



Hernando School District

School Board Workshop

Agenda - Final

Tuesday, May 14, 2024

2:00 PM

District Office-Board Room
919 N. Broad Street
Brooksville, FL

CALL TO ORDER

INFORMAL BOARD DISCUSSION

PRESENTATIONS

1. [24-2270](#) Update from New Century Government Affairs lobbyist and staff regarding federal appropriation for Wilton Simpson Technical College.

Attachments: [Budget Sheet - NO Financial Impact](#)

2. [24-2165](#) Presentation of the Registered Nurse (RN) job description to help oversee clinics in Hernando County.

Attachments: [Registered Nurse \(RN\) Job Description- STRIKE](#)
[Registered Nurse \(RN\) job description- CLEAN](#)
[RN to Student Ratio Map](#)
[Millage RN Salary Budget](#)
[2023-2024 PTS Combined-Index-01-23-24-ACC](#)
[Registered Nurse \(RN\) Budget Sheet](#)

3. [24-2166](#) Presentation of the new job description - Discipline Hearing Officer

Attachments: [Discipline Hearing Officer Job Description-strike through](#)
[Discipline Hearing Officer Job Description-clean](#)
[Discipline Hearing Officer Salary Budget](#)
[2023-2024 PTS Combined-Index-01-23-24-ACC](#)
[Discipline Hearing Officer Budget Sheet](#)

GENERAL COUNSEL

ADDENDUM ITEMS

GOOD OF THE ORDER/BOARD DISCUSSION

School Board Comments

ADJOURNMENT

The next School Board Meetings are scheduled for May 28, 2024:

2:00 PM - Workshop

6:00 PM - Regular Meeting

Mission Statement

The Hernando County School District Collaborates with students, parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.



Hernando School District

School Board Workshop

Agenda Item # 1. 24-2270

5/14/2024

Title and Board Action Requested

Update from New Century Government Affairs lobbyist and staff regarding federal appropriation for Wilton Simpson Technical College.

Executive Summary

New Century Government Affairs and staff, on behalf of the Superintendent of Schools, will provide an update regarding federal appropriation for Wilton Simpson Technical College.

My Contact

Karen Jordan
Director of Communications
(352) 797-7009 ext. 129

2023-28 Strategic Focus Area

Priority 4: Community Connection

Financial Impact

See attached budget sheet.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

A. Item Currently Budgeted -

Account Name		<u>No Financial Impact</u>										
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$		\$		\$		\$		\$		\$		

B. Item Currently Not Budgeted -**

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

Funding Source												
Account Name												
Account Number												
		Fund		Function		Object		Cost Center		Project		Sub Project
Amount	\$											

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☐

Prior Year Approved Budget: \$

Prior Year Actual Spent: \$

**** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT****



Hernando School District

School Board Workshop

Agenda Item # 2. 24-2165

5/14/2024

Title and Board Action Requested

Presentation of the Registered Nurse (RN) job description to help oversee clinics in Hernando County.

Executive Summary

The Director of Student Services on behalf of the Superintendent of Schools, hereby requests the Board review One (1) Registered Nurse Position under Student Services. Currently, Student Services has one (1) Licensed Practical Nurse LPN through the ESSER Grant which ends this school year. The Exceptional Student Services Department houses two Registered Nurses for Medically Fragile students. Both these RN's are primarily assigned to support the Medically Fragile units but do provide supervision for all school clinics in our district with the assistance of 2 RN's from the Department of Health.

Attached is a map that shows the Current ratio of RN to students statewide and for Hernando County Schools. The RN to students' ratio in Hernando County Schools far exceeds the recommended ratio of 1:750. Hiring a RN to help supervise clinics would bring our district closer to lowering the ratio to provide services to our students.

"School nurses are leaders who provide care coordination, health education and promotion, quality improvement, and critical thinking skills that benefit schools, families, the healthcare system, and most importantly children with chronic health conditions."

Finally, The School Health Advisory Committee (SHAC) meets and updates community members on the needs of our school clinics. Hiring more RN's is one of the top recommendations from the SHAC committee to meet the health care needs of our students.

This position will be funded by the millage.

My Contact

Jill Kolasa, Director
Student Services
(352) 797-7008

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

The cost for this agenda item is \$ 53,705.31, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Hernando County School Board Florida

FLSA: [Non-Exempt](#), Non-Union

REGISTERED NURSE (RN)

Required Qualifications:

- Registered Nurse (RN) licensed by the Florida Department of Health
- Valid certification in Cardio Pulmonary Resuscitation (CPR) and First Aid
- Experience in public health [and pediatrics](#) and/or school [health](#)
- [Must hold a valid Florida's driver license.](#)

Deleted: nursing

Performance Responsibilities:

- Administer prescribed medication
- Perform prescribed medical treatments
- Assist students with any health related needs including, but not limited to, self-care needs such as hygiene, toileting, self-catheterization and blood glucose monitoring
- Ride bus and assist with loading and unloading of students at home and school as needed
- Monitor students during Community Based Instruction (CBI) on and off school site
- Assemble, adjust and maintain equipment used in the classroom (including adaptive equipment) as it pertains to the students' health care needs
- Assist in preparation of food and feeding for students with special needs
- Keep records of medical procedures and treatments
- Coordinate medical information exchange between the parent, the school staff and the medical provider
- Attend workshops to improve skills necessary to deal with health issues of students
- Continue professional growth through educational meetings, workshops and by reading professional literature
- Perform other duties as assigned by the Director of [Student Services](#) and/or designee
- [Conduct any clinic/health training](#)
- [Participate in 504/IEP meetings and other meetings for students with medical issues](#)

Deleted: Desired Qualifications:

¶ College training coursework in area-related fields¶
Experience working with children and/or adolescents¶

Deleted: in Exceptional Student Education

Deleted: Exceptional Student Education

Physical Demands:

[Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects](#)

Reports to:

Reports directly to the Director of [Student Services](#) and/or designee

Deleted: Exceptional Student Education

Evaluation:

Annual evaluation done by the Director of [Student Services](#) and/or designee

Deleted: Exceptional Student Education

Terms of Employment:

10-month employment

Salary:

[Salary](#) based upon approved salary schedule – Professional/Technical/[Supervisory Category C](#)

Deleted: Registered Nurse (RN)

Deleted: -

Deleted: Level 5

Job Code:

61320

Board Approved: 01/20/09

[Revised:](#)

Registered Nurse (RN)

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Non-Union

REGISTERED NURSE (RN)

Required Qualifications:

- Registered Nurse (RN) licensed by the Florida Department of Health
- Valid certification in Cardio Pulmonary Resuscitation (CPR) and First Aid
- Experience in public health and pediatrics and/or school health
- Must hold a valid Florida's driver's license

Performance Responsibilities:

- Administer prescribed medication
- Perform prescribed medical treatments
- Assist students with any health related needs including, but not limited to, self-care needs such as hygiene, toileting, self-catheterization and blood glucose monitoring
- Ride bus and assist with loading and unloading of students at home and school as needed
- Monitor students during Community Based Instruction (CBI) on and off school site
- Assemble, adjust and maintain equipment used in the classroom (including adaptive equipment) as it pertains to the students' health care needs
- Assist in preparation of food and feeding for students with special needs
- Keep records of medical procedures and treatments
- Coordinate medical information exchange between the parent, the school staff and the medical provider
- Attend workshops to improve skills necessary to deal with health issues of students
- Continue professional growth through educational meetings, workshops and by reading professional literature
- Perform other duties as assigned by the Director of Student Services and/or designee
- Conduct any clinic/health training
- Participate in 504/IEP meetings and other meetings for students with medical issues

Physical Demands:

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Director of Student Services and/or designee

Evaluation:

Annual evaluation done by the Director of Student Services and/or designee

Terms of Employment:

10-month employment

Salary:

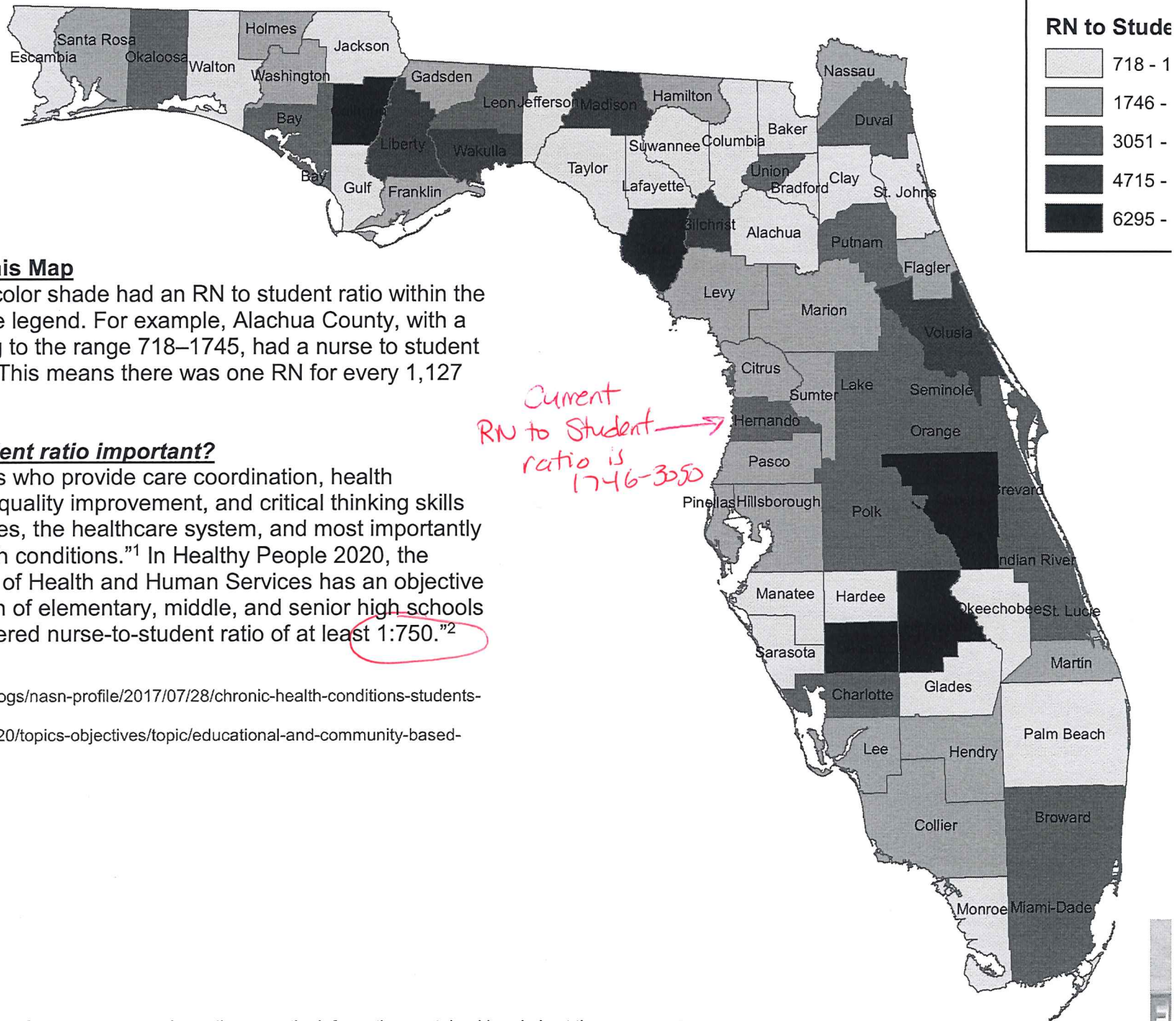
Salary based upon approved salary schedule – Professional/Technical/Supervisory Category C

Job Code:

61320

Board Approved: 01/20/09
Revised:

Non-Exceptional Student Education (ESE) Registered Nurse (RN) to Student Ratio by Florida County, 20



A Note on Interpreting this Map

Each county of the same color shade had an RN to student ratio within the corresponding range in the legend. For example, Alachua County, with a color shade corresponding to the range 718–1745, had a nurse to student ratio of 1127 (1 to 1,127). This means there was one RN for every 1,127 students in the county.

Why is the nurse to student ratio important?

“School nurses are leaders who provide care coordination, health education and promotion, quality improvement, and critical thinking skills that benefit schools, families, the healthcare system, and most importantly children with chronic health conditions.”¹ In Healthy People 2020, the United States Department of Health and Human Services has an objective to, “increase the proportion of elementary, middle, and senior high schools that have a full-time registered nurse-to-student ratio of at least 1:750.”²

References

¹<https://schoolnurseset.nasn.org/blogs/nasn-profile/2017/07/28/chronic-health-conditions-students-with-the-role-of-the-school-nurse>

²<https://www.healthypeople.gov/2020/topics-objectives/topic/educational-and-community-based-programs/objectives>

PTS	Level	Hourly	Hours Per Day	Days Per Year	Annual	w/ Fringe	Insurance	Total Salary w/ Fringe & Ins	
C	10 Years Max	\$ 23.70	8	196	\$ 37,161.60	\$ 45,493.23	\$ 8,212.08	\$	53,705.31

**PLACEMENT SALARY STRUCTURE FOR
PROFESSIONAL/TECHNICAL/SUPERVISORY EMPLOYEES 2023-2024**

	PTB	PTC	PTD	PTE	PTF	PTG
	Category B	Category C	Category D	Category E	Category F	Category G
1	\$ 17.80	\$ 20.60	\$ 27.00	\$ 31.40	\$ 34.60	\$ 37.70
2	\$ 18.10	\$ 20.90	\$ 27.30	\$ 31.70	\$ 34.90	\$ 38.10
3	\$ 18.40	\$ 21.20	\$ 27.70	\$ 32.00	\$ 35.20	\$ 38.50
4	\$ 18.70	\$ 21.50	\$ 28.00	\$ 32.30	\$ 35.50	\$ 38.90
5	\$ 19.10	\$ 21.80	\$ 28.30	\$ 32.70	\$ 35.80	\$ 39.30
6	\$ 19.40	\$ 22.10	\$ 28.60	\$ 33.00	\$ 36.30	\$ 39.80
7	\$ 19.70	\$ 22.50	\$ 28.90	\$ 33.30	\$ 36.60	\$ 40.20
8	\$ 20.00	\$ 22.80	\$ 29.20	\$ 33.60	\$ 37.20	\$ 40.60
9	\$ 20.30	\$ 23.10	\$ 29.50	\$ 33.90	\$ 37.50	\$ 41.00
10	\$ 20.60	\$ 23.40	\$ 29.80	\$ 34.20	\$ 37.80	\$ 41.70
11	\$ 20.90	\$ 23.70	\$ 30.10	\$ 34.50	\$ 38.10	\$ 42.10

For an advanced degree beyond education requirements listed in job description add \$.45 per hour

For a Food & Nutrition Manager who is assigned as a manager at a High School or K8 add \$2,000 annually

For a Food & Nutrition Manager who is assigned as a dual manager (serving multiple locations) add \$5,000 annually

For a Food and Nutrition Assistant Manager who is assigned as a dual assistant manager or serves with a manager serving as a dual manager add \$2,600 annually

For a Food & Nutrition Manager who is identified as a FNS Trainer (must be willing to take on additional duties to train dietetic interns for a couple of days and supervise interns for a couple of weeks within that school year). Add \$500 annually

NOTE: This schedule is for placement only. There is no movement on this salary structure.

Board Approved: 10/10/23

Revised: 10/24/23, 01/23/24

POSITION	CATEGORY
Accountant	C
Adult Literacy Specialist	B
Application Support Analyst	C
Assessment Specialist	D
Assistive Technology Specialist	D
Athletic Trainer	D
Budget Analyst	D
Business Systems Coordinator	F
College and Career Program Manager	E
Coordinator and Compliance Monitor of Threat Assessments	F
Coordinator of Assessment and Accountability	F
Coordinator of Career and Technical Education	F
Coordinator of Communications and Government Relations	F
Coordinator of Compliance and Due Process - ESE	F
Coordinator of Exceptional Student Education	F
Coordinator of Human Resources	F
Coordinator of Medicaid	F
Coordinator of MTSS	F
Coordinator of Pathway to Success Academy and Adult Education	F
Coordinator of Retention	F
Coordinator of Student Data Quality and Reporting	F
Coordinator of Student Support Programs	F
Coordinator of Students and Families in Transition	F
Data Quality and Integrity Specialist	D
District Technology Infrastructure Specialist	D
District Technology Network Security Specialist	D
District Technology Support Specialist	C
District Technology Support Technician	B
Facilities Planning and CAD Designer Specialist	C
Facilities Projects Construction Manager	D
Family Engagement and Community Centers Liaison	B
Financial Analyst	D
Fire Safety Inspector	C
Food and Nutrition Assistant Manager	B
Food and Nutrition Services Elementary-Middle Manager	C
Food and Nutrition Services High-K8 Manager	C
Food and Nutrition Services Nutrition and Wellness Specialist	D
Food and Nutrition Services Operations Specialist	D
Food and Nutrition Services Team Development and Marketing Program Manager	E
Help Desk-Trainer	B
Interim Food and Nutrition Assistant Manager	B
Interpreter/Translator I	C
Interpreter/Translator II	D
Interpreter/Translator III	E
Lead Certification and Data Specialist	D
Licensed Practical Nurse	B
Licensed Practical Nurse for Medically Fragile Children	B
Maintenance Personnel Specialist	C
Manager of Environmental Services	E
Manager of Family and Community Engagement	E
Manager of Federal Programs	E
Manager of Maintenance	E
Manager of Design and Construction	E
Manager of Purchasing	E
Manager of Risk, Benefits and Compliance	E
Manager of Severely Emotionally Disturbed Network (SEDNET)	E
Manager of Telecommunications	E
Manager of Warehouse and Property Control, Printing & Records	E
Network Coordinator	F
Payroll Analyst	D
Planner	G
Registered Nurse for Medically Fragile Children	C
Route Specialist	C
Senior Application Support Analyst	E
Senior Programmer Analyst	E

Shop Foreman	D
Substance Abuse Prevention Educator	D
Supervisor of College and Career Programs	G
Supervisor of Exceptional Student Education	G
Supervisor of Federal Programs	G
Supervisor of Guidance Services - K-Adult	G
Supervisor of Human Resources	G
Supervisor of Instructional Technology	G
Supervisor of Literacy, Intervention and Elementary Academic Programs	G
Supervisor of Professional Development	G
Supervisor of Risk, Benefits and Wellness	G
Supervisor of School Choice	G
Supervisor of State Reporting	G
Systems Support Specialist	B
Systems Support Specialist for Exceptional Student Education	B
Telecommunications Support Specialist	C
Transportation Fleet Maintenance Manager	E
Transportation Operations Manager	E
Transportation Safety & Training Specialist	C
Violence Prevention Worker	B
Wellness Specialist	D
Workforce Development Specialist	B

A. Item Currently Budgeted -

Account Name		_____										
Account Number		_____										
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		

Account Name		_____										
Account Number		_____										
		Fund		Function		Object		Cost Center		Project		Sub Project
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available		
\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____		

B. Item Currently Not Budgeted -**

Funding Source	Millage Funds					
Account Name	2023-2024 Budget					
Account Number	1120E	6130	1300	9440	00106	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 53,705.31					

Funding Source	_____					
Account Name	_____					
Account Number	_____	_____	_____	_____	_____	_____
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ _____					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$ 0

Prior Year Actual Spent: \$ 0

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**



Hernando School District

School Board Workshop

Agenda Item # 3. 24-2166

5/14/2024

Title and Board Action Requested

Presentation of the new job description - Discipline Hearing Officer

Executive Summary

The Director of Student Services on behalf of the Superintendent of Schools, hereby requests the Board review the new position of Discipline Hearing Officer. If approved, the qualified candidate will have the primary responsibility of facilitating the pre-expulsion hearings.

In the 2022-23 school year, the Student Services Department held over 245 pre-expulsion hearings, currently the pre-expulsion hearings are conducted 3-4 days a week which has increased from two (2) half day meetings in prior years. This position would also assist in overseeing implementation of the Student Code of Conduct, behavioral interventions, and training to ensure compliance with the Student Code of Conduct implementation and compliance with policies and procedures.

In addition, in order to meet the time line and stay in compliance, we are required to meet prior to the end of the 10 day suspension period. Due to the volume of pre-expulsion hearings it is a challenge for Student Services to hold these meetings within the 10 day out of school suspension period.

In addition, this position is needed to continue to address the behavioral/discipline needs of our District and continue to monitor a multi-tiered system of support.

This position will be funded by the millage.

My Contact

Jill Kolasa, Director
Student Services
(352) 797-7008

2023-28 Strategic Focus Area

Priority 3: Safe and Healthy Learning Environment

Financial Impact

The cost for this agenda item is \$ 101,122.98, see attached budget sheet. The cost for the previous fiscal year was \$ 0.

If expenditure is not currently budgeted, this will serve as the budget amendment when Board approved. If the agenda item includes the purchase of goods or services, the funds requested are an anticipated amount and may fluctuate depending on such factors as current market conditions, product availability, additional funding sources, and the needs of the District. Should the actual cost exceed the anticipated amount, the Board approves the additional cost, after review by the superintendent, but not in excess of the funds available in the site's approved annual budget.

Hernando County School Board
Florida

FLSA: Exempt, Non-Union

DISCIPLINE HEARING OFFICER

Required Qualifications:

- Masters Level in Educational Leadership
- Must have comprehensive knowledge of the Student Code of Conduct
- 4+ years progressive professional level experience working with education programs, placement and hearings, or a related field that includes discipline and behavior
- Must hold a valid Florida driver's license

Desired Qualifications:

- School Administration experience preferred

Performance Responsibilities:

- Serves as Hearing Officer for the District. Ensures expulsion hearing process is conducted according to Board policy
- Presides over student discipline due process hearings wherein the Superintendent has recommended that a student be expelled for violations of the Student Code of Conduct
- Collaborates closely with Director of Student Services
- Assists with planning and implementation of District Discipline Program
- Monitors student behavior data and develops interventions for improvement
- Makes recommendations for additional programs to district administration utilizing needs assessment data and observations
- Coordinate/conduct Alternative Education Program placement and expulsion hearings. Confers with Special Education Department regarding the discipline of special education students, as appropriate
- Provide effective two-way communication with the Student Services Office and campus administration
- Provide input to the development and revisions of the HCSD Student Code of Conduct Handbook; ensure handbook adheres to both district policy and governmental regulations concerning campus operations
- Represents the school district at professional meetings and conferences when assigned
- Conducts in-service programs, when assigned, for principals, assistant principals and personnel in the area of student discipline and student services
- Works with school administrators and teachers in ensuring equitable and effective discipline and safety protocols
- Responsible for the maintenance of systems for retrieval of discipline information
- Prepare and participate in expulsion appeals to the Board as needed

- Develops and disseminates information to the public concerning school district discipline programs and alternatives to expulsion
- Serve as resource for campus administrators and other staff regarding interpretation of and implementation of the HCSD Student Code of Conduct
- Serves on the District Reunification Team
- All other duties as assigned by the Director of Student Services

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Director of Student Services

Evaluation:

Annual evaluation done by the Director of Student Services

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule – Professional/Technical/Supervisory Level F

Job Code:

72007

Board Approved:

Revised:

Hernando County School Board Florida

FLSA: Exempt, Non-Union

DISCIPLINE HEARING OFFICER

Required Qualifications:

- Masters Level in Educational Leadership
- Must have comprehensive knowledge of the Student Code of Conduct
- 4+ years progressive professional level experience working with education programs, placement and hearings, or a related field that includes discipline and behavior
- Must hold a valid Florida driver's license

Desired Qualifications:

- School Administration experience preferred

Performance Responsibilities:

- Serves as Hearing Officer for the District. Ensures expulsion hearing process is conducted according to Board policy
- Presides over student discipline due process hearings wherein the Superintendent has recommended that a student be expelled for violations of the Student Code of Conduct
- Collaborates closely with Director of Student Services
- Assists with planning and implementation of District Discipline Program
- Monitors student behavior data and develops interventions for improvement
- Makes recommendations for additional programs to district administration utilizing needs assessment data and observations
- Coordinate/conduct Alternative Education Program placement and expulsion hearings. Confers with Special Education Department regarding the discipline of special education students, as appropriate
- Provide effective two-way communication with the Student Services Office and campus administration
- Provide input to the development and revisions of the HCSD Student Code of Conduct Handbook; ensure handbook adheres to both district policy and governmental regulations concerning campus operations
- Represents the school district at professional meetings and conferences when assigned
- Conducts in-service programs, when assigned, for principals, assistant principals and personnel in the area of student discipline and student services
- Works with school administrators and teachers in ensuring equitable and effective discipline and safety protocols
- Responsible for the maintenance of systems for retrieval of discipline information
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- Develops and disseminates information to the public concerning school district discipline programs and alternatives to expulsion
- Serve as resource for campus administrators and other staff regarding interpretation of and implementation of the HCSD Student Code of Conduct
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- All other duties as assigned by the Director of Student Services

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Reports to:

Reports directly to the Director of Student Services

Evaluation:

Annual evaluation done by the Director of Student Services

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule – Professional/Technical/Supervisory Level F

Job Code:

72007

Board Approved:

Revised:

PTS	Level	Hourly	Hours Per Day	Days Per Year	Annual	w/ Fringe	Insurance	Total Salary w/ Fringe & Ins	
F	10 Years Max	\$ 38.10	8	249	\$ 75,895.20	\$ 92,910.90	\$ 8,212.08	\$	101,122.98

**PLACEMENT SALARY STRUCTURE FOR
PROFESSIONAL/TECHNICAL/SUPERVISORY EMPLOYEES 2023-2024**

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9	\$ 20.30	\$ 23.10	\$ 29.50	\$ 33.90	\$ 37.50	\$ 41.00
10	\$ 20.60	\$ 23.40	\$ 29.80	\$ 34.20	\$ 37.80	\$ 41.70
11	\$ 20.90	\$ 23.70	\$ 30.10	\$ 34.50	\$ 38.10	\$ 42.10

For an advanced degree beyond education requirements listed in job description add \$.45 per hour

For a Food & Nutrition Manager who is assigned as a manager at a High School or K8 add \$2,000 annually

For a Food & Nutrition Manager who is assigned as a dual manager (serving multiple locations) add \$5,000 annually

For a Food and Nutrition Assistant Manager who is assigned as a dual assistant manager or serves with a manager serving as a dual manager add \$2,600 annually

For a Food & Nutrition Manager who is identified as a FNS Trainer (must be willing to take on additional duties to train dietetic interns for a couple of days and supervise interns for a couple of weeks within that school year). Add \$500 annually

NOTE: This schedule is for placement only. There is no movement on this salary structure.

Board Approved: 10/10/23

Revised: 10/24/23, 01/23/24

POSITION	CATEGORY
Accountant	C
Adult Literacy Specialist	B
Application Support Analyst	C
Assessment Specialist	D
Assistive Technology Specialist	D
Athletic Trainer	D
Budget Analyst	D
Business Systems Coordinator	F
College and Career Program Manager	E
Coordinator and Compliance Monitor of Threat Assessments	F
Coordinator of Assessment and Accountability	F
Coordinator of Career and Technical Education	F
Coordinator of Communications and Government Relations	F
Coordinator of Compliance and Due Process - ESE	F
Coordinator of Exceptional Student Education	F
Coordinator of Human Resources	F
Coordinator of Medicaid	F
Coordinator of MTSS	F
Coordinator of Pathway to Success Academy and Adult Education	F
Coordinator of Retention	F
Coordinator of Student Data Quality and Reporting	F
Coordinator of Student Support Programs	F
Coordinator of Students and Families in Transition	F
Data Quality and Integrity Specialist	D
District Technology Infrastructure Specialist	D
District Technology Network Security Specialist	D
District Technology Support Specialist	C
District Technology Support Technician	B
Facilities Planning and CAD Designer Specialist	C
Facilities Projects Construction Manager	D
Family Engagement and Community Centers Liaison	B
Financial Analyst	D
Fire Safety Inspector	C
Food and Nutrition Assistant Manager	B
Food and Nutrition Services Elementary-Middle Manager	C
Food and Nutrition Services High-K8 Manager	C
Food and Nutrition Services Nutrition and Wellness Specialist	D
Food and Nutrition Services Operations Specialist	D
Food and Nutrition Services Team Development and Marketing Program Manager	E
Help Desk-Trainer	B
Interim Food and Nutrition Assistant Manager	B
Interpreter/Translator I	C
Interpreter/Translator II	D
Interpreter/Translator III	E
Lead Certification and Data Specialist	D
Licensed Practical Nurse	B
Licensed Practical Nurse for Medically Fragile Children	B
Maintenance Personnel Specialist	C
Manager of Environmental Services	E
Manager of Family and Community Engagement	E
Manager of Federal Programs	E
Manager of Maintenance	E
Manager of Design and Construction	E
Manager of Purchasing	E
Manager of Risk, Benefits and Compliance	E
Manager of Severely Emotionally Disturbed Network (SEDNET)	E
Manager of Telecommunications	E
Manager of Warehouse and Property Control, Printing & Records	E
Network Coordinator	F
Payroll Analyst	D
Planner	G
Registered Nurse for Medically Fragile Children	C
Route Specialist	C
Senior Application Support Analyst	E
Senior Programmer Analyst	E

Shop Foreman	D
Substance Abuse Prevention Educator	D
Supervisor of College and Career Programs	G
Supervisor of Exceptional Student Education	G
Supervisor of Federal Programs	G
Supervisor of Guidance Services - K-Adult	G
Supervisor of Human Resources	G
Supervisor of Instructional Technology	G
Supervisor of Literacy, Intervention and Elementary Academic Programs	G
Supervisor of Professional Development	G
Supervisor of Risk, Benefits and Wellness	G
Supervisor of School Choice	G
Supervisor of State Reporting	G
Systems Support Specialist	B
Systems Support Specialist for Exceptional Student Education	B
Telecommunications Support Specialist	C
Transportation Fleet Maintenance Manager	E
Transportation Operations Manager	E
Transportation Safety & Training Specialist	C
Violence Prevention Worker	B
Wellness Specialist	D
Workforce Development Specialist	B

A. Item Currently Budgeted -

Account Name										
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

Account Name										
Account Number		Fund	Function	Object	Cost Center	Project	Sub Project			
Original Approved Budget	+	Budget Amendments	-	Expenditures / Encumbrances To Date	=	Current Available Budget	-	Present Request	=	Remaining Balance Available
\$		\$		\$		\$		\$		\$

B. Item Currently Not Budgeted -**

Funding Source	Millage Funds					
Account Name	2023-2024 Budget					
Account Number	1120E	6100	1610	9440	00106	
	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$ 101,122.98					

Funding Source						
Account Name						
Account Number	Fund	Function	Object	Cost Center	Project	Sub Project
Amount	\$					

C. History

Check one:

Prior Year Budget: ☐New for Current Year: ☒

Prior Year Approved Budget: \$ 0

Prior Year Actual Spent: \$ 0

** WHEN ITEM NOT CURRENTLY BUDGETED IS APPROVED BY THE SCHOOL BOARD, THIS WILL SERVE AS THE BUDGET AMENDMENT**