

A. Item Currently Budgeted -

Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	Budget Amendments	Expenditures / Encumbrances To Date	Current Available Budget	Present Request	Remaining Balance Available	
+	-	=	-	=		
-						
\$	\$	\$	\$	\$	\$	

Account Name						
Account Number						
	Fund	Function	Object	Cost Center	Project	Sub Project
Original Approved Budget	Budget Amendments	Expenditures / Encumbrances To Date	Current Available Budget	Present Request	Remaining Balance Available	
+	-	=	-	=		
-						
\$	\$	\$	\$	\$	\$	

B. Item Currently Not Budgeted -**

Funding Source	Capital - Included in the 2025-2026 Capital Budget Request					
Account Name	District Lease Copiers					
Account Number	3710	7400	6420	9215	M207	7301
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$	508,293.17 (Lease & Usage) 2025-2026 Budget Only. Fiscal Years 2026 to 2030 Budget Amount: \$488,796.72 (See Attached Budget Explanation)					

Funding Source	Federal - Included in the 2025-2026 Food & Nutrition Budget Request					
Account Name	Food & Nutrition Lease Copiers					
Account Number	4110	7600	6420	9002	000	7301
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount \$	14,390.40 (Lease & Usage) 2025-2026 Budget Only. Fiscal Years 2026 to 2030 Budget Amount: \$13,886.40 (See Attached Budget Explanation)					

C. History

C. History		District Fleet & Print Shop		
Check one:				
Prior Year Budget:	☒	Prior Year Approved Budget:	\$ <u>535,588.20</u>	This includes lease payment and <i>estimated</i> usage.
New for Current Year:	☐	Prior Year Actual Spent:	\$ <u>470,671.55</u>	This includes lease payment and <i>actual</i> usage.
Food & Nutrition Department				
Prior Year Approved Budget:		\$ <u>15,096.00</u>	This includes lease payment and <i>estimated</i> usage.	
Prior Year Actual Spent:		\$ <u>14,115.25</u>	This includes lease payment and <i>actual</i> usage.	

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT ****

Ricoh Multi-Function Devices
District-Wide Contract
Budget Detailed Explanation

2025-2026 - Prorated (Balance of Old Contract and Beginning of New Contract)								
DISTRICT FLEET			PRINT SHOP			FOOD & NUTRITION		
Contract Month	Monthly Lease Cost	Monthly Usage Cost (Estimated)	Contract Month	Monthly Lease Cost	Monthly Usage Cost (Estimated)	Contract Month	Monthly Lease Cost	Monthly Usage Cost (Estimated)
Jul-25	\$ 18,944.51	\$ 10,000.00	Jul-25	\$ 9,687.84	\$ 6,000.00	Jul-25	\$ 1,008.00	\$ 250.00
Aug-25	\$ 18,944.51	\$ 10,000.00	Aug-25	\$ 9,687.84	\$ 6,000.00	Aug-25	\$ 1,008.00	\$ 250.00
Sep-25	\$ 18,944.51	\$ 10,000.00	Sep-25	\$ 9,687.84	\$ 6,000.00	Sep-25	\$ 1,008.00	\$ 250.00
Oct-25	\$ 18,944.51	\$ 10,000.00	Oct-25	\$ 9,687.84	\$ 6,000.00	Oct-25	\$ 1,008.00	\$ 250.00
Nov-25	\$ 18,944.51	\$ 10,000.00	Nov-25	\$ 9,687.84	\$ 6,000.00	Nov-25	\$ 1,008.00	\$ 250.00
Dec-25	\$ 16,966.80	\$ 10,000.00	Dec-25	\$ 7,766.26	\$ 6,000.00	Dec-25	\$ 907.20	\$ 250.00
Jan-26	\$ 16,966.80	\$ 10,000.00	Jan-26	\$ 7,766.26	\$ 6,000.00	Jan-26	\$ 907.20	\$ 250.00
Feb-26	\$ 16,966.80	\$ 10,000.00	Feb-26	\$ 7,766.26	\$ 6,000.00	Feb-26	\$ 907.20	\$ 250.00
Mar-26	\$ 16,966.80	\$ 10,000.00	Mar-26	\$ 7,766.26	\$ 6,000.00	Mar-26	\$ 907.20	\$ 250.00
Apr-26	\$ 16,966.80	\$ 10,000.00	Apr-26	\$ 7,766.26	\$ 6,000.00	Apr-26	\$ 907.20	\$ 250.00
May-26	\$ 16,966.80	\$ 10,000.00	May-26	\$ 7,766.26	\$ 6,000.00	May-26	\$ 907.20	\$ 250.00
Jun-26	\$ 16,966.80	\$ 10,000.00	Jun-26	\$ 7,766.26	\$ 6,000.00	Jun-26	\$ 907.20	\$ 250.00
Fiscal Year 25/26 \$ 333,490.15 (Lease & Usage)			Fiscal Year 25/26 \$ 174,803.02 (Lease & Usage)			Fiscal Year 25/26 \$ 14,390.40 (Lease & Usage)		

Based on current contract rates. Contract ending November 30, 2025 and new contract begins December 1, 2025 through November 30, 2030.

2026 through 2030								
DISTRICT FLEET			PRINT SHOP			FOOD & NUTRITION		
Fiscal Year	Yearly Lease Cost	Yearly Usage Cost (Estimated)	Fiscal Year	Yearly Lease Cost	Yearly Usage Cost (Estimated)	Fiscal Year	Yearly Lease Cost	Yearly Usage Cost (Estimated)
2026-2027	\$ 203,601.60	\$ 120,000.00	2026-2027	\$ 93,195.12	\$ 72,000.00	2026-2027	\$ 10,886.40	\$ 3,000.00
2027-2028	\$ 203,601.60	\$ 120,000.00	2027-2028	\$ 93,195.12	\$ 72,000.00	2027-2028	\$ 10,886.40	\$ 3,000.00
2028-2029	\$ 203,601.60	\$ 120,000.00	2028-2029	\$ 93,195.12	\$ 72,000.00	2028-2029	\$ 10,886.40	\$ 3,000.00
2029-2030	\$ 203,601.60	\$ 120,000.00	2029-2030	\$ 93,195.12	\$ 72,000.00	2029-2030	\$ 10,886.40	\$ 3,000.00

TOTAL ANNUALLY	\$	323,601.60	(Lease & Usage)	TOTAL ANNUALLY	\$	165,195.12	(Lease & Usage)	TOTAL ANNUALLY	\$	13,886.40	(Lease & Usage)
10.44% savings from previous contract.				19.83% savings from previous contract.				10% savings from previous contract.			

New Contract Lease Pricing

District Fleet	\$	16,966.80	monthly
Print Shop	\$	7,766.26	monthly
Food & Nutrition	\$	907.20	monthly

New Contract - Estimated Usage Pricing

District Fleet	\$	10,000.00	monthly
Print Shop	\$	6,000.00	monthly
Food & Nutrition	\$	3,000.00	monthly

**Ricoh Multi-Function Devices
District-Wide Contract
Budget Detailed Explanation**

District Fleet				
Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030

Lease	\$	213,490.15	\$	203,601.60	\$	203,601.60	\$	203,601.60	\$	203,601.60
Usage	\$	120,000.00	\$	120,000.00	\$	120,000.00	\$	120,000.00	\$	120,000.00
TOTAL	\$	333,490.15	\$	323,601.60	\$	323,601.60	\$	323,601.60	\$	323,601.60

Print Shop				
Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030

Lease	\$	102,803.02	\$	93,195.12	\$	93,195.12	\$	93,195.12	\$	93,195.12
Usage	\$	72,000.00	\$	72,000.00	\$	72,000.00	\$	72,000.00	\$	72,000.00
TOTAL	\$	174,803.02	\$	165,195.12	\$	165,195.12	\$	165,195.12	\$	165,195.12

TOTAL (DISTRICT & PRINT SHOP)	\$	508,293.17	\$	488,796.72	\$	488,796.72	\$	488,796.72	\$	488,796.72
--	-----------	-------------------	-----------	-------------------	-----------	-------------------	-----------	-------------------	-----------	-------------------

Food & Nutrition				
Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030

Lease	\$	11,390.40	\$	10,886.40	\$	10,886.40	\$	10,886.40	\$	10,886.40
Usage	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00

TOTAL FOOD & NUTRITION	\$	14,390.40	\$	13,886.40	\$	13,886.40	\$	13,886.40	\$	13,886.40
-----------------------------------	-----------	------------------	-----------	------------------	-----------	------------------	-----------	------------------	-----------	------------------