

New Software Request Form for Approval and Standardization

Requestor's Name and Cost Center: Kelly Downey
Software Name and Vendor: Insights to Behavior
Approximate Software Cost: 84,000 including training
Administrator's Approval: 

Per the Superintendent's directive, before approval can be given for new software purchases, the following questions must be answered. This process is to support a seamless transition for students and software standardization in the district. The responses will be submitted to the Superintendent, as he will give final approval for the purchase of all new software.

Please be specific and detailed with your responses.

1. How is this software different/similar to other existing software in the district? This program is not available through the district. This program helps to create individualized behavior plans using their functional behavior assessment. This program also provides a progress monitoring tool for teachers. RTIB is the closest thing we have but it does not have the ability to assist with FBA writing and BIP creation.
2. What is the expectation for the teachers/students who use the software? Teachers will access this program to enter daily or weekly progress monitoring. They will not be able to edit the plans or use the assessment tools.
3. What data will be used to support a seamless transition of students from one grade level to the next? I am not clear on this question. I do not know if the program will automatically push kids up to the next grade level or if we will have to alter each student individually.
4. Why was this particular software selected? Recommended by several districts to provide support in the area of behavior post COVID. This also supports the district since Behavior Analysts and School Psychologists are in a critical shortage.
5. What is the expected timeline for implementation? June 1st, 2022. We will purchase the program year to year. It will take 30-45 days for the Insights to Behavior Training to take place, then getting students loaded into the program. Then virtual training will take place for teaching staff so they are prepared to use the platform for entering data.
6. Will there be any support requirements from the TIS Department? This is a hosted solution platform that will need to be accessed via HSCB single sign-on. A file containing Staff names and schools will be required to submit for upload. Student data is a manual process. The system is maintained by the provider.
7. PLEASE ATTACH/SUBMIT ADDITIONAL DOCUMENTATION OR WEBSITE ABOUT THIS SOFTWARE.

<https://insightstobehavior.com/>

ESE is setting up a call with the provider and TIS.

A follow-up software evaluation will be required approximately 3 months after implementation.

Curriculum/School Services
Date: _____

TIS 
Date: 5/11/2022

Superintendent/Designee
Date: 5.16.22 