



# Hernando School District

## School Board Regular Meeting

### Agenda - Final

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Tuesday, July 25, 2023

6:00 PM

District Office-Board Room  
919 N. Broad Street  
Brooksville, FL

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#### CALL TO ORDER

#### REFLECTION

by Mark Johnson, Board Member

#### PLEDGE OF ALLEGIANCE

#### ADOPTION OF AGENDA

1. [24-1594](#) Approval to adopt the agenda dated July 25, 2023.

#### ELECTED OFFICIALS

#### APPROVAL OF THE MINUTES

2. [24-1595](#) Approval of the Minutes from the Informal, Workshop and Regular School Board Meeting of June 27, 2023.

**Attachments:** [06-27-23 Informal Minutes DRAFT](#)  
[06-27-23 Workshop Minutes DRAFT with links](#)  
[06-27-23 Meeting Minutes DRAFT with links](#)

#### PUBLIC HEARING ITEMS

3. [24-1103](#) Public Hearing and Final Approval of Neola Policy Volume 23 No. 2 Update. This item received tentative approval at the June 13, 2023 Workshop.

**Attachments:** [Volume 23 No2 Final](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

#### CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)

4. [24-1596](#) Citizen Input on agenda items for this meeting (Green Form)

**Attachments:** [Citizen Input Speaker Green Form 110917 ACC](#)

**ADOPTION OF CONSENT AGENDA****Personnel Recommendations**

5. [24-1542](#) Approval of the Personnel Recommendations

**Attachments:** [23-23 BOARD AGENDA JULY 25 2023](#)  
[2024 Inst. Supplements & Differentiated Pay for 7-25-2023](#)  
[2024 Noninst., PTS & Adm. Supplements for 7-25-2023](#)

**All Other Teaching & Learning Agenda Items**

6. [24-1455](#) Approve out of state Field Trip for Nature Coast Technical High Schools' Digital Cinema Production Program to New York City to attend the 7th Annual All American High School Film Festival on October 17, 2023-October 23, 2023.

**Attachments:** [wald budget complete ACC](#)

7. [24-1547](#) Approve out of state field trip for students of NCTHS to Washington, D.C. to attend the Annual Senior Class Trip from 4/2/24 - 4/7/24

**Attachments:** [FERLITA 23.24 DC LTR](#)  
[Ferlita 23-24 DC BUDGET STRIP](#)

8. [24-1548](#) Approve the Hernando County school District Mental Health Plan for the 2023-2024 School Year

**Attachments:** [Appendix A. Decision Chart ACC](#)  
[Appendix B. School Social Work Referral ACC](#)  
[Appendix C. Mental Health Screening ACC](#)  
[Appendix D. Coordinator of Student Support Programs Job Descrip](#)  
[ACC](#)  
[23-24 MHAA plan](#)  
[DOE MHAA Memo](#)  
[Budget Sheet ACC](#)

9. [24-1549](#) Approve the Contractual Service Agreement between Pasco-Hernando State College and Hernando County School District for Wilton Simpson Technical College

**Attachments:** [service agreement](#)  
[Budget Sheet](#)

10. [24-1559](#) Approve out of state travel to/from Chicago, Illinois, by welding instructor Jason Whitman to attend FabTech 2023 conference on September 11-14, 2023.

**Attachments:** [CHS FabTech 091123](#)  
[Budget Sheet - CHS 091123](#)

11. [24-1574](#) Approve the Memorandum of Understanding (MOU) E3 Family Solutions, Inc. for U.S. Department of Health & Human Services, Family and Youth Services Bureau (FYSB) Sexual Risk Avoidance Education Grant Program (SRAE)

**Attachments:** [MOU E3 Family Solutions Inc Atty Approved](#)  
[Standard Addendum to Agreements](#)  
[Budget Sheet No Financial Impact](#)

#### All Other Business Services Agenda Items

#### Job Descriptions

12. [24-1582](#) Approve the job description for the Assistant Director of Safe Schools

**Attachments:** [Assistant Director of Safe Schools - strikethrough](#)  
[Assistant Director of Safe Schools - clean](#)  
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)  
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)  
[Budget Sheet Assistant Director of Safe Schools](#)

13. [24-1584](#) Approve the job description for Staff Counsel

**Attachments:** [Staff Counsel - Strikethrough](#)  
[Staff Counsel - Clean](#)  
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)  
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)  
[Budget Sheet Staff Counsel](#)

14. [24-1587](#) Approve the job description update for Director of Communications

**Attachments:** [Director of Communications - strikethrough](#)  
[Director of Communications - clean](#)  
[23-24 District-Based Administrator Placement Salary Range-STRIKE](#)  
[23-24 District-Based Administrator Placement Salary Range-CLEAN](#)  
[Budget Sheet Director of Communication](#)

**All Other Purchase Order/Bid Agenda Items**

15. [24-1431](#) Approve the Client Services Agreement between Sunbelt and Hernando County School Board for the 2023-2024 school year to provide therapy services and the issuance of a purchase order in the estimated amount of \$60,000.00.

**Attachments:** [Sunbelt Contract 2023-2024](#)  
[Standard Addendum-Sunbelt](#)  
[Budget Sheet-Sunbelt](#)

16. [24-1432](#) Approve the Service Agreement between Community Rehab Services, Inc. and Hernando County School Board for the 2023-2024 school year to provide therapy services and the issuance of a purchase order in the estimated annual amount of \$101,000.00.

**Attachments:** [Community Rehab Service Agreement 2023-2024](#)  
[Standard Addendum-Community Rehab](#)  
[Budget Sheet-Community Rehab](#)

17. [24-1433](#) Approve the Contract for Services between the ARC Nature Coast and Hernando County School Board for the 2023-2024 school year to provide transition services and the issuance of a purchase order in the estimated amount of \$10,000.00.

**Attachments:** [ARC Contract 2023-2024](#)  
[Standard Addendum-ARC](#)  
[Budget Sheet-ARC Nature Coast](#)

18. [24-1434](#) Approve the Contract for Services between Allied Instructional Services and Hernando County School Board for the 2023-2024 school year and issuance of a purchase order for the estimated amount of \$10,000.00.

**Attachments:** [Allied Instructional Services-Contract 2023-2024](#)  
[Standard Addendum-Allied Instructional Services](#)  
[Budget Sheet-Allied Instructional Svcs](#)

19. [24-1435](#) Approve the Service Agreement between Absolute Quality Interpreting (AQI) Services, LLC and Hernando County School Board and the issuance of a purchase order in the estimated annual amount of \$10,000.00,

**Attachments:** [Absolute Quality Interpreting-Service Agreement](#)  
[Standard Addendum-Absolute Quality Interpreting](#)  
[Budget Sheet-Absolute Quality Interpreting](#)

20. [24-1448](#) Approve renewing bid no. 21-946-14 PB RN, Banking Services, to Truist Bank for banking services.

**Attachments:** [21-946-14 PB RN Banking Services \(Truist\) \(07-25-2023\)](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

21. [24-1472](#) Approve the Purchase of Instructional Materials for High School Intensive Reading Classes from Achieve3000 and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$98,385.00

**Attachments:** [Achieve3000 Program Update HCSD 2023](#)  
[Program Evaluation Form Achieve 2023](#)  
[Quote Q85786 TC](#)  
[Standard Addendum to Agreements Atty Approved](#)  
[MH Authorized Officer Letter 12-6-21](#)  
[DSPA](#)  
[Budget Sheet Achieve3000](#)

22. [24-1518](#) Approve piggybacking the School District of Manatee County Bid no. RFP #21-0002-KD: Food Service Sanitation System with an estimated spending of \$39,353.60, for providing regular service, chemicals, and training. Awarded to PortionPac Chemical Corporation.

**Attachments:** [BID 22-165-35 PB RN](#)  
[Agenda 1518 Budget Sheet](#)

23. [24-1550](#) Award Bid No. 23-962-46: Recycling & Disposal Services: Electronic Equipment awarded to Globix, LLC. for recycling and disposal services of electronic equipment.

**Attachments:** [23-962-46 Recycling & Disposal Services](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

24. [24-1553](#) Approve the agreement and authorize the purchase of third-party Title I instructional services for Hernando County private school students from Catapult Learning, LLC, not to exceed \$412,010.82.

**Attachments:** [FL - Hernando County School District - EOP Report 22-23 DRAFT](#)  
[Catapult\\_Service Agreement\\_Signed](#)  
[Catapult\\_Standard Addendum\\_Signed](#)  
[Catapult\\_Federal Terms Conditions\\_Signed](#)  
[Program Evaluation Data Summary\\_Catapult](#)  
[Program Evaluation Form - Catapult 2324](#)  
[Catapult Budget Agenda Item](#)

25. [24-1554](#) Approve the software annual renewal fee of \$93,786.17 for Titan School Solutions. The software was originally purchased in 2019 through the piggybacking of The Interlocal Purchasing System (TIPS) bid #18503 Software.

**Attachments:** [Titan Tabulation](#)  
[Titan Invoice](#)  
[Budget Sheet Agenda 1554](#)

26. [24-1555](#) Approve the renewal of the Piggyback of Choice Partners, RFP #20/040 TP: Frozen and Chilled Beverages, awarded to Trident Beverages and authorize the spending for an estimated annual amount of \$120,000.

**Attachments:** [Agenda Frozen Beverages](#)  
[Smart Snack Reference Sheets](#)  
[Budget Sheet Agenda 1555](#)

27. [24-1557](#) Approve Piggybacking the School Board of Brevard County, Florida, RFP #23-711-P-JW: Surplus Instructional Material Disposal, awarded to Textbook Warehouse, LLC.

**Attachments:** [24-998-02 PB Surplus Textbooks \(07-25-2023\)](#)  
[Textbook Budget](#)

28. [24-1558](#) Approve the renewal Bid #21-645-17: Printing/Specialty Papers & Envelopes for Central Printing Services, awarded to Mac Papers, LLC and authorize the purchase of products for an estimated annual spending of \$50,000.00.

**Attachments:** [21-645-17 RN Specialty Papers \(7-25-23\)](#)  
[Spec Paper Budget WITH Financial Impact](#)

29. [24-1561](#) Approve Amendment Number One of the 2022-2025 Dual Enrollment (DE) Articulation Agreement Between Embry-Riddle Aeronautical University (ERAU) and the Hernando County School Board and Issuance of Purchase Orders for an Estimated Annual Amount of \$4,489.00

**Attachments:** [Hernando County AY 22 25 Agreement Atty Approved](#)  
[ERAU AY 23 24 Amendment 1 Atty Approved](#)  
[Budget Sheet ERAU](#)

30. [24-1565](#) Award Bid No. 23-785-40: Classroom Instructional Materials, Supplies & Equipment (Catalog Discount) and Authorize the Purchase of Goods and/or Services from Multiple Vendors for an Estimated Annual Amount of \$500,000.00

**Attachments:** [Bid 23 785 40](#)  
[Budget Sheet Bid 23 785 40](#)

31. [24-1572](#) Award RFP No. 23-918-39, Real Estate Broker Services, to Tampa Commercial Real Estate, for Real Estate Broker Services.

**Attachments:** [24-1572 Bid Tabulation](#)  
[24-1572 Budget Sheet](#)

32. [24-1573](#) Approve the request to reject all bids for RFP #23-375-43: Fresh Pizza Delivery

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

33. [24-1580](#) Approve the renewal of bid no. 20-393-01 RN, Beverage Vending Services, awarded to Coca Cola Beverages Florida, LLC for School Vending Beverage Machines District-Wide.

**Attachments:** [20-393-01 RN Beverage Vending \(7-25-23\)](#)  
[Budget Sheet- Coca Cola - ACC](#)

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION**

**ADDENDUM ITEMS**

**CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)**

34. [24-1597](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

**Attachments:** [Citizen Input Speaker Pink Form 110917 ACC](#)

**INFORMATIONAL AGENDA ITEMS**

**GENERAL COUNSEL**

**SCHOOL BOARD COMMENTS**

**ADJOURNMENT**

The next School Board Meetings are scheduled for August 8, 2023:

1:00 PM - Informal

2:30 PM - Workshop

6:00 PM - Regular Meeting

**Mission Statement**

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.

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