



# Hernando School District

## School Board Regular Meeting

### Minutes - Draft

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Tuesday, July 26, 2022

6:00 PM

District Office-Board Room  
919 N. Broad Street  
Brooksville, FL

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#### CALL TO ORDER

**Present:** Board Chair Gus Guadagnino  
Vice Chair Susan Duval  
Board Member Kay Hatch  
Board Member Jimmy Lodato  
Board Member Linda Prescott

*The meeting was called to order at 6:02 P.M. Also present were John Stratton, Superintendent of Schools and Dennis Alfonso, School Board Attorney.*

#### REFLECTION

by Kay Hatch, Board Member

#### PLEDGE OF ALLEGIANCE

#### ADOPTION OF AGENDA

1. [23-0777](#) Approval to adopt the agenda dated July 26, 2022.

**RESULT:** ADOPTED

**MOVER:** Susan Duval

**SECONDER:** Kay Hatch

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

#### ELECTED OFFICIALS

#### APPROVAL OF THE MINUTES

2. [23-0778](#) Approval of the Minutes from the Informal, Workshop and Regular School Board Meeting of June 28, 2022.

**Attachments:** [06-28-22 Informal Minutes ACC](#)  
[06-28-22 Workshop Minutes ACC](#)  
[06-28-22 Meeting Minutes ACC](#)

**RESULT:** ADOPTED

**MOVER:** Jimmy Lodato

**SECONDER:** Susan Duval

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

### **PUBLIC HEARING ITEMS**

3. [23-0764](#) Public Hearing and Final Approval of Policy 2341, Non-School Related Trips that Received Tentative Approval at the May 24, 2022 Workshop

**Attachments:** [Policy 2341 Tentatively Approved ACC](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**RESULT:** **ADOPTED**

**MOVER:** Susan Duval

**SECONDER:** Kay Hatch

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

*Dennis Alfonso, School Board Attorney read the instructions for this item. No one came forward to speak.*

4. [23-0770](#) Public hearing and final approval of the Revised Safe Driver Plan for the 2022-23 School Year that received tentative approval at the June 14, 2022 workshop.

**Attachments:** [Safe Driver 2022 2023 DRAFT Strike-through ACC \(1\)](#)  
[Safe Driver 2022 2023 DRAFT Clean ACC](#)  
[Budget Sheet Sept 2021 Revised No Financial Impact ACC](#)

**RESULT:** **ADOPTED**

**MOVER:** Kay Hatch

**SECONDER:** Susan Duval

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

*Dennis Alfonso, School Board Attorney read the instructions for this item. No one came forward to speak.*

5. [23-0775](#) Public hearing and final approval of the Student Code of Conduct for the 2022-2023 School Year. This item received tentative approval at the June 14, 2022 Workshop.

**Attachments:** [Outline of Revisions ACC](#)  
[2022.23 SCC STRIKETHROUGH ACC](#)  
[2022.23 FINAL ACC](#)  
[Budget Sheet](#)

**RESULT:** **ADOPTED**

**MOVER:** Kay Hatch

**SECONDER:** Susan Duval

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

*Dennis Alfonso, School Board Attorney read the instructions for this item. No one came forward to speak. Mrs. Prescott thanked Carla Johns, a parent, who made very good suggestions at the Student Code of Conduct Committee meeting.*

6. [23-0809](#) Public Hearing and Final Approval of the Simpson Technical College Handbook. This item received tentative approval at the June 14, 2022 Workshop.

**Attachments:** [2022 Summary of Major Changes to Adult Education Manuals ACC](#)  
[STC Program Catalog 2022 -23 strikethrough ACC](#)  
[STC Program Catalog 2022 -23 clean ACC](#)  
[22\\_23 Adult Ed Student Handbook strikethrough ACC](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**RESULT:** ADOPTED

**MOVER:** Kay Hatch

**SECONDER:** Susan Duval

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

*Dennis Alfonso, School Board Attorney read the instructions for this item. Diane Liptak came forward to speak on this item. Ms. Liptak questioned pages 62-70 where it lists the costs for each program. She asked if this is the amount students have to have up-front to start the program. Mr. Stratton explained that they are set fees that are either self pay or students can apply for financial aid. Mr. Stratton also clarified that this is for Adult Education and there are no costs to high school students who attend our career & technical education classes. Sophia Watson, Director of Adult Ed came forward to answer questions addressed by Ms. Liptak. She explained the different costs associated with the Adult Ed programs.*

#### EXPULSION RECOMMENDATIONS

7. [23-0767](#) Enter a Final Order Expelling the Student in Case No. E2022-06-01 for one (1) year through May, 2023.

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**RESULT:** ADOPTED

**MOVER:** Kay Hatch

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

8. [23-0768](#) Enter a Final Order Expelling the Student in Case No. E2022-06-02 for one (1) year through May, 2023.

**Attachments:** [Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

**RESULT:** ADOPTED

**MOVER:** Jimmy Lodato

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

**CITIZEN INPUT ON AGENDA ITEMS (GREEN FORMS)**

9. [23-0779](#) Citizen Input on agenda items for this meeting (Green Form)

**Attachments:** [Citizen Input Speaker Green Form 110917 ACC](#)

**ADOPTION OF CONSENT AGENDA**

*The following items were pulled from the consent agenda by Board Member Lodato for discussion:*

29. 23-0810: *Approve the Sub recipient agreement and authorize the agreement for the CRRSA GEER II-Workforce Education Initiatives - Registered Apprenticeships and Preapprenticeship Grant from the Florida Department of Education bearing TAPS number 22B108 for \$1,173,900.00.*

30. 23-0811: *Approve the renewal of Bid No. 21-060/929-11 Buses, District Wide Vehicles and Equipment: Specialized Repairs, Parts and Accessories to Multiple Vendors and Authorize the Purchase of Goods And/Or Services for an Estimated Annual Amount of \$939,000.*

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Kay Hatch

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

**Personnel Recommendations**

10. [23-0817](#) Approval of the Personnel Recommendations

**Attachments:** [July 26 2022 ACC](#)  
[2023 Inst Supplements and Differentiated Pay for July 20 2022 ACC](#)  
[2023 Noninst PTS and Adm Supplements for July 26 2022 ACC](#)

**All Other Teaching & Learning Agenda Items**

11. [23-0766](#) Approve the Memorandum of Understanding (MOU) Between Hernando County Community Anti-Drug Coalition DBA Hernando Community Coalition (HCC) and Hernando County Schools for the 2022-2023 School Year.

**Attachments:** [HCC HCSB And Addendum 2022 2023 ACC](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

12. [23-0785](#) Approve the Agreement Between Hernando County School Board and the Early Learning Coalition for Voluntary Pre-Kindergarten (VPK) Program Services

**Attachments:** [ELC HCSD VPK Agreement ACC](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

13. [23-0799](#) Approve the Hernando County school District Mental Health Plan for the 2022-2023 School Year

**Attachments:** [Appendix A. Decision Chart ACC](#)  
[Appendix B. School Social Work Referral ACC](#)  
[Appendix C. Mental Health Screening ACC](#)  
[Appendix D. Coordinator of Student Support Programs Job Descrip ACC](#)  
[MHAA 22-23 ACC](#)  
[Budget Sheet ACC](#)

#### All Other Business Services Agenda Items

##### Job Descriptions

14. [23-0772](#) Approve the Revised Job Description for District Technology Support Specialist

**Attachments:** [District Technology Support Specialist-Strikethrough \(1\)-ACC](#)  
[District Technology Support Specialist-Corrected-ACC](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)

15. [23-0776](#) Approval of the Reorganization Plan for the Assessment and Accountability Department in Academic Services.

**Attachments:** [2022 23 Teaching and Learning Org Chart 711ACC](#)  
[2023 24 Teaching and Learning Org Chart 711ACC](#)  
[Academic Services Proposed Salaries 711 ACC](#)  
[Coordinator of Assessment and Accountability 6-27 ACC](#)  
[Director of Research and Accountability ACC](#)  
[Assessment Specialist ACC](#)  
[Academic Services Budget Sheet ACC](#)

16. [23-0795](#) Approve the Job Descriptions changes that were affected by the reorganization of Business Services.

**Attachments:** [Accountant - Strikethrough ACC](#)  
[Accountant clean ACC](#)  
[Accounting Assistant - Strikethrough ACC](#)  
[Accounting Assistant clean ACC](#)  
[Accounting Clerk- Strikethrough ACC](#)  
[Accounting Clerk clean ACC](#)  
[Director of Finance - Strikethrough ACC](#)  
[Director of Finance clean ACC](#)  
[Director of Purchasing & Warehousing - Strikethrough ACC](#)  
[Director of Purchasing & Warehousing clean ACC](#)  
[Grant Accounting Compliance Specialist - Strikethrough ACC](#)  
[Grant Accounting Compliance Specialist clean ACC](#)  
[Manager of Purchasing - strikethrough ACC](#)  
[Manager of Purchasing clean ACC](#)  
[Manager of Warehouse, Property Control, Printing & Records - St](#)  
[Manager of Warehouse, Property Control, Printing Records Clean](#)  
[ACC](#)  
[Payroll Assistant - Strikethrough ACC](#)  
[Payroll Assistant clean ACC](#)  
[Procurement Specialist - Strikethrough ACC](#)  
[Procurement Specialist clean ACC](#)  
[Senior Accounting Assistant - Strikethrough ACC](#)  
[Senior Accounting Assistant clean ACC](#)  
[Senior Payroll Assistant - Strikethrough ACC](#)  
[Senior Payroll Assistant clean ACC](#)  
[Budget Sheet NEW Nov-2020-ACC REVISED 1](#)

**All Other Purchase Order/Bid Agenda Items**

17. [23-0732](#) Approve renewing bid no. 20-946-11 RN, NSF Check and Delinquent Account Collection Services, to Envision Payment Solutions Inc. for NSF check and delinquent account collections and authorize the purchase at no cost to the District.

**Attachments:** [20-946-11 RN NSF Check Services 7-26-22 ACC](#)  
[Budget Sheet NO Financial Impact ACC](#)

18. [23-0762](#) Approve the Purchase of Instructional Materials for High School Intensive Reading Classes from Achieve3000 and Authorize the Issuance of a Purchase Order for an Estimated Amount of \$95,690.00

**Attachments:** [Achieve3000 Sole Source Letter ACC](#)  
[Achieve3000 Quote Q 79638 ACC](#)  
[HCSB Addendum to Agreements ACC](#)  
[HCSB Data Security Agreement ACC](#)  
[Budget Sheet Achieve3000 ACC](#)

19. [23-0763](#) Approve the Renewal of Frontline Evaluation Program and Analytics Solutions and approve the issuance of purchase orders for an estimated spending of \$69,340.00.
- Attachments:** [Frontline Analytics Quote ACC](#)  
[Frontline Analytics Standard Addendum ACC](#)  
[Frontline Employee Evaluation Management Quote ACC](#)  
[Frontline Proprietary Statment 2021 ACC](#)  
[Budget Sheet Frontline Renewal 2022 2023 ACC](#)
20. [23-0765](#) Approval to amend the contract piggybacking The School District of Palm Beach County, Bid #21C-10F, Cafeteria & Culinary Arts Equipment, for OEM Parts, Installation & Repairs awarded to multiple vendors (see vendor list attached) to increase the estimated spending and authorize purchases for up to \$1,000,000.00 as needed over the remaining term of the bid.
- Attachments:** [1 Tabulation Sheet ACC](#)  
[WWK8 Budget Sheet ACC](#)
21. [23-0773](#) Approve the Renewal of Bid No. 21-805-03 RN: Physical Education/Athletic Supplies, Clothing & Equipment to Multiple Vendors and Authorize the Purchase of the Goods and/or Services for an Estimated Annual Amount of \$250,000.00
- Attachments:** [21 805 03 RN PE Equipment 07 26 2022 ACC](#)  
[Budget Sheet 21 805 03 RN ACC](#)
22. [23-0786](#) Approve the 2022-2023 Dual Enrollment (DE) Articulation Agreement Between Pasco-Hernando State College (PHSC) and the Hernando County School Board and Issuance of a Purchase Order for an Estimated Annual Amount of \$575,303.00
- Attachments:** [2022 23 DE Agreement Hernando Co ACC](#)  
[Budget Sheet DE Agreement PHSC Hernando ACC](#)
23. [23-0789](#) Approve the Agreement with Equal Opportunity Schools (EOS) and the Purchase of Services for All High Schools and Issuance of a Purchase Order in an Estimated Amount of \$113,500.00
- Attachments:** [2022 23 EOS Agreement ACC](#)  
[EOS Sole Source Letter ACC](#)  
[Standard Addendum to Agreements5 22 ACC](#)  
[Federal Terms and Conditions ACC](#)  
[AP Data Hernando County ACC](#)  
[Hernando County 2021 22 End of Year Report EOS ACC](#)  
[Budget Sheet EOS ACC](#)
24. [23-0797](#) Approve the piggyback of the School District of Osceola County, Florida bid no. SDOC-22-B-065-KP, Grease Trap Pumping, awarded to Southwaste Disposal, LLC and authorize the purchase of services for an estimated annual spending of \$25,000.
- Attachments:** [Grease Trap Pumping \(07-26-22\) - ACC](#)  
[Budget Sheet SOUTHWASTE DISPOSAL FOR JULY 26 BOARD MTG 3 - ACC](#)
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25. [23-0803](#) Approve the closeout/final acceptance of the Central High School Exterior Lighting Project per the contract with J. F. Electric.
- Attachments:** [220803 Notice of Final Settlement ada](#)  
[220803 Notice of Final Acceptance ada](#)  
[220803 Cert of Complete ada](#)  
[220803 Budget Sheet NO Financial Impact ACC](#)
26. [23-0805](#) Approve the Food Service software annual renewal fee for Titan School Solutions and approve the issuance of a purchase order for an estimated amount of \$86,010.40.
- Attachments:** [Titan Software \(07-26-22\) - ACC](#)  
[Budget Sheet EMS LINQ INC FOR JULY 26 BOARD MTG 4 - ACC](#)
27. [23-0806](#) Approve the Deletion of Surplus Property from District Inventory Records.
- Attachments:** [Auctioneering Services 21 - ADA](#)  
[2022 Bus Auction-ACC](#)  
[Budget Sheet ACC](#)
28. [23-0808](#) Approve the Final Renewal of the Piggyback of the School Board of Volusia County, Florida RFP IS-800KM, Online Digital Educational Curriculum Provider, awarded to Imagine Learning, LLC (FKA Edgenuity, Inc.) and Issuance of a Purchase Order in an Estimated Annual Amount of \$107,630.45
- Attachments:** [19 968 28 PB RN Edgenuity 07 26 22 ACC](#)  
[Quote 235301 ACC](#)  
[Imagine Learning Sole Source Letter ACC](#)  
[Standard Addendum to Agreements 5 22 ACC](#)  
[Federal Terms and Conditions ACC](#)  
[Student Achievement Hernando Edgenuity Imagine Learning ACC](#)  
[Budget Sheet Imagine Learning ACC](#)
31. [23-0816](#) Approve renewing bid no. 19-968-32 RN, Excavating & Site Work, to M. Daniel Construction, Inc. and Stine Construction for excavating and site work services and authorize the purchase for estimated annual amount of \$350,000.00.
- Attachments:** [19-968-32 RN Excavating & Site Work \(7-26-22\) - ACC](#)  
[Excavating & Sitework Budget Sheet ACC](#)

#### All Other School Board Agenda Items

32. [23-0759](#) Designate a School Board Member as the Florida School Board Association (FSBA) Advocacy Committee Representative and an Alternate for the 2022-23 School Year.
- Attachments:** [FSBA Advocacy 2022-23 ACC](#)  
[Budget Sheet Sept 2021 Revised NO Financial Impact ACC](#)



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**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION**

29. [23-0810](#) Approve the Sub recipient agreement and authorize the agreement for the CRRSA GEER II-Workforce Education Initiatives - Registered Apprenticeships and Preapprenticeship Grant from the Florida Department of Education bearing TAPS number 22B108 for \$1,173,900.00.

**Attachments:** [SSC-FDEO Subrecipient Contract\\_HCSO ACC Budget Sheet - ACC](#)

**RESULT:** **ADOPTED**

**MOVER:** Susan Duval

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

*This item was pulled from the consent agenda by Jimmy Lodato for discussion. Sophia Watson, Director of Adult Ed came forward to answer questions addressed by the board.*

30. [23-0811](#) Approve the renewal of Bid No. 21-060/929-11 Buses, District Wide Vehicles and Equipment: Specialized Repairs, Parts and Accessories to Multiple Vendors and Authorize the Purchase of Goods And/Or Services for an Estimated Annual Amount of \$939,000.

**Attachments:** [21-060-929-11 RN Buses Specialized Repairs \(07-26-22\) - ACC Maint Dept Buses Parts Repairs Budget Sheet ACC 3500 Budget Sheet REV ACC 5100 5500 Budget Sheet REV ACC](#)

**RESULT:** **ADOPTED**

**MOVER:** Susan Duval

**SECONDER:** Linda Prescott

**AYES:** Guadagnino, Duval, Hatch, Lodato, Prescott

*This item was pulled by Jimmy Lodato for discussion. Ralph Leath, Director of Transportation came forward to answer questions addressed by the Board. Mr. Leath explained this item. Board Member Lodato expressed his concern about the number of mechanics we are lacking. Mr. Lodato asked the Board to come up with how they can overcome the low pay salary. Mr. Alfonso explained that he can speak with the Superintendent or maybe with labor counsel to set up a workshop. Mr. Stratton stated that he, Mr. Leath and Mr. Alfonso can speak and work together to see what can be done.*

**ADDENDUM ITEMS**
**CITIZEN INPUT ON GENERAL TOPICS (PINK FORMS)**

- 33. [23-0780](#) Citizen Input on Hernando County School issues on which the School Board customarily takes action (Pink Form - non-agenda items)

**Attachments:** [Citizen Input Speaker Pink Form 110917 ACC](#)  
[07-26-22 Handout by P. Gray Citizens - Pink ACC](#)  
[07-26-22 Handout by P. Greenwood - Pink ACC](#)

*Mr. Dennis Alfonso, School Board Attorney read the instructions for this item. The following citizens came forward to speak:*

*Lisa Masserio, Patricia Greenwood, Ken Mayon, Kim Mulrooney, Emily Press, Phillip Gray, Joe Pecora, Brad Benson and Diane Liptak*

**INFORMATIONAL AGENDA ITEMS**

**GENERAL COUNSEL**

**SCHOOL BOARD COMMENTS**

*Mrs. Hatch thanked Mr. Gray for his comments and suggestions during citizen's input. She also stated that the Back to School Bash was a success. Mr. Lodato spoke of a letter that citizens may have received about inappropriate books. Mrs. Prescott also thanked Mr. Gray for his service and mentioned different veteran's day programs at our schools. She thanked Mr. Benson for going to the County Commission meeting and standing up for the School Board. Mrs. Prescott stated that she also attended the Back to School Bash. Mr. Stratton made comments on the Back to School Bash, new teacher orientation, job openings, teachers in hallways and FNS funding. Mr. Guadagnino recognized Tressa Watson and Gregg Laskoski who were in the audience. He also thanked staff for the work done and citizens who attended tonight's meeting.*

**ADJOURNMENT**

*The meeting adjourned at 7:23 P.M.*

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**Superintendent**

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**Board Chair**

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.