

PURCHASING AGENDA ITEM

Hernando County School District

School Board Approval Meeting:

March 24, 2026

Bid No. 26-961-22 PB RN

Bid Title: Building Code Administrator

Recommend approval of this agenda item under the specific category below:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole/Single Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Contract Termination | <input type="checkbox"/> Amendments to Contract | <input type="checkbox"/> Extension of Contract | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Reversed Auction | <input checked="" type="checkbox"/> Piggyback: School District | <input type="checkbox"/> Responsive/Responsible Bidders | |

Bid Contract Period:

03/07/2026 through 03/06/2027

N/A – One Time Purchase

Contract Type:

Estimated
Dollar Amount

Firm, Fixed
Dollar Amount

Firm, Fixed
Unit Prices

Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
1

Length of
Each Term (month)

Length of
Each Term (year)
1

None

Rationale/Reason: Renewal of the Piggyback of Charlotte County Public Schools, RFQ 22/23-23 MP: Building Code Administrator, awarded to M.T. Causley, LLC for Plan Review, Examiner and Inspection Services for new construction, remodels and renovations. HCSB Bid No. 26-961-22 PB RN has been assigned for internal tracking purposes.

**Bidders Electronically
Downloaded From**

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

**N/A – Bids Not
Required: Piggyback**

Bidnet Direct Website: n/a

Submitted By:

Steve Crognale
Executive Director of Support Operations

School(s): District Wide

Requested By:

Brian Ragan
Director of Facilities

Department(s): Facilities & Construction

Recommended award: (See attached)

T/C CODE: 2622

Awarded Vendor:

M.T. Causley, LLC
(SAFEbuilt, LLC)
10720 Caribbean Blvd.
Suite 650
Cutler Bay, FL 33189

Todd Phelps
Account Manager
(727) 602-4122
tphelps@safebuilt.com

Otto Letzelter
Project Manager
(654) 921-7781
oletzelter@safebuilt.com

Fee Schedule:

<u>Position</u>	<u>Hourly Rate:</u>
CBO/Fire Official	\$144.20
Plan Review/Examiner	\$133.90
Inspector	\$133.90
Records Administrator or Permit Technician	\$66.95
Clerical/Administrative	\$46.35