

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

December 9, 2025

Bid No. 24-207-09 RN

**Bid Title: Toner Cartridges & Drum Kits –
New & Refurbished/Remanufactured**

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input type="checkbox"/> Piggyback Cooperative | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period:

12/12/2025 through 12/11/2026

☐ N/A – One Time Purchase

Contract Type:

☐ Estimated
Dollar Amount

☐ Firm, Fixed
Dollar Amount

☐ Firm, Fixed
Unit Prices

☒ Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
2

☐ Length of
Each Term (month)

☒ Length of
Each Term (year)
1

☐ None

Rationale/Reason: Renewal of Contract.

Bidders Electronically
Downloaded From
Bidnet Direct Website:

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☒ N/A – Bids Not
Required: Renewal

Submitted By:

Christopher Reckner
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

Joseph Amato
Director of Technology & Information Services

Department(s): Technology &
Information Services

Recommended award, description of items and prices: (See attached)

T/C CODE: 2409

Bid No. 24-207-09 RN
Toner Cartridges Drum Kits: New Refurbished/Remanufactured

	CDW Education *		Coast to Coast Computer Products		Ink & Toner USA		ODP Business Solutions, LLC		Rasix Computer Centers, Inc. dba Academic Supplier		The Supply Branch dba The Tree House, Inc.		Source Now, LLC	
Manufacturer	OEM	Refurb	OEM	Refurb	OEM	Refurb	OEM	Refurb	OEM	Refurb	OEM	Refurb	OEM	Refurb
Brother® Black Toner/Ink Cartridge	3%	3%	30%	65%	15%	50%	20%	60%	35%	79%	31%	80%	25%	50%
Brother® Color Toner/Ink Cartridge	3%	3%	30%	65%	15%	50%	25%	65%	35%	79%	31%	80%	25%	50%
Brother® Other Misc. Supplies (Drums, etc.)	3%	3%	30%	65%	15%	50%	30%	65%	358%	79%	29%	80%	25%	50%
Canon Black Toner/Ink Cartridge	3%	3%	33%	65%	25%	50%	25%	65%	33%	79%	30%	75%	25%	50%
Canon Color Toner/Ink Cartridge	3%	3%	33%	65%	25%	50%	20%	60%	31%	79%	30%	75%	25%	50%
Canon Other Misc. Supplies (Drums, etc.)	3%	3%	33%	65%	25%	50%	35%	30%	30%	79%	-	-	25%	50%
Epson® Black Toner/Ink Cartridge	3%	3%	-	-	10%	50%	15%	-	13%	79%	-	-	10%	-
Epson® Color Toner/Ink Cartridge	3%	3%	-	-	10%	50%	20%	-	13%	79%	-	-	10%	-
Epson® Other Misc. Supplies (Drums, etc.)	3%	3%	-	-	10%	50%	5%	-	13%	79%	-	-	10%	-
HP Black Toner/Ink Cartridge	3%	3%	-	80%	33%	50%	20%	60%	37.51%	79%	40%	80%	35%	50%
HP Color Toner/Ink Cartridge	3%	3%	-	80%	33%	50%	20%	65%	37.51%	79%	40%	80%	35%	50%
HP Other Misc. Supplies (Drums, etc.)	3%	3%	-	40%	33%	50%	20%	60%	20%	79%	24%	80%	20%	50%
Lexmark™ Black Toner/Ink Cartridge	3%	3%	25-30%	35%	30%	50%	30%	60%	32%	79%	30%	70%	25%	50%
Lexmark™ Color Toner/Ink Cartridge	3%	3%	15-20%	30%	30%	50%	15%	65%	32%	79%	30%	70%	25%	50%
Lexmark™ Other Misc. Supplies (Drums, etc.)	3%	3%	15%	30%	30%	50%	25%	-	25%	79%	30%	70%	25%	50%
Media Sciences® Black Toner/Ink Cartridge	3%	3%	-	-	35%	50%	-	-	36%	79%	-	-	-	-
Media Sciences® Color Toner/Ink Cartridge	3%	3%	-	-	35%	50%	-	-	36%	79%	-	-	-	-
Media Sciences® Other Misc. Supplies (Drums, etc.)	3%	3%	-	-	35%	50%	-	-	36%	79%	-	-	-	-
Panasonic ® Black Toner/Ink Cartridge	3%	3%	-	-	25%	50%	40%	65%	22%	79%	-	-	-	50%
Panasonic ® Color Toner/Ink Cartridge	3%	3%	-	-	30%	50%	20%	-	22%	79%	-	-	-	50%
Panasonic ® Other Misc. Supplies (Drums, etc.)	3%	3%	-	-	30%	50%	30%	-	22%	79%	-	-	-	50%
Ricoh ® Black Toner/Ink Cartridge	3%	3%	20%	70%	30%	50%	25%	60%	27%	79%	-	-	10%	50%
Ricoh ® Color Toner/Ink Cartridge	3%	3%	20%	70%	30%	50%	25%	-	27%	79%	-	-	10%	50%
Ricoh ® Other Misc. Supplies (Drums, etc.)	3%	3%	20%	50%	30%	50%	25%	-	27%	79%	-	-	10%	50%
Sharp ® Black Toner/Ink Cartridge	3%	3%	32%	50%	35%	50%	30%	65%	33%	79%	-	-	15%	50%
Sharp ® Color Toner/Ink Cartridge	3%	3%	32%	50%	35%	50%	30%	-	33%	79%	-	-	15%	50%
Sharp ® Other Misc. Supplies (Drums, etc.)	3%	3%	30%	50%	35%	50%	-	-	33%	79%	-	-	15%	50%
Tektronix Black Toner/Ink Cartridge	3%	3%	-	-	35%	50%	-	-	31%	79%	-	-	-	-
Tektronix Color Toner/Ink Cartridge	3%	3%	-	-	35%	50%	-	-	31%	79%	-	-	-	-
Tektronix Other Misc. Supplies (Drums, etc.)	3%	3%	-	-	35%	50%	-	-	26%	79%	-	-	-	-
Xerox ® Black Toner/Ink Cartridge	3%	3%	15%	40-70%	30%	50%	20%	65%	12%	79%	30%	70%	15%	50%
Xerox ® Color Toner/Ink Cartridge	3%	3%	15%	40-70%	30%	50%	10%	60%	12%	79%	30%	70%	15%	50%
Xerox ® Other Misc. Supplies (Drums, etc.)	3%	3%	15%	40-70%	30%	50%	30%	50%	12%	79%	20%	50%	15%	50%
Balance of Line: Other brands not listed above	3%	3%	10-20%	30-55%	30%	50%	-	-	10%	79%	-	-	-	-

ADDITIONAL INFORMATION:

CDW-G	Percentage is discounted off CDW-G Nationally Advertised Price. Visit website at www.cdwg.com Contact: Steve Nakonechny - Phone: (866) 224-1596 Email: stevnak@cdwg.com
Coast to Coast Computer Products	All OEM name brand supplies have a strict 30-day return policy. Product must be either defective or factory sealed. Contact: Melissa Servatdjo - Phone: (800) 223-8890 Email: melissa@coastcoast.com
Ink & Toner USA	Contact: Ted Hirsch - Phone: (561) 296-4465 Email: hirsch@inkandtonerusa.com The Supply Branch dba The
Tree House, Inc.	Contact: David Rizzo - Phone: (800) 595-6651 Email: djirizz@aol.com
Rasix Computer Center Inc. dba Academic Supplier	Contact: Jeffrey Kozma - Phone (800) 266-2892 ex. 117 Email: jeffrey.kozma@rasixinc.com
ODP Business Solutions	Contact Olabisi Williams- Phone (512) 641-3851 Email: olabisi.williams@odpbusiness.com
Source Now, LLC	Contact: Jessea Bowe - Phone (800) 548-0277 Email: jessea@govsourcenow.com