



# Hernando School District

## School Board Regular Meeting

### Agenda - Final

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Tuesday, June 11, 2024

6:00 PM

District Office-Board Room  
919 N. Broad Street  
Brooksville, FL

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#### CALL TO ORDER

#### REFLECTION

by Gus Guadagnino, Board Member

#### PLEDGE OF ALLEGIANCE

#### ADOPTION OF AGENDA

1. [24-2361](#) Approval to adopt the agenda dated 6/11/2024.

#### ELECTED OFFICIALS

#### PRESENTATIONS

2. [24-2312](#) Recognize the Graduation of the Citizens Academy Class of 2024

**Attachments:** [Budget Sheet - NO Financial Impact](#)

#### APPROVAL OF THE MINUTES

3. [24-2359](#) Approval of the Minutes from the Workshop, Employee Discipline Appeal Hearing and Regular School Board Meeting of 5/28/2024.

**Attachments:** [05-28-24 Workshop Minutes DRAFT with links](#)  
[05-28-24 Employee Appeal Hearing Minutes DRAFT with links](#)  
[05-28-24 Meeting Minutes DRAFT with links](#)

#### PUBLIC HEARING ITEMS

4. [24-2354](#) Public Hearing and Final Approval of the Neola-Standards of Ethical Conduct Policies Originally Presented at the April 9, 2024, Board Workshop and Tentatively Approved at the April 23, 2024 Board Workshop.

**Attachments:** [Standards of Ethical Conduct Policies](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**EXPULSION RECOMMENDATIONS**

5. [24-2335](#) Enter a Final Order Expelling the Student in Case No. E2024-05-01 for One (1) Year.

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

6. [24-2336](#) Enter a Final Order Expelling the Student in Case No. E2024-05-02 for One (1) Year.

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)**

7. [24-2362](#) Citizen Input on agenda items (Green Form)

**Attachments:** [Citizen Input Speaker Green Form 031424 ACC](#)

**ADOPTION OF CONSENT AGENDA****Personnel Recommendations**

8. [24-2338](#) Approval of the Personnel Recommendations

**Attachments:** [23-24 BOARD AGENDA JUNE 11 2024](#)  
[June 11, 2024 Agenda ESOL](#)  
[2024 Inst. Supplements & Differentiated Pay for 6-11-24](#)  
[2024 Noninst., PTS & Adm. Supplements for 6-11-24](#)

**All Other Teaching & Learning Agenda Items**

9. [24-2315](#) Approve overnight field trip/travel for WWHS Yearbook Staff to Kissimmee, FL to attend the 24-25 Yearbook Seminar on June 18 - 20, 2024

**Attachments:** [Yearbook SB Letter](#)  
[AliCarr TDL](#)  
[Yearbook Financial Form](#)

10. [24-2321](#) Approve the Contractual Service Agreement between Pasco-Hernando State College and Hernando County School District for Wilton Simpson Technical College

**Attachments:** [P Hernando County School Wilton Simpson Technical College](#)  
[7-1-2024to 6-30-2025 - stamped](#)  
[Budget Sheet](#)

11. [24-2337](#) Approve Out of State Field Trip for Students of Nature Coast Technical High School (NCTHS) to Washington, DC to Attend the Annual Senior Class Trip from March 30 - April 4, 2025

**Attachments:** [2025 DC Letter](#)  
[Budget Sheet 2025 DC](#)

12. [24-2345](#) Approve the Overnight Field Trip for Maritza James, F.W. Springstead High School (SHS) Yearbook Club Sponsor and Students to Kissimmee, Florida to Attend the Balfour Florida Yearbook Seminar from June 18, 2024 - June 21, 2024.

**Attachments:** [SHS Leave of Absence Form - Balfour Florida Yearbook Seminar 6-18-2024 thru 6-21-2024](#)  
[Budget Sheet - SHS Balfour Florida Yearbook Seminar](#)

### Job Descriptions

13. [24-2251](#) Approve the job description Director of Finance & Budget and the job description changes that were affected by the reorganization of Business Services.

**Attachments:** [Director of Finance & Budget Clean](#)  
[Accountant Strikethrough](#)  
[Accountant Clean](#)  
[Accounting Assistant Strikethrough](#)  
[Accounting Assistant Clean](#)  
[Accounting Clerk Strikethrough](#)  
[Accounting Clerk Clean](#)  
[Budget Analyst Strikethrough](#)  
[Budget Analyst Clean](#)  
[Coordinator of Finance Strikethrough](#)  
[Coordinator of Finance Clean](#)  
[Financial Analyst Strikethrough](#)  
[Financial Analyst Clean](#)  
[Grant Accounting Compliance Specialist Strikethrough](#)  
[Grant Accounting Compliance Specialist Clean](#)  
[Budget NO Financial Impact ACC](#)

14. [24-2301](#) Approval of the re-organization of Food and Nutrition Services (FNS).

**Attachments:** [3Progressive Re-Organization Plan](#)  
[2Copy of Proposed FNS Staff - 23.24](#)  
[2023-2024 PTS 2Combined-Strike](#)  
[2023-2024 PTS 2Combined-Clean](#)  
[2023-2024 Confidential-Index-ACC STRIKE](#)  
[2023-2024 Confidential-Index-ACC CLEAN](#)  
[Administrative Assistant FNS NEW STRIKE](#)  
[Administrative Assistant FNS NEW CLEAN](#)  
[Director of Food and Nutrition Services STRIKE](#)  
[Director of Food and Nutrition Services CLEAN](#)  
[FNS Catering Manager NEW STRIKE](#)  
[FNS Catering Manager NEW CLEAN](#)  
[FNS Nutrition and Wellness Coordinator NEW STRIKE](#)  
[FNS Nutrition and Wellness Coordinator NEW CLEAN](#)  
[FNS Operations Manager STRIKE](#)  
[FNS Operations Manager CLEAN](#)  
[FNS Specialist \(formerly manager\) STRIKE](#)  
[FNS Specialist \(former Manager\) CLEAN](#)  
[FNS Team Development Marketing STRIKE](#)  
[FNS Team Development Marketing CLEAN](#)  
[Food and Nutrition Assistant Specialist tracking STRIKE \(1\)](#)  
[Food and Nutrition Assistant Specialist CLEAN](#)  
[2259 Budget](#)

15. [24-2306](#) Approval of updates to the attached job descriptions for Professional/Technical/Supervisory roles regarding exemption status based on increases to the standard salary level for FLSA earnings thresholds.

**Attachments:** [Updated PTS JDs Combined STRIKE](#)  
[Updated PTS JDs Combined CLEAN](#)  
[Budget Sheet NO Financial Impact](#)

16. [24-2346](#) Approve Job Description for Discipline Hearing Officer.

**Attachments:** [Discipline Hearing Officer Job Description-strike through](#)  
[Discipline Hearing Officer Job Description-clean](#)  
[2023-2024 PTS Combined-Index-01-23-24-ACC](#)  
[Discipline Hearing Officer Salary Budget](#)  
[Discipline Hearing Officer Budget Sheet](#)

17. [24-2347](#) Approve Job Description for Registered Nurse (RN) to help oversee clinics in Hernando County.

**Attachments:** [Registered Nurse \(RN\) Job Description- STRIKE](#)  
[Registered Nurse \(RN\) job description- CLEAN](#)  
[RN to Student Ratio Map](#)  
[2023-2024 PTS Combined-Index-01-23-24-ACC](#)  
[Millage RN Salary Budget](#)  
[Registered Nurse \(RN\) Budget Sheet](#)

18. [24-2353](#) Approval of the School Counselor Intern job description.

**Attachments:** [NEW -School Counselor Intern](#)  
[CLEAN -School Counselor Intern](#)  
[CLEAN - Intern Salary](#)  
[Budget Sheet - No Budget Impact](#)

#### All Other Purchase Order/Bid Agenda Items

19. [24-2319](#) Approve the Renewal of the piggyback of OMNIA Partners/US Communities, contract #2017001135, Playground Equipment, Outdoor Fitness Equipment, Site Accessories, Surfacing and Related Products and Services, awarded to Kompan, and authorize the purchase for repairs at estimated annual amount of \$50,000.00 and \$300,000.00 for capitalized replacement/installations based on the availability of future capital funds.

**Attachments:** [24-2319 Bid Tab Playground Equipment \(06-11-24\).pdf](#)  
[24-2319 Budget Sheet Playground Equipment.pdf](#)

20. [24-2326](#) Approve the renewal of Bid #21-990-52RN: Inspection, Certification and Repairs of Water Based Fire Protection Systems, to Davis Ulmer Sprinkler, dba Beach Lake Sprinkler, for continuing services of Inspection, Certification and Repairs of Water Based Fire Protection Systems and authorize the purchase of products/services for an estimated annual spending of \$50,000.00 using allocated budget.

**Attachments:** [24-2326 Bid Tab 21-990-52 RN Water Based Fire Protection.pdf](#)  
[24-2326 Budget Sheet Water Based Fire Protection.pdf](#)

21. [24-2334](#) Approve the Purchase of the Expansion of Canvas-Instructure District License for Grades 3-12 and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$156,080.00

**Attachments:** [Canvas Instructure Presentation](#)  
[Canvas Instructure Committee May 3 24](#)  
[Canvas LMS Stakeholder Benefits](#)  
[Canvas Quote Q3681491](#)  
[HCSD Standard Addendum](#)  
[Budget Sheet Canvas](#)

22. [24-2339](#) Approve the agreement and authorize the purchase of Virtual Curriculum from Florida Virtual School (FLVS) and multiple vendors and authorize the issuance of Purchase Orders on an as needed basis for an estimated annual amount of \$111,619.00.

**Attachments:** [2024-2025 FLVS Franchise Agreement \(002\)-AAH stamped Budget Sheet - FLVS 2024-2025](#)

23. [24-2340](#) Approve the Closeout/Final Acceptance to the contract with Air Mechanical and Service Corp. for Suncoast Elementary School HVAC Renovation (Phase 1) and Authorize Final Payment in the Amount of \$45,204.74.

**Attachments:** [24-2340 Certificate of Completion.pdf](#)  
[24-2340 Final Release of Lein.pdf](#)  
[24-2340 Final Reconciling Change Order SES HVAC Phase 1.pdf](#)  
[2024-2340 Notice Final Acceptance.pdf](#)  
[24-2340 Notice of Final Settlement.pdf](#)  
[24-2340 Final Ap for Payment phase I SES HVAC.pdf](#)  
[24-2340 Budget Sheet - SES Phase I Close Out r2.pdf](#)

24. [24-2341](#) Approve the Closeout/Final Acceptance to the contract with Air Mechanical and Service Corp. for Suncoast Elementary School HVAC Renovation (Phase 2) and Authorize Final Payment in the Amount of \$35,185.82.

**Attachments:** [24-2341 Certificate of Final Completion.pdf](#)  
[24-2341 Release of Lien.pdf](#)  
[24-2341 Final Reconciling Change Order.pdf](#)  
[24-2341 Notice of Final Acceptance.pdf](#)  
[24-2341 Notice of Final Settlement.pdf](#)  
[24-2341 Final Application for Payment.pdf](#)  
[24-2341 Budget Sheet - SES Phase II Close Out r2.pdf](#)

## ACTION ITEMS

25. [24-2313](#) Approval of the Florida School Board Association (FSBA) Advocacy Committee Member and Alternate. The term starts July 1, 2024, and runs through June 30, 2025.

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

26. [24-2350](#) Approve the Selection of an Interim Superintendent for the 2024-25 School Year

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

## ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION

## ADDENDUM ITEMS

**CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)**

27. [24-2363](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

**Attachments:** [Citizen Input Speaker Pink Form 031424 ACC](#)

**INFORMATIONAL AGENDA ITEMS**

**GENERAL COUNSEL**

**SCHOOL BOARD COMMENTS**

**ADJOURNMENT**

The next School Board Meetings are scheduled for June 25, 2024:  
2:00 PM - Workshop  
6:00 PM - Regular Meeting

**Mission Statement**

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.

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