## MUST BE COMPLETED IN FULL FOR PLACEMENT CONSIDERATION.

(For Donations, use Section B)

Original Approved + Amendments - Expenditures / Encumbrances = Available - Request = Remaining Balance Reduction   Property   Proper	Account Name	_						
Fund Function Object Cost Center Project Sub Proj Original Approved	Account Number	_						
Approved * Amendments - Encumbrances = Available - Request = Balance Available   S	Account Number	_	Fund	Function	Object	Cost Center	Project	Sub Project
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<sup>\*\*</sup> WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT\*\*