarge the scope of the waiver of sovereign immunity for state agencies as provided in Florida Statutes 768.28.

XIV. DRUG AND ALCOHOL-FREE WORKPLACE

All Parties to this MOU certify they will comply with the Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR part 182, which require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.

XV. TERM

WIOA Section 121(c) (g) and 34 CFR 463.500 requires that the MOU be reviewed and renewed not less than once in every 3-year period to ensure appropriate funding and effective delivery of services, and physical and programmatic accessibility.

This MOU shall be effective upon execution by all parties and approval by the CLEO, and shall be for a term of three (3) years, to cover services provided from July 1, 2023, through June 30, 2026, unless otherwise terminated as provided for herein.

XVI. SEVERABILITY

If any part of this MOU is found to be null and void, or is otherwise stricken, the rest of this MOU shall remain in full force and effect, until renegotiated or rewritten.

XVII. MODIFICATION

Subject to CLEO approval, this MOU may be modified through mutual consent of CareerSource Pasco Hernando and the applicable Partner(s), given thirty (30) days advance notice in writing, except as provided elsewhere with respect to termination or withdrawal of a Partner.

Any modifications to the MOU must, to be valid, be in writing, signed, dated by the applicable Parties, and appended to this original MOU. A modification of the MOU only requires parties to review and agree to the elements to the MOU that changed. A Modification will be effective once approved by CEO and CareerSource Pasco Hernando.

Substantive changes will require modification to the MOU. Substantive change may include, but is not limited to, a change that significantly alters the terms of this MOU, and addition or removal of a partner from this MOU. Non-substantive changes to the MOU, including but not limited to minor revisions to the One-Stop Operating budget of less than \$5,000 or adjustments made due to the reconciliation of budgeted cost will not require modification of the MOU.

As stated in the Infrastructure Funding section below, if an agreement of infrastructure costs is not reached upon completion of this MOU, an interim infrastructure agreement may be included until such time the infrastructure funding agreement is finalized. The infrastructure funding agreement shall be finalized within 6 months of the date the MOU is signed by the CEO. Once an infrastructure agreement is reached, CareerSource Pasco Hernando and the applicable partner shall amend the MOU to include the infrastructure funding agreement. The infrastructure agreement shall become an addendum to this MOU.

All Parties agree that modifications that do not affect all Parties need only be signed by the authorized representatives of CareerSource Pasco Hernando and the affected Partner(s).

A modification to this MOU will be delivered via email or mail to the CEO and Partners.

XVIII. TERMINATION

This MOU will remain in effect until the end date specified in the Term section above. A Party may terminate this MOU prior to the end date, with cause upon thirty (30) days written notice, for any of the following reasons:

- Federal oversight agencies charged with the administration of WIOA are unable to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this MOU succeeding the first fiscal period. Any party unable to perform pursuant to MOU due to lack of funding shall notify CareerSource Pasco Hernando as soon as the party has knowledge that funds may be unavailable for the continuation of activities under this MOU.
- WIOA is repealed or superseded by subsequent federal law.
- Local area designation is changed under WIOA.
- A party breaches any provision of this MOU, and such breach is not cured within thirty (30) days after receiving written notice from the CareerSource Pasco Hernando Chair (or designee) specifying such breach in reasonable detail. In such an event, the non-breaching party(s) shall have the right to terminate this MOU by giving written notice thereof to the party in breach, upon which termination will go into effect immediately.

In the event of termination, CareerSource Pasco Hernando will convene applicable Parties to the MOU within thirty (30) days of notice to discuss the formation of the successor MOU, if applicable. At that time, allocated costs must be addressed.

XIV. MERGER

This MOU constitutes and expresses the entire and integrated understanding and agreement between the parties hereto, superseding, incorporating, and merging all prior understandings, agreements and discussions relating to the transactions contemplated hereby, and no agreements, understandings, prior negotiations, prior discussions, warranties, representations or covenants not herein expressed shall be

binding upon the parties.

XX. THIRD PARTY BENEFICIARY

This MOU is for the benefit of CareerSource Pasco Hernando, the Partner, and the Pasco and Hernando County Board of County Commissioners, and no third party is an intended beneficiary.

XXI. GOVERNANCE

The accountability and responsibility for the One-stop system's organizational activity and accomplishments will rest with CareerSource Pasco Hernando and the Pasco and Hernando County Board of County Commissioners. Pursuant to the Workforce Innovation and Opportunity Act of 2014, the local Board in partnership with the Chief Elected Official shall conduct oversight with respect to the One-stop system. Any dispute concerning the MOU will be resolved in accordance with CareerSource Pasco Hernando's Grievance/Complaint and Hearing/Appeal Procedures QA-010.

XXII. DISPUTE RESOLUTION

It is central to the intent and purpose of this MOU that the parties will make every effort to maintain a positive working relationship, keep each party fully informed, and engage in ongoing dialogue and consultation to avoid disagreements, minimize the impact of any which may arise and resolve them collegially. All Parties are advised to actively participate in Local negotiations in a good faith effort to reach agreement. Any disputes shall first be attempted to be resolved informally.

Should informal resolution efforts fail, the dispute resolution process shall be followed as outlined below.

Dispute resolution shall be construed in accordance with the laws of the State of Florida. Any dispute arising from the terms of this Agreement is subject to the laws of Florida, venue in Pasco or Hernando County. Each party shall be responsible for its own attorneys' fees and costs incurred as a result of any action or proceeding under this Agreement. The following section details the dispute resolution process designed for use by the Partners when unable to successfully reach an agreement necessary to execute the MOU. A disagreement is considered to have reached the level of dispute resolution when an issue arises out of the development and negotiation of an MOU that is not easily coming to a point of resolution.

Dispute Resolution Process

It is the responsibility of CareerSource Pasco Hernando's Chief Executive Officer to mediate the dispute. If that is not successful, the CareerSource Pasco Hernando Chair (or designee) will coordinate the MOU dispute resolution to ensure that issues are being resolved appropriately. Any party to the MOU may seek resolution under this process.

- A. The petitioner must send a notification to the CareerSource Pasco Hernando Chair (or designee), and all Parties to the MOU regarding the conflict within ten (10) business days.
- B. The CareerSource Pasco Hernando Chair (or designee) shall place the dispute on the agenda

of a special meeting of the CareerSource Pasco Hernando Executive Committee. The Executive Committee shall attempt to mediate and resolve the dispute. Disputes shall be resolved by a 2/3 majority consent of the Executive Committee members present.

- C. The decision of the Executive Committee shall be final and binding unless such a decision is in contradiction of applicable State and Federal laws or regulations governing the Partner agencies.
- D. The right of appeal no longer exists when a decision is final. Additionally, final decisions will not be precedent-setting or binding on future conflict resolutions unless they are officially stated in this procedure.
- E. The Executive Committee must provide a written response and dated summary of the proposed resolution to all Parties to the MOU.
- F. The CareerSource Pasco Hernando Chair (or designee) will contact the petitioner and the appropriate Parties to verify that all are in agreement with the proposed resolution. If an issue arises involving this MOU, both parties will make every effort to reach a resolution in a timely and efficient manner. Either partner may request a face-to-face meeting of the local partners to identify and discuss the issue. If resolved, and no further action is deemed necessary by the partners, the issue and the resolution will be documented in writing.
- G. If a Partner has employed the dispute resolution process, and have failed to reach consensus on an issue pertaining to the funding, then an impasse is declared, and the State Funding Mechanism (SFM) is triggered.

XXIII. ONE-STOP OPERATING BUDGET AND INFRASTRUCTURE FUNDING

The partners agree to enter into a One-stop Operating Budget and Infrastructure Funding agreement as detailed in this section. The One-Stop Operating Budget and Infrastructure Funding agreement is a plan to share and allocate the costs of services and the operating costs, including infrastructure costs, among One-stop partners.

One-Stop Operating Budget

The One-stop Operating budget is made up of infrastructure costs. The budget for the comprehensive centers is presented below. The budget consists of Non-personnel infrastructure costs necessary for the general operation of career centers, included by not limited to:

- 1. Applicable facility costs (such as rent).
- 2. Costs of utilities and maintenance.
- 3. Insurance, Office Supplies,
- 4. Equipment (including physical modifications to the center for access, assessment-related products, and assistive technology for individuals with disabilities).
- 5. Technology to facilitate access to the One-stop Centers, including technology used for the center's planning and outreach activities.
- 6. Local Workforce Development Boards (LWDB) may consider common identifier of costs as costs of One-stop Infrastructure. One example of a common identifier is the cost of signage for American Job Centers (AJC) or One-stop centers (WIOA- sec 121 (h)(4) and 20 CFR 678-700).

For purposes of equity and to allow predictability in budget planning, withdrawal, or reduction in the Partner square footage usage at the comprehensive centers shall not relieve the Partner of the

obligation to continue to support CareerSource Pasco Hernando's budget through the remainder of the current budget year.

The projected annual budget is presented below.

Infrastructure Costs		
Cost Item	GL Acct	TOTALS
Contracted Services	5225	150,000.00
Insurance	5230	35,000.00
Leases/Facilities	5400	250,000.00
Utilities	5410	26,000.00
Leases/Office Equipment	5420	36,000.00
Repairs & Maintenance	5425	40,000.00
Mobile Unit	5430	-
Communications - Internet	5440	35,000.00
Communications - Telephone	5441	35,000.00
Postage - Box rental	5445	5,000.00
Outreach	5450	13,500.00
One Stop Operator	5227	21,000.00
Office Supplies	5460	12,000.00
Operating Supplies / Software	5470	50,000.00
Equipment < or= 5K	5475	12,000.00
Equipment > 5K	5480	
Sub Item		720,500.00
Administrative & Shared		
Services Fee (10%)		72,050.00
Total Item		792,550.00

Infrastructure Funding (IF)

1. Costs of the infrastructure of One-stop career centers will be funded in accordance with the requirements of the Workforce Innovation and Opportunity Act; federal cost principles; and all other applicable legal requirements.
- 2) All Parties to this MOU recognize that infrastructure costs are applicable to all Mandatory Partners, whether they are physically located in the Comprehensive Center or not.
- 3) Infrastructure costs will be reviewed as necessary or at least once per year, and may result in an adjustment to the Partner's proportionate share.
- 4) All Parties will actively participate in Infrastructure Funding negotiations in a good faith effort to reach agreement.
- 5) Dispute resolution. Dispute resolution shall be as described above in section XXII. **Dispute Resolution.**
- 6) If an agreement of infrastructure costs is not reached upon completion of this MOU, an interim infrastructure funding agreement may be included for a period of up to six months pursuant to 20 CFR 678.715(c). This MOU shall be modified to include the infrastructure funding agreement that is reached as described in section XVII. **Modification.**

Cost Allocation Methodology

Required One-stop Center Partner's proportionate share of infrastructure costs must be calculated in accordance with Uniform Guidance and based on a reasonable cost allocation methodology. All Partners have agreed to provide access to their programs in the comprehensive center, and contribute to infrastructure costs, as applicable. The Partners are linked virtually through online service access to a program staff member via the resource rooms, and through cross-trained front desk staff and other, physically co-located Partner staff, who can provide information and referrals. CareerSource Pasco Hernando selected the cost allocation basis to determine overall Partner contributions. This was done in effort to a) remedy the imbalance of non-physically represented Partners, and b) to comply with the requirement of the Partners' contribution to be in proportion to the Partners' use of the comprehensive center.

- Co-located Partners: The Partner programs physically located in the comprehensive centers will have square footage as the cost allocation base. In addition, shared costs will also factor into the determination of the Partner's benefit/fair share of infrastructure costs.
- Non Co-located Partners: The Partner programs not physically located in the comprehensive center will have their benefit/fair share determined by the FTE equivalent to perform staff assisted services for co-enrollments with Wagner Peyser or WIOA Title I services. There are no mandatory partners included in this MOU who are co-located.

Method to Determine Benefit

The chart below summarizes the partner programs and the cost allocation basis used to determine the relative benefit received: ***This is based on 2021-2022 budget, and will be adjusted when 2022-2023 budget is completed.***

Co- located	Partner Organization	Partner Program	Method to Determine Benefit/Allocation Base
No	Hernando County School Board	WIOA	# of co-enrollments with Wagner-Peyser staff assisted services & WIOA Title I

Partner Contribution

Each partner's contributions to Infrastructure Funding costs may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the Partner programs' authorizing laws and regulations and the Uniform Guidance. The partners agree to cooperatively negotiate modifications based on changes in data and associated funding, as needed.

Co-located Partners – Annual Proportionate Share

For those Partner programs that are co-located at the comprehensive center, the determination of the Partner's relative benefit received will be based on occupied and common area square footage, as well as shared infrastructure and administrative costs. There are no mandatory partners included in this MOU who are co-located.

Non Co-located Partners – Annual Proportionate Share

For those Partner programs that are not co-located at the comprehensive center, the determination of the Partner's relative benefit received will be based on the CareerSource Pasco Hernando full-time equivalent (FTE) to process co-enrollments with Wagner Peyser & WIOA Title I staff assisted services.

In addition, the Partner shall provide a minimum of eight (8) hours of training to appropriate CareerSource Pasco Hernando career services and program staff at a date(s) and time(s) that is mutually beneficial to CareerSource Pasco Hernando and Partner annually. The staff training outline will require approval by CareerSource Pasco Hernando prior to training commencement. This cross-training is deemed necessary in order for appropriate referrals to be made by CareerSource Pasco Hernando staff to the appropriate Partner program.

Partner Organization	Partner Program	Partner Annual Proportionate Share (1)	FTE (1)
Hernando County School Board	WIOA	\$1454.22	10% of 1 FTE

(1) The Partner's proportionate share is reviewed semi-annually, and may result in a revision as detailed in the Cost Reconciliation section below.

A minimum of .10 of 1 FTE in CareerSource Pasco Hernando staff assisted services will be assessed for each Partner. The FTE is calculated by taking the total operating budget of \$792,500, and dividing by 58.50 FTE, the number of staff located at the comprehensive centers. The table below reflects the estimated annual value of an FTE based on the number of days of staff assisted services.

# of Days per Week	% of FTE	Annual Value of FTE Equivalent
½ Day	10% of 1 FTE	1,454.22
2 Day	20% of 1 FTE	2,908.44
3 Day	40% of 1 FTE	5,816.88
4 Day	60% of 1 FTE	8,725.32
5 Day	80% of 1 FTE	11,633.76
6 Day	100% of 1 FTE	14,542.20

Partner. The negotiation shall be completed by September 30th, and will be appended to this MOU in accordance with section **XVII. Modification**.

The contribution will be remitted to CareerSource Pasco Hernando as follows.

- o Cash: Where a Partner shall contribute cash, Partner shall remit payment to CareerSource Pasco Hernando at: PO Box 6589, Spring Hill, FL 34609, Attention: Finance Department, no later than the due dates specified below. CareerSource Pasco Hernando will invoice the Partner prior to the due date.

- o In-Kind: Where a Partner shall contribute in-kind, Partner shall email their in-kind schedule quarterly with supporting documents to Cathy Bravico at CBravico@careersourcepascohermando.com no later than due dates specified below. Partner in-kind requires the prior approval of the CareerSource Pasco Hernando Chief Financial Officer, and shall follow the in-kind guidelines, as established by CareerSource Pasco Hernando and federal guidelines.
- o Due Date (if the due date falls on a weekend or holiday then it is due the following business day):
 - November 15th for July through September
 - February 15th for October through December
 - May 15th for January through March
 - August 15th for April through June

Cost Reconciliation

All Parties agree that a reconciliation of budgeted and actual costs will be completed in accordance with the following process to ensure compliance with federal Uniform Guidance and Cost Principles:

Co-located Partner

- o CareerSource Pasco Hernando shall compare the budgeted One-stop Operating costs to actual on a semi-annual basis to determine the actual cost for the Partner for the quarter.
- o CareerSource Pasco Hernando shall email the Partner their updated pro-rated proportionate share by the following dates (if the date falls on a weekend or holiday it will be provided the following business day):
 - April 30th for July through December
 - July 31st for January through June

If the actual costs are lower than budgeted, the Partner's proportionate share shall be adjusted to actual. However, if the actual costs are higher than budgeted, the Partner's proportionate share will not change. CareerSource Pasco Hernando will continue to monitor the costs throughout the year, and will take into consideration any fluctuations when determining subsequent year's proportionate share.

- o Partners shall communicate any disputes with cost to CBravico@careersourcepascohermando.com within seven (7) days of notification of the revised proportionate share. CareerSource Pasco Hernando will review the dispute, and respond accordingly to the Partner within ten (10) days of receipt of notice of the Partner's dispute. When necessary, CareerSource Pasco Hernando will modify the Invoice upon resolution of the dispute.

Non Co-located Partners:

- o Semiannually, by the due dates noted below, each Partner who is not co-located at the comprehensive center will email to CBravico@careersourcepascohermando.com customer

information as agreed upon and permitted by the Partner Organization.

Due Dates (if the due date falls on a weekend or holiday then it is due the following business day):

- January 10th for the period July through December
 - July 10th for the period January through June
- o Upon receipt of the above information, CareerSource Pasco Hernando shall update the Partner's allocation base (i.e., FTE equivalent), and apply the updated allocation base as described in the Cost Allocation Methodology section above, to determine the actual costs for the Partner. The Partners understand that the timeliness of CareerSource Pasco Hernando calculating the updated allocation base is contingent upon the timeliness of the Partner providing the information above.
 - o CareerSource Pasco Hernando shall email the Partner their updated pro-rated proportionate share by the following dates (if the due date falls on a weekend or holiday then it is due the following business day):
 - January 31st for the period July through December
 - July 31st for the period January through June

If the actual costs are lower than budgeted, the Partner's proportionate share shall be adjusted to actual. However, if the actual costs are higher than budgeted, the Partner's proportionate share will not change. CareerSource Pasco Hernando will continue to monitor the costs throughout the year and will take into consideration any fluctuations when determining subsequent year's proportionate share.

- o Partners shall communicate any disputes with cost to CBravico@careersourcepascohermando.com within seven (7) days of notification of the revised proportionate share. CareerSource Pasco Hernando will review the dispute and respond accordingly to the Partner within fifteen (15) days of receipt of notice of the Partner's dispute. When necessary, CareerSource Pasco Hernando will modify the invoice upon resolution of the dispute.


XXIV. AUTHORITY AND SIGNATURES

Each party is certifying that they have read and understand the information contained in this MOU, and that the individual has the legal authority to commit their respective organization to the terms of this MOU and do so by signature below.

This MOU will be executed in counterparts, each being considered an original, and the originals of which when taken together and bearing the signature of all parties to the agreement, shall constitute one and the same MOU. The MOU will not be considered executed until all parties have signed.

[Intentionally Left Blank]

Hernando County School Board



Signature

Gus Guadagnino

Print Name

Board Chair

Title

5/30/23

Date

Pasco Hernando Workforce Board, Inc. dba CareerSource Pasco Hernando


Charles Gibbons (Jul 7, 2023 13:50 EDT)

Signature

Charles Gibbons

Print Name

Board Chair

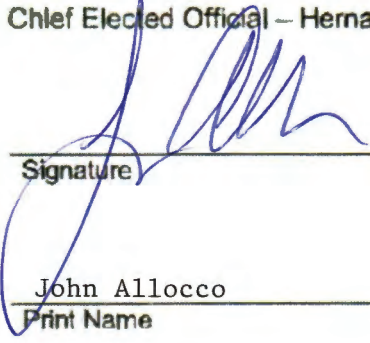
Title

Jul 7, 2023

Date

IN WITNESS WHEREOF, this Memorandum of Understanding is the product of local discussion and negotiation, and is an agreement developed and executed between the Local Workforce Development Board, and the One-stop mandatory partners, with the agreement of the chief elected official and the One-stop mandatory partners, relating to the operation of the One-stop delivery system in the local area. See 34 CFR 463.500.

Chief Elected Official – Hernando Board of County Commissioners



Signature

John Allocco

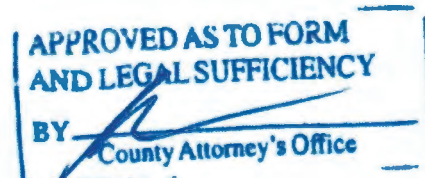
Print Name

Chairman

Title

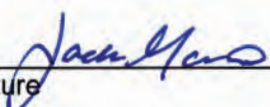
August 22, 2023

Date



IN WITNESS WHEREOF, this Memorandum of Understanding is the product of local discussion and negotiation, and is an agreement developed and executed between the Local Workforce Development Board, and the One-stop mandatory partners, with the agreement of the chief elected official and the One-stop mandatory partners, relating to the operation of the One-stop delivery system in the local area. See 34 CFR 463.500.

Chief Elected Official – Pasco Board of County Commissioners


Signature

Jack Mariano
Print Name

Chairman
Title

Date

APPROVED
IN SESSION
SEP 05 2023
PASCO COUNTY
BCC



B. Harold R. Single, DC.
Nikki Alvarez-Sowles, Esq.,
Pasco County Clerk & Comptroller

**STANDARD ADDENDUM TO AGREEMENTS WITH
THE HERNANDO COUNTY SCHOOL BOARD**

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.

2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.

4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.

6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.

7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.

8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.

9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.

10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.

11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.

12. Notwithstanding any provision to the contrary in the agreement, all payments due from the School Board for non-construction services hereunder shall be governed by the provisions

of Chapter 218, Florida Statutes.

13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.

14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.

15. E-Verify. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.

16. Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section 119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

- a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and
- b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and
- d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan_k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This


provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

19. Contractor acknowledges that it will comply with all applicable Florida and Federal laws, ordinances, rules and regulations.

Signed and dated by authorized representatives as provided below:

Contractor:


Charles Gibbons (Jul 7, 2023 13:50 EDT)

Printed Name: Charles Gibbons

Title: Board Chair

Date: Jul 7, 2023

Approved as to Form
Ayanna A. Hypolite
General Counsel, HCSB

ADDENDUM TO UMBRELLA MEMORANDUM OF UNDERSTANDING
BETWEEN PASCO HERNANDO WORKFORCE BOARD, INC.
DBA CAREERSOURCE PASCO HERNANDO,
PASCO HERNANDO WORKFORCE DEVELOPMENT CONSORTIUM, AND
HERNANDO COUNTY SCHOOL BOARD

This Addendum to Umbrella Memorandum of Understanding (this “Addendum”) between **Pasco Hernando Workforce Board, Inc.**, DBA CareerSource Pasco Hernando, a Florida non-profit corporation (“CareerSource Pasco Hernando”), **Pasco Hernando Workforce Development Consortium** (the “Consortium”), and **Hernando County School Board** (“HCSB”).

WITNESSETH:

WHEREAS, CareerSource Pasco Hernando, the Consortium and HCSB have agreed to enter into that certain Umbrella Memorandum of Understanding (the “MOU”), which contains the global terms and conditions applicable to mandatory partners as provided and required by federal, state and local law, including but not limited to the Workforce Innovation and Opportunity Act (WIOA);

WHEREAS, CareerSource Pasco Hernando, the Consortium and HCSB desire to enter into this Addendum to establish terms and conditions that solely govern the relationship between CareerSource Pasco Hernando, the Consortium and HCSB for so long as HCSB is a mandatory partner under the MOU;

WHEREAS, CareerSource Pasco Hernando, the Consortium and HCSB further desire to enter into this Addendum to better address the operations of the local one-stop delivery system, provisions of programs and services, and apportionment of costs for HCSB as provided within the MOU;

WHEREAS, HCSB is not a co-located Partner and is authorized under Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR 38; Final Rule, published December 2, 2016); and

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein set forth and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties to this Addendum agree as follows:

SECTION I: INDIVIDUAL PARTNER CONTRIBUTION OF SERVICES

1.1 HSCB’s oversees a district that is fully accredited school districted located on the central-west coast of Florida. The district has over 24,000 students and employs approximately 3,100 staff members through different educational facilities consisting of high schools, middle schools, elementary schools, charter schools and adult/technical education centers.

SECTION II: COST ALLOCATION BASIS/ METHOD TO DETERMINE BENEFITS

2.1 Pursuant to Subsection E, Section XVI: One-Stop Operating Budget and Infrastructure Funding of the MOU, the following chart summarizes the cost allocation basis used for HCSB to determine the benefit received from the use of the one-stop system.

Co-located	Partner Organization	Partner Program	Method to Determine Benefit/Allocation Base
No	Hernando County School Board	WIOA	# of co-enrollments with Wagner-Peyser staff assisted services & WIOA Title I

SECTION III: PARTNER CONTRIBUTION

3.1 Pursuant to Subsection F, Section XVI: One-Stop Operating Budget and Infrastructure Funding of the MOU, the following chart summarizes the mandatory annual proportionate share that HCSB must make to CareerSource Pasco Hernando as part of HCSB's obligations under the MOU.

Partner Organization	Partner Program	Partner Annual Proportionate Share (1)	FTE (1)
Hernando County School Board	WIOA	\$1,735.65	10% of 1 FTE

SECTION IV: MISCELLANEOUS PROVISIONS

4.1 HCSB specifically agrees to be bound by Section XVI: One-Stop Budget and Infrastructure Funding terms as provided in the MOU and the method of HCSB's annual proportionate share calculation.

4.2 HCSB specifically agrees to be bound by Section XVII: Modification terms as provided in the MOU and the method of amending the MOU and this Addendum.

4.3 HCSB specifically agrees to be bound by Section XVIII: Termination/ Separation terms as provided in the MOU.

4.4 HCSB and CareerSource Pasco Hernando agree that the terms and conditions regarding dispute resolution within the Exhibit (defined below) for disputes that are solely between HCSB the Consortium and CareerSource Pasco Hernando, such terms will control. However, if the

dispute is between HCSB, the Consortium CareerSource Pasco Hernando, and another party to the MOU, the terms and conditions of Section XIX: Dispute Resolution of the MOU shall control.

4.5 HCSB also acknowledges the terms of Section XX: Authority and Signatures and warrants that the signature of the person to this Addendum has the authority to bind HCSB to the terms and conditions of the MOU and this Addendum.

4.6 This Addendum shall be construed with the MOU as one document. This Addendum shall also be construed with the laws of the State of Florida and venue shall be as provided in the MOU. This MOU and the Addendum constitute all the complete terms and conditions between CareerSource Pasco Hernando, the Consortium and HCSB, and supersede all previous oral and written agreements between the parties. If any term of this Addendum or MOU is deemed illegal or unenforceable, such term shall be severed and the remaining terms and conditions shall remain in effect. HCSB, the Consortium and CareerSource Pasco Hernando waive and release the right to a jury trial for any litigation that arises.

4.7 As additional requirement for HCSB to enter into the MOU and this Addendum, attached hereto this Addendum as Exhibit A is HCSB's Standard Addendum to Agreements with The Hernando County School Board (the "Exhibit"). Unless provided otherwise, any conflicting terms and conditions between this Addendum and this Exhibit, the terms and conditions of the Exhibit shall control.

BY HAND SUBSCRIBED, this Addendum to the MOU is the product of local discussion and negotiation, and is an agreement developed and executed between CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and the Partner hereunder, relating to the operation of the One-stop delivery system in the local area. See CFR 463.500.

Hernando County School Board

Signature

Print Name

Title

Date

BY HAND SUBSCRIBED, this Addendum to the MOU is the product of local discussion and negotiation, and is an agreement developed and executed between CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and the Partner hereunder, relating to the operation of the One-stop delivery system in the local area. See CFR 463.500.

Pasco Hernando Workforce Board, Inc. dba CareerSource Pasco Hernando

Signature

Print Name

Title

Date

BY HAND SUBSCRIBED, this Addendum to the MOU is the product of local discussion and negotiation, and is an agreement developed and executed between CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and the Partner hereunder, relating to the operation of the One-stop delivery system in the local area. See CFR 463.500.

Pasco Hernando Workforce Development Consortium

Signature

Print Name

Title

Date

EXHIBIT A

APPROVED BUDGET 2023-2024

Description	GL Account	Amount
Contracted Services	5225	213,915.00
One Stop Operator	5227	25,000.00
Insurance	5230	45,000.00
Staff Training	5340	0.00
Leases/Facilities	5400	332,275.00
Utilities	5410	42,247.00
Leases/Office Equipment	5420	36,540.00
Repairs & Maintenance	5425	60,000.00
Mobile Unit	5430	10,000.00
Communications - Internet	5440	35,000.00
Communications - Telephone	5441	24,000.00
Postage - Box rental	5445	5,000.00
Outreach	5450	5,000.00
Office Supplies	5460	5,000.00
Operating Supplies / Software	5470	177,000.00
Equipment < or= 5K	5475	15,000.00
Equipment > 5K	5480	0.00
TOTAL		1,030,977.00

The table below reflects the estimated annual value of an FTE based on the number of days of staff-assisted services.

# of Days per Week	% of FTE	Annual Value of FTE Equivalent
1/2 day	10% of 1 FTE	1,735.65
1 day	20% of 1 FTE	3,471.30
2 days	40% of 1 FTE	6,942.61
3 days	60% of 1 FTE	10,413.91
4 days	80% of 1 FTE	13,885.21
5 days	100% of 1 FTE	17,356.52

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.
(For Donations, use Section B)

A. Item Currently Budgeted -

No Financial Impact

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Original
Approved
Budget

+

Budget
Amendments

-

Expenditures /
Encumbrances
To Date

=

Current
Available
Budget

-

Present
Request

=

Remaining
Balance
Available

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Original
Approved
Budget

+

Budget
Amendments

-

Expenditures /
Encumbrances
To Date

=

Current
Available
Budget

-

Present
Request

=

Remaining
Balance
Available

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

B. Item Currently Not Budgeted -**

Funding Source _____

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Amount \$ _____

Funding Source _____

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Amount \$ _____

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 11. 24-2267

5/28/2024

Title and Board Action Requested

Approve out of state field trip for Hunter Schwefringhaus, Digital Video Tech teacher, and WWHS Digital Tech Students, to New York City to attend the All American High School Film Festival with a date range October 15, 2024 through October 21, 2024.

Executive Summary

The Principal of Weeki Wachee High School, on behalf of the Superintendent of Schools, hereby requests the Board approval for the All American High School Film Festival. If permitted, the students will enter their films in the competition, attend the screenings at AMC Times Square and award ceremony, walk the red carpet for the Teen Indie Awards and go on a dinner cruise.

My Contact

Hunter Schwefringhaus
Digital Video Teacher at Weeki Wachee High School
schwefringhaus_h@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



Phone
(352) 797-7029

Website:
www.hernandoschools.org/schools/weeki-wachee-high-school

Weeki Wachee High School
12150 Vespa Way
Weeki Wachee, FL 34614

Fax
(352) 797-7129

Facebook:
www.facebook.com/wwhsbuzz/



To Whom It May Concern,

Edward LaRose
Principal

I am writing to request permission for our film class to attend the All American High School Film Festival and compete in the Film Invitational, scheduled from October 15th to October 21st, 2024.

This year marks our program's inaugural participation in such a prestigious event. As our first year, this trip holds significant promise to challenge and inspire our students, propelling our filmmaking program forward and fostering a culture of creativity and excellence.

Mildred
Murrman-
Dudley
Assistant
Principal

The primary objective of our participation in the Film Invitational is to provide our student filmmakers with an immersive, real-world experience. We will engage in pre-production activities over a 10-week period, culminating in filming, shooting, and editing our entry in New York City from October 16th to October 18th. Our films will be screened at the AMC in Times Square on October 20th, 2024, with winners announced at the 2024 Teen Indie Awards held at the Kings Theatre in Brooklyn.

John Weaver
Assistant
Principal

Attached is the itinerary for our trip, which includes transportation via Southwest Airlines, accommodation at the Sheraton Times Square Hotel, and visits to notable landmarks such as the 9/11 Memorial and Museum, Central Park, Rockefeller Center, and Times Square.

The estimated cost per student for this trip is approximately \$1,000, covering airfare, hotel accommodations, some meals, a NYC subway pass, and all-access entry to the film festival. Students will be responsible for purchasing their own meals not provided during the trip, but we will engage in fundraising activities and seek sponsors to offset expenses.

We believe this trip is an invaluable opportunity for our students to develop their filmmaking skills and gain exposure to the industry. Your support in granting permission for this endeavor would be greatly appreciated.

Thank you for considering our request.

Sincerely,
Hunter Schwefringhaus
Hunter Schwefringhaus

**HERNANDO COUNTY SCHOOL DISTRICT
Leave of Absence Form**

Each Leave of Absence request must be approved by Site Administrator/Supervisor and submitted with the regular payroll.

LAST NAME (Print or Type) Schwefringhaus	FIRST Hunter	INITIAL R	EMPLOYEE I.D. NUMBER 17234
POSITION Teacher			SCHOOL/COST CENTER WWHS

Except in the case of an emergency, all leave, other than sick leave, must be approved in advance. If the request for sick leave is pre-planned (i.e. doctor's appointment), it must be pre-approved. For sick leave absences that are not pre-planned, this form must be completed upon return within five (5) working days.

TO BE COMPLETED BY APPLICANT:

I hereby apply for: This leave is requested: ☐ With Pay ☐ Without Pay ☒ Substitute Needed

<input type="checkbox"/> Sick Leave <input type="checkbox"/> Personal Leave (charged to Sick Lv.) <input type="checkbox"/> Personal Leave (Without Pay) <input type="checkbox"/> Professional Leave <input type="checkbox"/> Other _____	<input type="checkbox"/> Worker's Comp <input type="checkbox"/> Military Leave <input type="checkbox"/> Vacation Leave <input checked="" type="checkbox"/> Temporary Duty (Attach documentation) <input type="checkbox"/> Compensatory Time (non-exempt employees only)	<div style="border: 1px solid black; padding: 2px; font-size: small;"> *Note: This leave does not constitute any salary in addition to that which the individual would normally receive for the dates indicated herein. </div> <input type="checkbox"/> Per Diem <input type="checkbox"/> Mileage <input type="checkbox"/> Meals <input type="checkbox"/> Registration <input type="checkbox"/> Hotel Expense (Single Room Rate)
--	---	--

Number of Hours Requested 38.75

Purpose/Benefit (DO NOT use acronyms) AAHSFF Trip

Destination NYC

BEGINNING	ENDING
Time <u>6:00</u> AM _____ PM Day of Week <u>Tuesday</u> Date <u>10/15/24</u>	Time _____ AM <u>9:00</u> PM Day of Week <u>Monday</u> Date <u>10/21/24</u>

SOURCE OF FUNDS									
SUBSTITUTE CHARGED TO:					TRAVEL EXPENSE CHARGED TO:				
FUND	FUNCTION	OBJECT	CENTER	PROJECT	FUND	FUNCTION	OBJECT	CENTER	PROJECT

☒ Signature of Applicant Hunter Schwefringhaus Date 4/17/2024

FOR OFFICE USE ONLY:	
Site Administrator/Supervisor <u>[Signature]</u>	Date <u>4/26/24</u>
Project Director (if applicable) _____	Date _____

TO BE COMPLETED BY PRINCIPAL OR SUPERVISOR AND SUBMITTED WITH THE REGULAR PAYROLL.	
This leave constitutes _____ hour(s) for the regular employee listed above.	
Name of substitute(s) (if any): _____	Amount of Time substituting:
_____	_____ hours: _____ days.
_____	_____ hours: _____ days.

Complete Section A or B; and C

MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.
(For Donations, use Section B)

A. Item Currently Budgeted -										
Account Name										
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**							
Funding Source	Student Self Pay						
Account Name	CTE Account						
Account Number	8020	9800	3310	0391	92200	21340	
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount \$	12,060						

Funding Source							
Account Name							
Account Number							
	Fund	Function	Object	Cost Center	Project	Sub Project	
Amount \$							

C. History	
Check one:	
Prior Year Budget:	<input type="radio"/>
New for Current Year:	<input type="radio"/>
Prior Year Approved Budget:	\$ _____
Prior Year Actual Spent:	\$ _____

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 12. 24-1930

5/28/2024

Title and Board Action Requested

Ratify Changes to the Contract Between Hernando Classroom Teachers Association (HCTA) and the Hernando County School Board.

Executive Summary

The Assistant Superintendent of Business Services and Operations, on behalf of the Superintendent of Schools, hereby requests Board approval to ratify the changes to the contract between Hernando Classroom Teachers Association (HCTA) and the Hernando County School Board. Attached are the signed TAs and MOUs agreed to during the last bargaining cycle.

Tentative Agreement #8 (TA#8) represents an agreement that was reached with HCTA regarding an increase to the Board's contribution towards employee health insurance premiums.

Board Action Requested: Ratify the changes to the contract, TAs, and MOUs between the Hernando Classroom Teachers Association (HCTA) and the Hernando County School Board.

My Contact

Ray Pinder

Assistant Superintendent of Business Services & Operations

Pinder_r@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 2: Talent Management

Financial Impact

The approximate cost of the items outlined is \$806,087.52 and has been previously budgeted for this expense. There is no financial impact currently. See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

HCTA Tentative Agreement #8

ARTICLE XVI Insurance

16.10 A comprehensive group medical insurance plan which should include maternity, major medical, out-patient diagnostic benefits, and term life insurance benefits shall be made available under the following conditions:

- 1) The Board shall contribute to the employee's single (individual) coverage cost not to exceed ~~\$735.10~~ per month, effective January 1, 2024.



For the Board



For the Union

10/23/23

Date

10/23/23

Date

MEMORANDUM OF UNDERSTANDING

Between
The Hernando County School Board
And

The Hernando Classroom Teachers' Association

The parties hereby enter into this Memorandum of Understanding acknowledging an agreement to the following language regarding UniSIG schools.

The school currently impacted by the language is Eastside Elementary School for the school year 2023-24.

The state Turnaround School Supplemental Services Application (TSSSA) includes strategies the school district will implement to identify, recruit, retain and reward instructional personnel. To support recruitment and reward instructional excellence, EES would offer premium pay up to \$15,000.00 (Highly Effective) or up to a \$7,500.00 (Effective) for each teacher who is already working at or is hired by September 15, 2023 to work at EES that meet the following eligibility criteria:


To be eligible a teacher must:

- Have a 2021-22 math or English language Arts (ELA) VAM rating of Effective or Highly Effective that includes student data from 2018-19, 2020-21 (2-year aggregate) and 2021-22;
OR
- 2020-21, 2021-22, 2022-23 (3-year aggregate), whichever is best; **AND**
- Teach at a Title I school identified with a school grade of D or F as of September 15, 2023.

All expenditures must be consistent with the approved allocation, as well as applicable state and federal laws, regulations and guidance.

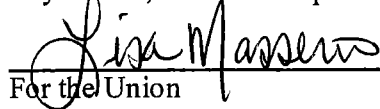
- If an eligible teacher is part-time, the allocation shall be pro-rated.
- An eligible teacher does not have to be teaching a VAM grade level or subject to receive this allocation.
- Amendments will not be accepted due to the program's processes and deadline.
- Disburse funds in two equal installments, based on a teacher completing the district-approved schedule of semesters. For example, disburse half of the funds to an eligible teacher at the completion of the first semester and then disburse the remainder at the completion of the second semester.
- Allocations may be pro-rated based on the employment dates of the teacher. However, a teacher must begin employment at an eligible school by September 15, 2023.
- The district's fringe cost will be taken from the premium payment so as to eliminate any cost to the general fund.

The premium pay will not be paid for teachers who started after September 15, 2023 or left Eastside Elementary School prior to the end of the fund disbursement schedule shown above. All disbursements are dependent upon procuring UniSIG grant funds and will be paid in two equal installments per schedule above. This MOU expires June 30, 2024.



For the Board, Chief Negotiator
Ray Pinder, Assistant Superintendent for Business and Support Operations

12/11/23
Date



For the Union

12/11/23
Date

A. Item Currently Budgeted -																
Account Name		No Financial Impact														
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project				
Original Approved Budget		+	Budget Amendments		-	Expenditures / Encumbrances To Date		=	Current Available Budget		-	Present Request		=	Remaining Balance Available	
\$			\$			\$			\$			\$			\$	

Account Name																
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project				
Original Approved Budget		+	Budget Amendments		-	Expenditures / Encumbrances To Date		=	Current Available Budget		-	Present Request		=	Remaining Balance Available	
\$			\$			\$			\$			\$			\$	

B. Item Currently Not Budgeted -**													
Funding Source													
Account Name													
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project	
Amount \$													

Funding Source													
Account Name													
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project	
Amount \$													

C. History	
Check one:	
Prior Year Budget:	<input type="radio"/>
New for Current Year:	<input checked="" type="radio"/>
Prior Year Approved Budget:	\$
Prior Year Actual Spent:	\$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 13. 24-2193

5/28/2024

Title and Board Action Requested

Public Hearing and Final Approval of the Neola-Standards of Ethical Conduct Policies Originally Presented at the April 9, 2024, Board Workshop and Tentatively Approved at the April 23, 2024 Board Workshop.

Executive Summary

The Executive Director of Business Services, on behalf of the Superintendent of Schools, hereby requests the Board approve the School Board policy updates for the below listed sections.

Section 0000 - Bylaws

Section 1000 - Administration

Section 3000 - Instructional

Section 4000 - Support Staff

My Contact

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2023-28 Strategic Focus Area

Priority 4: Community Connection

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Book	Policy Manual
Section	Special Update Sept. 2023 REVISED
Title	STANDARDS OF ETHICAL CONDUCT
Code	*po0124 am 1-24, jdr 2-12-24
Status	
Adopted	June 13, 2017
Last Revised	February 23, 2021

0124 - **Standards of Ethical Conduct**

Members of the School Board recognize their individual duty to promote the best interests of the District. Public schools as a whole and each Board member shall adhere to the following educational and ethical standards.

Board members must have a sincere desire to serve the educational needs of the community. Decisions must be based on the best interests of students and not on political or personal interests.

Board members recognize their individual duty to promote the best interests of the District. In doing so, members of the Board shall be guided by the *Principles of Professional Conduct for the Education Profession in Florida*, F.A.C. 6A-10.081, which outlines the following ethical principles:

- A. Board members value the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
- B. Board members share the primary professional concern for the student and for the development of the student's potential. Members of the Board will, therefore, strive for professional growth and will seek to exercise the best professional judgment and integrity.
- C. Board members strive to achieve and sustain the highest degree of ethical conduct because they are aware of the importance of maintaining the respect and confidence of their colleagues, of students, of parents, and of other members of the community.

Members of the Board shall strive to fulfill the following obligations:

- A. Obligation to the student requires that members of the Board do what is necessary and appropriate so that:
 - 1. students are protected from conditions harmful to learning and/or to the students' mental and/or physical health and/or safety is protected as well.
 - 2. students are not unreasonably restrained from independent action in pursuit of learning.
 - 3. students are not unreasonably denied access to diverse points of view.
 - 4. subject matter relevant to a student's academic program is not intentionally suppressed or distorted.
 - 5. students are not intentionally exposed to unnecessary embarrassment or disparagement.

6. students are not intentionally provided classroom instruction in prekindergarten through grade 8 on sexual orientation or gender identity, except when required by F.S. 1003.42(2)(n)3. and 1003.46.
7. students are not intentionally provided classroom instruction to students in grades 9 through 12 on sexual orientation or gender identity unless such instruction is required by State academic standards as adopted by F.A.C. 6A-1.09401, or is part of a reproductive health course or health lesson for which a student's parent has the option to have their student not attend.
8. student's legal rights are not intentionally violated.
9. parents are not discouraged or prohibited parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being unless the individual reasonably believes that disclosure would result in abuse, abandonment, or neglect as defined in F.S. 39.01.
10. students are not harassed or discriminated against on the basis of race, color, nationality or ethnic origin, sex (including sexual orientation, transgender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), religion, political beliefs, social and family background, military status, ancestry, or genetic information and each student is protected from harassment or discrimination.
11. District staff members, administrators, or officials do not exploit a relationship with a student for personal gain or advantage.
12. personally identifiable information obtained in the course of professional service is kept in confidence unless disclosure serves professional purposes or is required by law.
13. the Board member shall not violate F.S. 553.865(9)(b), which relates to entering restrooms and changing facilities designated for the opposite sex on the premises of an educational institution.
14. the Board member shall not violate F.S. 1000.071, which relates to the use of personal titles and pronouns in educational institutions.

B. Obligation to the public requires that the members of the Board do what is necessary and appropriate so that:

1. District staff members, administrators, and officials distinguish between personal views and those of the District.
2. facts concerning an educational matter are not intentionally distorted or misrepresented in direct or indirect public expression.
3. institutional privileges are not used for personal gain or advantage. (see also Bylaw 0141.2, *Conflict of Interest*)
4. District staff members, administrators, and officials do not accept a gratuity, gift, or favor that might influence professional judgment. (see also Bylaw 0141.2, *Conflict of Interest*)
5. District staff members, administrators, and official do not offer a gratuity, gift, or favor to obtain special advantages. (see also Bylaw 0141.2, *Conflict of Interest*)

C. Obligation to the profession of education requires that members of the Board do what is necessary and appropriate so that:

1. all District staff members, administrators, and official maintain honesty in all professional dealings.
2. a District staff member, administrator, or official is not denied professional benefits or advantages or participation in any professional organization not on the basis of race, color, national or ethnic origin, sex (including sexual orientation, transgender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), religion, political beliefs, social and family background, military status, ancestry, or genetic information.
3. District staff members, administrators, or officials do not interfere with a District staff member's, administrator's, or official's exercise of political or civil rights and responsibilities.

4. a District staff member, administrator, or official does not engage in harassment or discriminatory conduct which unreasonably interferes with an individual's performance of professional or work responsibilities or with the orderly processes of education or which creates a hostile, intimidating, abusive, offensive, or oppressive environment; and, further, so that each District staff member, administrator, or official is protected from such harassment or discrimination.
 5. a District staff member, administrator, or official does not make malicious or intentionally false statements about another District staff member, administrator, or official.
 6. a District staff member, administrator, or official does not use coercive means or promises of special treatment to influence professional judgments of a colleague.
 7. a District staff member, administrator, or official does not misrepresent one's own professional qualifications.
 8. District staff members, administrators, or officials do not submit fraudulent information on any document in connection with professional activities.
 9. District staff members, administrators, or officials do not make any fraudulent statement or fail to disclose a material fact in one's own or another's application for a professional position.
 10. District staff members, administrators, or officials do not withhold information regarding a position from an applicant or misrepresent an assignment or conditions of employment.
 11. a District staff member, administrator, or official does not assist with entry into or continuance in the profession of any person known to be unqualified in accordance with the *Principles of Professional Conduct for the Education Profession in Florida*, other applicable Florida statutes, State Board of Education rules, and Board policies.
 12. a District staff member, administrator, or official self-reports within forty-eight (48) hours to appropriate authorities (as determined by the District) any arrests/charges. Such notice shall not be considered an admission of guilt nor shall such notice be admissible for any purpose in any proceeding, civil or criminal, administrative or judicial, investigatory or adjudicatory. In addition, Board members shall self-report any conviction, finding of guilt, withholding of adjudication, commitment to a pretrial diversion program, or entering of a plea of guilty or Nolo Contendere for any criminal offense other than a minor traffic violation within forty-eight (48) hours after the final judgment.
 13. a District staff member, administrator, or officials understand their duty to report to appropriate authorities any known allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1).
 14. a District staff member, administrator, or official does not seek reprisal against any individual who has reported any allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1).
- D. Members of the Board shall not have any interest, financial or otherwise, direct or indirect; engage in any business transaction or professional activity; or incur any obligation of any nature that is in substantial conflict with the proper discharge of his/her duties in the public interest. (see also Bylaw 0141.2, *Conflict of Interest*)
- E. Each Board member must recognize that decisions must be made by the Board as a whole and that when made, these decisions must be supported by the entire Board.
- F. All Board members shall adhere to the principles enumerated above.

Mandatory Training

Members of the Board shall complete four (4) hours of ethics training each calendar year that addresses, at a minimum, the constitutional "Sunshine Law" provisions (Article II, Section 8), the statutory *Code of Ethics for Public Officers and Employees* (F.S. Chapter 112, Part III), and the public records and public meetings laws. This requirement may be satisfied by completion of a continuing legal education class or other continuing professional education class, seminar, or presentation if the required subjects are covered.

Members of the Board are also required to complete training annually on the standards of ethical conduct established in this bylaw.

Gifts

Members of the Board may not solicit any gift or knowingly accept, directly or indirectly, a gift or an honorarium from a person, vendor, potential vendor or other entity doing business with the Board, from a political committee, or from a lobbyist (and related individuals and entities) who lobbies the reporting individual's agency (see F.S. 1001.421). "Vendor" is defined by F.S. 112.3148 relating to gifts and F.S. 112.3149 relating to honoraria to mean a business entity doing business directly with an agency, such as renting, leasing, or selling realty, goods, or services. The term "gift" has the same meaning as in F.S. 112.312(12). This prohibition applies as well to relatives, as defined in F.S. 112.312(21).

In addition to the foregoing, members of the Board shall not solicit or accept anything of value including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the Board member would be influenced thereby.

Board members are further required to follow all Florida laws applicable to the solicitation or acceptance of gifts, including F.S. 112.313 and 112.3148. Board members must review these laws upon taking office and are encouraged to do so periodically during the course of their term in office.

Responsibilities Related to Allegations of Misconduct

Pursuant to F.S. 1001.42(7), a Board member may not knowingly sign and transmit to any State official a report of alleged misconduct by instructional personnel or school administrators which affects the health, safety, or welfare of a student which the Board member knows to be false or incorrect, or knowingly fail to adopt policies that require instructional personnel and school administrators to report alleged misconduct by other instructional personnel or school administrators, or that require the investigation of all reports of alleged misconduct by instructional personnel and school administrators, if the misconduct affects the health, safety, or welfare of a student. Violation of this provision will result in the forfeit of the Board member's salary for one (1) year.

Appointment or Employment of Relative

Pursuant to F.S. 1012.23(2), Board members may not appoint or employ a relative, as defined in F.S. 112.3135, to work under their direct supervision. This limitation does not apply to employees appointed or employed before the election or appointment of the Board member.

Revised 8/27/19

Revised 2/23/21

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Legal	F.S. 112.312
	F.S. 112.313
	F.S. 112.3142
	F.S. 112.3148
	F.S. 112.3149
	F.S. 1001.42(6)
	F.S. 1001.421
	F.S. 1012.23
	F.A.C. 6A-10.081

Last Modified by Jill Renihan on February 12, 2024

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Adopted	June 13, 2017
Last Revised	August 27, 2019

1210 - **STANDARDS OF ETHICAL CONDUCT**

Definitions

For purposes of this policy, the term "administrator" means those individuals identified in F.S. 1012.01(3). Administrative personnel typically perform management activities such as developing broad policies for the District and executing those policies through the direction of personnel at all levels within the District. Administrative personnel are generally high-level, responsible personnel who have been assigned the responsibilities of systemwide or schoolwide functions, including the following:

- A. the superintendent;
- B. District-based instructional administrators;
- C. District-based noninstructional administrators;
- D. school administrators;
- E. others who perform management activities, such as assistant Directors, Supervisors, Coordinators, Managers, and those with supervisory responsibilities.

Standards of Ethical Conduct

I. Administrators shall be guided by and adhere to the following ethical principles:

- A. The administrator values the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
- B. The administrator's primary professional concern will always be for the student and for the development of the student's potential. The administrator will, therefore, strive for professional growth and will seek to exercise the best professional judgment and integrity.
- C. The administrator strives to achieve and sustain the highest degree of ethical conduct because s/he is aware of the importance of maintaining the respect and confidence of one's colleagues, of students, of parents, and of other members of the community.

II. Administrators shall comply with the following disciplinary principles. Violation of any of these principles shall subject the individual to revocation or suspension of the individual administrator's certificate, or the other penalties as

deemed appropriate with the District's discipline policy up to and including termination.

A. Obligation to the student requires the administrator shall:

1. make a reasonable effort to protect the student from conditions harmful to learning and/or to the student's mental and/or physical health and/or safety;
2. not unreasonably restrain a student from independent action in pursuit of learning;
3. not unreasonably deny a student access to diverse points of view;
4. not intentionally suppress or distort subject matter relevant to a student's academic program;
5. not intentionally expose a student to unnecessary embarrassment or disparagement;
6. not intentionally provide classroom instruction to students in ~~kindergarten~~prekindergarten through grade 38 on sexual orientation or gender identity, except when required by F.S. 1003.42(2)(n)3. and 1003.46;
7. not intentionally provide classroom instruction to students in grades 9 through 12 on sexual orientation or gender identity unless such instruction is required by State academic standards as adopted in F.A.C. 6A-1.09401, as is part of a reproductive health course or health lesson for which a student's parent has the option to have their student not attend;
8. not harass or discriminate against any student on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, handicapping condition, sexual orientation, or social and family background and shall make reasonable efforts to assure that each student is protected from harassment or discrimination;
9. not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being unless the individual reasonably believes that disclosure would result in abuse, abandonment, or neglect as defined in F.S. 39.01;
10. not exploit a relationship with a student for personal gain or advantage;
11. keep in confidence personally identifiable information obtained in the course of professional service, unless disclosure serves professional purposes or is required by law;
12. not violate F.S. 553.865(9)(b), which relates to entering restrooms and changing facilities designated for the opposite sex on the premises of an educational institution; and,
13. not violate F.S. 1000.071, which relates to the use of personal titles and pronouns in educational institutions.

B. Obligation to the public requires that the administrator shall:

1. take reasonable precautions to distinguish between personal views and those of any educational institution or organization with which the individual is affiliated;
2. not intentionally distort or misrepresent facts concerning an educational matter in direct or indirect public expression;
3. not use institutional privileges for personal gain or advantage; (see also Policy 1129, Conflict of Interest)
4. accept no gratuity, gift, or favor that might influence professional judgment; (see also Policy 1129, Conflict of Interest)

(NOTE: Pursuant to F.S. 112.313, no administrator shall solicit or accept anything of value including a gift (see F.S. 112.312), loan, reward, promise of future employment, favor, or service based upon an understanding that the vote, official action, or judgment of the

administrator would be influenced thereby.)

5. offer no gratuity, gift, or favor to obtain special advantages; (see also Policy 1129, Conflict of Interest)

C. Obligation to the profession of education requires that the administrator shall:

1. maintain honesty in all professional dealings;
2. not on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, handicapping condition if otherwise qualified, or social and family background deny to a colleague professional benefits or advantages or participation in any professional organization;
3. not interfere with a colleague's exercise of political or civil rights and responsibilities;
4. not engage in harassment or discriminatory conduct which unreasonably interferes with an individual's performance of professional or work responsibilities or with the orderly processes of education or which creates a hostile, intimidating, abusive, offensive, or oppressive environment; and, further, shall make reasonable efforts to assure that each individual is protected from such harassment or discrimination;
5. not make malicious or intentionally false statements about a colleague;
6. not use coercive means or promise special treatment to influence professional judgments of colleagues;
7. not misrepresent one's own professional qualifications;
8. not submit fraudulent information on any document in connection with professional activities;
9. not make any fraudulent statement or fail to disclose a material fact in one's own or another's application for a professional position;
10. not withhold information regarding a position from an applicant or misrepresent an assignment or conditions of employment;
11. provide upon the request of a certificated individual a written statement of the specific reason for recommendations that lead to the denial of increments, significant changes in employment, or termination of employment;
12. not assist entry into or continuance in the profession of any person known to be unqualified in accordance with these *Principles of Professional Conduct for the Education Profession in Florida* and other applicable Florida statutes and State Board of Education rules;
13. self-report within forty-eight (48) hours to their supervisor who will alert the Professional Standards Office any arrests/charges;

Such notice shall not be considered an admission of guilt nor shall such notice be admissible for any purpose in any proceeding, civil or criminal, administrative or judicial, investigatory or adjudicatory.

In addition, administrators shall self-report any conviction, finding of guilt, withholding of adjudication, commitment to a pretrial diversion program, or entering of a plea of guilty or Nolo Contendere for any criminal offense other than a minor traffic violation within forty-eight (48) hours after the final judgment. When handling sealed and expunged records disclosed under this rule, school districts shall comply with the confidentiality provisions of F.S. 943.0585(4) (c) and F.S. 943.059(4)(c).

14. report to appropriate authorities any known allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1);
15. seek no reprisal against any individual who has reported any allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1);
16. comply with the conditions of an order of the Education Practices Commission imposing probation, imposing a fine, or restricting the authorized scope of practice; **and**

17. as the supervising administrator, cooperate with the Education Practices Commission in monitoring the probation of a subordinate.

D. No administrative staff member shall have any interest, financial or otherwise, direct or indirect; engage in any business transaction or professional activity; or incur any obligation of any nature that is in substantial conflict with the proper discharge of his/her duties in the public interest. (see also Policy 1129, Conflict of Interest)

E. No administrator shall solicit or accept anything of value including a gift (See F.S. 112.312), loan, reward, promise of future employment, favor, or service, based upon an understanding that the vote, official action, or judgment of the administrator would be influenced thereby.

F. All administrative staff members shall adhere to the ethical and disciplinary principles enumerated above.

Training

All administrators shall be required to complete training on the standards established herein upon employment and annually thereafter.

Responsibilities Related to Allegations of Misconduct

Pursuant to F.S. 1001.42(7), the superintendent may not knowingly sign and transmit to any State official a report of alleged misconduct by instructional personnel or school administrators which affects the health, safety, or welfare of a student which the superintendent knows to be false or incorrect, or knowingly fail to adopt policies that require instructional personnel and school administrators to report alleged misconduct by other instructional personnel and school administrators, or that require the investigation of all reports of alleged misconduct by instructional personnel and school administrators, if the misconduct affects the health, safety, or welfare of a student. Violation of these provisions will result in the forfeit of the superintendent's salary for one (1) year.

Revised 2/5/19

Revised 8/27/19

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Legal	F.S. 112.312
	F.S. 112.313
	F.S. 1001.42
	F.S. 1001.42(6)
	F.S. 1001.421
	F.S. 1006.32
	F.S. 1012.23
	F.A.C. 6A-10.081

Last Modified by Annette Martinson on March 13, 2024

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Status	
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Last Revised	February 5, 2019

3210 - **STANDARDS OF ETHICAL CONDUCT**

I. Instructional staff members shall be guided by and adhere to the following ethical principles:

- A. The instructional staff member values the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
- B. The instructional staff member's primary professional concern will always be for the student and for the development of the student's potential. The instructional staff member will, therefore, strive for professional growth and will seek to exercise the best professional judgment and integrity.
- C. The instructional staff member strives to achieve and sustain the highest degree of ethical conduct because s/he is aware of the importance of maintaining the respect and confidence of one's colleagues, of students, of parents, and of other members of the community.

II. District instructional staff members shall comply with the following disciplinary principles. Violation of any of these principles shall subject the individual to revocation or suspension of the individual instructional staff member's certificate, or the other penalties as deemed appropriate with the District discipline policy up to and including termination.

A. Obligation to the student requires that the instructional staff member shall:

1. make a reasonable effort to protect the student from conditions harmful to learning and/or to the student's mental and/or physical health and/or safety.
2. not unreasonably restrain a student from independent action in pursuit of learning.
3. not unreasonably deny a student access to diverse points of view.
4. not intentionally suppress or distort subject matter relevant to a student's academic program.
5. not intentionally expose a student to unnecessary embarrassment or disparagement.
6. not intentionally provide classroom instruction to students in kindergarten through grade 38 on sexual orientation or gender identity, except when required by F.S. 1003.42(2)(n)3. and 1003.46.

7. not intentionally provide classroom instruction to students in grades 9 through 12 on sexual orientation or gender identity unless such instruction is required by state academic standards as adopted in F.A.C. 6A-1.09401, or is part of a reproductive health course or health lesson for which a student's parent has the option to have their student not attend.
 8. not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being unless the individual reasonably believes that disclosure would result in abuse, abandonment, or neglect as defined in F.S. 39.01.
 9. not intentionally violate or deny a student's legal rights.
 10. not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being unless the individual reasonably believes that disclosure would result in abuse, abandonment, or neglect as defined in F.S. 39.01.
 11. offer no gratuity, gift, or favor to obtain special advantages. (see also Policy 3129, Conflict of Interest)
 12. not violate F.S. 553.865(9)(b), which relates to entering restrooms and changing facilities designated for the opposite sex on the premises of an educational institution.
 13. not violate F.S. 1000.071, which relates to the use of personal titles and pronouns in educational institutions.
- B. Obligation to the profession of education requires that the instructional staff member shall:
1. maintain honesty in all professional dealings.
 2. not on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, handicapping condition if otherwise qualified, or social and family background deny to a colleague professional benefits or advantages or participation in any professional organization.
 3. not interfere with a colleague's exercise of political or civil rights and responsibilities.
 4. not engage in harassment or discriminatory conduct which unreasonably interferes with an individual's performance of professional or work responsibilities or with the orderly processes of education or which creates a hostile, intimidating, abusive, offensive, or oppressive environment; and, further, shall make reasonable efforts to assure that each individual is protected from such harassment or discrimination.
 5. not make malicious or intentionally false statements about a colleague.
 6. not use coercive means or promise special treatment to influence professional judgments of colleagues.
 7. not misrepresent one's own professional qualifications.
 8. not submit fraudulent information on any document in connection with professional activities.
 9. not make any fraudulent statement or fail to disclose a material fact in one's own or another's application for a professional position.
 10. not withhold information regarding a position from an applicant or misrepresent an assignment or conditions of employment.
 11. provide upon the request of a certificated individual a written statement of specific reason for recommendations that lead to the denial of increments, significant changes in employment, or termination of employment.
 12. not assist entry into or continuance in the profession of any person known to be unqualified in accordance with these *Principles of Professional Conduct for the Education Profession in Florida* and other applicable Florida statutes and State Board of Education rules.
 13. self-report within forty-eight (48) hours to their supervisor who will alert the Professional Standards office any arrests/charges. Such notice shall not be considered an admission of guilt nor shall such

notice be admissible for any purpose in any proceeding, civil or criminal, administrative or judicial, investigatory or adjudicatory. In addition, instructional staff members shall self-report any conviction, finding of guilt, withholding of adjudication, commitment to a pretrial diversion program, or entering of a plea of guilty or Nolo Contendere for any criminal offense other than a minor traffic violation within forty-eight (48) hours after the final judgment. When handling sealed and expunged records disclosed under this rule, school districts shall comply with the confidentiality provisions of F.S. 943.0585(4) (c) and 943.059(4)(c).

14. report to appropriate authorities any known allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1).
 15. seek no reprisal against any individual who has reported any allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1).
 16. comply with the conditions of an order of the Education Practices Commission imposing probation, imposing a fine, or restricting the authorized scope of practice.
 17. as the supervising administrator, cooperate with the Education Practices Commission in monitoring the probation of a subordinate.
- C. No instructional staff member shall have any interest, financial or otherwise, direct or indirect; engage in any business transaction or professional activity; or incur any obligation of any nature that is in substantial conflict with the proper discharge of his/her/their duties in the public interest. (see also Policy 3129, Conflict of Interest)
- D. All instructional staff members shall adhere to the principles enumerated above.

All instructional staff members shall be required to complete training on the standards established herein upon employment and annually thereafter.

Revised 2/5/19

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Legal	F.S. 112.312
	F.S. 112.313
	F.S. 1001.42(6)
	F.S. 1001.421
	F.S. 1006.32
	F.S. 1012.23
	F.A.C. 6A-10.081

Last Modified by Matthew Goldrick on February 20, 2024

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Last Revised	December 11, 2019

4210 - **STANDARDS OF ETHICAL CONDUCT**

I. Support staff members shall be guided by and adhere to the following ethical principles:

- A. The support staff member values the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
- B. The support staff member's primary professional concern will always be for the student and for the development of the student's potential. The support staff member will, therefore, strive for professional growth and will seek to exercise the best professional judgment and integrity.
- C. The support staff member strives to achieve and sustain the highest degree of ethical conduct because s/he is aware of the importance of maintaining the respect and confidence of one's colleagues, of students, of parents, and of other members of the community.

II. All support staff members shall comply with the following disciplinary principles.

Individuals who violate any of these principles shall be subject to disciplinary action, as well as other penalties as may be provided by law.

A. Obligation to the student requires that the support staff member shall:

- 1. make a reasonable effort to protect the student from conditions harmful to learning and/or to the student's mental and/or physical health and/or safety;
- 2. not unreasonably restrain a student from independent action in pursuit of learning;
- 3. not unreasonably deny a student access to diverse points of view;
- 4. not intentionally suppress or distort subject matter relevant to a student's academic program;
- 5. not intentionally expose a student to unnecessary embarrassment or disparagement;
- 6. not intentionally provide classroom instruction to students in kindergarten through grade 38 on sexual orientation or gender identity, except when required by F.S. 1003.42(2)(n)3. and 1003.46;

7. not intentionally provide classroom instruction to students in grades 9 through 12 on sexual orientation or gender identity unless such instruction is required by state academic standards as adopted in F.A.C. Rule 6A-1.09401, or is part of a reproductive health course or health lesson for which a student's parent has the option to have their student not attend;
 8. not intentionally violate or deny a student's legal rights;
 9. not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being unless the individual reasonably believes that disclosure would result in abuse, abandonment, or neglect as defined in F.S. 39.01;
 10. not harass or discriminate against any student on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, handicapping condition, sexual orientation, or social and family background and shall make reasonable efforts to assure that each student is protected from harassment or discrimination;
 11. not exploit a relationship with a student for personal gain or advantage.
 12. keep in confidence personally identifiable information obtained in the course of professional service, unless disclosure serves professional purposes or is required by law;
 13. not violate F.S. 553.865(9)(b), which relates to entering restrooms and changing facilities designated for the opposite sex on the premises of an educational institution; and,
 14. not violate F.S. 1000.071, which relates to the use of personal titles and pronouns in educational institutions.
- B. Obligation to the public requires that the support staff member shall:

1. take reasonable precautions to distinguish between personal views and those of any educational institution or organization with which the individual is affiliated;
2. not intentionally distort or misrepresent facts concerning an educational matter in direct or indirect public expression;
3. not use institutional privileges for personal gain or advantage; (see also Policy 4129, Conflict of Interest)
4. not use coercive means or promise special treatment to influence professional judgments of colleagues;
5. not misrepresent one's own professional qualifications;
6. not submit fraudulent information on any document in connection with professional activities;
7. not make any fraudulent statement or fail to disclose a material fact in one's own or another's application for a position;
8. not withhold information regarding a position from an applicant or misrepresent an assignment or conditions of employment;
9. provide upon the request of a certificated individual a written statement of specific reason for recommendations that lead to the denial of increments, significant changes in employment, or termination of employment;
10. not assist entry into or continuance in the profession of any person known to be unqualified in accordance with these *Principles of Professional Conduct for the Education Profession in Florida* and other applicable Florida statutes and State Board of Education rules;
11. self-report within forty-eight (48) hours to their supervisor who will inform the Professional Standards any arrests/charges. Such notice shall not be considered an admission of guilt nor shall such notice be admissible for any purpose in any proceeding, civil or criminal, administrative or judicial, investigatory or adjudicatory. In addition, support staff members shall self-report any conviction, finding of guilt, withholding of adjudication, commitment to a pretrial diversion program, or entering of a plea of guilty or Nolo Contendere for any criminal offense other than a minor traffic violation

within forty-eight (48) hours after the final judgment. When handling sealed and expunged records disclosed under this rule, school districts shall comply with the confidentiality provisions of F.S. 943.0585(4) (c) and 943.059(4)(c).

12. report to appropriate authorities any known allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1);

13. seek no reprisal against any individual who has reported any allegation of a violation of the Florida School Code or State Board of Education rules as defined in F.S. 1012.795(1)

C. No support staff member shall have any interest, financial or otherwise, direct or indirect; engage in any business transaction or professional activity; or incur any obligation of any nature that is in substantial conflict with the proper discharge of his/her duties in the public interest. (see also Policy 4129, Conflict of Interest)

D. All support staff members shall adhere to the principles enumerated above.

All support staff members shall be required to complete training on the standards established herein upon employment and annually thereafter.

Revised 2/5/19

Technical Change 12/11/19

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Legal	F.S. 112.312
	F.S. 112.313
	F.S. 1001.42(6)
	F.S. 1001.421
	F.S. 1006.32
	F.S. 1012.23
	F.A.C. 6A-10.081

Last Modified by Matthew Goldrick on February 20, 2024

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 14. 24-2249

5/28/2024

Title and Board Action Requested

Approve Fiscal Year 2023-2024 Budget Amendment No. 3 for Quarter Ending March 31, 2024

Executive Summary

The Director of Budget, on behalf of the Superintendent of Schools, hereby requests the Board's approval for the Fiscal Year 2023-2024 Budget Amendment No. 3 for Quarter Ending March 31, 2024.

Section 1011.06, Florida Statutes, requires that amendments to the original budget be brought to the Board for approval.

Attached is the third budget amendment for Fiscal Year 2023-2024 for Quarter Ending March 31, 2024. This amendment is certified to be correct by the Finance Department.

- **General Fund**

Estimated revenues were adjusted based on collections received during the quarter. Federal through State and Local Sources increased \$696,613 for additional Medicaid funds received. Estimated revenue from State Sources increased \$235,000 for Workforce Capitalization Incentive and 13,191 for Workforce Education Performance Incentive. Revenue increased by \$1,032,608 for School Recognition Funding received from Florida Department of Education.

Estimated Revenue from Local Sources increased a total of \$735,163. Interest income increased \$375,852 based on actual monthly interest received during the quarter. Adult Education funding increased a total of \$139,480 and Miscellaneous Local Revenue increased \$190,315. This miscellaneous income was based on actual collections from sale of Junk (\$38,407), Early Learning Coalition (\$45,000), Youth Mental Health (\$29,806), Printing (\$25,619), and Fingerprints (\$15,714).

Appropriations were amended to reflect movement between functions and objects. Salaries and Benefits increased a total of \$316,595 based on vacancies filled during the quarter. Appropriations totaling \$1,032,608 were added for the School Recognition that will be paid out to:

- Brooksville Elementary School
- Westside Elementary School
- Eastside Elementary School
- Deltona Elementary School
- Moton Elementary School
- Chocachatti Elementary School
- Challenger K-8
- Hernando eSchool
- Gulf Coast Academy

- Gulf Coast Elementary School

Ending fund balance is estimated at \$22,085,459 or 9.66% of General Fund revenues and includes reserves (non-spendable) for inventory in the amount of \$1,104,803, the (assigned) for Health Insurance/Rebates/Profit Sharing/Wellness/BCBS Donations totaling \$2,589,440. There is (assigned) fund balance in the amount of \$2,500,000 for ESSER positions for when the grant ends, \$1,000,000 for New School Operational Costs and \$2,289,939 for Maintenance/Facilities/Safety/Other Dept Reserves. The total assigned revenues equal \$8,379,379 or 3.66% leaving a remaining projected Unassigned Ending Fund Balance of \$12,601,276 or 5.51% of General Fund revenues.

- **Debt Services:**

Estimated revenues were adjusted based on interest income received during the quarter.

There were no adjustments to appropriations for the third quarter.

- **Capital Projects:**

Estimated revenue from State Sources increased \$165,891 due to the Countywide Safety Grant. Estimated revenue from Local Sources increased by \$1,293,627 based on actual interest earnings received during the quarter.

Appropriations were adjusted based on movement between objects and board approvals given during the quarter for capital projects. The transportation vehicle account increased by \$1,054,000 for new bus purchases to be made.

The Ending Fund balance for Capital Projects increased by \$221,928.

- **Food Service:**

Estimated revenues increased by \$120,820 for collections received for the Equipment Purchase grants for Brooksville Elementary and Central High School.

Appropriations increased a total of \$3,996,176, of which, \$3,870,000 was budgeted for the Board approval (Agenda 24-1708) for the replacement of equipment and serving lines in various schools.

The Ending Fund balance for Food Service is \$7,155,479 or 37.69% of Food Service Revenues.

- **Special Revenue:**

Revenues increased by a total of \$1,869,954 based on collections from IDEA Preschool (\$56,078), IDEA Discretionary (\$855,957) and Title I School Improvement (\$957,919).

Appropriations were moved between objects to reflect normal operational activity for the quarter as outlined in the individual grant applications.

- **Special Revenue - ESSER II:**

Unspent revenues and appropriations were zeroed out. This grant has closed.

- **Special Revenue - ESSER III:**

There were no adjustments to estimated revenues for the third quarter.

Appropriations were adjusted between functions based on amendment applications as outlined in the grant application.

- **Special Revenue - American Rescue Plan - Homeless Children & Youth:**

Estimated revenues for IDEA Pre-K/K-12 decreased by \$205,252.

Appropriations were adjusted based on the reduction in revenue and moved between objects to reflect normal operational activity as outlined in the individual grant applications. The following grants still open in this fund are:

- Homeless Children & Youth
- High Impact Reading Intervention & Support
- Targeted Math Grant STEM
- ESSER ARP Instructional Materials

My Contact

Kendra L. Sittig
Director of Budget
(352) 797-7004 x418

2023-28 Strategic Focus Area

Priority 5: Fiscal Transparency and Capital Planning

Financial Impact

As per Budget Amendment Detail.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA
2023-2024 BUDGET
GENERAL FUND

Fund Balances - June 30, 2024

Adj Beginning Fund Balance - July 1, 2023 \$ 48,154,583

Fiscal Year 2023-2024 Estimated Revenues

Federal	\$ 1,951,881
State	136,825,424
Local	89,933,755
Other Financing Sources	4,860,475
Total Estimated Revenues	<u>\$ 233,571,535</u>

Fiscal Year 2023-2024 Appropriations

Expenditures	\$ 258,379,203
Other Financing Uses	1,261,457
Total Appropriations	<u>\$ 259,640,660</u>

Excess / (Deficiency) of Revenues over Appropriations (26,069,125)

Ending Fund Balance - June 30, 2024 **\$ 22,085,459**

Analysis of Ending Funds Balance - June 30, 2024		As a % of Revenue
Nonspendable:		
Inventory	\$ 1,104,803	0.48%
Restricted:		
Assigned:		
Health Ins/Rebates/Profit Sharing/Wellness/BCBS Donation	2,589,440	1.13%
Reserve for ESSER positions	2,500,000	1.09%
2023-2024 Reserve for New School	1,000,000	0.44%
2023-2024 Maint/Facilities/Safety/Other Dept Reserve	2,289,939	1.00%
FEFP/ FTE Adjustment	-	0.00%
Unassigned	12,601,276	<u>5.51%</u>
	<u>\$ 22,085,459</u>	9.66%

↓ 8.08%

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

General Fund - Budget Amendment #3
Executive Summary

General Fund Budget Amendment #3 is for the fiscal period ending **March 31, 2024**. Below is a summary of the adjustments to estimated revenues and appropriations. The attached sheets provide additional detail by function and object (pages 3-5).

	Increase	Decrease
Estimated Revenue Changes:		
Federal Direct Sources	\$ -	
Federal Through State and Local Sources	\$ 696,613	
State Sources	\$ 1,293,644	
Local Sources	\$ 735,163	
Other Financing Sources	\$ 175	
Net Change in Estimated Revenue	\$ 2,725,595	
Appropriations Changes (by Function):		
5000 Instruction		\$ 165,230
6100 Pupil Personnel Services		\$ 25,152
6200 Instructional Media Services	\$ 58,601	
6300 Instruction and Curriculum Development Services	\$ 202,925	
6400 Instructional Staff Training Services	\$ 22,483	
6500 Instruction Related Technology	\$ 23,625	
7100 Board	\$ 88,205	
7200 General Administration	\$ 1,601,294	
7300 School Administration		\$ 1,506,273
7400 Facilities Acquisition and Construction	\$ 230,896	
7500 Fiscal Services	\$ 5,805	
7600 Food Service	\$ 135,192	
7700 Central Services	\$ 16,525	
7800 Pupil Transportation Services	\$ 246,680	
7900 Operation of Plant	\$ 661,451	
8100 Maintenance of Plant	\$ 683,691	
8200 Administrative Technology Services	\$ 28,703	
9100 Community Services	\$ -	
9700 Transfers:		
0920 Transfers to Debt Service Fund	\$ -	
0940 Transfers to Special Revenue Funds		
Net Change in Appropriations	\$ 2,309,420	

Fund Balance Changes:	Increase (Decrease)
Fund Balance - December 31, 2023	\$ 21,669,284
Increase (decrease) in Estimated Revenues	2,725,595
(Increase) decrease in Appropriations	(2,309,420)
Fund Balance - March 31, 2024	\$ 22,085,459

The School Board of Hernando County, Florida
General Fund
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

	<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
ESTIMATED REVENUE					
FEDERAL DIRECT SOURCES:					
3191 RESERVE OFFICERS TRAINING CORPS (ROTC)	243,000	243,000			243,000
3199 MISCELLANEOUS FEDERAL DIRECT	-	-	-	-	-
TOTAL FEDERAL DIRECT SOURCES	<u>243,000</u>	<u>243,000</u>	<u>-</u>	<u>-</u>	<u>243,000</u>
FEDERAL THROUGH STATE AND LOCAL SOURCES:					
3202 MEDICAID	550,000	595,400	696,613		1,292,013
3299 MISCELLANEOUS FEDER THROUGH STATE AND LOCAL	-	416,868	-	-	416,868
TOTAL FEDERAL THROUGH STATE AND LOCAL SOURCES	<u>550,000</u>	<u>1,012,268</u>	<u>696,613</u>	<u>-</u>	<u>1,708,881</u>
STATE SOURCES:					
3310 FLORIDA EDUCATION FINANCE PROGRAM (FEFP)	115,051,110	110,992,064			110,992,064
3315 WORKFORCE DEVELOPMENT	604,596	604,596			604,596
3316 WORKFORCE CAPITALIZATION INCENTIVE	-	-	235,000		235,000
3317 WORKFORCE EDUCATION PERFORMANCE INCENTIVE	-	20,348	13,191		33,539
3323 CO & DS WITHHELD FOR ADMINISTRATIVE EXPENSE	-	-			-
3343 STATE LICENSE TAX	85,000	85,000			85,000
3355 CLASS SIZE REDUCTION OPERATING FUNDS	23,562,719	22,721,527			22,721,527
3361 SCHOOL RECOGNITION FUNDS	-	-	1,032,608		1,032,608
3371 EXCELLENT TEACHING PROGRAM	671,562	589,371		15,000	574,371
3399 OTHER MISCELLANEOUS STATE REVENUE	19,000	518,874	27,845	-	546,719
TOTAL STATE SOURCES	<u>139,993,987</u>	<u>135,531,780</u>	<u>1,308,644</u>	<u>15,000</u>	<u>136,825,424</u>
LOCAL SOURCES:					
3411 DISTRICT SCHOOL TAX	83,364,266	83,364,266			83,364,266
3421 TAX REDEMPTION	30,000	30,697	39		30,736
3425/26 RENT	121,500	132,238	17,590		149,828
3430 INTEREST, INCLUDING PROFIT ON INVESTMENT	1,900,000	2,300,000	375,852		2,675,852
3440 GIFTS, GRANTS, AND BEQUESTS	-	1,528	11,887		13,415
3461 ADULT GENERAL EDUCATION COURSE FEES	-	24,380	25,282		49,662
3462 FINANCIAL AID FEES FEFP COURSE	-	9,191	2,870		12,061
3466 LIFELONG LEARNING FEES	-	493	80		573
3467 GED TESTING FEES	-	276	590		866
3468 VOC/AE FINANCIAL AID FEES	-	252,117	110,658		362,775
3490 MISCELLANEOUS LOCAL REVENUE	2,372,841	3,083,406	190,315	-	3,273,720
TOTAL LOCAL SOURCES:	<u>87,788,607</u>	<u>89,198,591</u>	<u>735,163</u>	<u>-</u>	<u>89,933,755</u>
OTHER FINANCING SOURCES:					
3740 LOSS RECOVERIES		241,710	175		241,885
3620 TRANSFERS IN FROM DEBT SERVICES	1,575,795	1,575,795			1,575,795
3630 TRANSFERS IN FROM CAPITAL PROJECTS FUNDS	3,032,871	3,042,795			3,042,795
TOTAL OTHER FINANCING SOURCES:	<u>4,608,666</u>	<u>4,860,300</u>	<u>175</u>	<u>-</u>	<u>4,860,475</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	233,184,260	230,845,940	2,740,595	15,000	233,571,535
ADJ TO BEGINNING FUND BALANCE	(629,011)	(629,011)			(629,011)
BEGINNING FUND BALANCE	<u>48,783,594</u>	<u>48,783,594</u>	<u>-</u>	<u>-</u>	<u>48,783,594</u>
TOTAL ESTIMATED REVENUE	<u>281,338,842</u>	<u>279,000,523</u>	<u>2,740,595</u>	<u>15,000</u>	<u>281,726,118</u>
NET INCREASE (DECREASE) IN ESTIMATED REVENUE			<u>2,725,595</u>		

APPROPRIATIONS BY FUNCTION AND OBJECT

EXPENDITURES:

5000 INSTRUCTION					
100 - SALARIES	94,230,527	97,362,784		928,664	96,434,120
200 - BENEFITS	30,875,466	29,347,542		27,288	29,320,253
300 - PURCHASED SERVICES	6,266,683	9,673,948	892,515		10,566,463
400 - ENERGY SERVICES	-	33			33
500 - MATERIALS AND SUPPLIES	8,630,390	14,445,905		847,497	13,598,408
600 - CAPITAL OUTLAY	17,593	1,931,106	462,784		2,393,889
700 - OTHER EXPENSES	433,602	1,098,660	282,920		1,381,581
6100 PUPIL PERSONNEL SERVICES					
100 - SALARIES	6,363,383	7,374,019	135,321		7,509,340
200 - BENEFITS	2,230,265	2,396,645	52,452		2,449,097
300 - PURCHASED SERVICES	50,801	77,536	15,468		93,004
500 - MATERIALS AND SUPPLIES	4,498,024	3,194,012		277,220	2,916,792
600 - CAPITAL OUTLAY	1,000	88,906	45,219		134,125

The School Board of Hernando County, Florida
General Fund
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
	700 - OTHER EXPENSES	9,670	11,707	3,609		15,316
6200	INSTRUCTIONAL MEDIA SERVICES					
	100 - SALARIES	1,033,813	1,242,732	33,311		1,276,043
	200 - BENEFITS	389,104	502,169	7,025		509,194
	300 - PURCHASED SERVICES	243,201	248,253	11,766		260,019
	500 - MATERIALS AND SUPPLIES	12,900	13,701	1,385		15,087
	600 - CAPITAL OUTLAY	1,400	209,596	6,114		215,709
	700 - OTHER EXPENSES	6,000	6,000		1,000	5,000
6300	INSTRUCTION AND CURRICULUM DEVELOPMENT					
	100 - SALARIES	2,118,541	2,463,914	159,904		2,623,818
	200 - BENEFITS	695,084	763,049	42,685		805,734
	300 - PURCHASED SERVICES	41,250	68,308		7	68,302
	500 - MATERIALS AND SUPPLIES	66,500	40,336	214		40,550
	600 - CAPITAL OUTLAY	26,200	28,561		110	28,450
	700 - OTHER EXPENSES	2,000	2,000	238		2,238
6400	INSTRUCTIONAL STAFF TRAINING					
	100 - SALARIES	524,930	525,236	16,192		541,428
	200 - BENEFITS	185,179	178,960	5,561		184,520
	300 - PURCHASED SERVICES	28,550	41,969	730		42,699
	500 - MATERIALS AND SUPPLIES	5,400	68,786			68,786
	700 - OTHER EXPENSES	3,000	9,770			9,770
6500	INSTRUCTION RELATED TECHNOLOGY					
	100 - SALARIES	271,603	495,812	14,356		510,168
	200 - BENEFITS	134,203	205,243	9,789		215,031
	300 - PURCHASED SERVICES	-	72,289		520	71,769
	500 - MATERIALS AND SUPPLIES	-	-			-
7100	BOARD					
	100 - SALARIES	274,003	275,781	416		276,197
	200 - BENEFITS	187,638	187,845	91		187,936
	300 - PURCHASED SERVICES	340,883	342,643	87,480		430,123
	500 - MATERIALS AND SUPPLIES	2,190	2,951	218		3,169
	700 - OTHER EXPENSES	40,884	40,884			40,884
7200	GENERAL ADMINISTRATION					
	100 - SALARIES	1,370,270	2,267,269	1,014,202		3,281,471
	200 - BENEFITS	431,902	645,255	561,201		1,206,457
	300 - PURCHASED SERVICES	172,660	231,788	73,088		304,876
	500 - MATERIALS AND SUPPLIES	35,100	47,559		8,805	38,754
	600 - CAPITAL OUTLAY	-	17,307			17,307
	700 - OTHER EXPENSES	76,550	123,942		38,393	85,549
7300	SCHOOL ADMINISTRATION					
	100 - SALARIES	10,486,569	12,606,689		908,497	11,698,192
	200 - BENEFITS	3,741,066	4,564,225		653,139	3,911,085
	300 - PURCHASED SERVICES	3,776	49,634	43,670		93,304
	500 - MATERIALS AND SUPPLIES	5,300	105,434		3,106	102,328
	600 - CAPITAL OUTLAY	-	31,558	10,154		41,712
	700 - OTHER EXPENSES	75,268	69,751	4,645		74,396

APPROPRIATIONS BY FUNCTION AND OBJECT

EXPENDITURES:

7400	FACILITIES, ACQUISITION, AND CONSTRUCTION					
	100 - SALARIES	496,842	550,667	5,320		555,987
	200 - BENEFITS	159,720	182,873	1,048		183,921
	300 - PURCHASED SERVICES	-	338,367		130	338,237
	500 - MATERIALS AND SUPPLIES	400	-	200		200
	600 - CAPITAL OUTLAY	3,000	394,884	224,458		619,342
	700 - OTHER EXPENSES	227,934	237,858			237,858
7500	FISCAL SERVICES					
	100 - SALARIES	655,107	603,108	4,275		607,383
	200 - BENEFITS	203,253	186,925	947		187,872
	300 - PURCHASED SERVICES	215,378	214,384			214,384
	500 - MATERIALS AND SUPPLIES	10,230	39,670		300	39,370
	600 - CAPITAL OUTLAY	240	1,242			1,242
	700 - OTHER EXPENSES	31,995	31,452	883		32,335
7600	FOOD SERVICES					
	100 - SALARIES	-	176,319	112,689		289,008
	200 - BENEFITS	-	39,059	22,504		61,562
	700 - OTHER EXPENSES	-	-			-
7700	CENTRAL SERVICES					

The School Board of Hernando County, Florida
General Fund
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
	100 - SALARIES	1,861,248	1,939,247	20,806		1,960,053
	200 - BENEFITS	674,111	689,397	5,516		694,913
	300 - PURCHASED SERVICES	1,034,662	1,056,402	39,623		1,096,025
	500 - MATERIALS AND SUPPLIES	132,350	298,555		53,471	245,084
	600 - CAPITAL OUTLAY	31,785	174,825	2,627		177,452
	700 - OTHER EXPENSES	75,481	75,112	1,424		76,536
7800	PUPIL TRANSPORTATION SERVICES					
	100 - SALARIES	5,743,884	5,266,914	160,378		5,427,291
	200 - BENEFITS	2,266,141	1,941,557	36,357		1,977,914
	300 - PURCHASED SERVICES	566,800	795,956		18,736	777,220
	400 - ENERGY SERVICES	1,466,000	1,489,969	23,655		1,513,625
	500 - MATERIALS AND SUPPLIES	808,700	810,566	11,330		821,897
	600 - CAPITAL OUTLAY	1,958,295	1,779,934		1,024	1,778,909
	700 - OTHER EXPENSES	260	55,806	34,720		90,526
7900	OPERATION OF PLANT					
	100 - SALARIES	6,440,458	6,900,739	176,697		7,077,436
	200 - BENEFITS	2,445,407	2,521,943	54,402		2,576,345
	300 - PURCHASED SERVICES	5,994,070	7,128,319		80,041	7,048,277
	400 - ENERGY SERVICES	7,327,015	7,327,546	104		7,327,650
	500 - MATERIALS AND SUPPLIES	671,800	720,269		66,004	654,264
	600 - CAPITAL OUTLAY	258,000	2,337,490	609,876		2,947,366
	700 - OTHER EXPENSES	266,420	209,162		33,582	175,580
8100	MAINTENANCE OF PLANT					
	100 - SALARIES	3,036,269	3,054,449	130,107		3,184,556
	200 - BENEFITS	1,181,250	1,114,989	17,583		1,132,572
	300 - PURCHASED SERVICES	1,475,272	1,450,018	90,392		1,540,410
	400 - ENERGY SERVICES	219,500	219,500			219,500
	500 - MATERIALS AND SUPPLIES	842,500	726,755		60,055	666,700
	600 - CAPITAL OUTLAY	27,000	1,001,744	505,664		1,507,408
	700 - OTHER EXPENSES	4,225	4,460			4,460
8200	ADMINISTRATIVE TECHNOLOGY					
	100 - SALARIES	1,359,301	1,651,421	27,355		1,678,776
	200 - BENEFITS	488,535	587,620	5,693		593,312
	300 - PURCHASED SERVICES	455,996	1,018,476		136	1,018,340
	500 - MATERIALS AND SUPPLIES	59,700	38,657	886		39,543
	600 - CAPITAL OUTLAY	2,519,824	2,864,356		5,094	2,859,262
	700 - OTHER EXPENSES	1,050	1,050			1,050
9100	COMMUNITY SERVICES					
	300 - PURCHASED SERVICES	17,775	18,255			18,255
	500 - MATERIALS AND SUPPLIES	1,775	1,516			1,516
	700 - OTHER EXPENSES	-	-			-
	CAPITAL OUTLAY					
7420	FACILITIES, ACQUISITION AND CONSTRUCTION	-	-	-	-	-
9300	OTHER CAPITAL OUTLAY	-	-	-	-	-
	TOTAL EXPENDITURES	<u>230,357,277</u>	<u>256,069,783</u>	<u>6,322,240</u>	<u>4,012,820</u>	<u>258,379,203</u>
APPROPRIATIONS BY FUNCTION AND OBJECT						
	OTHER FINANCING USES					
9700	TRANSFERS OUT					
	0920 - TRANSFERS TO DEBT SERVICE FUND	1,261,457	1,261,457			1,261,457
	0940 - TRANSFERS TO SPECIAL REVENUE FUNDS	-	-		-	-
	TOTAL OTHER FINANCING USES	<u>1,261,457</u>	<u>1,261,457</u>	<u>-</u>	<u>-</u>	<u>1,261,457</u>
	TOTAL EXPENDITURES AND OTHER FINANCING USES	231,618,734	257,331,240	6,322,240	4,012,820	259,640,660
	TOTAL ENDING FUND BALANCE	<u>49,720,108</u>	<u>21,669,284</u>	<u>-</u>	<u>(416,175)</u>	<u>22,085,459</u>
	TOTAL APPROPRIATIONS BY FUNCTION AND OBJECT	<u>281,338,842</u>	<u>279,000,524</u>	<u>6,322,240</u>	<u>3,596,645</u>	<u>281,726,119</u>
	NET INCREASE (DECREASE) IN APPROPRIATIONS			<u>2,725,595</u>		

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Debt Service Funds - Budget Amendment #3
Executive Summary

Debt Service Funds Budget Amendment #3 is for the fiscal period ending **March 31, 2024**. Below is a summary of the adjustments to estimated revenues and appropriations. Additional detail by object is attached (page 2) for further reference.

	Increase	Decrease
Estimated Revenue Changes:		
State Sources		
Local Sources	\$ 201,399	
Other Financing Sources:		
Transfers In		
Issuance of Bonds		
Fund Balance Beginning		
Net Change in Estimated Revenue	\$ 201,399	
Appropriations Changes (by Function and Object):		
Function 9200 - Debt Service:		
710 Principal		
720 Interest	\$ -	
730 Dues and Fees		
760 Payments to Refunded Bond Escrow		
Function 9700 - Transfers:		
910 Transfers to General Fund		
Net Change in Appropriations		\$ -

Fund Balance Changes:	Increase (Decrease)
Fund Balance - December 31, 2023	\$ 7,373,086
Increase (decrease) in Estimated Revenues	201,399
(Increase) decrease in Appropriations	-
Fund Balance - March 31, 2024	\$ 7,574,485

The School Board of Hernando County, Florida
Debt Service Funds
Budget Amendment #3
Summary by Object
Fiscal Year 2023-2024

	<u>Original Budget 2022-2023</u>	<u>Current Budget 2022-2023</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2022-2023</u>
ESTIMATED REVENUE					
STATE SOURCES					
3322 CO & DS WITHHELD	135,000	135,000			135,000
3326 SBE/COBI BOND INTEREST	31,275	31,275			31,275
3341 RACING COMMISSION FUNDS	207,400	207,400			207,400
TOTAL STATE SOURCES	<u>373,675</u>	<u>373,675</u>	<u>-</u>	<u>-</u>	<u>373,675</u>
LOCAL SOURCES:					
3430 INTEREST	-	-	201,399		201,399
3433 NET INCREASE (DECREASE) IN FMV OF INVESTMENTS	-	-	-	-	-
TOTAL LOCAL SOURCES:	<u>-</u>	<u>-</u>	<u>201,399</u>	<u>-</u>	<u>201,399</u>
OTHER FINANCING SOURCES:					
3610 TRANSFER IN FROM GENERAL	1,261,457	1,261,457			1,261,457
3630 TRANSFER IN FROM CAPITAL	8,660,200	8,660,200			8,660,200
3792 PREMIUM ON REFUNDING BONDS	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES:	<u>9,921,657</u>	<u>9,921,657</u>	<u>-</u>	<u>-</u>	<u>9,921,657</u>
BEGINNING FUND BALANCE	<u>8,948,881</u>	<u>8,948,881</u>	<u>-</u>	<u>-</u>	<u>8,948,881</u>
TOTAL ESTIMATED REVENUE	<u>19,244,213</u>	<u>19,244,213</u>	<u>201,399</u>	<u>-</u>	<u>19,445,612</u>
NET INCREASE (DECREASE) IN ESTIMATED REVENUE			<u>201,399</u>		
APPROPRIATIONS					
EXPENDITURES:					
9200 DEBT SERVICE					
710 REDEMPTION OF PRINCIPAL	6,697,890	6,697,890			6,697,890
720 INTEREST	3,580,942	3,580,942			3,580,942
730 DUES AND FEES	16,500	16,500			16,500
TOTAL EXPENDITURES	<u>10,295,332</u>	<u>10,295,332</u>	<u>-</u>	<u>-</u>	<u>10,295,332</u>
OTHER FINANCING USES:					
9200 DEBT SERVICE:					
910 TRANSFER OUT TO GENERAL FUND	1,575,795	1,575,795	-	-	1,575,795
TOTAL OTHER FINANCING USES	<u>1,575,795</u>	<u>1,575,795</u>	<u>-</u>	<u>-</u>	<u>1,575,795</u>
TOTAL EXPENDITURES	<u>11,871,127</u>	<u>11,871,127</u>	<u>-</u>	<u>-</u>	<u>11,871,127</u>
ENDING FUND BALANCE	<u>7,373,086</u>	<u>7,373,086</u>	<u>201,399</u>	<u>-</u>	<u>7,574,485</u>
TOTAL APPROPRIATIONS	<u>19,244,213</u>	<u>19,244,213</u>	<u>201,399</u>	<u>-</u>	<u>19,445,612</u>
NET INCREASE (DECREASE) IN APPROPRIATIONS			<u>201,399</u>		

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Capital Projects Funds - Budget Amendment #3
Executive Summary

Capital Projects Funds Budget Amendment #3 is for the fiscal period ending **March 31, 2024**. Below is a summary of the adjustments to estimated revenues and appropriations. The attached sheets provide additional detail by object (page 2) and by project (page 3).

	Increase	Decrease
Estimated Revenue Changes:		
State Sources	\$ 165,891	
Local Sources	1,293,627	
Other Financing Sources:		
Premium on Bonds		
Net Change in Estimated Revenue	\$ 1,459,518	
Appropriations Changes (by Function and Object):		
Function 7400 - Facilities Acquisition and Construction:		
310 Prof/Tech Services		
369 Technology Rentals		
394/794 Charter School Safety Grant	\$ 16,765	
630 Building & Fixed Equipment		
640 Furniture, Fixtures, & Equipment		55,187
650 Motor Vehicles	\$ 1,054,000	
660 Land		
670 Improvements Other Than Buildings		1,155,879
680 Remodeling & Renovation	\$ 1,377,891	
690 Computer Software		
Function 9200 - Debt Service:		
730 Dues and Fees		
Other Financing Uses:		
000 Transfer to Charter School		
910 Transfers to General Fund		
920 Transfers to Debt Service Funds		
Net Change in Appropriations	\$ 1,237,590	

Fund Balance Changes:	Increase (Decrease)
Beginning Fund Balance - December 31, 2023	\$ 59,749,283
Increase (decrease) in Estimated Revenues	1,459,518
(Increase) decrease in Project Appropriations	(1,237,590)
Reserved for Future School Projects - March 31, 2024	\$ 59,971,211

The School Board of Hernando County, Florida
Capital Projects Funds
Budget Amendment #3
Summary by Object
Fiscal Year 2023-2024

	Original Budget 2023-2024	Current Budget 2023-2024	Increase	Decrease	Amended Budget 2023-2024
ESTIMATED REVENUE					
STATE SOURCES:					
3321 CO & DS DISTRIBUTED	215,000	215,000			215,000
3325 CO & DS INTEREST	-	-			-
3391 PUBLIC EDUCATION CAPITAL OUTLAY (PECO)	2,000,000	2,000,000			2,000,000
3397 CHARTER SCHOOL CLASS SIZE REDUCTION TRANSFER	227,934	237,858			237,858
3390 MISCELLANEOUS STATE REVENUE	50,000	50,000	165,891	-	215,891
TOTAL STATE SOURCES	2,492,934	2,502,858	165,891	-	2,668,749
LOCAL SOURCES:					
3413 LOCAL AD VALOREM TAXES	25,836,033	25,836,033			25,836,033
3419 SCHOOL DISTRICT LOCAL SALES TAX	18,000,000	18,000,000			18,000,000
3421 TAX REDEMPTIONS	5,000	5,000			5,000
3430 INTEREST	927,221	927,221	1,293,627		2,220,848
3496 IMPACT FEES	6,200,000	6,200,000			6,200,000
3497 REFUND OF PRIOR YEAR EXPENSE	-	-			-
TOTAL LOCAL SOURCES:	50,968,254	50,968,254	1,293,627	-	52,261,881
TOTAL REVENUES AND OTHER FINANCING SOURCES (NET)	53,461,188	53,471,112	1,459,518	-	54,930,630
PRIOR YEAR AUDIT ADJUSTMENT	998,709	998,709			998,709
BEGINNING FUND BALANCE	75,180,532	75,180,532	-	-	75,180,532
TOTAL ESTIMATED REVENUE	129,640,429	129,650,353	1,459,518	-	131,109,870
NET INCREASE (DECREASE) IN ESTIMATED REVENUE			1,459,518		
APPROPRIATIONS					
EXPENDITURES:					
7400 FACILITIES, ACQUISITION, AND CONSTRUCTION					
310 PROFESSIONAL/TECHNICAL SERVICES	-	-			-
394/7 CHARTER SCHOOL SAFETY GRANT	-	-	16,765		16,765
369 TECHNOLOGY RENTALS	-	357,806			357,806
630 BUILDINGS & FIXED EQUIPMENT	9,728,790	11,274,631			11,274,631
640 FURNITURE, FIXTURES, & EQUIPMENT	2,065,314	2,258,754		55,187	2,203,567
650 MOTOR VEHICLES	2,164,412	2,349,412	1,054,000		3,403,412
660 LAND	15,090	121,695			121,695
670 IMPROVEMENTS OTHER THAN BUILDINGS	7,322,232	8,109,454		1,155,879	6,953,575
680 REMODELING & RENOVATION	31,064,952	33,525,129	1,377,891		34,903,020
690 COMPUTER SOFTWARE	559,000	201,194			201,194
9200 DEBT SERVICE					
730 DUES AND FEES	-	-			-
TOTAL EXPENDITURES	52,919,790	58,198,074	2,448,656	1,211,066	59,435,665
OTHER FINANCING USES					
9700 TRANSFERS					
000 TRANSFER TO CHARTER SCHOOLS					
910 TRANSFERS TO GENERAL FUND	3,032,871	3,042,795			3,042,795
920 TRANSFERS TO DEBT SERVICE FUNDS	8,660,200	8,660,200			8,660,200
TOTAL OTHER FINANCING USES	11,693,071	11,702,995	-	-	11,702,995
TOTAL EXPENDITURES AND OTHER FINANCING USES (NET)	64,612,861	69,901,069	2,448,656	1,211,066	71,138,660
TOTAL ENDING FUND BALANCE	65,027,567	59,749,283	-	(221,928)	59,971,211
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	129,640,429	129,650,353	2,448,656	989,138	131,109,870
NET INCREASE (DECREASE) IN APPROPRIATIONS			1,459,518		

The School Board of Hernando County, Florida
Capital Projects Funds
Budget Amendment #3
Summary by Project
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
<u>Appropriations by Project:</u>						
Other Schools:						
44XX	GCA, GCMS, BEST (Charter Schools - PECO)	227,934	237,858	12,765		250,623
Other Schools Total		227,934	237,858	12,765	-	250,623
Other Projects:						
00100	Tax Refunds	6,500	6,500			6,500
13200	New Vo-Tech School	9,728,790	11,274,631			11,274,631
M1970	CHS Room Expansion Student Stations	234,819	234,819	7,640		242,459
28000	Impact Fees - Admin Fees	-	-			-
M2055	NCTHS Criminal Justice Program	55,825	55,825			55,825
M2056	Countwide Safety Grant	-	-	165,891		165,891
M2060	Countywide Land Acquisitions	15,090	121,695			121,695
Multi	Half-Cent Sales Tax Projects	30,925,409	31,403,001	152		31,403,153
Other Projects Total		40,966,434	43,096,472	173,683	-	43,270,154
Transfers:						
00100	Equipment Transfer (Debt Services)	8,660,200	8,660,200			8,660,200
00100	Transfer to General Fund	2,804,937	2,804,937			2,804,937
Transfers Total		11,465,137	11,465,137	-	-	11,465,137
Facilities/Maintenance Projects:						
M2010	District Wide HVAC	211,325	219,916			219,916
M2030	District Wide Paving	63,492	63,492			63,492
M2050	District Wide Fire - Safety	467,928	487,824			487,824
M2054	District Wide Safety - CW Safety SB 7026 (2021-2024)	34,832	34,832	1,200		36,032
M2100	District Wide Floor Coverings	175,312	175,312			175,312
M2170	District Wide Generators	124,637	560,514			560,514
M2190	District Wide Lighting	30,796	30,796			30,796
M2230	Countywide Site/Ground Improvements	5,003,695	5,835,649		1,166,862	4,668,787
M2380	District Wide Irrigation	-	-			-
M2340	District Wide Building Improvements	897,372	2,557,995	1,156,222		3,714,217
Facilities/Maintenance Projects Total		7,009,389	9,966,329	1,157,422	1,166,862	9,956,889
Equipment Purchases:						
M0970	Portables	202,343	202,343			202,343
M2380	Countywide Custodial Equipment Repair	545,497	5,162			5,162
M2070	Countywide Equipment Purchases	1,424,097	1,430,383	50,600		1,480,983
M2070-73010	Countywide Equipment Purchases - Copiers	48,620	588,975		44,018	544,957
Equipment Purchases Total		2,220,556	2,226,862	50,600	44,018	2,233,444
Transportation:						
52500/M5250	Transportation Vehicles	2,164,412	2,349,412	1,054,000		3,403,412
Safety & Security Total		2,164,412	2,349,412	1,054,000	-	3,403,412
Technology:						
45500/M45500	New Enterprise System - Skyward	459,000	459,000			459,000
45700	Public School Technology	100,000	100,000			100,000
49500	SW Renewals	-	-			-
Technology Total		559,000	559,000	-	-	559,000
TOTAL APPROPRIATIONS		64,612,861	69,901,069	2,448,470	1,210,880	71,138,660
Ending Fund Balance		65,027,567	59,749,283	-	1,237,590	59,971,211
Total Appropriations and Ending Fund Balance		129,640,429	129,650,353	-	-	131,109,871
NET INCREASE (DECREASE) IN APPROPRIATIONS				-		

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Food Service Fund - Budget Amendment #3
Executive Summary

Food Service Fund Budget Amendment #3 is for the fiscal period ending **March 31, 2024**. Below is a summary of the adjustments to estimated revenues and appropriations. Additional detail by object is attached (page 2) for further reference.

	Increase	Decrease
Estimated Revenue Changes:		
Federal Through State Sources	120,820	
State Sources	-	
Local Sources	2,102	
Other Financing Sources:	-	
Transfers in from General Fund	-	-
Net Change in Estimated Revenue	122,922	
Appropriations Changes (by Function and Object):		
Function 7600 - Food Service:		
100 Salaries	\$ 5,363	
200 Benefits	9,407	
300 Purchased Services	45,143	
400 Energy Services	3,703	
500 Materials and Supplies	56,843	
600 Capital Outlay	3,870,000	
700 Other Expenses	5,717	
Net Change in Appropriations	\$ 3,996,176	

Fund Balance Changes:	Increase (Decrease)
Fund Balance - December 31, 2023	\$ 11,028,733
Prior Year Adjustment to Fund Balance	\$ -
Increase (decrease) in Estimated Revenues	122,922
(Increase) decrease in Appropriations	(3,996,176)
Fund Balance - March 31, 2024	\$ 7,155,479

The School Board of Hernando County, Florida
Food Service Fund
Budget Amendment #3
Summary by Object
Fiscal Year 2023-2024

	<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
ESTIMATED REVENUE					
FEDERAL THROUGH STATE SOURCES					
3260 NATIONAL SCHOOL LUNCH ACT	17,565,000	17,565,000			17,565,000
3265 USDA DONATED COMMODITIES	-	-			-
3269 OTHER FOOD SERVICE	-	609,152	120,820		729,973
TOTAL FEDERAL THROUGH STATE SOURCES	<u>17,565,000</u>	<u>18,174,152</u>	<u>120,820</u>	<u>-</u>	<u>18,294,973</u>
STATE SOURCES					
3337 SCHOOL BREAKFAST SUPPLEMENT	85,000	85,000			85,000
3338 SCHOOL LUNCH SUPPLEMENT	105,000	105,000			105,000
3399 OTHER MISCELLANEOUS STATE	-	-			-
TOTAL STATE SOURCES	<u>190,000</u>	<u>190,000</u>	<u>-</u>	<u>-</u>	<u>190,000</u>
LOCAL SOURCES:					
3430 INTEREST	-	-			-
3434 INTEREST EARNED W/TAX COLLECTOR	-	-			-
3451 STUDENT LUNCHES	-	140			140
3452 STUDENT BREAKFAST	-	-			-
3453 ADULT LUNCH / BREAKFAST	-	-			-
3454 STUDENT / ADULT ALA CARTE	400,000	400,000			400,000
3455 STUDENT SNACK	-	-			-
3456 OTHER FOOD SALES	15,000	15,000	17,951		32,951
3457 FOOD REBATES	5,000	5,000			5,000
3495 OTHER MISCELANEOUS LOCAL	-	54,563	2,102		56,664
TOTAL LOCAL SOURCES:	<u>420,000</u>	<u>474,702</u>	<u>20,053</u>	<u>-</u>	<u>494,755</u>
OTHER FINANCING SOURCES:					
3610 TRANSFERS IN FROM GENERAL FUND	-	-	-	-	-
3740 LOSS RECOVERIES	-	6,316			6,316
TOTAL OTHER FINANCING SOURCES:	<u>-</u>	<u>6,316</u>	<u>-</u>	<u>-</u>	<u>6,316</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	18,175,000	18,845,171	140,873	-	18,986,044
PRIOR YEAR FUND BALANCE ADJUSTMENT	(69,792)	(69,792)			(69,792)
BEGINNING FUND BALANCE	<u>11,638,647</u>	<u>11,638,647</u>	<u>-</u>	<u>-</u>	<u>11,638,647</u>
TOTAL ESTIMATED REVENUE	<u>29,743,855</u>	<u>30,414,026</u>	<u>140,873</u>	<u>-</u>	<u>30,554,899</u>
NET INCREASE (DECREASE) IN ESTIMATED REVENUE			<u>140,873</u>		
APPROPRIATIONS					
EXPENDITURES:					
100 SALARIES	4,189,823	4,561,285	5,363		4,566,648
200 BENEFITS	1,794,720	1,796,619	9,407		1,806,026
300 PURCHASED SERVICES	528,300	706,803	45,143		751,946
400 ENERGY SERVICES	314,500	315,401	3,703		319,104
500 MATERIALS AND SUPPLIES	10,443,500	11,392,942	56,843		11,449,784
600 CAPITAL OUTLAY	325,000	352,694	3,870,000		4,222,694
700 OTHER EXPENSES	255,000	259,550	5,717		265,267
TOTAL EXPENDITURES	<u>17,850,843</u>	<u>19,385,293</u>	<u>3,996,176</u>	<u>-</u>	<u>23,381,469</u>
ENDING FUND BALANCE	<u>11,893,012</u>	<u>11,028,733</u>	<u>-</u>	<u>3,855,303</u>	<u>7,173,430</u>
TOTAL APPROPRIATIONS	<u>29,743,855</u>	<u>30,414,026</u>	<u>3,996,176</u>	<u>3,855,303</u>	<u>30,554,899</u>
NET INCREASE (DECREASE) IN APPROPRIATIONS			<u>140,873</u>		

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Special Revenue Funds - Other Federal Funds - Budget Amendment #3
Executive Summary

Special Revenue Funds - Other Federal Funds Budget Amendment #3 is for the fiscal period ending **March 31, 2024**. Below is a summary of the adjustments to estimated revenues and appropriations. The attached sheets provide additional detail by function and object (page 2) and by project (page 3).

	Increase	Decrease
Estimated Revenue Changes:		
Federal Through State Sources:		
Vocational Education Acts		
Workforce Innovation and Opportunity Act		
Improving Teacher Quality State Grants - Title II		
Individuals with Disabilities Education Act (IDEA)	912,034	
Elementary and Secondary Education Act - Title I		
Language Instruction - Title III		
Title IV		
IDEA Part B K-12		
IDEA Part B Pre-K		
Federal Through Local Sources:		
Miscellaneous Federal Through State	\$ 957,919	\$ -
Net Change in Estimated Revenue	\$ 1,869,954	
Appropriations Changes (by Function):		
5000 Instruction	\$ 1,333,578	
6100 Pupil Personnel Services	\$ 90,165	
6300 Instruction and Curriculum Development Services	\$ 15,373	
6400 Instructional Staff Training Services	\$ 199,837	
6500 Instruction Related Technology	\$ 1,432	
7200 General Administration	\$ 225,593	-
7300 School Administration	\$ -	-
7700 Central Services	\$ -	-
7800 Pupil Transportation Services	\$ 3,923	-
7900 Operation of Plant	\$ 51	-
Net Change in Appropriations	\$ 1,869,954	-

The School Board of Hernando County, Florida
Special Revenue Funds - Other Federal Funds
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

	Original Budget 2023-2024	Current Budget 2023-2024	Increase	Decrease	Amended Budget 2023-2024
ESTIMATED REVENUE					
FEDERAL THROUGH STATE SOURCES:					
3201 VOCATIONAL EDUCATION ACTS	313,788	302,006			302,006
3221 WORKFORCE INNOVATION AND OPPORTUNITY ACT	322,553	322,553			322,553
3225 IMPROVING TEACHER QUALITY STATE GRANTS, TITLE II	1,159,939	1,252,657			1,252,657
3230 INDIVIDUALS WITH DISABILITIES ACT (IDEA)	7,891,462	7,895,265	912,034		8,807,299
3240 ELEMENTARY AND SECONDARY EDUCATION ACT, TITLE I	8,534,293	8,534,293			8,534,293
3241 LANGUAGE INSTRUCTION - TITLE III	132,865	132,865			132,865
3242 TITLE IV	816,099	791,726			791,726
3271 IDEA PART B - K12	-	-			-
3273 IDEA PRE-K PART B	-	-			-
3299 MISCELLANEOUS FEDERAL THROUGH STATE	322,163	867,547	957,919	-	1,825,466
TOTAL FEDERAL THROUGH STATE SOURCES	19,493,161	20,098,911	1,869,954	-	21,968,865
BEGINNING FUND BALANCE	-	-	-	-	-
TOTAL ESTIMATED REVENUE	19,493,161	20,098,911	1,869,954	-	21,968,865
NET INCREASE (DECREASE) IN ESTIMATED REVENUE			1,869,954		
APPROPRIATIONS					
EXPENDITURES:					
5000 INSTRUCTION					
100 - SALARIES	4,657,966	4,738,038	363,548		5,101,586
200 - BENEFITS	2,201,759	2,229,186	265,605		2,494,791
300 - PURCHASED SERVICES	2,028,333	1,973,119		122,953	1,850,166
500 - MATERIALS AND SUPPLIES	659,996	698,916	545,094		1,244,010
600 - CAPITAL OUTLAY	720,616	814,977	277,284		1,092,262
700 - OTHER EXPENSES	94,905	94,905	5,000		99,905
6100 PUPIL PERSONNEL SERVICES					
100 - SALARIES	2,117,815	2,172,765		104,494	2,068,271
200 - BENEFITS	666,749	667,756	159,327		827,083
300 - PURCHASED SERVICES	176,087	138,873	24,500		163,373
500 - MATERIALS AND SUPPLIES	109,295	122,173		2,000	120,173
600 - CAPITAL OUTLAY	22,476	18,468	2,833		21,301
700 - OTHER EXPENSES	31,965	38,417	10,000		48,417
6300 INSTRUCTION AND CURRICULUM DEVELOPMENT					
100 - SALARIES	2,550,735	2,698,294	11,324		2,709,618
200 - BENEFITS	933,231	990,045	10,935		1,000,980
300 - PURCHASED SERVICES	82,982	86,575		911	85,664
500 - MATERIALS AND SUPPLIES	80,883	37,086		2,457	34,628
600 - CAPITAL OUTLAY	13,104	10,915		3,516	7,399
700 - OTHER EXPENSES	10,995	11,345			11,345
6400 INSTRUCTIONAL STAFF TRAINING					
100 - SALARIES	634,173	635,040	41,500		676,540
200 - BENEFITS	182,956	183,196	19,337		202,533
300 - PURCHASED SERVICES	322,289	426,819	139,000		565,819
500 - MATERIALS AND SUPPLIES	47,159	42,069			42,069
700 - OTHER EXPENSES	101,356	136,641			136,641
6500 INSTRUCTION RELATED TECHNOLOGY					
100 - SALARIES	163,445	157,650	1,170		158,820
200 - BENEFITS	85,824	86,610	262		86,872
700 - OTHER EXPENSES	-	-			-
7200 GENERAL ADMINISTRATION					
700 - OTHER EXPENSES	723,077	805,059	225,593		1,030,651
7300 SCHOOL ADMINISTRATION					
100 - SALARIES	-	2,400			2,400
200 - BENEFITS	-	672			672

The School Board of Hernando County, Florida
Special Revenue Funds - Other Federal Funds
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
APPROPRIATIONS BY FUNCTION AND OBJECT						
EXPENDITURES:						
7800	PUPIL TRANSPORTATION SERVICES					
	100 - SALARIES	19,125	20,625			20,625
	200 - BENEFITS	3,794	4,127	423		4,550
	300 - PURCHASED SERVICES	15,178	18,258	5,000		23,258
	400 - ENERGY SERVICES	16,655	19,655		1,500	18,155
	700 - OTHER EXPENSES	500	500			500
7900	OPERATION OF PLANT					
	100 - SALARIES	3,500	3,500			3,500
	200 - BENEFITS	727	727	51		778
	400 - ENERGY SERVICES	1,000	1,000			1,000
	700 - OTHER EXPENSES	-	-	-		-
8100	MAINTENANCE OF PLANT					
	500 - MATERIALS AND SUPPLIES	12,511	12,511			12,511
	600 - CAPITAL OUTLAY	-	-	-		-
	700 - OTHER EXPENSES	-	-	-		-
TOTAL EXPENDITURES		19,493,161	20,098,912	2,107,786	237,833	21,968,865
TOTAL ENDING FUND BALANCE		-	-	-	-	-
TOTAL APPROPRIATIONS BY FUNCTION AND OBJECT		<u>19,493,161</u>	<u>20,098,912</u>	<u>2,107,786</u>	<u>237,833</u>	<u>21,968,865</u>
NET INCREASE (DECREASE) IN APPROPRIATIONS				<u>1,869,954</u>		

The School Board of Hernando County, Florida
Special Revenue Funds - Other Federal Funds
Budget Amendment #3 - Fund 4210
Summary by Project
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
Federal through State Sources:						
Wilton Simpson Technical College	132x	29,749	29,749			29,749
Adult Education - Geographic	81x	292,804	292,804			292,804
Title I Basic	82x	8,534,293	8,534,293			8,534,293
Title X - Education of Homeless	83x	104,800	190,110			190,110
Individuals with Disabilities Education Act (IDEA) Preschool	84x	237,435	237,435	56,078		293,513
Individuals with Disabilities Education Act (IDEA) Discretionary	85x	7,545,278	7,545,278	855,957		8,401,235
Perkins Grant	86x	313,788	302,006			302,006
Fl Charter School Program (BEST)	87x	97,726	97,726			97,726
Title II Training and Recruitment	90x	1,159,939	1,252,657			1,252,657
SED Network I	91x	76,068	79,871			79,871
Title III NCLB	92x	132,865	132,865			132,865
SED Network II	93x	32,680	32,680			32,680
Title I School Improvement	94x	-	-	957,919		957,919
Title IV	96x	816,099	791,726			791,726
UniSig School Improvement	97x	119,637	579,712			579,712
Total Federal through State Sources		<u>19,493,161</u>	<u>20,098,911</u>	<u>1,869,954</u>	<u>-</u>	<u>21,968,865</u>
TOTAL GRANTS		<u>19,493,161</u>	<u>20,098,911</u>	<u>1,869,954</u>	<u>-</u>	<u>21,968,865</u>
				<u>1,869,954</u>		

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Special Revenue Funds - ESSER II - Budget Amendment #3
Executive Summary

Special Revenue Funds - ESSER II Budget Amendment #3 is for the fiscal period ending **March 31, 2023**. Below is a summary of the adjustments to estimated revenues and appropriations. The attached sheets provide additional detail by function and object (page 2) and by project (page 3).

	Increase	Decrease
Estimated Revenue Changes:		
Federal Through State Sources:		
Education Stabilization Funds		\$ 3,104,436
Miscellaneous Federal Through State		\$ -
Net Change in Estimated Revenue		\$ 3,104,436
Appropriations Changes (by Function):		
5000 Instruction		\$ 2,241,192
6100 Student Support Services		13,571
6200 Instructional Media Services		9,611
6300 Instruction & Curriculum Development Services		204,424
6400 Instructional Staff Training		16,500
6500 Instructional Technology		-
7200 General Administration		79,620
7300 School Administration		36,255
7800 Student Transportation		254,726
7900 Operation Services		36,138
8100 Maintenance of Plant		151,875
8200 Administrative Technology		60,524
Net Change in Appropriations		\$ 3,104,436

The School Board of Hernando County, Florida
Special Revenue Funds - ESSER II(CARES Grant)
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
ESTIMATED REVENUE						
FEDERAL THROUGH STATE SOURCES:						
3271	Education Stabilization Funds - K12	5,323,027	5,323,027		3,104,436	2,218,591
3299	MISCELLANEOUS FEDERAL THROUGH STATE	-	-	-	-	-
	TOTAL FEDERAL THROUGH STATE SOURCES	5,323,027	5,323,027	-	3,104,436	2,218,591
	BEGINNING FUND BALANCE	-	-	-	-	-
TOTAL ESTIMATED REVENUE		<u>5,323,027</u>	<u>5,323,027</u>	<u>-</u>	<u>3,104,436</u>	<u>2,218,591</u>
NET INCREASE (DECREASE) IN ESTIMATED REVENUE				(3,104,436)		
APPROPRIATIONS						
EXPENDITURES:						
5000	INSTRUCTION					
	100 - SALARIES	1,456,896	1,487,531		1,112,775	374,756
	200 - BENEFITS	318,701	340,204		254,024	86,179
	300 - PURCHASED SERVICES	281,061	235,792		186,098	49,695
	500 - MATERIALS AND SUPPLIES	447,336	459,608		293,687	165,921
	600 - CAPITAL OUTLAY	475,482	653,482		329,408	324,074
	700 - OTHER EXPENSES	150,000	150,000		65,200	84,800
6100	STUDENT SUPPORT SERVICES					
	100 - SALARIES	61,806	42,439		8,802	33,637
	200 - BENEFITS	12,839	12,242		4,768	7,474
	300 - PURCHASED SERVICES	9,392	1		1	-
6200	INSTRUCTIONAL MEDIA SERVICES					
	100 - SALARIES	21,630	10,745		8,425	2,320
	200 - BENEFITS	4,279	1,705		1,187	519
6300	INSTRUCTION & CURRICULUM DEVELOPMENT SERVICES					
	100 - SALARIES	172,108	172,108		166,635	5,473
	200 - BENEFITS	38,990	39,011		37,789	1,223
	300 - PURCHASED SERVICES	-	-			-
6400	INSTRUCTIONAL STAFF TRAINING					
	300 - PURCHASED SERVICES	16,500	16,500		16,500	-
	600 - CAPITAL OUTLAY	-	-			-
	700 - OTHER EXPENSES	-	-			-
6500	INSTRUCTIONAL TECHNOLOGY					
	100 - SALARIES	43,227	-			-
	200 - BENEFITS	18,063	-			-
7200	GENERAL ADMINISTRATION					
	700 - OTHER EXPENSES	154,525	151,578		79,620	71,958
7300	SCHOOL ADMINISTRATION					
	100 - SALARIES	30,000	30,000		30,000	-
	200 - BENEFITS	6,255	6,255		6,255	-
	700 - OTHER EXPENSES	-	-			-
7700	CENTRAL SERVICES					
	100 - SALARIES	-	-			-
	200 - BENEFITS	9,558	-			-
	700 - OTHER EXPENSES	108,000	-			-
7800	STUDENT TRANSPORTATION					
	100 - SALARIES	168,748	190,381		146,989	43,392
	200 - BENEFITS	36,804	42,761		33,312	9,448
	300 - PURCHASED SERVICES	81,099	81,099		68,299	12,800
	400 - ENERGY SERVICES	9,373	9,373		6,100	3,273
	600 - CAPITAL OUTLAY	12,874	12,874		26	12,848

The School Board of Hernando County, Florida
Special Revenue Funds - ESSER II(CARES Grant)
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
7900	OPERATION SERVICES					
	100 - SALARIES	21,149	21,149		20,198	951
	200 - BENEFITS	3,929	3,929		3,780	149
	500 - SUPPLIES	66,183	66,183		936	65,247
	600 - CAPITAL OUTLAY	16,450	16,450		11,223	5,226
8100	MAINTENANCE OF PLANT					
	300 - PURCHASED SERVICES	291,509	291,509		10,309	281,200
	500 - MATERIALS AND SUPPLIES	69,148	69,148		8,569	60,579
	600 - CAPITAL OUTLAY	648,445	648,445		132,997	515,448
8200	ADMINISTRATIVE TECHNOLOGY					
	300 - PURCHASED SERVICES	60,000	60,000		60,000	-
	600 - CAPITAL OUTLAY	668	524		524	-
	TOTAL EXPENDITURES	5,323,027	5,323,027	-	3,104,436	2,218,591
	TOTAL ENDING FUND BALANCE	-	-	-	-	-
TOTAL APPROPRIATIONS BY FUNCTION AND OBJECT		5,323,027	5,323,027	-	3,104,436	2,218,591
NET INCREASE (DECREASE) IN APPROPRIATIONS				(3,104,436)		

The School Board of Hernando County, Florida
Special Revenue Funds - ESSER II (CARES Grant)
Budget Amendment #3 - Fund 4430
Summary by Project
Fiscal Year 2023-2024

		Original Budget <u>2023-2024</u>	Current Budget <u>2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	Amended Budget <u>2023-2024</u>
Federal through State Sources:						
ESSER II - (CARES Grant) Advanced Lump Sum	988xx	3,092,132	3,092,132		2,127,503	964,629
ESSER II - (CARES Grant) Technology Assistance	996xx	95,522	95,522		69,873	25,649
ESSER II - (CARES Grant) Lump Sum	997xx	1,436,901	1,436,901		302,860	1,134,041
ESSER II - (CARES Grant) Formula Grants to LEA's	998xx	285,600	285,600		202,434	83,165
ESSER II - (CARES Grant) Civic Literacy Excellence Initiative	9990x	38,184	38,184		38,184	-
ESSER II - (CARES Grant) Lump Sum	9991x	374,689	374,689		363,581	11,107
TOTAL GRANTS		<u>5,323,027</u>	<u>5,323,027</u>	<u>-</u>	<u>3,104,436</u>	<u>2,218,591</u>

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Special Revenue Funds - ESSER III - Budget Amendment #3
Executive Summary

Special Revenue Funds - ESSER III Budget Amendment 3 is for the fiscal period ending **March 31, 2023**. Below is a summary of the adjustments to estimated revenues and appropriations. The attached sheets provide additional detail by function and object (page 2) and by project (page 3).

	Increase	Decrease
Estimated Revenue Changes:		
Federal Through State Sources:		
Education Stabilization Funds	\$ 0	
Miscellaneous Federal Through State	\$ -	\$ -
Net Change in Estimated Revenue	\$ 0	\$ -
Appropriations Changes (by Function):		
5000 Instruction		\$ 425
6100 Student Support Services	\$ -	
6200 Instructional Media Services		
6300 Instruction & Curriculum Development Services	\$ 275	
6400 Instructional Staff Training	\$ -	
6500 Instructional Technology		
7100 Board of Education		
7200 General Administration		-
7300 School Administration		-
7400 Facilities, Acquisitions & Construction	\$ -	
7500 Fiscal Services		
7600 Food Service		
7700 Central Services		
7800 Student Transportation	\$ 150	
7900 Operation Services		-
8100 Maintenance of Plant		-
8200 Administrative Technology		-
Net Change in Appropriations	\$ 0	

The School Board of Hernando County, Florida
Special Revenue Funds - ESSER III(CARES Grant)
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
ESTIMATED REVENUE						
FEDERAL THROUGH STATE SOURCES:						
3271	Education Stabilization Funds - K12	23,609,720	23,609,720	0		23,609,720
3299	MISCELLANEOUS FEDERAL THROUGH STATE	-	-	-	-	-
	TOTAL FEDERAL THROUGH STATE SOURCES	23,609,720	23,609,720	0	-	23,609,720
	BEGINNING FUND BALANCE	-	-	-	-	-
	TOTAL ESTIMATED REVENUE	23,609,720	23,609,720	0	-	23,609,720
NET INCREASE (DECREASE) IN ESTIMATED REVENUE				0		
APPROPRIATIONS						
EXPENDITURES:						
5000	INSTRUCTION					
	100 - SALARIES	1,979,207	1,979,207			1,979,207
	200 - BENEFITS	652,351	652,351	4,300		656,651
	300 - PURCHASED SERVICES	2,000,731	2,000,731		22,000	1,978,731
	500 - MATERIALS AND SUPPLIES	246,060	246,060	17,275		263,335
	600 - CAPITAL OUTLAY	730,940	730,940			730,940
	700 - OTHER EXPENSES	150,000	150,000			150,000
6100	STUDENT SUPPORT SERVICES					
	100 - SALARIES	472,197	472,197			472,197
	200 - BENEFITS	191,346	191,346			191,346
	300 - PURCHASED SERVICES	7,000	7,000			7,000
	600 - CAPITAL OUTLAY	1,900	1,900			1,900
	700 - OTHER EXPENSES	-	-			-
6300	INSTRUCTION & CURRICULUM DEVELOPMENT SERVICES					
	100 - SALARIES	1,685,937	1,685,937			1,685,937
	200 - BENEFITS	638,424	638,424	275		638,699
	300 - PURCHASED SERVICES	1,779	1,779			1,779
	600 - CAPITAL OUTLAY	1,500	1,500			1,500
	700 - OTHER EXPENSES	-	-			-
6400	INSTRUCTIONAL STAFF TRAINING					
	100 - SALARIES	9,400	9,400			9,400
	200 - BENEFITS	2,129	2,129			2,129
	300 - PURCHASED SERVICES	115,000	115,000			115,000
	700 - OTHER EXPENSES	-	-			-
7300	SCHOOL ADMINISTRATION					
	300 - PURCHASED SERVICES	246,250	246,250			246,250
7400	FACILITIES, ACQUISITIONS & CONSTRUCTION					
	300 - PURCHASED SERVICES	63,982	63,982			63,982
	600 - CAPITAL OUTLAY	11,970,273	12,673,787			12,673,787
7800	STUDENT TRANSPORTATION					
	100 - SALARIES	208,170	208,170			208,170
	200 - BENEFITS	58,174	58,174	150		58,324
	300 - PURCHASED SERVICES	570,410	570,410			570,410
	400 - ENERGY SERVICES	74,969	74,969			74,969
	600 - CAPITAL OUTLAY	-	-			-
8100	MAINTENANCE OF PLANT					
	600 - CAPITAL OUTLAY	1,531,590	828,076			828,076
	TOTAL EXPENDITURES	23,609,720	23,609,720	22,000	22,000	23,609,720
	TOTAL ENDING FUND BALANCE	-	-	-	-	-
TOTAL APPROPRIATIONS BY FUNCTION AND OBJECT		23,609,720	23,609,720	22,000	22,000	23,609,720

The School Board of Hernando County, Florida
Special Revenue Funds - ESSER III (CARES Grant)
Budget Amendment #3 - Fund 4450
Summary by Project
Fiscal Year 2023-2024

		Original Budget <u>2023-2024</u>	Current Budget <u>2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	Amended Budget <u>2023-2024</u>
Federal through State Sources:						
ESSER III - (CARES Grant) Lump Sum	9992x	2,105,309	2,105,309			2,105,309
ESSER III - (CARES Grant) Lump Sum	9993x	20,095,576	20,095,576			20,095,576
ESSER III - (CARES Grant) Lump Sum	9995x	<u>1,408,835</u>	<u>1,408,835</u>			<u>1,408,835</u>
TOTAL GRANTS		<u>23,609,720</u>	<u>23,609,720</u>	<u>-</u>	<u>-</u>	<u>23,609,720</u>

The School Board of Hernando County, Florida
Finance Department
Resolution to Amend District School Budget
Fiscal Year 2023-2024

Special Revenue Funds - American Rescue Plan Homeless Children & Youth
Budget Amendment #3
Executive Summary

Special Revenue Funds - American Rescue Plan Homeless Children & Youth Budget Amendment #3 is for the fiscal period ending **March 31, 2024**. Below is a summary of the adjustments to estimated revenues and appropriations. The attached sheets provide additional detail by function and object (page 2) and by project (page 3).

	Increase	Decrease
Estimated Revenue Changes:		
Education Stabilization Funds	\$ -	\$ 205,252
Miscellaneous Federal Through State		
Net Change in Estimated Revenue	\$ -	\$ 205,252
Appropriations Changes (by Function):		
5000 Instruction		193,979
6100 Student Support Services		52,284
6300 Instruction & Curriculum Development Services	106,667	
6400 Instructional Staff Training		62,775
7200 General Administration		2,872
7800 Student Transportation		
7900 Operation Services		\$ 9
Net Change in Appropriations		\$ 205,252

The School Board of Hernando County, Florida
Special Revenue Funds - American Rescue Plan Homeless Children & Youth
Budget Amendment #3
Summary by Function and Object
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
ESTIMATED REVENUE						
FEDERAL THROUGH STATE SOURCES:						
3271	Education Stabilization Funds - K12	2,111,948	2,111,948		195,585	1,916,362
3273	Education Stabilization Funds - VPK	22,227	22,227		9,666	12,561
3299	MISCELLANEOUS FEDERAL THROUGH STATE	-	-	-	-	-
TOTAL FEDERAL THROUGH STATE SOURCES		2,134,175	2,134,175	-	205,252	1,928,923
BEGINNING FUND BALANCE		-	-	-	-	-
TOTAL ESTIMATED REVENUE		<u>2,134,175</u>	<u>2,134,175</u>	<u>-</u>	<u>205,252</u>	<u>1,928,923</u>
NET INCREASE (DECREASE) IN ESTIMATED REVENUE				<u>(205,252)</u>		
APPROPRIATIONS						
EXPENDITURES:						
5000	INSTRUCTION					
	100 - SALARIES	118,042	251,906		47,851	204,055
	200 - BENEFITS	26,258	53,947		11,943	42,004
	300 - PURCHASED SERVICES	541,941	346,408		82,706	263,702
	500 - MATERIALS AND SUPPLIES	585,066	615,066	13,269		628,335
	600 - CAPITAL OUTLAY	115,512	146,524		64,012	82,512
	700 - OTHER EXPENSES	232,365	215,365		735	214,630
6100	STUDENT SUPPORT SERVICES					
	100 - SALARIES	70,691	66,624		14,585	52,039
	200 - BENEFITS	14,415	13,524		2,544	10,980
	300 - PURCHASED SERVICES	43,897	21,980		11,090	10,890
	500 - MATERIALS AND SUPPLIES	9,751	9,751		1,245	8,506
	600 - CAPITAL OUTLAY	22,148	29,148		15,522	13,626
	700 - OTHER EXPENSES	12,855	10,855		7,297	3,558
6300	INSTRUCTION & CURRICULUM DEVELOPMENT SERVICES					
	100 - SALARIES	17,823	20,805	22,059		42,863
	200 - BENEFITS	3,882	4,417	7,203		11,620
	300 - PURCHASED SERVICES	6,377	6,377	76,270		82,647
	700 - OTHER EXPENSES	7,513	7,513	1,135		8,648
6400	INSTRUCTIONAL STAFF TRAINING					
	100 - SALARIES	159,778	156,629		58,868	97,761
	200 - BENEFITS	35,476	35,476	3,996		39,472
	300 - PURCHASED SERVICES	30,150	46,000			46,000
	500 - MATERIALS AND SUPPLIES	26,777	26,777		7,903	18,874
	700 - OTHER EXPENSES	17,000	-			-
7200	GENERAL ADMINISTRATION					
	700 - OTHER EXPENSES	33,817	36,407		2,872	33,535
7800	STUDENT TRANSPORTATION					
	300 - PURCHASED SERVICES	-	10,000			10,000
7900	OPERATION SERVICES					
	100 - SALARIES	2,185	2,185		1	2,183
	200 - BENEFITS	455	491		8	483
TOTAL EXPENDITURES		2,134,175	2,134,175	123,931	329,184	1,928,922
TOTAL ENDING FUND BALANCE		-	-	-	-	-
TOTAL APPROPRIATIONS BY FUNCTION AND OBJECT		<u>2,134,175</u>	<u>2,134,175</u>	<u>123,931</u>	<u>329,184</u>	<u>1,928,922</u>
NET INCREASE (DECREASE) IN APPROPRIATIONS				<u>(205,252)</u>		

The School Board of Hernando County, Florida
Special Revenue Funds - American Rescue Plan Homeless Children & Youth
Budget Amendment #3 - Fund 4460
Summary by Project
Fiscal Year 2023-2024

		<u>Original Budget 2023-2024</u>	<u>Current Budget 2023-2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget 2023-2024</u>
Federal through State Sources:						
IDEA Pre-K/K-12	85xx	703,894	703,894		205,252	498,642
American Rescue Plan - Homeless Children & Youth	999x	1,430,281	1,430,281			1,430,281
Total Federal through State Sources		<u>2,134,175</u>	<u>2,134,175</u>	<u>-</u>	<u>205,252</u>	<u>1,928,923</u>
TOTAL GRANTS		<u>2,134,175</u>	<u>2,134,175</u>	<u>-</u>	<u>205,252</u>	<u>1,928,923</u>
				<u>(205,252)</u>		



Hernando School District

School Board Regular Meeting

Agenda Item # 15. 24-2290

5/28/2024

Title and Board Action Requested

Approve the revised Job Description for Lead School Safety Guardian.

Executive Summary

The Director of Safe Schools, on behalf of the Superintendent of Schools, hereby requests the Board approve the revised Lead School Safety Guardian job description. This revised job description will change the position of Lead School Safety Guardian from Full Time Non Exempt position to an Annual Supplement. This is a no budget impact, as the budget already exists under the current Lead Guardian job description that will now be paid to a current Guardian in the form of a supplement.

My Contact

Brandon DeRespiris
Director of Safe Schools
352-797-7233
DeRespiris_b@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Priority 2: Talent Management

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

~~Hernando County School Board Florida~~

FLSA: Non-Exempt, Non-Union

~~LEAD SCHOOL SAFETY GUARDIAN~~

~~This position is an armed School Safety Guardian. There shall be no law enforcement authority except to the extent necessary to prevent or abate an active assailant incident on school property.~~

~~Required Qualifications:~~

- ~~Associate's degree (or 60 hours toward degree) in juvenile Justice, Criminal Justice or comparable field. Bachelor's degree is preferred~~
- ~~Minimum of three (3) years successful law enforcement, security, or military experience or training~~
- ~~Minimum of two (2) years administrative or managerial experience in juvenile justice, criminal justice, law enforcement or military~~
- ~~Knowledge of standard security procedures and best practices and ability to share knowledge with others~~
- ~~Willingness to use force when circumstances and established protocols dictate, up to and including deadly force~~
- ~~Must hold a State of Florida concealed weapons permit under F.S. 790.06 and maintain the permit throughout employment in this position~~
- ~~Must meet all law enforcement requirements to attain a School Safety Guardian appointment pursuant to state statute and maintain such throughout employment in this position. Current requirements are listed below and are subject to change by statute or Marjorie Stoneman Douglas High School Public Safety Act.~~
 - ~~Complete a 144-hour training program, consisting of 12 hours of a certified-nationally recognized diversity training and 132 total hours of comprehensive firearm safety and proficiency training conducted by Criminal Justice Standards and Training Commission-certified instructors, which must include:~~
 - ~~80 hours of firearms instruction based on the Criminate Justice Standards and Training Commission's Law Enforcement Academy training model, which must include at least 10 percent but no more than 20 percent more rounds-fired than associated with academy training. Participants must achieve an 85-percent pass rate on the firearms training.~~
 - ~~16 hours of instruction in precision pistol~~
 - ~~8 hours of discretionary shooting instruction using state-of-the-art simulator exercises~~
 - ~~8 hours of instruction in active shooter or assailant scenarios~~
 - ~~8 hours of instruction in defensive tactics~~
 - ~~12 hours of instruction in legal issues~~
 - ~~Must successfully pass a psychological evaluation administered by a psychologist-licensed under chapter 490 and designated by the Department of Law Enforcement~~
 - ~~Must submit to and pass an initial drug test and subsequent random drug tests in accordance with the requirements of F.S. 112.0455 and the sheriff's office~~
 - ~~Must successfully pass a comprehensive employment background check~~

- Must be able to successfully complete, on at least an annual basis, ongoing training, weapon inspection, and firearm qualification at an acceptable performance level
- Must hold a valid Florida driver's license
- Must be 21 years or older
- Must have the physical and mental ability to assess and respond to an emergency or potentially dangerous situation
- Ability to establish and maintain collaborative working relationships with all stakeholders
- Ability to work independently and work cooperatively in a team
- Must have First Aid and CPR/AED certification. If not currently certified, must obtain certification within the first 90 calendar days of employment
- Must be willing to work a flexible schedule including reporting to various school/district sites, after hours, weekends and night events as needed/assigned

Required qualifications to maintain continued employment in this position, and failure to meet these requirements will constitute grounds for termination of employment:

- A State of Florida concealed weapons permit under F.S. 790.06 must be maintained throughout employment in this position
- Must continue to meet all requirements of and maintain a School Safety Guardian certification/appointment
- Must be able to successfully complete ongoing training requirements, including firearms proficiency, at an acceptable performance level

Performance Responsibilities:—

- Provide feedback and support for school safety guardians as needed
- Respond immediately and appropriately, using necessary force, to engage to stop the threat of an active assailant
- Conduct perimeter, door, and inner school checks to ensure premises are secure
- Manage school access by monitoring gates and other entry points throughout the school, ensure that students possess appropriate permission when leaving campus, and observe and question potentially unauthorized persons on campus
- Make recommendations to ensure safety of students, staff, and the public
- Communicate safety and or security policies and procedures to staff, parents, students, and visitors for the purpose of providing necessary information and ensuring understanding of the potential consequences of a violation
- Monitor students within a variety of school environments (i.e. hallways, grounds, cafeteria, parking lots, restrooms) for the purpose of ensuring the safety and welfare of students and staff
- Participate in security risk assessment meetings with school and district administration and local law enforcement/fire safety agencies
- Refer observations and incidents (i.e. altercations, suspicious activities, inappropriate behavior, violation of rules) to the appropriate instructional or administrative personnel
- Utilize and monitor surveillance technology
- Suppress disturbances and security incidents according to established guidelines and procedures
- Deescalate confrontations between students, parents, visitors, and others
- Assist school administration with threat assessments as appropriate
- Conduct appropriate searches when directed to do so
- Communicate effectively and work collaboratively with administrators and law enforcement personnel
- Prepare incident reports as needed

- ~~▪ Review incident reports from School Safety Guardians for thoroughness and accuracy~~
- ~~▪ Provide support in school and district emergency situations and participate in school emergency drills~~
- ~~▪ Interact professionally with all law enforcement/fire rescue with the ability to calmly assess solutions and/or implement processes during critical events~~
- ~~▪ Coordinate security personnel for school and/or district functions as needed which may include after school and extra-curricular activities~~
- ~~▪ Perform other duties as assigned by the Director of Safe Schools and/or designee~~

Physical Demands:-

~~Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects. Employees in this position work in a safe and secure work environment that may periodically have unpredicted requirements or demands.~~

Reports to:

~~Reports directly to the Director of Safe Schools and/or designee~~

Evaluation:

~~Annual evaluation done by the Director of Safe Schools and/or designee~~

Terms of Employment:-

~~12-month employment~~

Salary:

~~Salary based upon approved salary schedule~~

Job Code:-

~~79021~~

~~Board Approved: 10/26/2021~~

LEAD SCHOOL SAFETY GUARDIAN SUPPLEMENT

This supplement is for an armed School Safety Guardian. There shall be no law enforcement authority except to the extent necessary to prevent or abate an active assailant incident on school property.

Required Qualifications:

- ❖ Hold and maintain a current Florida issued Guardian certification.
- ❖ Be currently employed as a School Safety Guardian with the Hernando County School District.
 - Demonstrate leadership skills in the form of communication, problem solving security vulnerabilities, adaptability, and coaching.
- ❖ Hold a valid Florida driver's license.
 - Be 21 years or older.
 - Have the physical and mental ability to assess and respond to an emergency or potentially dangerous situation.
 - Demonstrate exemplary knowledge of standard security procedures and best practices and ability to share knowledge with others.
- ❖ Must be able to successfully complete, on at least an annual basis, ongoing training, weapon inspection, and firearm qualification at an acceptable performance level.
- ❖ Have First Aid and CPR/AED certification.
 - Be willing to work a flexible schedule including reporting to various school/district sites, after hours, weekends and night events as needed/assigned.
- ❖ A State of Florida concealed weapons permit under F.S. 790.06 must be maintained throughout employment in this position.
- ❖ Must be able to successfully complete ongoing training requirements, including firearms proficiency, at an acceptable performance level.
- ❖ **These qualifications must be maintained for continued employment in this position. Failure to meet these requirements may constitute grounds for termination of employment.**

Desired Qualifications:

- Associate degree or Bachelor's degree is preferred.
- Minimum of two (2) years in successful leadership or staff supervision experience.
- Ability to establish and maintain collaborative working relationships with all stakeholders.
- Ability to work independently and cooperatively in a team.

Performance Responsibilities:

- Provide feedback and support for school safety guardians as needed.
- Ensure and verify that all School Guardians are conducting perimeter, door, and inner school checks to ensure premises are secure.
- Make recommendations to ensure safety of students, staff, and the public.
- Communicate safety and or security policies and procedures to staff, parents, students, and visitors for the purpose of providing necessary information and ensuring understanding of the potential consequences of a violation.
- Monitor students within a variety of school environments (i.e. hallways, grounds, cafeteria, parking lots, restrooms) for the purpose of ensuring the safety and welfare of students and staff, when assigned.
- Participate in security risk assessment meetings with school and district administration and local law enforcement/fire safety agencies.
- Refer observations and incidents (i.e. altercations, suspicious activities, inappropriate behavior, violation or rules) to the appropriate instructional or administrative personnel.
- Utilize and monitor surveillance technology.

- Assist school administration with threat assessments as appropriate.
- Communicate effectively and work collaboratively with administrators and law enforcement personnel.
- Review incident reports from School Safety Guardians for thoroughness and accuracy.
- Debrief incident reports with School Guardian as needed.
- Provide support in school and district emergency situations and participate in school emergency drills.
- Interact professionally with all law enforcement/fire rescue with the ability to calmly assess solutions and/or implement processes during critical events.
- Coordinate security personnel for school and/or district functions as needed which may include after school and extra-curricular activities.
- Perform other duties as assigned by the Director of Safe Schools and/or designee.

Physical Demands:

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects. Employees in this position work in a safe and secure work environment that may periodically have unpredicted requirements or demands.

Terms of Employment:

The position is a term of one (1) year. The lead guardian may re-apply for any subsequent year desired. The Superintendent of Schools may terminate or reassign supplement at any time.

Salary:

Payment is \$3,984 for fiscal

A. Item Currently Budgeted -

NO BUDGET IMPACT										
Account Name										
Account Number	1120	7200	1910	9551	00106	70040				
	Fund	Function	Object	Cost Center	Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$	\$	\$	\$	\$	\$	\$				

Account Name										
Account Number										
	Fund	Function	Object	Cost Center	Project	Sub Project				
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$	\$	\$	\$	\$	\$	\$				

B. Item Currently Not Budgeted -**

Funding Source										
Account Name										
Account Number										
	Fund	Function	Object	Cost Center	Project	Sub Project				
Amount	\$									

Funding Source										
Account Name										
Account Number										
	Fund	Function	Object	Cost Center	Project	Sub Project				
Amount	\$									

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 16. 24-2274

5/28/2024

Title and Board Action Requested

Approve to Reject Bid #2024-DSPMS-001, DS Parrott Middle School Roof and Soffit Replacement.

Executive Summary

The Director of Facilities & Construction, Brian Ragan, on behalf of the Superintendent of Schools, hereby requests the Board reject Bid #2024-DSPMS-001, DS Parrott Middle School Roof and Soffit Replacement. There was only one responsive bid received which was over budget, therefore it is recommended it be re-bid for competitive pricing.

My Contact

Brian Ragan
Director of Facilities & Construction
fagan_b@hcsb.k12.fl.us
352-797-7050

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.



AR97270

May 3, 2024

Mr. Richard Oakley
Facilities Projects Construction Manager
Hernando County Schools
8016 Mobley Road
Brooksville, FL 34061

VIA Email

Re: Architectural Services – Roof Design, Bid and Construction Administration Services
Parrott Middle School
19220 Youth Rd.
Brooksville, FL 34601

Dear Mr. Oakley:

We reviewed the bids taken yesterday for the roof replacements of Parrott Middle School. Two bids were received however, one was considered non-responsive, and the other was well over the project budget. We recommend that both bids be rejected, and the project rebid.

If you have any question, do not hesitate to contact us at any time.

Sincerely,
PBA Design Group, Inc.

A handwritten signature in blue ink that reads 'H. Howard Piper'.

H. Howard Piper
2742 Jason Street
Tampa, FL 33619
813-626-2540
Cell: 813-610-0105
hpiper@pbadesigngroup.com
www.pbadesigngroup.com
Enclosure

C: File

Projects/2023/Parrott MS/ Bid Phase/ Ltr 5/3/2024

A. Item Currently Budgeted -

Account Name		NO FINANCIAL IMPACT								
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		000

Account Name										
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source							
Account Name							
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$						

Funding Source							
Account Name							
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$						

C. History

Check one:

Prior Year Budget: ☐**New for Current Year:** ☐

Prior Year Approved Budget:

Prior Year Actual Spent:

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 17. 24-2286

5/28/2024

Title and Board Action Requested

Award Bid #2024-HHS-1, Hernando High School Tennis Courts, to Waller Construction, Inc. and approve the contract and the purchase of construction goods and services for \$503,716.00.

Executive Summary

The Director of Facilities & Construction, Brian Ragan, on behalf of the Superintendent of Schools, hereby requests the Board Award Bid #2024-HHS-1, Hernando High School Tennis Courts to Waller Construction, Inc. and approve the contract and the purchase of construction goods and services for \$503,716.00.

My Contact

Brian Ragan
Director of Facilities & Construction
ragan_b@hcsb.k12.fl.us
352-797-7050

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

ADVERTISEMENT FOR BIDS

PROJECT NAME: Hernando High School Tennis Courts

PROJECT ADDRESS: 111 Ernie Chatman Run
Brooksville, FL 34601

OWNER: HERNANDO COUNTY SCHOOL BOARD
919 Broad Street
Brooksville, FL 34601

ESTIMATED COST: \$450,000

PROJECT DESCRIPTION: Tennis court improvements including a new court and associated drainage and access improvements.

CORRECTION: The dates shown herein correct dates for the Pre-Bid meeting and Bid Opening.

BID DATE: Sealed Bids are due from PRE-QUALIFIED **general contractors** on **Thursday, May 2, 2024 at 2:00 PM** at the Facilities & Construction Department, Hernando County School Board, 8016 Mobley Rd., Brooksville, FL 34601, where they will be publicly opened and read aloud. Late bids will be considered non-responsive. Sealed bids shall clearly display the Project Name, Project Address, and Owner's name and address. When required by the Bid Documents, bids shall contain a bid bond or other bid security in the amount of 5% of the base bid.

Drawings and Specifications may be viewed and/or downloaded as Adobe.pdf files through the internet, free of charge, by contacting the Design Professional shown below and obtaining the internet link needed to access the project information. **All prospective bidders must register as a plan-holder with the Design Professional shown below**, to be notified by email of any future announcements or addenda which may affect bidding for this project.

In addition, prospective bidders are encouraged to register on the school district's BidNet Direct web page at www.bidnetdirect.com/florida/hermandoschools to receive information related to this bid.

Only full sets will be issued and can be obtained on the initial publishing date of this advertisement, by faxing or emailing a request to:

Paul Manuel, P.E.
Coastal Design Consultants, Inc.
7026 Little Road, New Port Richey, FL 34654
Paul@CoastalDesignConsultants.com
727-849-8010

No partial sets will be issued; no sets will be issued to sub-bidders by the Design Professional.

Prospective bidders or their representatives are required to attend a **MANDATORY PRE-BID MEETING** at the Project Address on **Tuesday, April 2, 2024 at 9:30 AM**. Existing conditions may be observed immediately afterward. The Design Professional will conduct the meeting and the Owner will review the eligibility of prospective bidders. Prospective bidders who have not contracted with the School Board within two years prior to the scheduled bid opening date are encouraged to bring a completed Contractor's Qualification Statement (AIA Form A305) to this meeting. The last day that prospective bidders may submit questions to the Design Professional is **Thursday, April 18, 2024**.

The Hernando County School Board reserves the right to waive any minor irregularities and technicalities. Bidders are hereby notified that failure to file a bid protest within the time and manner prescribed by the Florida Statutes shall constitute a waiver of any right to protest the award.

Published in the Tampa Bay Times **3/10/24, 3/17/24, 3/24/24**

Hernando County School Board
Section 00-4000 – Bid Proposal Form

DATE: May 7, 2024.
(Date of Proposal)

FROM: Waller Construction, Inc.
(Name of Bidder's Company)
1065 South Florida Avenue
(Mailing Address)
Lakeland, FL 33803
(City, State, Zip)
jackie@wallergroup.com
(E-mail Address of Contact Person)
(352) 807-8300
(Phone Number of Contact Person)

TO: **Hernando County School Board**
Attn: Facilities & Construction Department
8016 Mobley Road.
Brooksville, Florida 34601

The undersigned Bidder, having carefully examined the premises and conditions affecting the Work, the Instructions to Bidders, the Form of Agreement and Conditions of the Contract, and other Contract Documents for:

Project: **Hernando High School Tennis Courts**
111 Ernie Chatman Run, Brooksville, FL 34601

Issue Date: 3/6/2024

as prepared by: **Coastal Design Consultants, Inc.** does hereby propose to furnish all labor, materials, equipment and services required for the proper execution and completion of the work described and called for in said Documents for the lump sum(s) as indicated herein below:

BASE BID:

Five Hundred Three Thousand Seven Hundred Sixteen Dollars \$ 503,716.00
(State amount in words)

The Base Bid amount above includes an allowance for Owner's contingency in the amount of: **\$50,000**

This proposal covers all expenses, including applicable license fees and all taxes levied in connection with the Work.

ADDENDA

Receipt of the following Addenda are hereby acknowledged as follows:

ADDENDUM NO. 1, dated 3/13/2024

ADDENDUM NO. 2, dated 4/10/2024

ADDENDUM NO. 3, dated 4/25/2024

Addendum No. 4 dated 4/30/2024

Hernando County School Board
Section 00-4000 – Bid Proposal Form

COMPLETION TIME

The undersigned Bidder agrees to substantially complete the Work within **180** calendar days, Sundays and Holidays included, and to complete any portions of the Work designated for earlier completion within the times established in the contract documents.

Bidder further agrees that the Work shall be fully completed and ready for final acceptance in accordance with the contract documents within **30** calendar days, Sundays and Holidays included, such time to commence on the date of substantial completion or receipt of the punch list, whichever date occurs last.

For each calendar day past the scheduled date of **Substantial Completion** until Substantial Completion is actually achieved, liquidated damages will be due to the Owner. This amount shall be **\$250.00** per day. Any justified delays during construction shall be documented with each pay application. If unjustified delays are submitted, they will not be considered.

For each calendar day past the scheduled date of **Final Completion** until the Work is fully completed and ready for final acceptance, liquidated damages will be due to the Owner. This amount shall be **\$25.00** per day. Any justified delays during this period shall be documented with each pay application. If unjustified delays are submitted, they will not be considered.

MISCELLANEOUS PROVISIONS

The undersigned Bidder hereby acknowledges the provisions of Florida Statute 287.133 pertaining to public entity crimes, which states as follows:

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

This proposal shall remain in force and effect for a period of **sixty (60)** calendar days from the time of opening of this Proposal. The Bidder will not revoke, cancel or withdraw this Proposal within the said sixty (60) calendar days.

In witness whereof, the Bidder, a Corporation
(Sole Proprietor, Corporation, Limited Liability Partnership, etc.)

Licensed and incorporated in the State of Florida, has hereunto set his or her signature and affixed his or her seal this 7th day of May, 2024

FOR Waller Construction, Inc.
(Legal Name of Business)

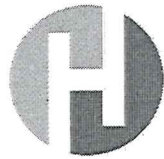
BY: George Brian Waller, President
(Typed/Printed Name and Title of Officer or Authorized Agent)

(SEAL)

(Signature)

WITNESSED BY: Jackie Staton
(Typed/Printed Name of Witness)

(Signature)



**HERNANDO
SCHOOL DISTRICT**

Learn it. Love it. Live it.

PUBLIC BID OPENING – BID TABULATION

BID TITLE: Hernando High School - Tennis Courts
 BID NUMBER: ORL :
 DATE & TIME: May 7 @ 2:00 PM

BIDDER'S NAME	BID BOND PROVIDED (Y/N)	ALL ADDENDUM ACKNOWLEDGED (Y/N)	BASE BID
Nidy Sports Construction	Y	Y	\$ 625,000. ⁰⁰
Waller Construction Inc.	Y	Y	\$ 503,716. ⁰⁰
Hartman Civil Construction Inc.	Y	Y	\$ 537,830. ⁰⁰
Asphalt Milling Inc.	Y	Y	\$ 667,407. ⁹³

Opened and read aloud by:

Richard Oakley
(Printed Name)

Richard Oakley
(Signature)

Witnessed and tabulated by:

Edith Gutierrez
(Printed Name)

Edith Gutierrez
(Signature)

No. of bids solicited:

No. of bids received:

No. of late bids:

No. of declined bids:

4
0
0



May 8, 2024

Brian Ragan
Hernando County School District
8016 Mobley Road
Brooksville, Florida 34601

Reference: Letter of Recommendation
Hernando HS Tennis Court Improvements
CDC No. 23006

I, Paul Manuel, President of Coastal Design Consultants, hereby recommend WALLER CONSTRUCTION, INC. as contractor for the tennis court project at Hernando High School, located at 111 Ernie Chatman Run, Brooksville, FL 34601. WALLER CONSTRUCTION, INC. provided a bid bond in the amount of five percent (5%) of the Base Bid amount, acknowledged the published addenda, and acknowledged and contingency fees associated with the tennis court project. WALLER CONSTRUCTION, INC. submitted a Base Bid on the construction costs for the lowest amount compared to other respective bidders.

If you have any questions or concerns, please contact the office at (727) 849-8010.

Sincerely,

Coastal Design Consultants, Inc.

A handwritten signature in blue ink, appearing to be "Paul A. Manuel", written over a circular stamp or seal.

Paul A. Manuel, P.E.
President

Cc: Richard Oakley, Facilities Projects Construction Manager, Hernando County School District.
Jim Lipsey, Facilities & Construction Department, School Planner, Hernando County School District

T:\@CDC\Projects\23006 Hernando HS Tennis\Documents\BIDS

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Twenty-eighth day of May in the year Two Thousand Twenty-four
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

School District of Hernando County, Florida
6001 Mariner Blvd.
Spring Hill, FL 34609

and the Contractor:
(Name, legal status, address and other information)

Waller Construction, Inc.
1065 South Florida Avenue
Lakeland, FL 33803

for the following Project:
(Name, location and detailed description)

Hernando High School Tennis Courts
Hernando High School
111 Ernie Chatman Run, Brooksville, FL 34601

The Architect:
(Name, legal status, address and other information)

Coastal Design Consultants, Inc.
7026 Little Road
New Port Richey, FL 34654

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	THE WORK OF THIS CONTRACT
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EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

☐ The date of this Agreement.

☒ A date set forth in a notice to proceed issued by the Owner.

☐ Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

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[] Not later than One-hundred eighty (180) calendar days from the date of commencement of the Work.

[] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	N/A

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Five Hundred Three Thousand Seven Hundred Sixteen Dollars and Zero Cents (\$ 503,716.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
N/A	N/A

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A	N/A	

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
Owner's Contingency	Fifty-thousand dollars (\$50,000)

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A	N/A	N/A

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

Two-hundred fifty dollars per calendar day (\$250.00 per calendar day)

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

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ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

The twenty-fifth (25th) day of the month.

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the twenty-fifth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Five percent (5%)

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§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

Retainage shall not be reduced prior to Substantial Completion.

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

Within 10 days following Final Acceptance at a regularly scheduled School Board meeting.

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

2 % Two Percent

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- ☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- ☒ Litigation in a court of competent jurisdiction
- ☐ Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

The Owner shall pay reasonable and documented costs only for that portion of Work completed at the time of termination, as determined by the Architect/Engineer of Record. Such costs shall be based on a subsequent Schedule of Values approved by the Architect/Engineer of Record.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

Brian Ragan
8016 Mobley Road
Brooksville, FL 34601
ragan_b@hcsb.k12.fl.us

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

George Brian Waller

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1065 South Florida Avenue
Lakeland, FL 33803

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™-2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203-2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
C0.0	Cover Sheet	March 6, 2024
C1.0	Site Plan	" "
C2.0	Site Details	" "
C3.0	Civil	April 25, 2024

.6 Specifications

Section	Title	Date	Pages
Project Manual	Civil Engineering Technical Specifications	March 6, 2024	188

.7 Addenda, if any:

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Number	Date	Pages
One	March 13, 2024	2 pages
Two	April 10, 2024	1 page & 3 plan pages
Three	April 25, 2024	2 pages & 4 plan pages
Four	April 30, 2024	1 page

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

☐ The Sustainability Plan:

Title	Date	Pages
-------	------	-------

☒ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
AIA A201-2017	General Conditions of the Contract for Construction	2017	39

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

EXHIBIT A - AIA Insurance and Bonds

EXHIBIT B – Not Applicable

EXHIBIT C - HCSB Contractor's Insurance and Bond Requirements

EXHIBIT D - HCSB Standard Addendum to Agreements

EXHIBIT E - HCSB Conflict of Interest Form

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)

CONTRACTOR (Signature)

(Printed name and title)

George Bryan Waller
George BRYAN WALLER

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AIA® Document A101® – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the Twenty-eighth day of May in the year Two Thousand Twenty-four
(In words, indicate day, month and year.)

for the following **PROJECT:**
(Name and location or address)

Hernando High School Tennis Courts
Hernando High School

THE OWNER:
(Name, legal status and address)

School District of Hernando County, Florida
6001 Mariner Blvd.
Spring Hill, FL 34609

THE CONTRACTOR:
(Name, legal status and address)

Waller Construction, Inc.
1065 South Florida Avenue
Lakeland, FL 33803

TABLE OF ARTICLES

- A.1 GENERAL
- A.2 OWNER'S INSURANCE
- A.3 CONTRACTOR'S INSURANCE AND BONDS
- A.4 SPECIAL TERMS AND CONDITIONS

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner’s usual general liability insurance.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder’s risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner’s property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss

Sub-Limit

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect’s and Contractor’s services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage

Sub-Limit

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner’s occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.

The Owner shall purchase and maintain the insurance selected and described below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

- ☐ **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.
- ☐ **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
- ☐ **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
- ☐ **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
- ☐ **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
- ☐ **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.
- ☐ **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[] § A.2.5.1 Cyber Security Insurance for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. (Indicate applicable limits of coverage or other conditions in the fill point below.)

[X] § A.2.5.2 Other Insurance
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage
Per Exhibit C

Limits
Per Exhibit C

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 **Certificates of Insurance.** The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 **Deductibles and Self-Insured Retentions.** The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 **Additional Insured Obligations.** To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

Contractor shall maintain insurance as required by Exhibit C HCSB Contractor's Insurance & Bond Requirements

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One-million dollars (\$ 1,000,000) each occurrence, Two-million dollars (\$ 2,000,000) general aggregate, and Two-million dollars (\$ 2,000,000) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One-million dollars (\$ 1,000,000) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than (\$) each accident, (\$) each employee, and (\$) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

Contractor shall maintain insurance as required by Exhibit C HCSB Contractor's Insurance & Bond Requirements

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

- ☒ § A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:
- (Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

- ☐ § A.3.3.2.2 Railroad Protective Liability Insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate, for Work within fifty (50) feet of railroad property.

- ☐ § A.3.3.2.3 Asbestos Abatement Liability Insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

- ☐ § A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

- ☐ § A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage

Limits

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:

(Specify type and penal sum of bonds.)

Type

Penal Sum (\$0.00)

Payment Bond

100% of Contract Sum

Performance Bond

100% of Contract Sum

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

Contractor shall maintain insurance as set forth in "Exhibit C - Construction Contractor's Insurance and Bond Requirements." If there are conflicts between requirements in this Exhibit A and Exhibit C, the most stringent requirement shall apply

Additions and Deletions Report for AIA® Document A101® – 2017 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:06:40 ET on 05/09/2024.

PAGE 1

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the Twenty-eighth day of May in the year Two Thousand Twenty-four

...

Hernando High School Tennis Courts
Hernando High School

...

(Name, legal status and address)

School District of Hernando County, Florida
6001 Mariner Blvd.
Spring Hill, FL 34609

...

(Name, legal status and address)

Waller Construction, Inc.
1065 South Florida Avenue
Lakeland, FL 33803

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☒ § A.2.5.2 Other Insurance

...

Per Exhibit C

Per Exhibit C

...

Contractor shall maintain insurance as required by Exhibit C HCSB Contractor's Insurance & Bond Requirements

...

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One-million dollars (\$ 1,000,000) each occurrence, Two-million dollars (\$ 2,000,000) general aggregate, and Two-million dollars (\$ 2,000,000) aggregate for products-completed operations hazard, providing coverage for claims including

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User Notes:

(796479585)

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One-million dollars (\$ 1,000,000) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

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Contractor shall maintain insurance as required by Exhibit C HCSB Contractor's Insurance & Bond Requirements

...

[X] § A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

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Payment Bond

100% of Contract Sum

Performance Bond

100% of Contract Sum

...

Contractor shall maintain insurance as set forth in "Exhibit C - Construction Contractor's Insurance and Bond Requirements." If there are conflicts between requirements in this Exhibit A and Exhibit C, the most stringent requirement shall apply

CONSTRUCTION CONTRACTOR'S INSURANCE AND BOND REQUIREMENTS

A. GENERAL

1. The Contractor shall procure and maintain all insurance requirements and limits, as set forth below, at his or her own expense, until completion of the project or as specified herein. The Contractor shall continue to provide evidence of such coverage to Hernando County School Board on an annual basis during the aforementioned period including all of the terms of the insurance and indemnification requirements of this agreement. All below insurance policies shall include a provision preventing cancellation without thirty (30) days' prior notice by certified mail. A completed Certificate of Insurance shall be filed with the Facilities & Construction Representative within ten (10) days after the date of the Notice of Award, said Certificate to specifically Owner the inclusion of the coverages and provisions set forth herein and shall Owner whether the coverage is "claims made" or "per occurrence".

B. COMMERCIAL GENERAL LIABILITY INSURANCE (CGL)

1. This insurance must protect the Contractor from all claims for bodily injury, including death and all claims for destruction of or damage to property (other than the Work itself), arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor or by any Subcontractor under him or anyone directly or indirectly employed by the Contractor or by a Subcontractor. All such insurance shall be written with limits and coverages as specified below and shall be written on an occurrence form.
 - a. General Aggregate \$2,000,000
 - b. Products – Completed Operations Aggregate \$2,000,000
 - c. Each Occurrence \$1,000,000
 - d. Personal Injury \$1,000,000
2. The following coverages shall be included in the CGL:
 - a. Per project general aggregate (CG 25 03 or similar)
 - b. Additional Insured status in favor of the Hernando County School Board and any other parties as outlined in The Contract and must include both ONGOING Operations AND COMPLETED Operations per CG 20 10 10/01 and CG 20 37 10/01 or equivalent as permitted by law.
 - c. The policy shall be endorsed to be primary and non-contributory with any insurance maintained by Additional Insureds.
 - d. A waiver of Subrogation in favor of all Additional Insured parties.
 - e. Personal Injury Liability
 - f. Contractual Liability coverage to support indemnification obligation per Article 53.I
 - g. Explosion, collapse and underground (xcu)

CONSTRUCTION CONTRACTOR'S INSURANCE AND BOND REQUIREMENTS

3. The following exclusionary endorsements are prohibited in the CGL policy:
 - a. Damage to Work performed by Subcontract/Vendor (CG 22-94 or similar)
 - b. Contractual Liability Coverage Exclusion modifying or deleting the definition of an "insured contract" from the unaltered SO CG 0001 1001 policy from (CG 24 26 or similar)
 - c. If applicable to the Work to be performed: Residential or multi-family
 - d. If applicable to the Work to be performed: Exterior insulation finish systems
 - e. If applicable to the Work to be performed: Subsidence or Earth Movement
 4. The Contractor shall maintain general liability coverage including Products and Completed Operations insurance, and the Additional Insured with primary and non-contributory coverage as specified in this Contract for three (3) years after completion of the project.
- C. AUTOMOBILE LIABILITY INSURANCE – Includes business auto liability covering liability arising out of any auto (including owned, hired and non-owned autos).
1. Combined Bodily Injury and Property Damage Liability
 - a. Combined Single Limit (each accident): \$1,000,000
 - b. Coverages: Specific waiver of subrogation
- D. WORKERS' COMPENSATION INSURANCE
1. The Contractor shall procure and maintain Workers' Compensation Insurance at his or her own expense during the life of this Contract, including occupational disease provisions for all employees per statutory requirements. Policy shall contain a waiver of subrogation in favor of the Hernando County School Board.
 2. The Contractor shall also require each Subcontractor to furnish Workers' Compensation Insurance, including occupational disease provisions for all of the latter's employees, and to the extent not furnished, the Contractor accepts full liability and responsibility for Subcontractor's employees.
 3. In cases where any class of employees engaged in hazardous work under this Contract at the site of the Project is not protected under the Workers' Compensation statute, the Contractor shall provide, and shall cause each Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise protected.
- E. UMBRELLA LIABILITY INSURANCE – For construction projects exceeding \$10,000,000, provide the following coverage:

CONSTRUCTION CONTRACTOR'S INSURANCE AND BOND REQUIREMENTS

1. The Contractor shall maintain umbrella/excess liability insurance on an occurrence basis in excess of the underlying insurance described in Section B-D above. Coverage shall follow the terms of the underlying insurance, included the additional insured and waiver of subrogation provisions. The amounts of insurance required in Sections above may be satisfied by the Contractor purchasing coverage for the limits specified or by any combination of underlying and umbrella limits, so long as the total amount of insurance is not less than the limits specified in each section previously mentioned.

- | | |
|--------------------|-------------|
| a. Each occurrence | \$5,000,000 |
| b. Aggregate | \$5,000,000 |

F. BUILDER'S RISK INSURANCE – For any construction project, provide the following coverage:

1. Unless waived in writing by the Facilities & Construction Representative, the Contractor shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made and no person or entity other than the Owner has an insurable interest in the property, or the date of substantial completion specified on the fully signed and executed Certificate of Substantial Completion (AIA G704).
 - a. This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the Project as named insureds.
 - b. All associated deductibles shall be the responsibility of the Contractor. Such policy may have a deductible clause but not to exceed ten thousand dollars (\$10,000.00).
 - c. Property insurance shall be on an "all risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, false work, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.
2. Contractor shall maintain Builders Risk coverage including partial use by Owner.

CONSTRUCTION CONTRACTOR'S INSURANCE AND BOND REQUIREMENTS

3. The Contractor shall waive all rights of subrogation as regards the Hernando County School Board and the Owner, its officials, its officers, its agents and its employees, all while acting within the scope and course of their employment For damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section or other property insurance applicable to the Work. The Contractor shall require all Subcontractors at any tier to similarly waive all such rights of subrogation and shall expressly include such a waiver in all subcontracts.
4. Upon request, the amount of such insurance shall be increased to include the cost of any additional work to be done on the Project, or materials or equipment to be incorporated in the Project, under other independent contracts let or to be let. In such event, the Contractor shall be reimbursed for this cost as his or her share of the insurance in the same ratio as the ratio of the insurance represented by such independent contracts let or to be let to the total insurance carried.
5. The Owner, shall have the power to adjust and settle any loss. Unless it is agreed otherwise, all monies received shall be applied first on rebuilding or repairing the destroyed or injured work.

G. POLLUTION LIABILITY INSURANCE

1. If Contractor is providing directly or indirectly work with pollution/environmental hazards, the Contractor must provide or cause those conducting the work to provide Pollution Liability Insurance coverage.
 - a. Pollution Liability policy must include contractual liability coverage.
 - b. Hernando County School Board must be included as additional insureds on the policy.
 - c. The policy limits shall be in the amount of \$1,000,000 with maximum deductible of \$25,000 to be paid by the Subcontractor/Vendor.

H. ADDITIONAL MISCELLANEOUS INSURANCE PROVISIONS – Certificates of Insurance and/or insurance policies required under this Contract shall be subject to the following stipulations and additional requirements:

1. Any and all deductibles or self-insured retentions contained in any Insurance policy shall be assumed by and at the sole risk of the Contractor;
2. If any of the said policies shall fail at any time to meet the requirements of the Contract Documents as to form or substance, or if a company issuing any such policy shall be or at any time cease to be approved by the Division of Insurance of the Hernando County School Board, or be or cease to be in compliance with any stricter requirements of the Contract Documents, the Contractor shall promptly obtain a new policy, submit the same to the Owner and Owner Building Programs for approval if requested, and submit a

CONSTRUCTION CONTRACTOR'S INSURANCE AND BOND REQUIREMENTS

Certificate of Insurance as hereinbefore provided. Upon failure of the Contractor to furnish, deliver and maintain such insurance as provided herein, this Contract, in the sole discretion of the Hernando County School Board, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under the Contract, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification;

3. All requisite insurance shall be obtained from financially responsible insurance companies, authorized to do business in the State of Florida and acceptable to the Owner;
4. Receipt, review or acceptance by the Facilities & Construction Representative of any insurance policies or certificates of insurance required by this Contract shall neither be construed as a waiver nor relieve the Contractor from its obligation to meet the insurance requirements contained herein.

I. PAYMENT AND PERFORMANCE BOND

1. The Contractor shall procure surety bonds, from a company or companies lawfully authorized to issue surety bonds in the state of Florida and listed in the Federal Register of the U.S. Department of Treasury for Surety Companies Acceptable on Federal Bonds, as follows:
 - a. Before commencing the Work on any individual project having a Contract Sum of \$200,000 or more, the Contractor shall execute and record in the public records of Hernando County, Florida, a payment and performance bond. The bond must state on its front page:
 - i. The names, principal business addresses, and phone numbers of the Contractor, the surety, and the Owner
 - ii. The project number assigned by the Owner
 - iii. The bond number assigned by the surety
 - iv. A description of the project sufficient to identify it, such as a legal description or the street address of the property being improved, and a general description of the improvement
 - b. The amount of the bond shall equal the full amount of the Contract Sum.
 - c. The bond shall be conditioned upon the contractor's performance of the Work in the time and manner prescribed in the contract and promptly making payments to all persons who furnish labor, services, or materials for the Work provided for in the contract.

CONSTRUCTION CONTRACTOR'S INSURANCE AND BOND REQUIREMENTS

- d. A copy of the recorded bond shall be filed with the Facilities & Construction Representative prior to issuance of any payment.
- e. If, prior to completion of the Work, the Contractor receives a notice that the company or companies that issued the bond has lost or had revoked its license or authority to do business in Florida as a surety insurer, the Contractor shall, within ten (10) calendar days following receipt of such notice, execute and record in the public records a replacement payment and performance bond from a duly authorized surety. The amount of the replacement bond shall equal the full amount of the Contract Sum less the value of the Work in place and accepted at the time such bond is issued.

**STANDARD ADDENDUM TO AGREEMENTS WITH
THE HERNANDO COUNTY SCHOOL BOARD**

WHEREAS, the undersigned has entered into an Agreement or Contract (hereinafter Agreement) with the Hernando County School Board; and,

WHEREAS, the Agreement sets forth the general terms and conditions of the relationship between the parties; and,

WHEREAS, the undersigned acknowledges that the School Board is the contracting authority for the Hernando County School Board and there are certain standard contract terms expected to be in every agreement by the School Board; and,

WHEREAS, the undersigned hereby agrees that these standard terms are part of the Agreement with the School Board.

1. The Contractor hereby agrees to indemnify, defend and hold the School Board harmless from and against any and all damages of any nature whatsoever which are caused or materially contributed to by the negligent, reckless or intentional acts of the Indemnifying Party.

2. To the extent that the agreement requires the School Board to indemnify Contractor, it shall only be to the extent of the limits set forth in §768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee of the School Board acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by §768.28(9), Fla. Stat. Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of §768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of the lesser of the following: (a) the amount paid by the School Board to Contractor or (b) the amounts identified as statutory limits pursuant to §768.28, Fla. Stat. if applicable. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

3. The parties agree to each pay their own attorneys' fees and costs relating to the negotiation of the Agreement and this Addendum and in relation to any action to enforce the terms of either document.

4. As may be applicable, all persons providing goods or services to the School Board pursuant the Agreement shall undergo the necessary background screening described in section 1012.465, Florida Statutes at their own cost before coming onto School Board property.

5. If the Agreement requires the expenditure of funds for more than one fiscal year, the Agreement shall be subject to termination by the School Board without cause upon a thirty (30) day notice.

6. Any conflict between the terms of this Addendum and the parties original Agreement or subsequent modifications thereof are to be resolved in favor of this Addendum.

7. The Agreement and this Addendum are to be construed in accordance with the laws of the State of Florida, and the parties hereby agree that performance of the terms and provisions of the Agreement are to be performed solely within the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Hernando County, Florida (hereinafter "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, notwithstanding any provisions in the Agreement to the contrary, and the Parties further agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court.

8. The payment obligation of the School Board created by the Agreement is conditioned upon the availability of funds that are appropriated or allocated for the payment of services or products. If such funds are not allocated and available, the Agreement may be terminated by the School Board at the end of the period for which funds are available. The School Board shall notify the Contractor at the earliest possible time before such termination. No penalty shall accrue to the School Board in the event this provision is exercised, and the School Board shall not be obligated or liable for any future payments due or for any damages as a result of such termination.

9. If, and to the extent the agreement provides for the payment of any applicable sales taxes, the Parties acknowledge that the School Board is an entity which is exempt from the same as provided by 212.08(6), Fla. Stat.

10. The Parties agree that in the event Contractor files for bankruptcy, insolvency or receivership during the term of this agreement, the School Board may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.

11. Neither party shall be liable to the other, nor deemed in default under this Agreement to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the term of the Agreement.

12. Notwithstanding any provision to the contrary in the agreement, all payments due from the School Board for non-construction services hereunder shall be governed by the provisions

of Chapter 218, Florida Statutes.

13. If, and to the extent that the agreement provides for reimbursement of travel and related expenses, the Parties agree that such reimbursements shall be subject to the reimbursement schedules contained in Section 112.061, Florida Statutes.

14. Contractor confirms that neither it nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any governmental department or agency. This certification is a material representation of fact upon which reliance will be placed when the School Board executes this agreement. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to the other remedies available to School Board, School Board may terminate the Agreement for default by Contractor.

15. E-Verify. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Agreement. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and the Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Failure to comply with this provision is a material breach of the Agreement and the School Board may choose to terminate the Agreement at its sole discretion and seek damages pursuant to Florida Statute. By signing below, Contractor affirms that it is registered with and uses the E-Verify system, is otherwise in compliance with §448.095, Fla. Stat., and acknowledges that it is required to maintain such compliance throughout the term of any Contract entered between the parties.

16. Public records compliance provisions. Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. The parties recognize that the School Board is a governmental entity, subject to Florida law regarding public access to records under Florida Statute, Chapter 119. As such, the Parties agree that only such information as is exempt and confidential under the provisions of law shall be considered confidential under the Term of this agreement and Any confidentiality provisions in the Agreement shall be read in harmony with Florida's Public Records Act, Chapter 119, Florida Statutes. No provisions in the Agreement can be exercised to frustrate the requirements of the law for the release of records. To the extent Contractor provides School Board any information which it believes is confidential or exempt, Contractor shall notify School Board of the specific information that it believes is confidential, as well as the basis for the exemption. Additionally, to the extent that the Contractor has any obligation to act in agency for the School Board, it shall maintain its records subject to section 119.0701, Fla. Stat. If and to the extent that contractor has access to any other confidential information regarding the School Board (such as security information as contemplated by section 119.071(c), Fla. Stat.), the Contractor agrees to use reasonable measures to maintain the confidentiality of such information.

17. To the extent Contractor maintains information that is subject to a public record request, it shall provide the public access to such records in accordance with, and subject to the applicable statutory terms and fees. Failure to do so will be considered a material breach of the original Agreement resulting in immediate termination with no penalty to School Board, and Contractor will indemnify and hold the School Board harmless for any and all damages and expenses suffered as a result of the material breach and contract termination. Contractor must comply with Florida public records laws, including but not limited to chapter 119, Florida Statutes and section 24 of article I of the Constitution of Florida, and specifically agrees to:

a. Keep and maintain public records required by the School Board in order to perform the service under this agreement; and

b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law; and

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board; and

d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 919 N. BROAD STREET, BROOKSVILLE, FL 34601, Jordan_k@hcsb.k12.fl.us or (352) 797-7009.

Notwithstanding any other provisions of law or statutory interpretation, failure of the Contractor to abide by the terms of these public records provisions shall be deemed a material breach of this agreement and the School Board may enforce the terms of this

provision in the form of a court proceeding and shall, as a prevailing party, be entitled to reimbursement of all reasonable attorney's fees and costs associated with that proceeding. This


provision shall survive any termination or expiration of the contract.

18. If the Contractor receives any student information / records as a result of this agreement, it will maintain any such information / records as confidential and will not release same to any third parties without the express written approval of the School Board, except third parties who are essential to Contractor's delivery of its services to the School Board and who are bound to maintain the confidentiality of student information/records, and prohibited from unauthorized redisclosure of such information. Furthermore, Contractor agrees to maintain and utilize all such student information/records in accordance with the FERPA regulations and only as provided for in the Agreement and this Addendum. If student information/records are requested by way of subpoena or court order, Contractor shall notify the School Board of such request in writing including a copy of the subpoena or order and shall otherwise comply with the FERPA regulations.

19. Contractor acknowledges that it will comply with all applicable Florida and Federal laws, ordinances, rules and regulations.

Signed and dated by authorized representatives as provided below:

Contractor:


Printed Name: George Brian Waller
Title: President
Date: 5/8/24

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB

CONFLICT OF INTEREST

Bidder must execute either Section I or Section II hereunder, relative to Florida State Statute 112. Failure to execute either section may result in rejection of your bid/proposal. All Proposers must disclose, with their bid/proposal, the name of any officer, director, or agent who is also an employee of the Hernando County School District. Further, all Proposers must disclose the name of any HCSB employee(s) who own directly, or indirectly, an interest in the Proposer or any of its branches or subsidiaries.

SECTION I

I hereby certify that no official or employee of Hernando County School Board, requiring the goods or services described in these specifications, has a material financial interest in this company.



Signature of Officer/Agent authorized

George Brian Waller

Print Name

Waller Construction, Inc.

Company Name

1065 South Florida Avenue

Business Address

Lakeland, FL 33803

City, State, Zip Code

SECTION II

I hereby certify that the following named Hernando County School Board official(s) and/or employee(s) having material financial interest(s) in this company. *(Please use separate sheet if needed)*

Approved as to form
Nancy McClain Alfonso

General Counsel, HCSB

Name

Title or Position

Name

Title or Position

Signature of Officer/Agent authorized

Company Name

Print Name

Business Address

City, State, Zip Code

A. Item Currently Budgeted -

Account Name		Millage funds- Construction Manager for Hernando High School Tennis Court Project								
Account Number		3720E	7400	6700	0051	M2230				
		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$ 503,716.00	-	\$ 0.00		\$ 0.00		\$ 503,716.00		\$ 503,716.00		\$ 0.00

Account Name									
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project		
Original Approved Budget	+ -	Budget Amendments	- Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$	\$	\$	\$	\$			

B. Item Currently Not Budgeted -**

Funding Source _____						
Account Name _____						
Account Number		_____	_____	_____	_____	_____
		Fund	Function	Object	Cost Center	Project Sub Project
Amount	\$	_____				

Funding Source _____						
Account Name _____						
Account Number		_____	_____	_____	_____	_____
		Fund	Function	Object	Cost Center	Project Sub Project
Amount	\$	_____				

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget:

Prior Year Actual Spent:

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 18. 24-2289

5/28/2024

Title and Board Action Requested

Award Bid No. 24-285-35, Electrical Parts, Supplies, Equipment & Related Products, to City Electric Supply, for electrical parts, supplies, equipment, and related products, and authorize expenditures for an estimated annual spending of \$100,000.00.

Executive Summary

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board award Bid no. 24-285-34: Electrical Parts, Supplies, Equipment & Related Products, awarded to City Electric Supply and authorize purchases for an estimated annual spending of \$100,000.00.

This vendor is utilized by various Cost Centers and Departments throughout the District.

My Contact

Joseph Rychcik
Director of Maintenance
8008 Mobley Road
Brooksville, FL 34601

2023-28 Strategic Focus Area

Priority 5: Fiscal Transparency and Capital Planning

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

May 28, 2024

Bid No. 24-285-35

**Bid Title: Electrical Parts, Supplies,
Equipment & Related Products**

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input checked="" type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input type="checkbox"/> Piggyback Cooperative | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period:

05/28/2024 through 05/27/2026

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☐ Firm, Fixed
Unit Prices

☒ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
3

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
1

☐ None

Rationale/Reason:

Bidders Electronically

Downloaded From

Bidnet Direct Website: 26

Bids Received:

- 1 -

No Bids:

- 2 -

Late Bids:

- 0 -

Rejected Bids:

- 0 -

☐ N/A – Bids Not
Required:

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Joseph Rychcik
Director of Maintenance

Department(s): Support Operations

Recommended award, description of items and prices: (See attached)

T/C CODE: 2435

City Electric Supply
300 W. Jefferson Street
Brooksville, FL 34601
(352) 799-0038

darren.knott@cityelectricsupply.com
brooksville0160@cityelectricsupply.com

Fixed Percentage Discount – 10%

www.cityelectricsupply.com

A. Item Currently Budgeted -

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source	2024-2025 Maintenance Electricians General Fund Supply Account					
Account Name	2024-2025 Maintenance Electricians General Fund Supply Account					
Account Number	1100 E	8100	5900	9508	4950	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 50,000.00					

Funding Source	2024-2025 District Wide General Fund Supplies					
Account Name	2024-2025 District Wide General Fund Supplies					
Account Number	1100 E	various	5100/5900	various	various	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 50,000.00					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 19. 24-2291

5/28/2024

Title and Board Action Requested

Approve renewing Bid No. 21-910-50 RN, Pest Control Services, to Turner Pest Control for pest control services and authorize the purchase for an estimated annual spending of \$75,000.00.

Executive Summary

The Director of Maintenance, on behalf of the Superintendent of Schools, hereby requests the Board to Renew Bid No. 21-910-50 RN, Pest Control Services to Turner Pest Control for Pest Control Services for an estimated annual spending of \$75,000.00.

My Contact

Director of Maintenance
Joseph Rychcik
8008 Mobley Road
Brooksville, FL 34601

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

May 28, 2024

Bid No. 21-910-50 RN

Bid Title: Pest Control Services

Recommend approval of this agenda item under the specific category below:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination | <input type="checkbox"/> Revisions/Amendments to Bid | <input type="checkbox"/> Bid Extension | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Piggyback Cooperative | | | |

Bid Contract Period:

06/23/2024 through 06/22/2027

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☐ Firm, Fixed
Unit Prices

☒ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining

☐ Length of
Each Term (month)

☐ Length of
Each Term (year)

☒ None

Rationale/Reason:

Bidders Electronically
Downloaded From Bidnet
Direct:

Bids Received:
- 0 -

No Bids:
- 0 -

Late Bids:
- 0 -

Rejected Bids:
- 0 -

☒ N/A – Bids Not
Required: Renewal

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Joseph Rychcik
Director of Maintenance

Department(s): District Wide

Recommended award, description of items and prices: (See attached)

T/C CODE: 2150

This tabulation established a contract to provide an Integrated Pest Management (IPM) program. To provide for and deliver all labor, materials, supervision, personnel, equipment, tools, supplies, etc., to insure complete exterminating and pest control services at all district sites, interior and exterior for both permanent structures and portable buildings, including district owned vehicles and buses, as outlined within the scope of the bid documents. To provide monthly inspections and treatment as needed, and to secure firm, net, pricing for the contract period.

Turner Pest Control (V-50915)

SECTION I: Interior/Exterior Pest Control Services

All sites/locations to be inspected and serviced on a **monthly basis** (and additionally on an as-needed basis).

A. Approximate Total Square Footage: **4,024,389**
(Buildings: 3,864,838/Portables: 159,551)

Description	Unit of Measure	Firm Net Cost
Pesticide Application (applied monthly and as needed)	Square Foot	\$ 0.00067
Yearly (and/or as needed) Ant Treatment Program at ALL District Playground Areas	Square Foot	\$ 0.0020
Additional Service Pricing		
Flying Insects	Per Trap – Glue Boards	\$ included
Land Insects	Per Trap – Glue Boards	\$ included

NOTE – All food service areas (cafeterias, home economics labs, storage areas, etc.), within the district sites, shall be inspected, maintained and/or serviced, at a minimum, twice a month. Not all sites have portables in place. Portables shall be serviced at the firm net unit square foot pricing. Additional sites may be added or deleted from this contract, including portables, during the initial term and renewal periods.

B. Vehicles

Type	Estimated Quantity	Unit Cost	Extended Cost
School Buses – Serviced Weekly (spray & trap)	148	\$ 1.55	\$ 229.40
All White Fleet – Serviced As-Needed	103	\$.953	\$ as needed

Note: Additional vehicles/buses may be added and/or deleted from this list through the initial contract period and subsequent renewal periods.

Pricing provided in this contract includes the removal of hives and/or nests for all structures interior/exterior and playground areas.

ADDITIONAL REQUESTED INFORMATION:

Does your company handle the removal of honeybees?

☒ Yes

☐ No

If yes, describe service pricing structure: Relocation of hives would be sub-contracted.

Rental of Equipment: Percentage Mark-Up of Cost

0%

SECTION II: Subterranean & Drywood Termites – Pest Control Service

A. All Subterranean Termite Treatments & Infestations:

Description	Unit of Measure	Cost
Corrective/Preventive Treatment	Linear Foot	\$ 1.25
Renewal Cost Per Year (Year two (2) to five (5))	Linear Foot	\$ 0.10
Cost for Soil Pre-Treatment (if not included in above)	Square Foot	\$ 0.25
Specify Treatment Method: Liquid/Chemical or Baiting System (Include information & brochures)	Liquid Termidor and Altriset	

B. Other Wood Destroying Organisms and Applicable Treatment:

If and when using liquid/foam treating – use lowest toxicity

Description	Unit of Measure	Cost
Treatment/Application	Square Foot	\$ 1.00
Tent Fumigation (includes crawl spaces, concrete slabs, etc.)	Cubic Foot	\$ 0.035
Renewal Cost Per Year (Year two (2) to five (5))	Cubic Foot	\$ 0.015
Specify Treatment Method: Liquid/Chemical or Baiting System (Include information & brochures)	Liquid Foam	
Additional Pricing (if not included in above)		
n/a		\$
		\$
		\$

Include a list of chemicals/applications, etc. to be used. SDS must be on file with the District for all chemicals. Also provide any additional information that is not included above.

Fumigation Chemical - Vikane

Warranty Information: Subterranean and drywood termites (2-year) warranty. Treatments during initial 2-years will be free of charge. Upon completion of 2nd year, annual renewal fee must be paid in full for the warranty to continue. Renewals may be renewed for the lifetime of the individual structures under contract.

Rental of Equipment: Crane Service Rental if Applicable \$300.00

SECTION III: Rodents

Description	Unit of Measure	Net Cost
Rodents (mice, rats, etc.)	Per Trap	\$ 25.00 – one time cost
Squirrels	Per Trap	\$ 25.00
Other Rodents Not Listed Above:	Unit of Measure	Net Cost
Other Rodents	Per Trap	\$ 5.00 monthly service cost
		\$
		\$
		\$

Additional Servicing Pricing Not Included in Above (Service Call Charge, Labor Rates, etc.)		
Description	Unit of Measure	Net Cost
n/a		\$
		\$
		\$
		\$
		\$

Rental of Equipment – Percentage Mark-Up of Cost**0 %**

A. Item Currently Budgeted -

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source	2024-2025 District Wide Pest Control General Fund Account					
Account Name	2024-2025 District Wide Pest Control General Fund Account					
Account Number	1100 E	7900	3920	9500	40900	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 75,000.00					

Funding Source						
Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

C. History

Check one:

Prior Year Budget: ☒New for Current Year: ☐

Prior Year Approved Budget: \$ 28,322.37

Prior Year Actual Spent: \$ 28,322.37

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Regular Meeting

Agenda Item # 20. 24-2294

5/28/2024

Title and Board Action Requested

Approval of 2024 - 2025 Articulation Agreements between PHSC and Wilton Simpson Technical College for the Welding, Cosmetology and Applied Cybersecurity programs.

Executive Summary

The Director of Adult and Technical Education, on behalf of the Superintendent of Schools, hereby requests the Board approval for the of 2024 - 2025 articulation agreements between PHSC and Wilton Simpson Technical College for the Welding, Cosmetology and Applied Cybersecurity programs.

My Contact

Sophia Watson
Director, Adult and Technical Education
352-797-7018 extension 415

2023-28 Strategic Focus Area

Priority 1: Student Success

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

**Career Pathways Agreement between Wilton Simpson Technical College
And Pasco-Hernando State College
for the
Applied Cybersecurity Certificate
To
Cybersecurity and IT Security A.S. Degree**

To ensure students of this agreement are awarded appropriate career and technical education credit, and to ensure that career certificate education articulates to college credit toward associate degree programs, Pasco-Hernando State College agrees to grant, at no cost to eligible students, credit as outlined in this agreement. In accordance with Section 1007.233, Florida Statutes (F.S.), articulated college credit must be awarded upon initial enrollment in the associate degree program. Furthermore, the award of credits described herein is contingent upon the conditions being met by Wilton Simpson Technical College, Pasco-Hernando State College and the student.

Award of credit process:

- Students must meet with the designated college staff member to verify completion of the articulated program, initiate the credit award process, and discuss course requirements for intended program of study at the college.
- To be awarded the college credit guaranteed by this agreement, students must present an original career certificate of completion or an official transcript that delineates program completion.
- Students entering the associate degree program specified within this agreement must meet the admissions requirements of the college and the program to which they are applying, as well as the common placement testing requirements outlined in section 1008.30, F.S., and Rule 6A-10.0315(2), Florida Administrative Code (F.A.C).
- Students must enroll at the Florida College System institution in the program specified herein within three years of completion of the Career Certificate program in order to redeem the college credit. Students who enroll after three years may be eligible for the awarding of credits on a course-by-course basis at the discretion of the postsecondary institution. (This may be done through demonstration of current industry knowledge, i.e. employer letter, proof of industry certification passage, approved student assessments, portfolio of work, etc.)

Contact Names and Institutions:

School District: Hernando County School District

Name: Ms. Sophia Watson, Director of Adult and Technical Education

FSC: Pasco-Hernando State College

Name: Alysén Heil, Ed.D., Dean of Workforce Development, Career and Technical Education

Articulation of credits:

Section 1007.233, F.S., requires that the career pathways agreement outline certificate program completion requirements and any licensures or industry certifications that must be earned before enrolling in the associate degree program.

Career Certificate Program Name	CIP Number	Course Number	Course Title	Length	PHSC Associate Degree Program Name	CIP Number	PHSC Equivalent Course Number	Credit Awarded
Applied Cybersecurity	0511100302	CTS0018	Cybersecurity Associate	600 hours	Cybersecurity and IT Security Program Length: 60 credits	1511100307	CGS1005 CGS1100	6 credits
		CTS0019	Information Security Manager	150 hours			CNT1000	3 credits

This articulation agreement is effective upon signature from both institutions' representatives, and shall remain active for three years, at which time it will be reviewed and evaluated for renewal. Terms and conditions of this agreement are subject to change, based on legislative mandates or amendments to the program curriculum. Modifications to this agreement must be made in writing and signed by all necessary parties.

Hernando County School District

Mr. John Stratton
Superintendent

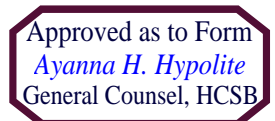
Date

Pasco-Hernando State College

Jesse Pisors
Jesse Pisors, Ed.D.
President

4/26/2024
Date

Legal Language Previously Approved by
PHSC Legal Counsel



Initials PAN Date 4/10/2024

**Career Pathways Agreement between Wilton Simpson Technical College
And Pasco-Hernando State College
for the
Welding Technology Certificate
To
Industrial Management Technology A.S. Degree**

To ensure students of this agreement are awarded appropriate career and technical education credit, and to ensure that career certificate education articulates to college credit toward associate degree programs, Pasco-Hernando State College agrees to grant, at no cost to eligible students, credit as outlined in this agreement. In accordance with Section 1007.233, Florida Statutes (F.S.), articulated college credit must be awarded upon initial enrollment in the associate degree program. Furthermore, the award of credits described herein is contingent upon the conditions being met by Wilton Simpson Technical College, Pasco-Hernando State College and the student.

Award of credit process:

- Students must meet with the designated college staff member to verify completion of the articulated program, initiate the credit award process, and discuss course requirements for intended program of study at the college.
- To be awarded the college credit guaranteed by this agreement, students must present an original career certificate of completion or an official transcript that delineates program completion.
- Students entering the associate degree program specified within this agreement must meet the admissions requirements of the college and the program to which they are applying, as well as the common placement testing requirements outlined in section 1008.30, F.S., and Rule 6A-10.0315(2), Florida Administrative Code (F.A.C).
- Students must enroll at the Florida College System institution in the program specified herein within three years of completion of the Career Certificate program in order to redeem the college credit. Students who enroll after three years may be eligible for the awarding of credits on a course-by-course basis at the discretion of the postsecondary institution. (This may be done through demonstration of current industry knowledge, i.e. employer letter, proof of industry certification passage, approved student assessments, portfolio of work, etc.)

Contact Names and Institutions:

School District: Hernando County School District

Name: Ms. Sophia Watson, Director of Adult and Technical Education

FSC: Pasco-Hernando State College

Name: Alysén Heil, Ed.D., Dean of Workforce Development, Career and Technical Education

Articulation of credits:

Section 1007.233, F.S., requires that the career pathways agreement outline certificate program completion requirements and any licensures or industry certifications that must be earned before enrolling in the associate degree program.

Career Certificate Program Name	CIP Number	Course Number	Course Title	Length	PHSC Associate Degree Program Name	CIP Number	PHSC Equivalent Course Number	Credit Awarded
Welding Technology	0648050805	PMT0070	Welder Assistant 1	150 hours	Industrial Management Technology Program Length: 60 credits	1652020501	PMT0070 PMT0080	24 credits (ETI1998)
		PMT0071	Welder Assistant 2	150 hours			PMT0071 PMT0081	
		PMT0072	Welder, SMAW 1	150 hours			PMT0072 PMT0082	
		PMT0073	Welder, SMAW 2	150 hours			PMT0073 PMT0083	
		PMT0074	Welder	450 hours			PMT0074 PMT0141 PMT0143 PMT0132 PMT0133 PMT0161	

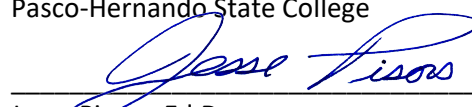
This articulation agreement is effective upon signature from both institutions' representatives, and shall remain active for three years, at which time it will be reviewed and evaluated for renewal. Terms and conditions of this agreement are subject to change, based on legislative mandates or amendments to the program curriculum. Modifications to this agreement must be made in writing and signed by all necessary parties.

Hernando County School District

Mr. John Stratton
Superintendent

Date

Pasco-Hernando State College



Jesse Pisors, Ed.D.
President

4/26/2024

Date

Legal Language Previously approved by PHSC
Legal Counsel
Initials PAN Date 4/10/2024

Approved as to Form
Ayanna H. Hypolite
General Counsel, HCSB

**Career Pathways Agreement between Wilton Simpson Technical College
And Pasco-Hernando State College
for the
Cosmetology Certificate
To
Industrial Management Technology A.S. Degree**

In accordance with Section 1007.233, Florida Statutes (F.S.), articulated college credit must be awarded upon initial enrollment in the associate degree program. To ensure students of this agreement are awarded appropriate career and technical education credit, and to ensure that career certificate education articulates to college credit toward associate degree programs, Pasco-Hernando State College agrees to grant, at no cost to eligible students, credit as outlined in this agreement. Furthermore, the award of credits described herein is contingent upon the conditions being met by Wilton Simpson Technical College, Pasco-Hernando State College and the student.

Award of credit process:

- Students must meet with the designated college staff member to verify completion of the articulated program, initiate the credit award process, and discuss course requirements for intended program of study at the college.
- To be awarded the college credit guaranteed by this agreement, students must present an original career certificate of completion or an official transcript that delineates program completion.
- Students entering the associate degree program specified within this agreement must meet the admissions requirements of the college and the program to which they are applying, as well as the common placement testing requirements outlined in section 1008.30, F.S., and Rule 6A-10.0315(2), Florida Administrative Code (F.A.C).
- Students must enroll at the Florida College System institution in the program specified herein within three years of completion of the Career Certificate program in order to redeem the college credit. Students who enroll after three years may be eligible for the awarding of credits on a course-by-course basis at the discretion of the postsecondary institution. (This may be done through demonstration of current industry knowledge, i.e. employer letter, proof of industry certification passage, approved student assessments, portfolio of work, etc.)

Contact Names and Institutions:

School District: Hernando County School District

Name: Ms. Sophia Watson, Director of Adult and Technical Education

FSC: Pasco-Hernando State College

Name: Alysén Heil, Ed.D., Dean of Workforce Development, Career and Technical Education

Articulation of credits:

Section 1007.233, F.S., requires that the career pathways agreement outline certificate program completion requirements and any licensures or industry certifications that must be earned before enrolling in the associate degree program.

Career Certificate Program Name	CIP Number	Course Number	Course Title	Length	PHSC Associate Degree Program Name	CIP Number	PHSC Equivalent Course Number	Credit Awarded
Cosmetology	0612040102	CSP0009	Grooming and Salon Services Core, Facials and Nails	225 hours	Industrial Management Technology Program Length: 60 credits	1652020501	ETI1998	24 credits
		COS0002	Cosmetologist and Hairdresser 1	300 hours				
		COS0003	Cosmetologist and Hairdresser 2	300 hours				
		COS0009	Cosmetologist and Hairdresser 3	375 hours				

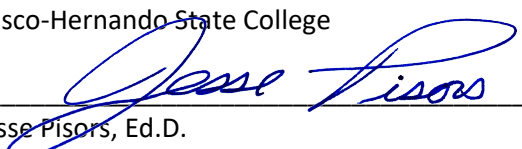
This articulation agreement is effective upon signature from both institutions' representatives, and shall remain active for three years, at which time it will be reviewed and evaluated for renewal. Terms and conditions of this agreement are subject to change, based on legislative mandates or amendments to the program curriculum. Modifications to this agreement must be made in writing and signed by all necessary parties.

Hernando County School District

Mr. John Stratton
Superintendent

Date

Pasco-Hernando State College



Jesse Pisors, Ed.D.
President

4/26/2024

Date

Legal Language Previously approved by PHSC
Legal Counsel

Approved as to Form
Ayanna H. Hypolite
General Counsel, HCSB

Initials PAN Date 4/10/2024

A. Item Currently Budgeted -**No Financial Impact**

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Original
Approved
Budget

+

Budget
Amendments

-

Expenditures /
Encumbrances
To Date

=

Current
Available
Budget

-

Present
Request

=

Remaining
Balance
Available

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Original
Approved
Budget

+

Budget
Amendments

-

Expenditures /
Encumbrances
To Date

=

Current
Available
Budget

-

Present
Request

=

Remaining
Balance
Available

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

B. Item Currently Not Budgeted -**

Funding Source _____

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Amount \$ _____

Funding Source _____

Account Name _____

Account Number _____

Fund _____

Function _____

Object _____

Cost Center _____

Project _____

Sub Project _____

Amount \$ _____

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$ _____

Prior Year Actual Spent: \$ _____

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Regular Meeting

Agenda Item # 21. 24-2324

5/28/2024

Title and Board Action Requested

Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

Executive Summary

Please see the attached form if you wish to make a presentation before the School Board for matters that pertain to other Hernando County School issues on which the School Board customarily takes actions.

My Contact

Kelly A. Pogue
Secretary to the School Board and General Counsel
Pogue_k@hcsb.k12.fl.us

2023-28 Strategic Focus Area

Other

Financial Impact

There is no financial impact.

NON-AGENDA ITEM COMMENT FORM FOR SPEAKERS

Failure to complete this form or to sign below will prevent the Citizen Input form
from being presented to the Board Chair.

LEGAL NAME/PRINTED: _____

LEGAL ADDRESS: _____

PHONE: (____) _____

Identify topics **not** included on the agenda. Topics need to address educational concerns.

TOPIC: _____

Guidelines:

Limited agenda time and the need to conduct meetings in an orderly fashion require that you adhere to the following Citizen's Input guidelines:

- The speaker will adhere to a three (3) minute time limit per speaker.
- Time may not be yielded to other speakers.
- The Chairperson has the authority to limit discussion if the subject is outside of the authority of the School Board Members regarding an issue that is repetitive or is addressing a legally confidential issue.
- Materials or documents you wish to share with the School Board must be attached to this form.
- The Chairperson may deny all forms submitted after the Board Meeting is called to order.
- The HCSD Code of Civility is in effect at all times (see other side).
- The Board typically does not respond to remarks or questions made during Citizen Comments.

My signature is confirmation that I have read, understand, and agree to abide by all guidelines and HCSD Code of Civility:

Signature of speaker: _____

Chairperson's Approval of form: _____

FOR OFFICE USE ONLY:

Date Received: _____

Time Received: _____

Hernando County School Board

CODE OF CIVILITY

The education of our children depends on the ability of the community, parents and staff to share responsibilities, meaningful communication and welcomed participation. Civility reflects the ability of each person to affirm the collective worth of being respectful.

With that, all persons attending or speaking at a school board meeting shall:

- Listen carefully and respectfully
- Not use any offensive gestures, language or profanity
- Not use any threatening words or actions
- Not display any disruptive behaviors, temper or insulting/demeaning words
- Treat others as they would like to be treated
- Never bully, harass or abuse others

*Any lack of civility by any person will result in that person being directed by the Superintendent, or Chairperson, to leave the premises. Failure to follow a directive will result in law enforcement assistance.

Note: The Board typically does not respond to remarks or questions made during citizen input. While no immediate action will be taken by the Board, the Superintendent may follow up the inquiries/comments by directing staff to intervene.